

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE OPEN WORK SESSION MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, DECEMBER 17, 2019 – 7:00 P.M.**

Mayor Thomas J. Madigan opened the Open Work Session Meeting at 7:00 p.m. in the second floor municipal court room.

Municipal Clerk Santimauro read the Open Public Work Session statement: “This Open Public Work Session Meeting of the Wyckoff Township Committee is now in session. In accordance with the Open Public Meetings Act, notice of this meeting appears on our Annual Schedule of meetings. A copy of said Annual Schedule has been posted on the Bulletin Board in Memorial Town Hall; a copy has been filed with the Municipal Clerk, The Record, The Ridgewood News and the North Jersey Herald and News – all newspapers having general circulation throughout the Township of Wyckoff. At least 48 hours prior to this meeting the Agenda thereof was similarly posted, filed and mailed to said newspapers.”

Present: Mayor Thomas J. Madigan, Committeemen Rudolf E. Boonstra, Timothy E. Shanley and Committeewomen Melissa D. Rubenstein and Elizabeth J. Fischer

Also Present: Township Administrator Robert J. Shannon, Jr., Township Attorney Robert Landel and Municipal Clerk Joyce C. Santimauro

Mayor Madigan confirmed that the Finance Committee has reviewed and signed vouchers.

Mayor Madigan stated that this is a special evening where the Township Committee has the honor of presenting proclamations to the Ramapo High School State Champion Varsity Football Team which completed their year with an undefeated record. Mayor Madigan read the following proclamation and thanked all players, coaches, parents and teachers for their participation and support this very successful year. A team photo was taken.

WHEREAS, the 2019 Ramapo High School Football Team is the New Jersey North Group 3 Regional Champion by virtue of its exciting 38-21 victory over Parsippany Hills High School on Friday, November 29, 2019 at MetLife Stadium in Rutherford, NJ, becoming the first team in state history to win two Regional championships and go 13-0 in back to back seasons, surpassing the previous Ramapo High School football consecutive win streak with 26 straight victories going back to September of 2018, and currently holds the longest winning streak in the entire state of New Jersey; and,

WHEREAS, the team is also the New Jersey North 1, Group 3 State Sectional Champion, its 12th championship in school history, with 3 consecutive playoff victories over Bergenfield in the first round, 30-20, Newark Westside in the semifinal, 49-40, and a hard fought 28-23 victory over Pascack Valley in the Championship Game on November 22, 2019 at Ramapo High School; and,

WHEREAS, this exceptional team completed its second straight season with an overall record of 13 wins, 0 losses, and a league record of 5-0 to claim another New Jersey Super Football Conference championship; and,

WHEREAS, This outstanding team’s hard work, dedication, and commitment to each other, combined with its great skill, led to it being named the #1 ranked public school team in Northern New Jersey by the Bergen Record, the #1 ranked public school in all of New Jersey by the Star Ledger and the USA Today Network, the Bergen County Group 3-4-5 Team of the Year, the overall #2 ranked team in all of New Jersey by the Star Ledger/NJ.com, and the #2 ranked New Jersey team by the USA Today Network; and,

WHEREAS, The Ramapo High School Football Team benefited greatly from the dedication, commitment, and leadership of head coach, Drew Gibbs, and assistant coaches Matt Occhipinti, Nick Guttuso, Brian Gibbs, Mike Esposito, Joe Brislin, Chris Anzano, Scott Finan, Dan Graff, Josh Resto, Karl Kazmierczak, Doug Lemberg, and athletic trainer Lisa Estrella; and,

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WHEREAS, Special thanks is extended to the parents, coaches, friends, and all of the Ramapo students, teachers, and administration for their outstanding commitment and support; and,

