

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE OPEN PUBLIC WORK SESSION
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, JUNE 10, 2014 – 7:30 P.M.**

Mayor Douglas J. Christie opened the Work Session Meeting at 7:30 p.m. in the second floor municipal conference room.

Municipal Clerk Santimauro read the Open Public Work Session statement: "This Open Public Work Session Meeting of the Wyckoff Township Committee is now in session. In accordance with the Open Public Meetings Act, notice of this meeting appears on our Annual Schedule of meetings. A copy of said Annual Schedule has been posted on the Bulletin Board in Memorial Town Hall; a copy has been filed with the Municipal Clerk, The Record, The Ridgewood News and the North Jersey Herald and News – all newspapers having general circulation throughout the Township of Wyckoff. At least 48 hours prior to this meeting the Agenda thereof was similarly posted, filed and mailed to said newspapers."

Present: Mayor Douglas J. Christie, Committeemen Kevin J. Rooney, Haakon C. Jepsen, Brian D. Scanlan and Rudolf E. Boonstra
Also Present: Township Administrator Robert J. Shannon, Jr., Township Attorney Robert Landel and Municipal Clerk Joyce C. Santimauro

Mayor Christie opened the meeting for the ten (10) minute total public comment period for any item on or off the Agenda, two (2) minutes per speaker, with a motion from Committeeman Scanlan, seconded by Committeeman Rooney.

1. James Savage, 448D Bromley Place, addressed the governing body regarding the status of the current road resurfacing project. Mr. Savage advised that when the roads are milled, a vertical edge is left between the milled area and the remaining paved area. At times, this vertical edge can be as much as three (3) inches specifically, at Quackenbush and Clinton Avenues. Mr. Savage requested the Township Committee consider requiring in next year's bid specifications that the contractor place additional asphalt at that vertical edge to essentially "ramp" the asphalt creating a less pronounced effect. Committeeman Rooney commented that the DPW was performing an outstanding job managing the project which is essentially 90% complete. Mr. Rooney will review Mr. Savage's comments with the DPW Manager.

2. Tim Shanley, 565 Burritt Place is here this evening with his son Kevin to discuss the replacement of a guardrail on Lawlins Road, across from Clinton Avenue. Mr. Shanley stated that on two (2) separate occasions, an errant vehicle has driven through the intersection and has driven through his backyard. Mr. Shanley provided photos of the damage from the most recent occurrence and requested additional safety measures be taken if the guardrail cannot be replaced. Mr. Shanley suggested a possible sign stating "STOP Sign Ahead" or trimming back tree branches to create a better view of the existing STOP sign. Committeeman Rooney explained that he had a similar problem with errant vehicles driving up on his front porch at his house on Russell Avenue. Mr. Rooney installed large rocks in his front yard to alleviate this problem. Committeeman Boonstra advised that the Police Committee will request the Police Chief survey the intersection and suggested that Mr. Shanley consider different obstruction options in addition to his fence. Committeeman Jepsen indicated that the municipality will work along with Mr. Shanley to attain a solution. Mayor Christie thanked Mr. Shanley for his well written letter and for suggesting solutions.

Committeeman Jepsen motioned to close the public comment period, seconded by Committeeman Scanlan with an affirmative voice vote.

Mayor Christie advised that the Finance Committee have reviewed and signed vouchers.

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Township Committee Reports:

Rudy Boonstra:

Mr. Boonstra reported to the governing body that former colleague Tom Madigan and Wyckoff volunteer and recreation coach David Becker have been appointed by the Ramapo/Indian Hills Regional High School Board of Education District to the two (2) vacant positions on that Board of Education. Township Committeemen all wished Mr. Madigan and Mr. Becker well.

