

**TOWNSHIP OF WYCKOFF  
TOWNSHIP COMMITTEE OPEN PUBLIC WORK SESSION  
SECOND FLOOR MUNICIPAL COURT ROOM  
TUESDAY, AUGUST 4, 2015 – 7:30 P.M.**

Mayor Kevin J. Rooney opened the Work Session Meeting at 7:30 p.m. in the second floor municipal court room.

Municipal Clerk Santimauro read the Open Public Work Session statement: "This Open Public Work Session Meeting of the Wyckoff Township Committee is now in session. In accordance with the Open Public Meetings Act, notice of this meeting appears on our Annual Schedule of meetings. A copy of said Annual Schedule has been posted on the Bulletin Board in Memorial Town Hall; a copy has been filed with the Municipal Clerk, The Record, The Ridgewood News and the North Jersey Herald and News – all newspapers having general circulation throughout the Township of Wyckoff. At least 48 hours prior to this meeting the Agenda thereof was similarly posted, filed and mailed to said newspapers."

**Present:** Mayor Kevin J. Rooney, Committeemen Haakon C. Jepsen, Rudolf E. Boonstra and John A. Carolan

**Also Present:** Township Administrator Robert J. Shannon, Jr., Township Attorney Robert Landel and Municipal Clerk Joyce C. Santimauro

**Absent:** Committeeman Brian D. Scanlan

Mayor Rooney advised that the Finance Committee has reviewed and signed vouchers.

Mayor Rooney opened the meeting for the ten (10) minute total public comment period for any item on or off the Agenda, two (2) minutes per speaker, with a motion from Committeeman Jepsen, seconded by Committeeman Boonstra.

There was no public comment.

Committeeman Jepsen motioned to close the public comment period, seconded by Committeeman Carolan with an affirmative voice vote.

**Township Committee Reports:**

**Haakon Jepsen:**

1. Last week, Mr. Jepsen and his family attended the Wyckoff Volunteer Fire Department's "Firefighting Expo" at Fire Co. #1. The event was a joint effort sponsored by the fire department and the Wyckoff Free Public Library as part of the library's "kickoff" to their Summer Reading Program entitled "Heroes." Mr. Jepsen described the program as a great partnership.
2. Mr. Jepsen and Committeeman Scanlan attended the latest Zabriskie House Trustees Meeting. Much work is transpiring and progress is being realized. In the near future, the Trustees will launch their new website to allow for online donations. Advertisements are circulating for the Zabriskie House Tour on Saturday, October 3, 2015. The house tour will include multiple homes and for a nominal fee visitors may visit these homes. This is the first fundraiser for the Zabriskie House.
3. The Zabriskie House Trustees met with Brian Saxton, Library Board Member who provided knowledgeable and free advice so the Zabriskie House Trustees may develop a stable investment plan.
4. Mr. Jepsen reported that work continues on the Zabriskie House property. The Trustees have identified a potential scout troop project, painting of the trestle in the backyard. The painting of the Zabriskie House is a major undertaking and expensive. The Trustees are planning for that improvement.

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**John Carolan:**

1. Mr. Carolan advised there is one (1) vacancy on the Design Review Advisory Board. Both he and Committeeman Boonstra will review residents who have expressed an interest in volunteering their time on this board. A report and recommendation to the governing body is expected before September.

**Rudy Boonstra:**

1. Mr. Boonstra reported that Susan McQuaid, Planning Board and Board of Adjustment Secretary, will be out of work for several weeks. The Administrator has assembled a team to “pitch hit” for her as well as continuing to complete their assignments.  
The process to select an attorney for the vacancy created by John Spizziri’s retirement has progressed at a slower pace than expected due to Summer vacation schedules. Attorney Ben Cascio will fill in as Board of Adjustment Attorney in the interim.
2. Last week, Mr. Boonstra attended a meeting concerning special needs housing.

**Mayor Rooney:**

1. Mayor Rooney, Committeemen Scanlan and Jepsen attended the “Firefighting Expo” on Monday, July 27, 2015 at Fire Company #1. It was a fine event however, there was approximately one (1) dozen families participating and Mayor Rooney hopes it will attract greater participation in the future.
2. The Wyckoff Volunteer Fire Department has responded to 296 calls for assistance thus far this year.
3. Mayor Rooney reminded everyone that the Wyckoff Volunteer Fire Department’s Annual Fireworks Fundraiser is scheduled for Saturday, September 5, 2015. The fireworks display will be longer and the ground display will be larger. Everyone, please try to attend.
4. The Public Policy Committee met this morning to discuss the three (3) ordinances scheduled for introduction this evening.  
The first ordinance is an outgrowth of the continual motorist speeding thru the Town Hall complex reported by the employees and others. Speed bumps have been installed. Additional speed bumps will be installed between the playground and the Recreation Office, the Wyckoff Community Park and the Pulis Soccer Complex.  
Ordinances #1780 & #1781 address the storage of recreational vehicles, trailers, tow-along trailers, campers and motorhomes on residential property. The Township has received complaints from residents regarding homeowners who park these large vehicles in their front yard on driveways. Approximately one (1) month ago, the Public Policy Committee met with the Police Chief, Township Engineer and Code Enforcement Officer to review this issue. The Township prohibits the overnight parking of commercial vehicles in a residential driveway as well as the prohibition of any vehicle parking overnight on a roadway in Wyckoff. These ordinances essentially extend that prohibition to allow only one trailer parked outdoors on a residential home if it is parked in the side yard, behind the plane of the front of the house or in the backyard. Enforcement will provide a sixty (60) day notice to any property owner

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who may not have side or rear yard provisions. The Township Committee considers this a good neighbor policy and has been in existence in some form however, this ordinance now formalizes the policy.

