

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, MAY 6, 2014**

(Revised 5/6/14)

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE WORK SESSION MEETING
MUNICIPAL COURT ROOM
TUESDAY, MAY 6, 2014 - 7:30 P.M.**

1. 7:30 pm Work Session Meeting called to order by Mayor Douglas J. Christie
2. Roll call of Township Committee
3. Reading of "Open Work Session" statement by Mrs. Santimauro
4. Meeting open for the Work Session ten minute total public comment period for any item on or off the agenda. Two (2) minutes per speaker.
5. Mayor and Municipal Clerk to sign documents
6.
 - a. Finance Committee to review and sign vouchers
 - b. Report of Township Committee
 - c. Report of Administrator
 - d. Report of Attorney
7. Recess Work Session Meeting to conduct 8:00 pm Business Meeting
8. Reconvene Work Session Meeting
9. Adjourn

**PAYMENT OF CLAIMS MAY BE PAID AT ALL WORK SESSION MEETINGS
AND ALL TOWNSHIP COMMITTEE BUSINESS MEETINGS**

FORMAL ACTION MAY BE TAKEN AT THIS WORK SESSION

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, MAY 6, 2014**

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE BUSINESS MEETING
MUNICIPAL COURT ROOM
TUESDAY, MAY 6, 2014 - 8:00 PM**

1. Regular Meeting of the Wyckoff Township Committee called to order by Mayor Douglas J. Christie
2. Flag Salute
3. Invocation
4. Reading of the "Open Public Meetings Act" statement by Mrs. Santimauro.
5. Roll call of the Township Committee
6. Meeting open for public comment on any item on or off the Agenda; five (5) minutes per speaker
7. Approval of the Township Committee Work Session Minutes from April 29, 2014
8. Presentation by the Director of Emergency Medicine from Valley Hospital of Tourniquet Kits to the Township Committee and Police Chief Fox
9. Presentation by the Ambulance Corps to Joe Buis for 50 years of dedicated service to the Ambulance Corps
10. Presentation of Proclamation from the Township Committee to the High School Boys Varsity Fencing Team - winners of the Bergen County Tournament
11. **Consent Agenda:** All matters listed below are considered by the Township Committee to be routine in nature. There will be no separate discussion of these items. If any discussion is desired by the Township Committee, that item will be removed from the Consent Agenda and considered separately:

I Resolutions (Adoption of the following):

- | | |
|---------|---|
| #14-150 | Return of certain overpaid taxes, escrow monies, etc. |
| #14-151 | Municipal Alliance Grant |
| #14-152 | Payment of Bills |
| #14-153 | Award Contract Tennis Camp & Clinics |
| #14-154 | Authorize Shared Service for Public Safety Answering Point Telephone System |
| #14-155 | Authorize Participation in Cooperative Pricing System |
| #14-C2 | Closed Session-NJSA 10:4-12b (7)-Contract Negotiations |

Following is the vote on the Consent Agenda:

MOTION: SCANLAN SECOND ROONEY
BOONSTRA YES JEPSEN YES ROONEY YES SCANLAN YES
CHRISTIE YES

II Adjourn

**PAYMENT OF CLAIMS MAY BE PAID AT ALL TOWNSHIP COMMITTEE
WORK SESSION MEETINGS AND ALL TOWNSHIP COMMITTEE REGULAR
MEETINGS
FORMAL ACTION MAY BE TAKEN DURING THIS MEETING**

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, MAY 6, 2014**

Meeting Called To Order

Mayor Douglas J. Christie called the regular meeting of the Wyckoff Township Committee in the Municipal Court Room to order at 8:00 pm.

Flag Salute

The Township Committee proceeded with the Pledge of Allegiance led by Boy Scout Jeffrey Stahl from Troop 89.

Invocation

The Invocation was given by Reverend Fred Provencher from Cornerstone Church.

Open Public Meeting Act Statement

Municipal Clerk Santimauro read the "Open Public Meeting Act" Statement: "This regular meeting of the Township Committee of the Township of Wyckoff is now in session. In accordance with the provisions of Section 8 of the Open Public Meetings Act, I wish to advise that notice of this meeting has been posted in the lower level of the Memorial Town Hall and that a copy of the schedule of meetings has also been filed with the Township Clerk, and copies of this agenda and the annual notice of meetings, of which this is a part, have been heretofore sent to the Ridgewood News, The Record, and The North Jersey Herald and News all papers with general circulation throughout the Township of Wyckoff. At least 48 hours prior to this meeting the Agenda thereof was similarly posted, filed and mailed to said newspapers."

