

**TOWNSHIP OF WYCKOFF  
TOWNSHIP COMMITTEE OPEN PUBLIC WORK SESSION  
SECOND FLOOR MUNICIPAL COURT ROOM  
MONDAY, NOVEMBER 16, 2015 – 7:30 P.M.**

Mayor Kevin J. Rooney opened the Work Session Meeting at 7:30 p.m. in the second floor municipal court room.

Municipal Clerk Santimauro read the Open Public Work Session statement: "This Open Public Work Session Meeting of the Wyckoff Township Committee is now in session. In accordance with the Open Public Meetings Act, notice of this meeting appears on our Annual Schedule of meetings. A copy of said Annual Schedule has been posted on the Bulletin Board in Memorial Town Hall; a copy has been filed with the Municipal Clerk, The Record, The Ridgewood News and the North Jersey Herald and News – all newspapers having general circulation throughout the Township of Wyckoff. At least 48 hours prior to this meeting the Agenda thereof was similarly posted, filed and mailed to said newspapers."

**Present:** Mayor Kevin J. Rooney, Committeemen Haakon C. Jepsen, Brian D. Scanlan, Rudolf E. Boonstra and John A. Carolan

**Also Present:** Township Administrator Robert J. Shannon, Jr., Joseph Kaloeseih, Attorney for Robert Landel and Municipal Clerk Joyce C. Santimauro

Mayor Rooney opened the meeting for the ten (10) minute total public comment period for any item on or off the Agenda, two (2) minutes per speaker, with a motion from Committeeman Scanlan, seconded by Committeeman Boonstra.

There was no public comment.

Committeeman Jepsen motioned to close the public comment period, seconded by Committeeman Scanlan with an affirmative voice vote.

Mayor Rooney advised that the Finance Committee has reviewed and signed vouchers.

**Township Committee Reports:**

**Haakon Jepsen:**

1. The Zabriskie House Trustees will conduct their annual Holiday Open House on Saturday, December 5, 2015 from 10:00 a.m. to 3:00 p.m.
2. Mr. Jepsen stated he has completed the season as volunteer assistant soccer coach. A soccer association has suggested rules to restrict the age of children who can "head" the ball in youth soccer to children over the age of ten (10). A copy of said rules are provided for members of the governing body and the Recreation Director.

**Brian Scanlan:**

1. The Zabriskie House Trustees recently conducted a fundraising campaign by mail to offset maintenance fees at the Zabriskie House. The cost of the mailing campaign was \$3,000 and \$22,000 in donations has been received. A very generous response from Wyckoff residents.
2. Mr. Scanlan attended the last Wyckoff Board of Health Meeting where an ordinance was introduced which modernized septic system regulations to mirror the current New Jersey Department of Environmental Protection (NJDEP) regulations. Mr. Scanlan thanked Bob Shannon and Mark DiGennaro for their efforts on this ordinance amendment. A public hearing and further consideration by the Wyckoff Board of Health will be conducted on Thursday, December 10, 2015.

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3. Due to business constraints, Mr. Scanlan was not in attendance for the discussion concerning the park and ride permits last week. The governing body discussed the decision to sell 300 parking permits for the 178 spaces currently available. After a thorough and complete discussion, a consensus existed to sell 325 parking permits due to the new parking spaces created at the Wyckoff Community Park. Police Chief Fox will be asked to evaluate the parking situation through the month of January in the event the park and ride facility is not at capacity in February.

**Mayor Rooney:**

1. Mayor Rooney would like to discuss the vegetative waste survey; the deadline for the 2016 Municipal Calendar to be sent to the printer is fast approaching. The recent survey that was e-mailed to all site registrants and the results were discussed and all members of the governing body were in favor of extending the every other week curbside vegetative waste collection in 2016. Mayor Rooney asked all members if they were satisfied with the survey questions and time frame to respond. All were satisfied.  
A second discussion focused on the responses to the survey who were not in favor of paying for curbside grass collection. The Township Committee was unanimous that based on the survey responses and the information considered several years ago, that grass collection would not be provided in 2016.