Haakon Jepsen:

1. Mr. Jepsen attended the May 21, 2014 Municipal Alliance Meeting where a number of items were discussed including budget appropriations between the D.A.R.E. Program, Eisenhower School Project Graduation and Ramapo/Indian Hills High School Project Graduation. A further discussion focused on how to market the Municipal Alliance to the community. Mr. Jepsen and Municipal Alliance Chair Wendy Coffey have been researching how other municipalities “brand” themselves. Several suggestions included changing the name of the alliance including: removing the word municipal from the Wyckoff Municipal Alliance, Drug Education Coalition, Alliance for a Drug Free Wyckoff, incorporation the alliance with the Wyckoff Board of Health. Mr. Jepsen asked the governing for their input. A consensus appeared to exist that there was no objection to changing the name. Committeeman Scanlan prefers to keep the Municipal Alliance separate from the Wyckoff Board of Health. Mayor Christie requested Mr. Jepsen provide the governing body with a recommended name.
2. Mr. Jepsen reported that he as well as other governing body members, volunteered at the Wyckoff Fishing Derby on Saturday, June 7, 2014. Mr. Jepsen’s two (2) daughters volunteered and they were designated “worm sorters.”

Brian Scanlan:

1. Mr. Scanlan wished to acknowledge Bob Shannon’s thirty (30) years of outstanding service as Administrator to the Township of Wyckoff.
2. Mr. Scanlan thanked Joyce Santimauro and Nick Ciampo for organizing a great Memorial Day Parade. He also recognized the Memorial Day Parade Committee, the CERTS and the Clerk’s Office Staff who did a terrific job.
3. Recently, a 40th Anniversary Celebration was held for Monsignor Harahan, Pastor at St. Elizabeth’s Roman Catholic Church for his service to the church community. Monsignor Harahan’s next assignment is at Seton Hall Prep in Newark, New Jersey.
4. Mr. Scanlan reported that Wyckoff Day was a great success. All members of the Township Committee were present however, Mr. Scanlan was the only Township Committee member who took a turn in the “dunk tank”, raising money for 3R’s Day at Eisenhower School this Fall (Respect, Reflect and Resiliency Day).

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5. On Wednesday, June 25, 2014 at 7:00 p.m. at the Wyckoff Family YMCA, the Wyckoff Board of Health's final joint educational program, "Your Aging Parents" with the Christian Health Care Center and the Wyckoff Family YMCA will be conducted. Mayor Christie asked Mr. Scanlan how many individuals are in attendance at these presentations. Mr. Scanlan replied 60 – 80 folks have been consistently attending the seminars.

Kevin Rooney:

1. Mr. Rooney thanked Committeeman Scanlan for jumping in the "dunk tank." The child, provided with a bucket of balls, pitched strikes and dunked Mr. Scanlan six (6) times. Wyckoff Day was a great and enjoyable day for all in attendance.
2. Mr. Rooney reported on the Russell Farms Community Park Celebration on Saturday, June 7, 2014 which included the final planting of eighty (80) trees at the arboretum. Signs were posted labeling and identifying the species of trees. Sincere thanks are extended to Michael Almstead for his commitment to the arboretum and to Girl Scout Troop 76 who labeled and identified the species of trees and distributed 18,000 ladybugs for the benefit of the trees. The event also unveiled the dedication of benches, donated by various folks in honor of loved ones. In keeping with the recycling and volunteerism theme, the benches are in memory of Thomas Verga, William Kauflin, J. Kevin Rooney and Henry "Henk" Shotmeyer, Peter Razzo, Jack Vander Plaat and Terry Gilly.
3. Mr. Rooney attended a meeting on Wednesday, May 28, 2014 with representatives from Midland Park and Glen Rock where an update was provided on the pending litigation against Ridgewood Water concerning excessive water rates.
4. Last evening, Mr. Rooney and Mayor Christie attended a Wyckoff Volunteer Fire Department Fireworks Committee Meeting where the fire department is discussing options and alternatives for a spectacular Labor Day Fundraiser. However, Mr. Rooney thought it should be mentioned that this fireworks display is a fundraising event completely organized and provided by the Wyckoff Volunteer Fire Department.

At 7:55 p.m. the Township Committee recessed the Work Session Meeting to conduct the public business meeting.

