

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE OPEN WORK SESSION MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
MONDAY, NOVEMBER 4, 2019 – 7:00 P.M.**

Mayor Thomas J. Madigan opened the Open Work Session Meeting at 7:00 p.m. in the second floor municipal court room.

Municipal Clerk Santimauro read the Open Public Work Session statement: "This Open Public Work Session Meeting of the Wyckoff Township Committee is now in session. In accordance with the Open Public Meetings Act, notice of this meeting appears on our Annual Schedule of meetings. A copy of said Annual Schedule has been posted on the Bulletin Board in Memorial Town Hall; a copy has been filed with the Municipal Clerk, The Record, The Ridgewood News and the North Jersey Herald and News – all newspapers having general circulation throughout the Township of Wyckoff. At least 48 hours prior to this meeting the Agenda thereof was similarly posted, filed and mailed to said newspapers."

Present: Mayor Thomas J. Madigan, Committeemen Rudolf E. Boonstra, Timothy E. Shanley, Brian D. Scanlan and Committeewoman Melissa D. Rubenstein

Also Present: Township Administrator Robert J. Shannon, Jr., Township Attorney Robert Landel, Municipal Clerk Joyce C. Santimauro and Thomas Garlick, Esq.

Mayor Madigan opened the meeting for the ten (10) minute public comment period, two (2) minutes per speaker for public comment on any governmental issue that a member of the public feels may be of concern to the residents of the Township of Wyckoff, with a motion from Committeeman Scanlan, seconded by Committeeman Rubenstein.

There was no public comment.

Committeeman Shanley motioned to close the public comment period, seconded by Committeeman Rubenstein with an affirmative voice vote.

Mayor Madigan confirmed that the Finance Committee has reviewed and signed vouchers.

The next order of business brought Jerry Tanis from the Cedar Hill Christian Reformed Church to come forward to present a monetary donation to the Wyckoff Volunteer Fire Department and the Wyckoff Volunteer Ambulance Corps. On Saturday, October 19, 2019, the church held the "cedarjam" concert whereby the proceeds will benefit the fire department and ambulance corps. Battalion Chief Alvarez and Ambulance Corps Captain Hayley Rooney are present this evening to accept a check. Committeeman Boonstra attended the very enjoyable concert.

Review of the 8:00 p.m. Business Agenda:

The Administrator reported the agenda is as posted on Friday with several proposed changes.

1. A sign permit request was just received from Devon Jewelers.
2. Resolution #19-308 which urges Bergen County to adopt a wildlife management action plan has been recommended by the Township Committee's New Jersey Certified Animal Control Officer.
3. Six (6) ordinances scheduled for public hearing last meeting were carried to this evening's meeting. The Township Attorney will provide commentary during the public hearing that minor and inconsequential changes have been made to these affordable housing/overlay zone

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ordinances. The governing body may vote to approve these ordinances this evening.

Review of Policy Action Items:

1. The Township Committee established three (3) public education awareness sessions conducted and designed by Wyckoff's Certified Animal Control Officer to assist the public understand how to live with wildlife in their neighborhood. A number of social media posts were designed which encouraged residents not to feed wildlife. The Wyckoff Board of Health is adopting an ordinance amendment to clarify the prohibition of feeding wildlife.
2. No Trespassing Signs have been posted at the entrances to the Township's leaf compost facility which is accessed via paths from the Woodbury Drive cul-de-sac and the end of Spring Meadow Drive.
3. The Township Weekly E-News Communication continues to list "Tyco Tips for living with Wildlife in Your Neighborhood." A resolution will be adopted this evening which urges Bergen County to take action in the form of a wildlife management and action plan. That resolution will be forwarded to the Northwest Bergen Mayors for adoption consideration. The Township of Mahwah has already adopted a similar resolution. All these actions have been recommended by the Township's Certified Animal Control Officer.
4. At the last meeting, the Administrator reported that the Township received an Honorable Mention Award in the Rutgers statewide public information program. This evening, Mr. Shannon is pleased to announce that the Township has been awarded a Certificate of Recognition in the New Jersey League of Municipalities 2019 Innovation in Governance Program. The panel of judges included the President of the NJ League of Municipalities, the Executive Director of the NJ League of Municipalities and the Director of the NJ Department of Community Affairs. The innovation that was recognized is the Township's 12 Point Easy Public Access Program – a Comprehensive Approach to Transparency. Mr. Shannon opined that it is especially gratifying to receive awards from third party independent agencies whose purpose is effective municipal government and cost control. Committeeman Boonstra will report later this evening on an award issued to the police department. Committeewoman Rubenstein will provide a report on a Sustainable Jersey Award issued to the Township of Wyckoff.
5. On Saturday, October 19, 2019 a successful "Shredfest" event was conducted. 246 residents participated at the event and 2.2 tons of personal paper documents were shredded and entered the recycle stream. The Administrator thanked everyone who volunteered including Ms. Eidel who is in the audience tonight.
6. The Fall Leaf Collection Program commenced on Monday, October 21, 2019. Leaf crews are in District 8 of Round 1. Public service announcements and social media posts have been issued. The primary message for residents is not to mix branches in with the leaves as the leaf vacuum trucks are not constructed or equipped to collect branches. Branches clog the screens at the end of the suction hoses causing the equipment to become inoperable.