WHEREAS, A special group of student athletes – Nick Alfano, Nick August, Adam Ayoub, Senior Co-Captain Sam Basa, Charlie Basa, Jack Brady, Chris Brown, Armen Buchakjian, Shane Campbell, Nick Caporuscio, Sean Clapp, Kenneth Cook, Chris Cording, Tyler Cosgrove, Luke Szerepak, Senior co-Captain Josh D’Avanzo, Michael DenBlaker, Jack DenBlaker, Charles DePrima, Reid Duffus, Anthony Gambuti, Collin Garcia, Justin Garland, Daniel Goldberg, Matt Hoey, JJ Jenkins, Matt Kane, Max Kucharski, Aidan Labell, Ryan Macke, Owen Macke, Jeremy Miller, Tim Murray, Ryan O’Connor, Nathan Park, Luke Pensallorto, Tristan Perneti, Jack Remo, Luke Robinson, Josiah Savitt, Miles Shifar, Richie Sica, John Skead, Dylan Snee, Lucas Strzeminski, Bobby Styles, Michael Terranova, Senior Co-Captain Jake Tirone, Robbie Travers, Senior co-Captain Chris Valvano, Luke Walsh, and Ryan Willemann achieved these extraordinary awards and honors by virtue of their commitment to unselfish team play, tireless work ethic, outstanding football skills, and their overall commitment to the game of football.

NOW, THEREFORE, be it proclaimed by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that the 2019 Ramapo Varsity Football Team, Coach Drew Gibbs and his staff are hereby extended congratulations on behalf of our entire community for the significant success they have achieved, and our thanks for serving as positive role models for the young athletes of our community and for illustrating the rewards which can be achieved through commitment and diligence in pursuing excellence.

Witnessed by my hand and seal
This 17th day of December, 2019

Wyckoff Township Committee
Thomas J. Madigan, Mayor
Rudolf E. Boonstra
Elizabeth J. Fischer
Melissa D. Rubenstein
Timothy E. Shanley

Mayor Madigan opened the meeting for the ten (10) minute public comment period, two (2) minutes per speaker for public comment on any governmental issue that a member of the public feels may be of concern to the residents of the Township of Wyckoff, with a motion from Committeeman Shanley, seconded by Committeeman Rubenstein.

1. Timothy Buchman, 430 Meer Avenue commented that the discussion concerning the acquisition of 240 Demarest Avenue is such that the Township may wish to initiate a public purpose before purchasing the property. Once the Township owns the land, the municipality becomes the subject of complaints from neighbors. Mayor Madigan thanked Mr. Buchman for his comments and advised that the property is 90% wetlands. Only a small portion of the property may be available for a municipal purpose.

Committeeman Boonstra motioned to close the public comment period, seconded by Committeeman Shanley with an affirmative voice vote.

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Review of the 8:00 p.m. Agenda:

1. The Administrator reported the Agenda is as posted on the Township's webpage on Friday, December 13, 2019 with resolutions and ordinances.
2. One (1) change to the Agenda is proposed. Resolution #19-243 which allows the Township to utilize a national cooperative pricing contract for the purchase to replace the twenty (20) year old woodchipper. The best price the DPW has obtained is from this contract already pre-bid. This resolution allows the Township to move forward with this purchase.
3. The Township Attorney has provided changes to the three (3) zoning ordinances scheduled for public hearing and further consideration this evening. The Planning Board, as required by statute, met last week to review the ordinances and made very inciteful comments. Those comments were reviewed by Mr. Landel and the two (2) members of the governing body who are on the Planning Board, Mayor Madigan and Committeeman Boonstra and a number of minor modifications were made. Mr. Landel explained that the three (3) ordinances referred to the following properties; the property next to Town Hall just over the railroad tracks, the three (3) small homes next to the Wyckoff Post Office on Greenwood Avenue and the four (4) lots located at the corner of Godwin and Greenwood Avenue. The minor modifications included removing the reference to providing accessory uses on such properties zoned for affordable housing and clarification that the Township's existing buffer code for planted buffers on the rear and side yards apply and consistent with the other zoning for overlay zones, utilities must be constructed underground. Any few typos were corrected. The Township Committee asked a number of questions – Mr. Landel provided the answers.