At 8:43 p.m. the Township Committee reconvenes the Work Session Meeting voting as follows:

MOTION: _____ ROONEY _____ SECOND _____ JEPSEN _____
BOONSTRA YES JEPSEN YES ROONEY YES SCANLAN YES
CHRISTIE YES

Continuation of Township Committee Reports:

Mayor Christie:

1. Mayor Christie and Committeeman Boonstra attended a meeting this morning with New Jersey Lieutenant Governor Kim Guadagno and other Mayors in the District 40 area. The meeting, which focused on the 2% binding arbitration cap, will be passed later this Summer. Mayor Christie explained that the interest arbitration cap is about budgeting within our means. It keeps a control on local taxes and provides a level field at the

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bargaining table. We ask that the Assembly, when they return to Trenton, as soon as possible approve the extension of the interest arbitration cap. Without the arbitration limits in place, local government leaders may be forced to reduce other personnel in order to balance costs of the arbitration awards. Local leaders may also have no other choice but to dramatically cut or eliminate other services in order to offset these police salary contract awards.

2. Mayor Christie reported that on Thursday, June 12, 2014 at 7:00 p.m. Boy Scout Troop 77 will conduct a flag retirement ceremony at Fire Company #1, located behind Town Hall. This is a very moving and solemn ceremony.
3. The Northwest Bergen Mayors Association will meet on Saturday, June 14, 2014 at the Oakland Senior Citizens Center. The primary topic of the mayors will be shared services.
4. The public business scheduled for Tuesday, June 24, 2014 will be conducted however, the meeting on Tuesday, July 1, 2014 will be cancelled. Therefore, the next scheduled public business meeting after the 6/24/14 meeting will be conducted on Tuesday, July 15, 2014. This schedule will allow the three (3) ordinances that were introduced this evening, as well as the renewal of the liquor licenses to be completed prior to July 1, 2014. Committeeman Scanlan advised he will be unable to attend the meeting on June 24, 2014. Mayor Christie may also be absent from this meeting. Deputy Mayor Rooney will chair that meeting.

Policy Action Items:

1. The three (3) ordinances introduced this evening, #1743, #1744 and #1745 will have a public hearing and further consideration at the next meeting on Tuesday, June 24, 2014. Mr. Shannon thanked the Township Attorney Rob Landel for drafting Ordinance #1745, Mark DiGennaro, Township Engineer for his assistance with preparing Ordinance #1743 and Diana McLeod, Chief Financial Officer for her assistance with writing Ordinance #1744.
2. The Administrator referenced item #C under motions on this evening's Agenda, one (1) of the bid specifications that have been written, medical surveillance for respiratory protection for firefighters and vision and hearing testing for school crossing guards, is a Wyckoff, Oakland and Franklin Lakes (WOLF Group) shared service bid. The Township of Wyckoff is the lead agency who performs the work of the procurement and manages the process. Oakland and Franklin Lakes benefit from the competitive prices that are obtained. This is similar to the savings that have been achieved with WOLF shared services bids for the last two (2) garbage disposal bids.
3. On Friday, May 30, 2014, an inspector from the Department of Environmental Protection (DEP) visited Town Hall and reported that three (3) homes were discharging pool water into a local brook and expressed concern that chlorine was dissipating into the water. The Township immediately drafted a public service announcement, posted it on the Township website and e-mail blasted the information in that Friday's e-mail blast.