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7. The next meeting of the Township Committee is scheduled for Monday, November 18, 2019 at 7:00 p.m.
8. The Township received a Bergen County Joint Insurance Fund dividend of \$16,860.00. This dividend will be used to decrease the 2020 insurance costs. The Administrator advised that since the Township has joined the JIF insurance, dividends amounting to \$733,135.00 have been realized back to the taxpayers. The primary focus of our safety program is to keep the employees safe and on the job. Safety is a positive fiscal indicator.
9. In the month of October, the Township participated, designed and issued two (2) community safety programs. The first program was concerning fire prevention where the Township posted seven (7) different bulletins asking residents to assist the fire department. The Township also posted four (4) social media bulletins which conveyed various aspects of Halloween safety.
10. The Administrator reported that he serves as Chair of the Management Committee for the Bergen County JIF. The JIF Budget for 2020 has been limited to under 2% and includes cyber security training and funds to implement the two (2) unfunded State mandated laws which are expected to increase costs to all municipalities in future years.
11. The Administrator recognized Diana McLeod and the Tax Office Staff for completing the statutory core duty of the tax sale process. The process began with fifty-three (53) properties and three (3) remained on the list at the time of the tax sale.
12. The Township received from the NJ League of Municipalities a resolution requesting that the State form an Open Public Records Act (OPRA) Study Commission to examine a comprehensive updating of the OPRA Law as opposed to the current bills before the Legislature which only addressed “piece-meal” elements of the OPRA Statute. The Township Committee agreed.
13. The Administrator recognized Denise Capparelli for the work she has performed completing the Sustainable Jersey Application.
14. The Administrator reviewed correspondence received from the Bergen County Clerk’s Office attempting to schedule the Bergen County Satellite Office in Town Hall. After a review of the dates available, the governing body preferred May 26, 27, 28, 2020. The second choice would be the first available three (3) days in July.
15. The Township received a request from Rabbi Kaplan to conduct the Menorah Lighting on Sunday, December 22, 2019 (the first night of Hanukkah) on the Town Hall front lawn. The request was approved. (This is the 15th year for this event at Town Hall.)
16. The Administrator advised the governing body that both the police and the DPW workers contracts includes salaries for 2020. An ordinance is being prepared in this regard so as to allot sufficient time for the payroll clerk to complete the new year payroll process.
17. The New Jersey Department of Corrections has approved the two detention cells in police headquarters

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Township Committee Reports:

Rudy Boonstra:

1. Mr. Boonstra volunteered at the recent “Shredfest” on Saturday, October 19, 2019 at the DPW Garage. The volunteers were able to accommodate 246 residents.
2. Mr. Boonstra recognized the Wyckoff Historical Society and participated in their Union Cemetery Tour. The Union Cemetery has gravesites from the Revolutionary War.
3. Mr. Boonstra attended the Christian Health Care Gala on Wednesday, October 23, 2019 honoring Wyckoff’s First Responders. Mr. Boonstra also attended the Rotary Club Beefsteak Fundraiser that evening.
4. Mr. Boonstra attended the Fire Company #3 Annual Beefsteak Fundraiser held at St. Nicholas Greek Orthodox Church on Thursday, October 24, 2019.
5. Mr. Boonstra and Mayor Madigan attended a meeting of the Allendale Borough Council where three (3) of Wyckoff’s Police Officers were recognized for their dedicated work in assisting to apprehend a violent fugitive.
6. Mr. Boonstra attended an event at the Christian Health Care Center where six (6) residents who are 100 or more years young were celebrated for their longevity.
7. On Friday, November 1, 2019 Mr. Boonstra attended an event in Cedar Grove sponsored by Mary Help of Christians where Wyckoff resident Aldo Cascio was honored for all the work he performs to help that school.
8. On Sunday, November 3, 2019 Mayor Boonstra attended the Eagle Scout Court of Honor Ceremony for Joseph Squillace, III at Fire Co. #1.
9. Mr. Boonstra attended the Annual Veterans Luncheon which was provided through the generosity of the Wyckoff Family YMCA.
10. The Fall Leaf Collection is in full swing and all are encouraged to check the social media accounts and the town’s website for daily updates.
11. Mr. Boonstra and Mayor Madigan met with representatives from the PBA to discuss the two (2) year pilot program for the twelve (12) hour work schedule and the extension for the remaining years of the contract.
12. The Ramapo High School Varsity Football Team beat Pascack Hills High School 45 – 14.

Melissa Rubenstein:

1. The Wyckoff Board of Health has introduced an ordinance which will strengthen the ordinance which prohibits the feeding of wildlife at the request of the Municipal Certified Animal Control Officer.
2. The Design Review Advisory Board Meeting addressed an application from a commercial building at 385 Clinton Avenue requesting to change the color of the roof to red.

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3. Ms. Rubenstein attended the Eagle Scout Court of Honor on Sunday, November 3, 2019 for Joseph Squillace, II. Ms. Rubenstein commented how wonderful it was to see so many of his peers and junior firefighters attend the ceremony.
4. Ms. Rubenstein attended the Christian Health Care Center Gala to recognize our first responders; police, fire and ambulance. It was a wonderful event.
5. At the last Environmental Commission Meeting, the Administrator assisted by chairing the meeting. Two (2) new members were introduced, Kevin Hanly and Ben Weiner. Mr. Hanly provided an excellent report on the activities of the Planning Board and pending applications.
6. An outgrowth of the Environmental Commission Meeting was the production of anti-idling information and information regarding the Recycle Coach App. This information was distributed at the Wyckoff Education Foundation's Gala Event.
7. Last Saturday, November 2, 2019 Junior Environmental Commission Member Nick provided a compost seminar led by Mr. Scanlan at the Russell Farms Community Park.
8. Saturday, November 16, 2019 is the final date in 2019 for the hazardous waste collection sponsored by the Bergen County Utilities Authority.
9. The Township was very pleased to receive notification that it is the recipient of the Silver Status Award from Sustainable Jersey. This is the highest level of an award for environmentally conscious activities a municipality may pursue. It is an incredible accomplishment and the members of the Environmental Commission were thanked for their hard work and dedication to this goal. This is the third time Wyckoff was awarded the Silver Award.

Timothy Shanley:

1. Mr. Shanley congratulated the U12 Girls Torpedo Soccer Team who captured the New Jersey Cup. Congratulations also to the U10 Boys Soccer Team who also won the New Jersey Cup.
2. Mr. Shanley also attended the dinner in Cedar Grove to honor Aldo Cascio.
3. The Board of Adjustment met in October and conducted relatively routine business.
4. Mr. Shanley attended the Wyckoff Education Foundation Gala.
5. Mr. Shanley also attended the Christian Health Care Center Gala honoring the Township's first responders.
6. Mr. Shanley attended and volunteered at the Annual "Shredfest" Event on Saturday, October 19, 2019 with his son, TJ. Earlier in the morning, Mr. Shanley coached his son's kinderkicker soccer team.