Policy Action Items:

1. The Township has been requested to provide a proclamation to Boy Scout Troop 77 who will conduct a Court of Honor on Thursday, December 19, 2019 to celebrate their thirty (30) years as a troop in Wyckoff. Mayor Madigan is volunteered to attend.
2. The Administrator reviewed the correspondence provided concerning the Mountain Avenue culvert and requested authorization to move forward with the bonding counsel to prepare a bonding ordinance as authorization for the expenses. The project cannot move forward until a funding authorization is in place and because this project is approximately \$500,000, the appropriate funding would be through a bond anticipation note. Mayor Madigan asked the Administrator to review the history of this project. Mr. Shannon explained that located on Mountain Avenue, near the vicinity of the intersection of Camelot Court, is a culvert that allows a stream to flow under the road. That culvert has been deteriorating and the governing body has taken actions to reduce the truck weight that may travel on Mountain Avenue. The Township has obtained a \$195,000 New Jersey Department of Transportation Construction Grant. However, the Township must fund the engineering and the remainder of the construction which Boswell Engineering has estimated at \$375,000. The New Jersey Financial Housekeeping Rules prevent the work from begining until funding is in place. Committeewoman Rubenstein requested to have a Finance Committee Meeting concerning this project. The Administrator will schedule the meeting. The Township Committee

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provided the Administrator authority to begin work with the bonding counsel.

3. The Administrator received a communication from a Girl Scout who is working on a Gold Project inquiring on suggestions for the project. This request was forwarded to department managers and members of the governing body. Committeewoman Rubenstein advised she would contact the Girl Scout to discuss a project.
4. The Administrator reviewed a recommendation from the Recreation Director and the Recreation Advisory Board to contract out for the Kindergarten to Fourth Grade Summer Camp Program (traditionally conducted by summer employees hired by the Township). This contract would include the camp director, employees and the camp. The reason for this recommendation was explained by the Administrator and the Township Committee approved.
5. The Township Committee has an opportunity for each governing member to earn a \$250 credit on the Township's cost of insurance by attending the JIF Elected Officials Training. As such, the Administrator is attempting to schedule the training session in Wyckoff Town Hall. A number of dates in January were reviewed by the governing body with a confirmed date to follow.
6. The social media statistics for November 2019 continue to increase with 5,927 E-News registrants. The Wyckoff Police Department Facebook Page had the most new followers with 40.
7. On Wednesday, December 11, 2019 the Borough of Franklin Lakes suffered a loss due to fire. Most Blessed Sacrament Church was destroyed by arson. Wyckoff sent two (2) fire apparatus trucks and fifteen (15) firefighters to assist the Franklin Lakes Fire Department extinguish the fire. The fire call came in at 1:47 a.m. and Wyckoff Volunteers Firefighters were at the scene until 2:00 p.m. Thursday. Everyone expressed their sadness and thanked the Wyckoff Volunteer Fire Department for their service.
8. A resignation was received from Judy Abma who serves as a Zabriskie House Trustee.
9. A Turf Field Meeting was conducted last week and information will be forthcoming.
10. On Monday, December 16, 2019 the Police Committee conducted interviews of five (5) finalist candidates for the vacancy created by the retirement of Sgt. Daniel Kellogg. Background checks will now follow.
11. Safety repairs were completed and now the Small Side Training Facility at Memorial Field is 100% safe and complete. This improvement was an effective example of public/private partnership with the costs being split by the Township and the Torpedoes Private Soccer Club.
12. The Administrator has prepared two (2) ordinances in draft that he proposes to add to the January 1, 2020 Agenda. The first ordinance appropriates an additional \$48,000 for Open Space for the 2020 Bergen County Open Space Grant to improve Russell Farms Community Park. The second ordinance would appropriate funds from the Open Space Trust for property acquisition.

