

**TOWNSHIP OF WYCKOFF  
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING  
SECOND FLOOR MUNICIPAL COURT ROOM  
TUESDAY, MAY 20, 2014**

**TOWNSHIP OF WYCKOFF  
TOWNSHIP COMMITTEE WORK SESSION MEETING  
MUNICIPAL COURT ROOM  
TUESDAY, MAY 20, 2014 - 7:30 P.M.**

1. 7:30 pm Work Session Meeting called to order by Mayor Douglas J. Christie
2. Roll call of Township Committee
3. Reading of "Open Work Session" statement by Mrs. Santimauro
4. Meeting open for the Work Session ten minute total public comment period for any item on or off the agenda. Two (2) minutes per speaker.
5. Mayor and Municipal Clerk to sign documents
6.
  - a. Finance Committee to review and sign vouchers
  - b. Report of Township Committee
  - c. Report of Administrator
  - d. Report of Attorney
7. Recess Work Session Meeting to conduct 8:00 pm Business Meeting
8. Reconvene Work Session Meeting
9. Adjourn

**PAYMENT OF CLAIMS MAY BE PAID AT ALL WORK SESSION MEETINGS  
AND ALL TOWNSHIP COMMITTEE BUSINESS MEETINGS**

**FORMAL ACTION MAY BE TAKEN AT THIS WORK SESSION**

TOWNSHIP OF WYCKOFF  
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- 1. Regular Meeting of the Wyckoff Township Committee called to order by Mayor Douglas J. Christie
- 2. Flag Salute led by Mayor Christie
- 3. Invocation given by Pastor Jeff Riley
- 4. Reading of the "Open Public Meetings Act" statement by Mrs. Santimauro.
- 5. Roll call of the Township Committee
- 6. Meeting open for public comment on any item on or off the Agenda; five (5) minutes per speaker
- 7. Presentation of recognition to Ms. Theresa Depken, as New Jersey National Teenager Scholarship Organization Miss 2014
- 8. Approval of the following Township Committee meeting minutes:

Township Committee Work Session and Regular Meeting Minutes from May 6, 2014 and Regular Meeting Minutes from April 29, 2014

MOTION: \_\_\_\_\_ ROONEY \_\_\_\_\_ SECOND \_\_\_\_\_ BOONSTRA \_\_\_\_\_  
BOONSTRA YES JEPSEN YES ROONEY YES SCANLAN YES  
CHRISTIE YES

- 9. **Consent Agenda:** All matters listed below are considered by the Township Committee to be routine in nature. There will be no separate discussion of these items. If any discussion is desired by the Township Committee, that item will be removed from the Consent Agenda and considered separately:

I **Resolutions (Adoption of the following):**

- #14-156 Release of Landscape Bonds
- #14-157 Authorize the Preparation and Mailing of 2014 Estimated Tax Bills
- #14-158 Payment of Bills
- #14-159 Return of certain overpaid taxes, escrow monies, etc.
- #14-160 Acknowledge the Annual Report of Audit
- #14-161 Authorize Release of Performance Bond and Conversion to Maintenance Bond for Block 216 Lots 13, 23, 24, 25 & 34
- #14-162 Release Performance Bond and Conversation to Maintenance Bond for Block 292 Lot 10
- #14-163 Authorize Inclusion in Bergen County Community Development Block Grant Program
- #14-164 Requirements and Procedures Establishing the Wyckoff CERT Program
- #14-C3 Closed Session

II **Ordinance – Introduction**

# 1742 – AN ORDINANCE TO AUTHORIZE LEASE OF REAL PROPERTY TOGETHER WITH IMPROVEMENTS TO THE WYCKOFF PTO ECONOMY SHOP TO OPERATE THE BUILDING AT 399 MAIN STREET FOR PUBLIC PURPOSE

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**Following is the vote on the Consent Agenda:**