Attendance:

Township Committee Present: Mayor Douglas J. Christie; Committee Present: Rudolf E. Boonstra, Haakon C. Jepsen, Kevin J. Rooney and Brian D. Scanlan

Staff Present: Township Administrator Robert J. Shannon, Joyce C. Santimauro, Municipal Clerk and Township Attorney Robert Landel.

Approval of Minutes

The Township Committee approved Work Session Minutes from April 29, 2014

MOTION: SCANLAN SECOND ROONEY
BOONSTRA YES JEPSEN YES ROONEY YES SCANLAN YES
CHRISTIE YES

Meeting Open for Public Comment

The Township Committee voted unanimously to open the public portion of the meeting.

Susan Winton, 80 Logan Lane. Committeeman Rooney welcomed Mr. and Mrs. Winton as they entered the 8:00 pm Business Meeting and said had they arrived earlier for the 7:30 Work Session Meeting they could have witnessed the Township Committee in a discussion on the topic of presenting pros and cons to the public on public presentations sponsored by township boards and commissions on topics that could be controversial.

Mrs. Winton reiterated the comments she made at the April 29, 2014 Township Committee meeting to the committee about the Environmental Commission sponsored "green movies" at the Wyckoff Library. Mrs. Winton said that opposite points of view should be presented by a township commission on subjects such as fracking. She stated she requested to speak after she viewed the Environmental Commission's movie on fracking and was not given time to present her opinion.

The Township Committee voted unanimously to close the public portion of the meeting.

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, MAY 6, 2014**

Presentation by the Director of Emergency Medicine from Valley Hospital of Tourniquet Kits to the Township Committee and Police Chief Fox

Valley Hospital's Director of Emergency Medicine presented the Township Committee and Police Chief Fox with tourniquet kits for the Wyckoff Police Department. The tourniquet kits should be carried by police officers and self-administered on a wound prior to first responder's arrival. Mayor Christie and Police Chief Fox thanked the Valley Hospital representative for their generous donation.

Presentation by the Ambulance Corps to Joe Buis for 50 years of Dedicated Service to the Ambulance Corps

Mayor Christie thanked Mr. Joe Buis for his 50 years of volunteer service on the Wyckoff Ambulance Corps. He also said that the ambulance corps is a dedicated volunteer group who support the general public with kindness and who give un-selflessly of themselves to the residents. Committeeman Rooney presented and read aloud a Proclamation from the District 40 Legislators to Mr. Buis, and Mayor Christie presented Mr. Buis with a Proclamation from the Township Committee, both thanking him for his 50 years of on the Wyckoff Ambulance Corps.

Presentation of Proclamation from the Township Committee to the High School Boys Varsity Fencing Team - winners of the Bergen County Tournament

The Township's Proclamation recognizing the High School Boys Varsity Fencing Team who won the Bergen County Tournament was read by Mayor Christie and distributed to each team member by the Mayor and Township Committee. The team and coaches were all congratulated for their successful efforts.

Consent Agenda:

The Municipal Clerk read the following: "All matters listed below are considered by the Township Committee to be routine in nature. There will be no separate discussion of these items. If any discussion is desired by the Township Committee, that item will be removed from the Consent Agenda and considered separately".

I Resolutions (Adoption of the following):

#14-150 Return of certain overpaid taxes, escrow monies, etc.

BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that the Treasurer is hereby authorized and directed to return certain monies as follows:

TAX REFUND:

Blau & Blau, 223 Mountain Avenue, Springfield, New Jersey 07081 – State Tax Court Reduction – Block 235/Lot 3 – 637-51 Wyckoff Avenue & Profito, Inc., 385 Clinton Avenue – Block 226/Lot 7 - \$44,626.94

John & MaryAnn Anderson, 228 Barnstable Drive, Wyckoff, New Jersey 07481 – State Tax Court Reduction – Block 449/Lot 1.02 C228 - \$641.44

John Daniels, 5670 North AIA #316, Vero Beach, FL 32963 – State Tax Court Reduction – Block 449/Lot 1.02 C194 – 194 Brewster Road - \$166.38

#14-151 Municipal Alliance Grant

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, MAY 6, 2014**

WHEREAS, NJSA 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any item of revenue in the budget of any county or municipality when such item have been made available by law and the amount was not determined at the time of the adoption of the budget; and,

WHEREAS, the Director may also approve the insertion of an item of appropriation for equal amount.