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13. The first Historic Preservation Commission Meeting was conducted on Tuesday, December 10, 2019. The Administrator recognized Committeeman Boonstra and Committeewoman Fischer for effectively “quarterbacking” the very energetic meeting. The next meeting is scheduled for Tuesday, January 7, 2020 at 7:00 p.m.
14. The Administrator relayed a recent effort performed by Denise Capparelli to evaluate the New Jersey Board of Public Utilities Clean Fleet Electric Vehicles Incentive Grant. After significant evaluation and multiple phone calls, a determination was reached that the municipality does not qualify for the grant due to the dates in the grant. The grant requires an electric vehicle and/or a partial charging station to be built between November 1, 2019 and completed by June 1, 2020 with the constraints established for transparency in the budget process. It is virtually impossible to meet those deadlines.
15. The next community event this season is the Menorah Lighting Ceremony on Sunday, December 22, 2019 at 4:30 p.m. in front of Town Hall. Town Hall will be closed on Tuesday, December 24, 2019 and Wednesday, December 25, 2019.
16. The Administrator provided a summary of the environmental grants that have been applied for. The Township has submitted a Gardiner Grant for funds to perform energy efficient upgrades in municipal buildings. That grant is pending. Also approved and in the queue for the plug-in electric charging station grant. The Administrator and Denise Capparelli are scheduled to meet to review the upcoming Sustainable Jersey Grants and offer a recommendation.
17. The Community Development Block Grant Application was submitted. This grant would replace eleven (11) first floor windows at the Larkin House Senior Center with energy efficient windows.
18. The next Township Committee Meeting will be the Sine Die Meeting on January 1, 2020 at 11:00 a.m.
19. The Administrator thanked Township Committee Liaison to the Board of Health Melissa Rubenstein for “quarterbacking” the two (2) ordinances recently adopted in December. The first ordinance establishes fees for shared kitchens. The second ordinance strengthens the Township ordinance concerning the prohibition of feeding wildlife.

Township Committee Reports:

Rudy Boonstra:

1. Mr. Boonstra attended the Friday, December 6, 2019 Chamber of Commerce Tree Lighting/Santa Comes to Wyckoff Event at Town Hall.
2. A Zabriskie House Trustee Meeting was conducted on Tuesday, December 10, 2019 with Committeewoman Rubenstein where the subject focused on strengthening the structure interior of the historic building.
3. Later that evening, Mr. Boonstra attended the Historic Preservation Commission Meeting and described the meeting as productive and was quite impressed with the caliber of volunteers on the commission. The Oath of Office was administered to the volunteer members. The chair person will be selected at the next meeting. Thank you to Mr. Shannon for serving as secretary to the commission.

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4. Mr. Boonstra responded to the fire scene in Franklin Lakes and was shocked to see the damage to the Most Blessed Sacrament Church. While there, he spoke with Mayor Bivona and members of the clergy. They expressed their sincere gratitude to the members of the Wyckoff Volunteer Fire Department who devoted the time and equipment in assisting Franklin Lakes Fire Department.
5. Mr. Boonstra, Mayor Madigan, Police Chief Murphy and Administrator Shannon interviewed five (5) candidates for the vacancy created by the retirement of Sgt. Dan Kellogg. The background checks will begin at this point.
6. Mr. Boonstra had the opportunity to “pinch-hit” for Committeewoman Rubenstein at the Environmental Commission Meeting. Mr. Boonstra was very impressed with the presentations of the junior members. All junior members were well organized and articulated.
7. Beginning at midnight and working until 6:00 a.m. the DPW Crews salted the roads in Wyckoff due to the ice storm today.

