TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE OPEN PUBLIC WORK SESSION
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, JULY 15, 2014 – 7:30 P.M.

Mayor Douglas J. Christie opened the Work Session Meeting at 7:30 p.m. in the second floor municipal conference room.

Township Administrator Shannon read the Open Public Work Session statement: "This Open Public Work Session Meeting of the Wyckoff Township Committee is now in session. In accordance with the Open Public Meetings Act, notice of this meeting appears on our Annual Schedule of meetings. A copy of said Annual Schedule has been posted on the Bulletin Board in Memorial Town Hall; a copy has been filed with the Municipal Clerk, The Record, The Ridgewood News and the North Jersey Herald and News – all newspapers having general circulation throughout the Township of Wyckoff. At least 48 hours prior to this meeting the Agenda thereof was similarly posted, filed and mailed to said newspapers."

Present: Mayor Douglas J. Christie, Committeemen Haakon C. Jepsen, Brian D. Scanlan and Rudolf E. Boonstra
Also Present: Township Administrator Robert J. Shannon, Jr. and Township Attorney Robert Landel
Absent: Committeeman Kevin J. Rooney and Municipal Clerk Joyce C. Santimauro

Mayor Christie opened the meeting for the ten (10) minute total public comment period for any item on or off the Agenda, two (2) minutes per speaker, with a motion from Committeeman Scanlan, seconded by Committeeman Boonstra.

Frank McMahon, 613 Blue Ridge Lane, Mahwah was present this evening and stated that he previously had reported on Township Committee activities for the Suburban News. In October, 2013, Mr. McMahon suffered a heart attack while attending a Franklin Lakes Council Meeting. The Borough of Franklin Lakes housed an AED device which was utilized to revive Mr. McMahon and he is here today. Mr. McMahon thanked the Township Committee for the prayers, good wishes and kindness on his behalf after his heart attack. Mr. McMahon noticed that the Township of Wyckoff purchased an AED device located in the Court Room.

Committeeman Scanlan motioned to close the public comment period, seconded by Committeeman Boonstra with an affirmative voice vote.

Mayor Christie advised that the Finance Committee was reviewing and signing vouchers.

Township Committee Reports:

Brian Scanlan:

1. Mr. Scanlan noted that the Strategic Planning Task Force has issued a survey asking residents to comment on their perceptions of the Recreation Program. This is the second week that responses to the survey can be received. As of today, 350 residents have responded and many good suggestions are being received. The survey was resubmitted today to all residents who have registered their e-mail address on the Township's website. Mr. Scanlan hopes to receive a minimum of 400 responses at the close of the survey on Friday, July 18, 2014.

2. Mr. Scanlan reported that the Administrator and Recreation Director provided information to Mr. Valente, a member of the Parks and Recreation Advisory Board and the Recreation Task Force. Mr. Valente prepared a profit and loss statement for all recreation programs and consistent with previous reviews from the Finance Committee, each recreation program breaks even in terms of cost.

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE OPEN PUBLIC WORK SESSION
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, JULY 15, 2014 – 7:30 P.M.

3. It was noted that the Township received a $17,500 grant from the Bergen County Open Space Trust Fund Grant Program for park development to improve ballfield backstops at Eisenhower and Sicomac Schools. The new grant agreement is under review.

4. Letters were received from Girl Scouts who are requesting to perform Silver Community Award Projects at the Larkin House. Mr. Scanlan suggested governing body members review those letters. Committeeman Jepsen suggested the possibility of the governing body speaking with Girl Scout and Boy Scout leaders to develop a pro-active plan to identify and inventory potential community improvement projects. Mr. Scanlan advised that the Silver Award is performed by 7th and 8th grade girls generally between February and August. Eagle Scout projects are performed throughout the year. The Administrator received a call from Andy Reynan to discuss a potential Eagle Scout improvement project at the Gardens of Wyckoff including improving the path and rebuilding the roof of the gazebo. Mr. Shannon has yet to connect with Mr. Reynan as he was on vacation.

Haakon Jepsen:

1. Mr. Jepsen expressed his support for the Recreation program Survey and is eager to review the results of the survey. Mr. Jepsen inquired as to the cost of the survey. Mr. Scanlan advised that if there are less than 100 replies the survey is free. More than 100 replies, the cost could be in the range of $100 - $200.

2. Mr. Jepsen met with members of the Calendar Committee and a very productive meeting was conducted. As way of summary, the theme for the 2015 Municipal Calendar is “Drug & Alcohol Abuse Awareness.”

3. Mr. Jepsen inquired as to how the municipality holds the County accountable for replacing signs and completing road markings after a county road has been paved. The crosswalk located at Franklin Avenue by Fairview Avenue has not been repainted and Mr. Jepsen’s neighbor previously had an asphalt berm along his property which has yet to be replaced by the County. The Administrator will forward this information to Police Chief Fox and the DPW Manager for their review.