NOW, THEREFORE, BE IT RESOLVED, that the Township of Wyckoff, County of Bergen, State of New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2014 in the sum of \$5,839, which is now available from the 2014 Amended Municipal Alliance Grant; and,

BE IT FURTHER RESOLVED, that the like sum of \$5,839 is hereby appropriated under the caption 2014 Municipal Alliance Grant; and,

BE IT FURTHER RESOLVED, that the above is the result of funds from the 2014 Municipal Alliance Grant in the amount of \$5,839.

#14-152 Payment of Bills

WHEREAS, the Township of Wyckoff is a municipality in the State of New Jersey operating under the authority from NJSA 40A:63-1 et seq; and,

WHEREAS, the Township of Wyckoff has received vouchers in claim for payment of materials supplied and/or services rendered; and,

WHEREAS, the said vouchers have been reviewed and the amount indicated on each voucher has been determined to be due and owing; and,

WHEREAS, the Township Committee has a practice of each Township Committee member participating in the reviewing and signing of vouchers; and,

WHEREAS, the vouchers which comprise this bill list have been reviewed and signed by two (2) Township Committee members and they have found them to in order; and,

WHEREAS, the Township Treasurer has certified that sufficient funds are available for payment of said vouchers.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that the action of the said Finance Committee be approved; and, that the payments of these bills are hereby authorized and the Chief Financial Officer is directed to issue checks for their payments as listed on the bill list attached to this date's meeting minutes and covered by checks no. 12354 – 12382 Payroll A/C, Direct Deposit Voucher nos. 3175 – 3226, Library Payroll check nos. 1051 – 1055, Library Direct Deposit Voucher nos. 335 – 365, check nos. 069009 – 069090 Claims A/C, check no. 2161 Dog Trust A/C, Claims Wire nos. 140501, 140502 & 140503 and Voided checks no 068734 & 069008.

#14-153 Award Contract Tennis Camp & Clinics

WHEREAS, this Resolution modifies Resolution #2013-107 to reflect spring and fall tennis clinics rather than summer clinics; and,

WHEREAS, the Recreation Director has determined it is more cost effective to contract out for summer camp recreation programs rather than performing this

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, MAY 6, 2014**

service with municipal staffing; and

WHEREAS, the Township Committee approved the specifications and authorized bidding; and

WHEREAS, the Township Committee adopted Resolution #13-95 invoking concession bidding; and

WHEREAS, a legal advertisement was published in the February 1, 2013 issue of the Ridgewood News; and

WHEREAS, a notice of bid package availability was posted on the Township's official website, www.wyckoff-nj.com at Bids and Jobs Quick Link easily accessed from the Home Page on February 1, 2013; and

WHEREAS, on February 15, 2013 at 11:00 a.m. the following bid was publicly opened and read aloud:

Tennis Dynamics
2 Athena Ave.
Clifton, NJ 07013

Summer Tennis Camp – K through 1st Grade

Summer 2013 \$65 per student
Summer 2014 \$70 per student

Summer Tennis Camp – Grades 2 through Adult

Summer 2013 \$215 per student
Summer 2014 \$218 per student

Spring and Fall Tennis Clinics – K – Adult

Spring & Fall 2013 \$65 per student
Spring & Fall 2014 \$70 per student

WHEREAS, attached please find a recommendation from the Recreation Director for award of this contract to Tennis Dynamics, 2 Athena Ave., Clifton, NJ 07013; and,

WHEREAS, in accordance with NJSA 40A11:15 this contract is subject to the availability and appropriation annually of sufficient funds in 2013, 2014, and 2015 and 2016 if extended;

WHEREAS, the Township Administrator and Township Attorney have reviewed this purchase and concur with the recommendation; and,

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that a contract is hereby awarded to Tennis Dynamics, 2 Athena Ave., Clifton, NJ 07013 for year 2013 and 2014 in accordance with the requirements of the specifications for the following costs:

Summer Tennis Camp – K through 1st Grade

Summer 2013 \$65 per student
Summer 2014 \$70 per student

Summer Tennis Camp – Grades 2 through Adult

Summer 2013 \$215 per student
Summer 2014 \$218 per student

Spring and Fall Tennis Clinics – K – Adult

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, MAY 6, 2014**

Spring & Fall 2013 \$65 per student
Spring & Fall 2014 \$70 per student

BE IT FURTHER RESOLVED, that in accordance with the local public contract law as amended the Township Committee may extend this contract for two future one year periods if recommended by the Recreation Director and approved by the Township Committee for years 2015 and 2016.