Melissa Rubenstein:

1. The Wyckoff Board of Health adopted two (2) ordinances at their December Meeting. The first ordinance will ensure that all commercially shared kitchens will properly licensed and inspected. The second ordinance will further strengthen the prohibition of feeding wildlife in Wyckoff.
2. The Free Rabies prevention program is scheduled for Saturday, January 11, 2020 at the DPW Garage at 1:00 p.m.
3. Ms. Rubenstein reminded all that Sunday, December 22, 2019 is the Menorah Lighting Ceremony at 4:30 p.m. at Town Hall.
4. Ms. Rubenstein thanked Environmental Commission Member Christine Key for her service as well as Judy Abma for her service on the Zabriskie House Board of Trustees.

Elizabeth Fischer:

1. Ms. Fischer attended the Tree Lighting Ceremony on Friday, December 6, 2019. She also had the opportunity to meet the firefighters at the Fire Co. #1's children party.
2. Ms. Fischer attended the first Historical Preservation Commission Meeting and made comment it is a great group of volunteers and anticipates creating many impressive ideas.
3. Ms. Fischer also attended the Environmental Commission Meeting last evening held at the Wyckoff Public Library. The primary order of business was the presentation of the Student Junior Environmental Commission Members environmental projects. All the students were well organized and well spoken.
4. Ms. Fischer looks forward to the Menorah Lighting Ceremony on Sunday, December 22, 2019.

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Timothy Shanley:

1. Mr. Shanley attended the Tree Lighting Ceremony and thanked the Wyckoff Chamber of Commerce and the Wyckoff Volunteer Fire Department for their time and assistance.
2. Mr. Shanley thanked Fire Co. #1 and Fire Co. #3 for inviting the governing body to their holiday parties.
3. Mr. Shanley expressed his sadness and concern regarding the arson fire at the Most Blessed Sacrament Church in Franklin Lakes. Mr. Shanley received his marriage sacrament at this church and many members of his family worshiped at Most Blessed Sacrament Church. Mr. Shanley was informed when the Wyckoff Fire Department first responded to the church fire were able to, even though the fire was extensive, access the church and were able to save a cross and a Bible from fire damage.
4. Last week, Mr. Shanley conducted a Fire Works Committee Meeting to close out the 2019 fireworks and plan for the 2020 Fireworks Display. Some funds will distribute to the fire department, ambulance corps and police department. However, funds need to be raised for the fireworks event in 2020. A tentative date of Saturday, September 12, 2020 with a rain date of Sunday, September 13, 2020 has been discussed. The fireworks company is available that weekend.
5. Mr. Shanley attended the most recent Parks & Recreation Advisory Board Meeting and thanked Heather Alnor for her service. Doug Arnone was appointed as Chair of the Parks and Recreation Advisory Board for 2020. The Recreation Department also approved recreation basketball coaches for grades 1 – 4.

Mayor Madigan:

1. Mayor Madigan thanked the Wyckoff Chamber of Commerce for sponsoring the Santa Comes to Wyckoff and Tree Lighting Ceremony. The Chamber also helped fund the purchase of the holiday lights for Evergreen Tree on the side of Towns Hall. Mayor Madigan urged everyone to shop locally this holiday season.
2. Mayor Madigan thanked Bob Shannon, Denise Capparelli and the Project Team for the 2020 Resident Calendar, "Vison 2020."
3. The Planning Board met in December to review the three (3) zoning ordinances that the Township Committee will consider later this evening. Mayor Madigan thanked Mr. Landel for his diligent work.
4. Mayor Madigan and Committeeman Boonstra attended the Senior Luncheon today at the Larkin House Senior Center.
5. Mayor Madigan had the opportunity to attend the Environmental Commission Meeting at the Wyckoff Public Library and was extremely impressed with the projects and presentations of the Student Junior Environmental Members.
6. Mayor Madigan sent a "shout-out' to Sgt. Dan Kellogg who is retiring next week. Many thanks to Sgt. Kellogg for his service to the Township of Wyckoff.

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The Open Work Session Meeting adjourned at 8:00 p.m.

Thomas J. Madigan
Mayor

Joyce C. Santimauro
Municipal Clerk