Rudy Boonstra:

1. Mr. Boonstra attended two (2) Police Committee Meetings last week; the first meeting related to the appointment of William Christopher as a probationary officer and the second meeting included the PBA. The current labor agreement between the Township of Wyckoff and the PBA expires on December 31, 2014. The PBA has a new team and the hope is that each entity will be able to work positively and cooperatively to arrive at a fair contract for both taxpayers and police officers.

2. Mr. Boonstra announced that the Township is the recipient of a $75,000 FEMA Grant for the purchase of emergency generators. Kudos to Lt. Charles VanDyk, who submitted the grant application.

3. Last week, Mr. Boonstra attended the Planning Board Meeting whereby the only pending application was from Capital One Bank. The applicant, at their request, postponed the application to the August Planning Board Meeting.

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE OPEN PUBLIC WORK SESSION
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, JULY 15, 2014 – 7:30 P.M.

4. Mr. Boonstra had the opportunity to attend today's Public Policy Subcommittee Meeting and Mayor Christie will provide an update on the meeting.

5. The Township received a copy of the Appellate Court's Decision regarding the Aldo's/Pane e Vino Planning Board approval. The Appellate Court upheld the parking variance but commented that the Planning Board did not re-state in the resolution its due diligence regarding the question of two (2) uses on one (1) lot. That question has been remanded back to the Planning Board.

6. Mr. Boonstra made the following comments with regard to William Christopher, a probationary police officer for governing body approval on this 8:00 p.m. Agenda. The Police Department completed its review and Mr. Christopher will begin the Bergen County Police Academy on Friday, July 25, 2014. Mr. Christopher resides in Wyckoff and is employed as a civilian dispatcher with the Wyckoff Police Department since 2013. Mr. Christopher should graduate from the Bergen County Police Academy in late December and begin field training at that time.

Mayor Christie:

1. Mayor Christie reported that he had sent a letter to the NJDOT Commissioner requesting funds to help improve the park and ride facility at the Cornerstone Christian Church and the Wyckoff Community Park located on Wyckoff Avenue. The Township received a reply from the Commissioner that the State no longer provides funding assistance.

2. Mayor Christie provided a letter to the Midland Park Mayor inquiring on whether Midland Park chooses to renew the dispatch service that the Township has provided for the last fifteen (15) years. This dispatch service expires on December 31, 2014. Midland Park is in the process of obtaining price quotations from other municipalities. Mayor Christie, in his letter to Mayor O'Hagan, explained that the Township of Wyckoff must know Midland Park's decision by July 31, 2014 in order to fulfill current staffing requirements.

3. Mayor Christie extended congratulations to Matthew Rizzo on becoming an Eagle Scout soon.

4. Police Chief Fox sent a letter to the New Jersey Department of Transportation (NJDOT) regarding the continual flooding on Route 208. Mayor Christie noticed today that the NJDOT had three (3) trucks on Route 208 during the heavy rainfall to address the flooding.

5. Mayor Christie complimented the efforts of the Zoning Enforcement Officer, Fred Depken regarding his recent update memo indicating thirty-five (35) residents who had fences in disrepair abutting Route 208 have been contacted. At this point, thirty-three (33) residential fences have been replaced or removed.

6. The Wyckoff Volunteer Fire Department will conduct their annual fireworks fundraiser on Saturday, August 30, 2014. This is a community event to raise funds for the fire department.

7. Mayor Christie attended the Northwest Bergen Mayors Association Meeting on Saturday, July 12, 2014 with the primary discussion focusing on police contracts, the interest arbitration law and the fact that many municipalities have their contracts expiring on December 31, 2014.

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE OPEN PUBLIC WORK SESSION
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, JULY 15, 2014 – 7:30 P.M.

8. Mayor Christie advised that he will ask the Township Attorney to provide a summary on the Appellate Court's Decision on the Aldo's/Pane e Vino site plan during his report.

9. A Public Policy Subcommittee Meeting was conducted today and a number of items were discussed. They included: the need for a tree ordinance, the Library reconfiguration of their parking lot with DPW Staff assistance, the possible use of the Township owned lot at Morse and Clinton Avenues, a request from the Environmental Commission Chair to allow solar panels on the front of residential homes and a draft lease agreement for the Pulis Soccer Field with the Wyckoff Family YMCA.

Review of the 8:00 p.m. Agenda:

The Administrator reported the Agenda is as submitted with the exception of the following:

1. There is an addition of a volunteer firefighter application for Fire Company #1.

2. A motion to approve Fire Protection Co. #1's request to conduct a fundraiser on the Wyckoff Family YMCA Campus, 691 Wyckoff Avenue.

3. Two (2) resolutions have been deleted concerning the return of performance guarantees.

The Township Committee approved these additions to the Agenda.

At 7:58 p.m. the Township Committee recessed the Work Session Meeting to conduct the public business meeting.