5. Mayor Rooney advised that work continues on an ordinance to address tree removal. The Township Attorney continues to prepare a draft ordinance with the focus on successful enforcement in a legal and fair manner.
6. Last week, the Public Policy Committee met with Tom Toronto, President of the Bergen County United Way regarding a proposal for special needs housing in the Township of Wyckoff. The Township has spoken to other firms however, the Township hopes to move forward by allowing an application to be presented to the Planning Board.

At 7:58 p.m. the Township Committee recesses the Open Work Session Meeting to conduct the Public Business Meeting.

At 8:15 p.m. the Township Committee reconvenes the Open Work Session Meeting with the following vote:

MOTION: \_\_\_\_\_ BOONSTRA \_\_\_\_\_ SECOND \_\_\_\_\_ CAROLAN  
BOONSTRA YES CAROLAN YES JEPSEN YES SCANLAN ABSENT  
ROONEY YES

**Report of the Administrator:**

1. On Thursday, July 30, 2015 the “Movies at Memorial” program was launched. This is the Parks and Recreation Advisory Board’s first offer of passive recreation as movies in the park. The Administrator stopped by after attending the Library Board Meeting and reported approximately 200 folks were enjoying the movie. One of the cheerleading squads staffed the concession stand for the Football Boosters. The Recreation Director was in attendance overseeing every detail to ensure the program was successful. Mayor Rooney commented that last year the Finance Committee challenged the Parks and Recreation Advisory Board to utilize our parks more diversely other than organized competitive sport to provide passive recreation opportunities to residents.
2. Last week, the Police Chief, DPW Manager and the Administrator attended a meeting in Town Hall with representatives from Glen Rock, Franklin Lakes, Oakland and Hawthorne regarding the New Jersey Department of Transportation’s (NJDOT) plan to perform work on Route 208 from August 20, 2015 thru the end of November, approximately three (3) months. NJDOT plans on micro resurfacing both north and southbound lanes of Route 208 and slurry sealing the on/off ramps in all five (5) communities. The work would be performed in the overnight hours Monday thru Friday – 8:00 p.m. to 6:00 a.m. However, a communication late last week, after the meeting, indicated the work would be performed Monday thru Sunday. The Township is awaiting a clarification from the NJDOT before any public service announcements are issued to residents.
3. The Administrator reported that the public works department is performing a core project which is often overlooked – the road painting of safety lines in preparation of the start of school. Every year in July and August, a two-man crew paints road markings including crosswalks, school crosswalks, stop lines, edge of road lines, school X-ing letters in the roadway as well as the inspection of regulatory signs to ensure proper

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signage is in place. This work is intended to alert motorists of their obligation to drive safely through bright, new painting of these school crosswalks and stop-lines which contributes to pedestrian safety.

4. The August 1<sup>st</sup> tax collection began on Monday and taxes received without interest will be collected through Monday, August 10, 2015.
5. The Administrator will conduct a bid opening on Thursday, August 6, 2015 at 10:00 a.m. for placement of a location via lease on the emergency services antenna at Town Hall to create non-tax revenue.
6. At the August 18, 2015 public business meeting, Clerk Santimauro will have the 2015/2016 liquor license renewals on the Agenda for Township Committee consideration. The Administrator had provided the governing body with a several background memos regarding the liquor license renewal process specifically, how the licenses are established and the State regulated methodology for the number of liquor licenses in a municipality. A specific public service announcement that explains the process to the press was provided as well.
7. Consistent with the State's Shared Service Law that allows a municipality to join an insurance consortium to obtain insurance coverage at a lower than commercial market price through the practice of safety, the Township will adopt a resolution to renew their membership in the Bergen County Joint Insurance Fund for the next three (3) years.
8. The Eastern Christian Children's Retreat Country Fair is scheduled for Saturday, May 26, 2015 at Memorial Field.
9. The Municipal Clerk will distribute the zoning ordinances introduced this evening and place these on the Planning Board Agenda for Wednesday, August 12, 2015 for review and recommendation. The Township Committee will further consider these ordinances on August 18, 2015 at 8:00 p.m.

**Township Attorney Report:**

1. Mr. Landel had prepared the three (3) ordinances for this evening that the governing body considered.
2. A mortgage postponement was completed for the one (1) of the affordable housing units (4 Alex Court) in the municipality.
3. Mr. Landel will appear in court on Thursday, August 6, 2015 at 2:00 p.m. for the first return date of the declaratory judgement petition he has submitted to protect the Township from builders remedy lawsuits.

Mayor Rooney advised that Mary Witherell, Library Director for the Wyckoff Free Public Library has resigned effective Friday, August 14, 2015. The Library Board is working diligently to select an interim director during the vacancy while the Library Board continues their efforts to select a successor Library Director.

The Open Work Session Meeting adjourned at 8:25 p.m.

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Kevin J. Rooney  
Mayor

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Joyce C. Santimauro  
Municipal Clerk

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