At 7:59 p.m. the Township Committee recessed the Open Work Session Meeting to conduct the public business meeting.

At 8:20 p.m. the Township Committee reconvenes the Open Work Session Meeting voting as follows:

MOTION: BOONSTRA SECOND CAROLAN  
BOONSTRA YES CAROLAN YES JEPSEN YES SCANLAN YES  
ROONEY YES

**Continuation of Township Committee Reports:**

**Rudy Boonstra:**

1. Mr. Boonstra and Committeeman Scanlan attended the “Ribbon Cutting Ceremony” for the new physical therapy wing at the Christian Health Care Center.

**John Carolan:**

1. Mr. Carolan reported that a backlog of sixty-one (61) requests for the inspection of trees in the public right of way has been completed. The next focus will be the completion of the pruning and/or removal of those requests.

**Administrative Updates:**

1. The two (2) public business meetings in December will include the Township Committee presenting the Ramapo High School sports teams

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that have achieved state championships with a proclamation. The Township Committee has a policy of recognizing those achievements.

2. The Administrator and Police Chief Fox both recommend participating in a JIF School Crossing Guard Study. The governing body discussed this at length in terms of addressing sun glare, speed limits, flashing signals and a suggestion that the school system should bear a share of the cost of these expenses. The Administrator and Police Chief will participate in this program.
3. The DPW has installed a solar powered flashing signal for ingress and egress on Sicomac Avenue at Sicomac Engine Company #3 – yet another useful and significant safety improvement has been accomplished.
4. The Township Committee approved the request from the Northwest Bergen Chabad to conduct the annual Menorah Lighting Ceremony on the front lawn of Town Hall on Monday, December 7, 2015 at 6:00 p.m.
5. The Administrator will implement the mailing of letters to businesses in two (2) areas as a reminder not to plow snow into the street or on sidewalks.
6. The Administrator thanked all who participated in the process to improve the letter and public service announcement regarding the fire department's concern to appeal to residents to shovel snow around fire hydrants in front of their homes.
7. The Administrator assisted the Wyckoff Public Library with an acceptance of gifts policy.
8. A BAN was renewed by the Chief Financial Officer with an interest rate of 0.80% for the next year.
9. With regard to the unfunded State mandate, Bloodborne Pathogen Exposure, the annual plan has been updated and provided to all using agencies.
10. The Administrator provided the Township Committee with the certificate received from Rutgers University where the Township of Wyckoff was awarded a special recognition certificate for its printed media in the 54<sup>th</sup> Annual Public Information Contest. The recognition and award was provided primarily for the Township's municipal calendar which is a resource tool explaining the current heroin and opiate epidemic, prevention and how to locate treatment.
11. Yesterday, Sunday, November 15, 2015 was "America Recycles Day." The Township issued public service announcements and encouraged residents through social media to recycle.
12. In accordance with the last meeting when the Administrator was instructed to review the Open Space Tax language, it has been determined the language does not allow open space tax funds to be utilized for the assembly of a report known as an environmental inventory.
13. The Administrator was pleased to report that on Friday he met with a young man, Andy Reynes who is working on his Eagle Scout Community Service Project. This young man and his group of volunteers contributed 188 hours achieving improvements to enhance the enjoyment of the Gardens of Wyckoff, a Township owned sanctuary. Andy spread wood

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chips and redefined a walkway with wooden channels which included bluestones and a barrier to protect a tree near the gazebo as well as other improvements at the gazebo.

14. The Administrator thanked the members of the Election Administration Project Team for their efforts on the recent General Election. Clerk Santimauro and her staff were recognized for overseeing a professional and organized election.
15. The leaf collection efforts continue. The DPW crews are in Round 3 / District 3 today.
16. The Administrator wished all a Happy Thanksgiving.

The Open Work Session Meeting adjourned at 8:30 p.m.

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Kevin J. Rooney  
Mayor

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Joyce C. Santimauro  
Municipal Clerk