At 8:25 p.m. the Township Committee reconvenes the Work Session Meeting voting as follows:

MOTION: _____BOONSTRA_____ SECOND _____SCANLAN_____
BOONSTRA_YES_ JEPSEN _YES_ ROONEY_ABSENT_ SCANLAN_YES_
CHRISTIE _YES_

Policy Action Items:

1. The Administrator reviewed a request from the Coolidge School PTO Dads to rename street signs as part of a prize for their fundraising event. Research was compiled from Police Chief Fox and Fire Chief Graglia that due to reasons of communication and emergency response, confusion would result if a street name sign had two (2) street names. Therefore, a letter will be sent denying this request.

2. The Recreation project Task Force is moving forward in a positive manner. A profit and loss statement has been provided and the survey was well received.

3. The Family Reach Foundation has submitted a request to place a banner at 353 Franklin Avenue, the Cheerful Heart announcing a 5K Fundraiser at Darlington Park. The Township Committee approved the request to be placed on the August 1, 2014 Agenda.

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE OPEN PUBLIC WORK SESSION
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, JULY 15, 2014 – 7:30 P.M.

4. The Administrator reported that the DPW has begun the annual process of repainting safety road markings, such as; crosswalks, school crosswalks, school xings, stop lines, edge of road lines and center lines in anticipation of the start of school in September.

5. The Alliance report was submitted requesting grant reimbursement.

6. The Joint Insurance Fund (JIF) second quarter safety report was submitted.

7. At the Library Board of Trustees Meeting on May 21, 2014, it was stated that the DPW will assist the Library with the reconfiguration of the parking lot this summer.

8. A letter was received from Nick Ciampo, Wyckoff Volunteer Firefighter and Memorial Day Parade Chair thanking the Township Committee for hosting and funding the Memorial Day Parade

9. Work began yesterday on the first of three (3) railroad crossings in Midland Park at the border of Wyckoff.

10. A notice of violation was issued to the new owner at 325 Monroe Avenue for performing work without a construction permit. Performing work without a permit is one of the primary reasons why municipalities are mandated by the County to perform costly programs of revaluation.

11. A revised public service announcement was issued today in anticipation of the Wyckoff Volunteer Fire Department Annual Fireworks Fundraiser on Saturday, August 30, 2014. This year, the fire department is working diligently to include activities for children, the ability to purchase food and the substitution of a D.J. instead of a band.

12. Police Chief Fox has prepared his letter regarding the BYOB State Laws which will be distributed to all restaurants with their annual food handlers permit application.

13. The Administrator will participate in a telephone conference on Wednesday, July 16, 2014 at 10:00 a.m. with representatives from the Bergen County Open Space Program to address his concerns related to the new grant agreement for the $17,500 grant.
Mayor Christie commented that this is some of the “block and tackle” work that Bob Shannon routinely – reading these voluminous documents when there is an area of concern.

14. Committeeman Scanlan asked that the resolution regarding the request to re-support the transportation program also to Harry Reid and John Boehner.

15. The adopted ordinance amendment designed to protect municipal roads including a five (5) year prohibition from excavating a municipal road after a municipal road has been resurfaced was mailed to all utility companies that perform work in Wyckoff.

Township Attorney Report:

1. Mr. Landel reported he is working on the required documents to complete Richard Lynch’s appointment to the Zabriskie House Trust.

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE OPEN PUBLIC WORK SESSION
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, JULY 15, 2014 – 7:30 P.M.

2. Mr. Landel is working on the required documents for the Township to lease the Pulis Recreation Facility to the Wyckoff Family YMCA for their program use and to install artificial turf fields and sports lighting foundations.

3. Mr. Landel reported that the Appellate Court issued a decision in the lawsuit challenging the Planning Board's site plan approval of the Aldo's/Pane e Vino application at 630 Wyckoff Avenue, the location of the former Wyckoff Bakery. The lawsuit addressed two (2) questions. As to the first, the Court determined that the variance for parking was upheld. The second questioned if the Planning Board had jurisdiction to consider the application since the application has two (2) principle uses on one (1) lot. The court did not rule that the Planning Board jurisdiction was not correct, it simply decided that the Planning Board record did not reflect the Planning Board deliberation on this question.
Mr. Landel said that due to this ruling, his attention was drawn to this provision of the Wyckoff Code. Both the B-1 and the B-1A zones have properties with multiple principle uses on one lot. Mr. Landel was not familiar with the history of this provision or the reason for it. Many businesses have more than one business of use on a single lot. Such as; Ivy Plaza, Rockledge Shopping Center and the Wyckoff Shopping Center. Mr. Landel suggested that the Township Committee consider authorizing him to prepare a zoning ordinance amendment.

The Work Session Meeting adjourned at 8:35 p.m.

Douglas J. Christie
Mayor

Joyce C. Santimauro
Municipal Clerk