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Brian Scanlan:

1. The Ramapo High School Girls Varsity Soccer Team won the Bergen County Championship.
2. Mr. Scanlan recognized Evan Baumgartner, Ramapo High School Boys Soccer Coach for achieving his 600th win.
3. Mr. Scanlan also attended the personal document paper shredding event and volunteered on Saturday, October 19, 2019.
4. Mr. Scanlan thanked Doug Struyk, Executive Director of the Christian Health Care Center and the Board of Directors for their decision to honor the Township's First Responders.
5. On Saturday morning, October 26, 2019 Mr. Scanlan met with Bob Shannon, Rob Landel and Rudy Boonstra to review and "fine tune" the affordable housing zoning ordinances. These ordinances will be considered at the 8:00 p.m. business meeting.
6. Mr. Scanlan confirmed that he did conduct a compost workshop at the Russell Farms Community Park on Saturday, November 2, 2019. Ten (10) residents attended. Compost materials represent one-third (1/3) of the weight of non-recyclable household waste.
7. On Tuesday, October 29, 2019 Mr. Scanlan attended the ITN (North Jersey Transportation Network founded by three (3) Wyckoff residents) Dinner which provides transportation to special needs adults. Mrs. Scanlan is one of 147 drivers – they have driven 125,000 miles and have made 28,150 trips. They average 145 rides per week.
8. Mr. Scanlan participated in a Recovery Walk – a program founded by a person from Old Tappan. Many of the students speak to the student body concerning accidental heroin overdoses. Last year, in New Jersey alone, 3,163 people died from accidental overdoses.
9. Mr. Scanlan wished Committeeman Boonstra all the best in the election tomorrow.

Mayor Madigan:

1. Mayor Madigan attended the Christian Health Care Center Gala on Wednesday, October 23, 2019.
2. The Veterans Luncheon was conducted today at the Wyckoff Family YMCA whereby over 500 veterans participated in this annual event. This year is the 75th Anniversary of the Battle of the Bulge, a critical battle in WWII. In the audience today were approximately two dozen veterans from WWII including one woman and a veteran who fought in the Battle of the Bulge. Mayor Madigan thanked the YMCA for sponsoring this worthwhile program.
3. On Sunday, November 3, 2019 Mayor Madigan attended the Eagle Scout Court of Honor for Joseph Squillace, III.
4. Mayor Madigan, Committeeman Boonstra, Assemblyman Rooney and Assemblyman DePhillips attended the celebration at the Christian Health Care Center where residents 100 years of age and older were recognized by the community.

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5. Mayor Madigan attended an event in Cedar Grove on Friday, November 1, 2019 which honored Aldo Cascio for his work and generosity assisting Mary Help of Christians.
6. Mayor Madigan met with Mr. Boonstra and the PBA to review the two (2) year pilot program for the twelve (12) hour work shift and discuss the program for the remainder of the contract. The program is working well financially, it provides effective patrol and creates good moral. Mayor Madigan recognized Police Chief Murphy for the excellent job he's doing.
7. Last Thursday, October 31, 2019 Mayor Madigan attended a luncheon with Police Chief Murphy and Traffic Safety Officer Sgt. Zivkovich where Wyckoff was presented with the AAA Platinum Award for community safety. Wyckoff was one of nine (9) municipalities of the ninety-eight (98) towns in North Jersey to receive this prestigious award. This is the fourteenth time in the last sixteen (16) years the Township has received this top honor. The Police Department was thanked for their service.
8. On Monday, October 28, 2019 the Township had a 7:00 p.m. educational session in the Wyckoff Public Library presented for the benefit of the public regarding living with wildlife. This was the third presentation and approximately twenty-two (22) residents were in attendance.
9. Mayor Madigan gave a "shout-out" to his grandson, Nicholas Vitale who is fifteen (15) years old today.

Township Attorney Report:

1. Mr. Landel has completed the changes to the affordable housing overlay zone ordinances and will provide an update during the further consideration portion of the business meeting.
2. Mr. Landel has been in consultation with the Township's Affordable Housing Planner and he anticipates receiving the three (3) remaining affordable housing zoning ordinances on Friday, November 8, 2019. He will provide them to the governing body and he hopes to introduce them on 11/18/19.

The Open Work Session Meeting adjourned at 8:00 p.m.

Thomas J. Madigan
Mayor

Joyce C. Santimauro
Municipal Clerk