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4. The Administrator advised he will “pinch hit” as secretary to the Planning Board at the meeting on Wednesday, June 11, 2014. The Planning Board Secretary is currently on convalescent leave and working on a light duty basis. The Administrator, along with Jackie Denequolo updated the landuse application to provide an area on the application for applicants to complete the information required for the Planning Board to evaluate the sideyard setback ordinance requirement.
5. The Primary Election held on Tuesday, June 3, 2014 was successfully conducted and 7% of the registered voters cast their vote.
6. The Administrator advised the governing body that on Thursday, June 12, 2014 at Boy Scout Troop 77 Flag Retirement Ceremony, he will volunteer as the bagpiper at the ceremony.
7. The Municipal Clerk has advised that the annual liquor license renewals must be performed prior to July 1, 2014. Therefore, the governing will review and vote on the liquor license renewals at the next meeting on Tuesday, June 24, 2014. The report from Police Chief Fox is provided in this regard. Committeeman Scanlan indicated that the report from Chief Fox, relative to the Brick House, did not mention the “Operation Swell” which was reported in the Bergen Record newspaper as State agencies were inspecting a number of restaurants suspected of “watering down” alcoholic beverages. There has been no updated report in the press as to the resolution of those inspections.
8. A notice of violation was issued by the Building Subcode Official to the property owner at 375 Wyckoff Avenue who was found performing construction work without a permit. Performing work without a permit is one of the primary reasons that the Township is mandated by the County and State of New Jersey to perform a costly mandated revaluation program.
9. In accordance with governing body direction, the Administrator has performed research on the Northwest Bergen Municipalities and other municipalities to inventory their social media policies. The Township was able to obtain two (2) social media policies, one from Metuchen and one from Westwood, both policies are very well written. The Administrator has provided the governing body with a draft social media policy and a draft implementation of his proposed social media policy. This is presented for governing body review and deliberation. Committeeman Scanlan inquired if the policy from Metuchen was amended to reflect Wyckoff. The Administrator stated that in addition to the removal of Metuchen and adding Wyckoff, a number of content changes were also made to the policy. The Administrator particularly liked the legal defense language at the end of the social media policy and did request permission from the Metuchen Administrator to utilize the core of the Metuchen policy as a best practice for use in Wyckoff. Approval has been provided.
10. Committeeman Scanlan advised that a property on Monroe Avenue is an example of a new owner who purchased the home, then clear cut the entire property of approximately thirty (30) trees. Consistent with the Master Plan, Mr. Scanlan suggested a tree preservation and protection ordinance be considered by the governing body to prevent clear cutting of trees. Mayor Christie commented that that same suggestion was reviewed at today’s Public Policy Meeting and an inventory of tree ordinances in the area was provided to the Administrator who will disseminate same this week. Mayor Christie opined that everyone is disgusted at this tree removal. Maybe such an ordinance could include a moratorium for one (1) year after a property has been sold to prevent

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developers and/or builders from clear cutting the property or limiting the removal of trees to a specific number per year. Committeeman Scanlan remarked that no one wants to be too restrictive however, clear cutting thirty (30) trees greatly impacts adjacent property owners.

11. Bergen County completed curb to curb pavement of Franklin Avenue, (County Route 502) from Wyckoff Avenue to its' border with Franklin Lakes. Thanks to the police who managed the detour plan and Elaine Booth and Jackie Denequolo who implemented the public information and e-blasts.
12. The DPW completed the Township's 2014 Road Resurfacing Program. The following roads were paved in May or June: Clinton Avenue (Lawlins to Wyckoff), Maple Avenue, Cumberland Court, Meadowbrook Road (Beth to cul-de-sac), Beth Lane, East Stevens Avenue, Frederick Court, Lincoln Avenue (Liberty to cul-de-sac), Terrace Drive, Waverly Road, Massey Court, Kennedy Court, Mulberry Court, Red Rock Road, Huntington Court, Stonewall Court, Megan Court, Hill Top Lane, Wellington Drive, Chestnut Street, Berkeley Drive, Miller Road (Vance to Miller Court), Stonybrook Lane, Monroe Avenue (Pinewood to Wyckoff Avenue), Main Street (Madison to Franklin), Devonshire Drive, Evergreen Drive, Cresthaven Road, George Place, Pinewood Drive, Frances Place, Midland Avenue (Hurley to Wild Duck Road), Wild Duck Road and Farview Avenue (Timberline to Eder).

The resurfacing was performed expeditiously to limit the application of the asphalt adjustment law and fuel adjustment law and the new gasoline tax that is reported in the press to be adopted soon. This effort ensured the Township maximized its' funding for road resurfacing and limited the application of these two (2) taxpayer unfriendly cost generative laws.

Township Attorney Report:

1. Mr. Landel reported that the outdoor dining ordinance amendment introduced this evening was drafted reflecting previous discussion by the governing body.
2. The following ordinance amendments recommended by the Public Policy Committee have been drafted and will be provided for governing body consideration: A draft ordinance regarding the transportation and the storage of snow into Wyckoff, and a prohibition for overnight parking on municipal property.
3. Mr. Landel is preparing an ordinance amendment concerning the emergency generator regulation for commercial properties recommended by the Township Engineer.
4. Documents have been submitted to the Bergen County Surrogate's Office to memorialize the appointment of a new trustee to the Zabriskie House Trust.

The Work Session Meeting adjourned at 8:50 p.m.

Douglas J. Christie
Mayor

Joyce C. Santimauro
Municipal Clerk

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