MOTION: \_\_\_\_\_ ROONEY \_\_\_\_\_ SECOND \_\_\_\_\_ SCANLAN \_\_\_\_\_  
BOONSTRA YES JEPSEN YES ROONEY YES SCANLAN YES  
CHRISTIE YES

**III      Ordinance – Public Hearing/Further Consideration**

#1741 - AN ORDINANCE TO PROVIDE FOR AND DETERMINE  
THE RATE OF COMPENSATION OF EACH OFFICER AND  
TOWN HALL EMPLOYEE OF THE TOWNSHIP OF WYCKOFF,  
AND THE METHOD OF PAYMENT OF SUCH COMPENSATION  
FOR THE YEAR 2014

MOTION: \_\_\_\_\_ ROONEY \_\_\_\_\_ SECOND \_\_\_\_\_ SCANLAN \_\_\_\_\_  
BOONSTRA YES JEPSEN YES ROONEY YES SCANLAN YES  
CHRISTIE YES

**IV      Adjourn**

**PAYMENT OF CLAIMS MAY BE PAID AT ALL TOWNSHIP COMMITTEE  
WORK SESSION MEETINGS AND ALL TOWNSHIP COMMITTEE REGULAR  
MEETINGS**

**FORMAL ACTION MAY BE TAKEN DURING THIS MEETING**

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**Meeting Called To Order**

Mayor Douglas J. Christie called the regular meeting of the Wyckoff Township Committee in the Municipal Court Room to order at 8:00 pm.

**Flag Salute**

The Township Committee proceeded with the Pledge of Allegiance led by Boy Scout Jeffrey Stahl from Troop 89.

**Invocation**

The Invocation was given by Reverend Fred Provencher from Cornerstone Church.

**Open Public Meeting Act Statement**

Municipal Clerk Santimauro read the "Open Public Meeting Act" Statement: "This regular meeting of the Township Committee of the Township of Wyckoff is now in session. In accordance with the provisions of Section 8 of the Open Public Meetings Act, I wish to advise that notice of this meeting has been posted in the lower level of the Memorial Town Hall and that a copy of the schedule of meetings has also been filed with the Township Clerk, and copies of this agenda and the annual notice of meetings, of which this is a part, have been heretofore sent to the Ridgewood News, The Record, and The North Jersey Herald and News all papers with general circulation throughout the Township of Wyckoff. At least 48 hours prior to this meeting the Agenda thereof was similarly posted, filed and mailed to said newspapers."

**Attendance:**

**Township Committee Present:** Mayor Douglas J. Christie; Committee Present: Rudolf E. Boonstra, Haakon C. Jepsen, Kevin J. Rooney and Brian D. Scanlan  
**Staff Present:** Township Administrator Robert J. Shannon, Joyce C. Santimauro, Municipal Clerk and Township Attorney Robert Landel.

**Meeting Open for Public Comment**

The Township Committee voted unanimously to open the public portion of the meeting.

No one came forward to speak.

The Township Committee voted unanimously to close the public portion of the meeting.

**Presentation of Recognition to Ms. Theresa Depken, as New Jersey National Teenager Scholarship Organization Miss 2014**

Mayor Douglas Christie congratulated Ms. Depken on her accomplishment and read the following Proclamation into the record.

**WHEREAS,** Theresa Marie Depken, resident of the Township of Wyckoff was selected as New Jersey's National Teenager Scholarship Organization Miss 2014 at the State pageant in Ocean City, New Jersey and this summer she will represent New Jersey at the national competition in Nashville, Tennessee; and

**WHEREAS,** The mission of the forty four year old National Teenager Scholarship Organization – "Assisting Tomorrow's Leaders-Today" allows outstanding young women from across the nation to be granted college tuition, grants and cash scholarships to assist them in their quest for education and life achievement; and

**WHEREAS,** Theresa was chosen the NJ National Teenager Scholarship Organization Miss based on her outstanding academic achievement, leadership, school and community service, communication skills and personality; and