#14-154 Authorize Shared Service for Public Safety Answering Point Telephone System

WHEREAS, the Borough of Paramus and the Township of Wyckoff seek to enter into a Shared Service Agreement wherein the Borough of Paramus will provide telephone access to the "Public Safety Answering Point" (PSAP) service on behalf of the Township of Wyckoff; and,

WHEREAS, pursuant to N.J.S.A. 52:17C-1 et seq., all Municipalities of the State of New Jersey are required to provide telephonic access to an appropriate "PSAP" service; and,

WHEREAS, regionalized providing of such services as a shared service is a concept specifically endorsed by the aforementioned statutory scheme; and,

WHEREAS, both of the parties to such an Agreement are authorize by law to enter into an agreement with one another to provide jointly fir any lawful service to and for the residents of the respective municipalities pursuant to the provisions of the "Interlocal Services Act) N.J.S.A. 40:8A-1 et seq.; and,

WHEREAS, the governing bodies of the Borough of Paramus and the Township of Wyckoff recognize that the implementation of an Interlocal Agreement to provide "PSAP" service, on a regionalized, cost-sharing basis is still in the best interest of the taxpayers of the respective municipalities.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that the Township Committee hereby authorizes the execution of a "PSAP" Interlocal Services Agreement with the Borough of Paramus for a period of one (1) year; and,

BE IT FURTHER RESOLVED, that the cost of same shall be in the amount of \$8,564.00 from January 1, 2014 through December 31, 2014; and,

BE IT FURTHER RESOLVED, that the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey, hereby authorizes the execution of an Interlocal Agreement with the Borough of Paramus, subject to the approval of the Wyckoff Township Attorney; and,

BE IT FURTHER RESOLVED, that the Agreement shall take effect upon the execution of the Agreement and adoption of resolutions by both parties as provided by law; and,

BE IT FURTHER RESOLVED, that a copy of the Agreement be maintained on file and open to public inspection at the office of the Municipal Clerk and a copy shall be provided by the Municipal Clerk to the Police Chief and the Chief Financial Officer.

#14-155 Authorize Participation in Cooperative Pricing System

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, MAY 6, 2014**

WHEREAS, the Township of Wyckoff desires to become a member of the Somerset County Cooperative Pricing System, #2 SOCCP, effective 5-6-14, and, that such membership shall be for the period ending 12/31/2018, and each renewal, thereafter of the system, unless the Township Committee of the Township of Wyckoff elects to formally withdraw from the system.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that the Township of Wyckoff is authorized to join Somerset County Cooperative pricing System; and,

BE IT FURTHER RESOLVED, that the Mayor and Municipal Clerk are hereby authorized to execute the attached agreement for such membership.

#14-C2 Closed Session- NJSA 10:4-12b (7)-Contact Negotiations

WHEREAS, the Township Committee of the Township of Wyckoff is subject to certain requirements of the "Open Public Meetings Act", N.J.S.A. 10:4-12, et seq.; and,

WHEREAS, the "Open Public Meetings Act", N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and,

WHEREAS, it was necessary for the Township Committee of the Township of Wyckoff to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

a. NJSA 10:4-12b (7) – Contract Negotiations

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey assembled in public session on May 6, 2014 hereby authorize, that an Executive Session closed to the public shall be conducted on May 6, 2014 in the Town Hall, 340 Franklin Avenue, Wyckoff, New Jersey 07481, for the discussion of matters relating to the specific items designated above.

BE IT FURTHER RESOLVED, that the minutes of the said closed session will be made public when the Township Committee of the Township of Wyckoff determines the reason for the minutes to remain closed no longer exists and the Municipal Clerk shall attach to this resolution when completed the Closed Session Meeting Minutes related to the specific items designated above.

Following is the vote on the Consent Agenda:

MOTION: SCANLAN SECOND ROONEY
BOONSTRA YES JEPSEN YES ROONEY YES SCANLAN YES
CHRISTIE YES

II Meeting adjourned 8:34 p.m.

Mayor Douglas J. Christie

Joyce C. Santimauro
Municipal Clerk

PAGE NO.

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, MAY 6, 2014**