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- WHEREAS,** Theresa is a role model for today's youth; she maintains a 4.0 GPA at Bergen Community College, is a member of Students Practicing Random Acts of Kindness Theatre Club, Cooking Club, Photography Club, Vice President of the Student Council and was the recipient of the Contribution Award; and
- WHEREAS,** Theresa, who is a life-long resident of Wyckoff is also an active volunteer in the Township of Wyckoff having contributed over 1,000 hours of volunteer service to the Wyckoff Fire Department Women's Auxiliary over the past seven years; and
- WHEREAS,** Theresa also volunteers with the Wyckoff Summer Sizzlers; a summer camp for grade school students, serves as a counselor for Safety Town, is a Buddy Volunteer for Miss Amazing Pageant for girls with disabilities and speaks to teens concerning Suicide Awareness; and
- WHEREAS,** Theresa is committed to making a difference in her school, her community and her state and she has left her mark on our community and we feel due recognition should be extended to her.

**NOW THEREFORE, BE IT PROCLAIMED** by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey, that Theresa Depken is hereby extended congratulations on behalf of our entire community for the significant success she has achieved and our thanks for serving as a positive role model for the youth in our community and for illustrating the rewards which can be achieved through commitment and diligence.

**Approval of Minutes**

Township Committee Work Session and Regular Meeting Minutes from May 6, 2014 and Regular Meeting Minutes from April 29, 2014

MOTION:           ROONEY           SECOND           BOONSTRA            
BOONSTRA YES JEPSEN YES ROONEY YES SCANLAN YES  
CHRISTIE YES

**Consent Agenda:**  
The Municipal Clerk read the following: "All matters listed below are considered by the Township Committee to be routine in nature. There will be no separate discussion of these items. If any discussion is desired by the Township Committee, that item will be removed from the Consent Agenda and considered separately".

**I       Resolutions (Adoption of the following):**

**#14-156       Release of Landscape Bonds**

**WHEREAS,** the Chief Financial Officer of the Township of Wyckoff recommends the release of the following landscape bonds:

<u>Address</u>	<u>Block/Lot</u>	<u>Amount of Landscape Bond</u>
506 Julie Court	411/20.05	\$2,200.
209 Zachary Court	428/2 & 3	\$1,000.
707 Frederick Court	433/7	\$1,000.
290 Franklin Avenue	260/2	\$1,000.
334 Meadowbrook Road	207/8	\$1,000.

**WHEREAS,** the Township Engineer, Mark DiGennaro, has inspected the aforementioned properties and concurs with the release of the landscape bonds; and,

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WHEREAS, the Chief Financial Officer, Diana McLeod, has verified the funds.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen and State of New Jersey that they concur with the recommendation of the Township Engineer and Chief Financial Officer to release the following landscape bonds:

<u>Address</u>	<u>Block/Lot</u>	<u>Amount of Landscape Bond</u>
506 Julie Court	411/20.05	\$2,200.
209 Zachary Court	428/2 & 3	\$1,000.
707 Frederick Court	433/7	\$1,000.
290 Franklin Avenue	260/2	\$1,000.
334 Meadowbrook Road	207/8	\$1,000.

#14-157      Authorize the Preparation and Mailing of 2014 Estimated Tax Bills

WHEREAS, delays by the Bergen County Board of Taxation in certifying the 2014 Tax Rate will cause delays in regular billing of 2014 taxes; and,

WHEREAS, the Township Committee has determined that there will be insufficient cash flow to support operations in late July 2014 unless third quarter revenue is received on time; and,

WHEREAS, the Tax Collector and the Chef Financial Officer have reviewed and computed an estimated tax levy in accordance in accordance with N.J.S.A. 54: 4-66.3.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey hereby authorizes that:

1.      The Tax Collector is directed to prepare and issue estimated tax bills for the Township of Wyckoff for the third quarter 2014, in accordance with the provisions of N.J.S.A. 54:4-66.2 et seq.
2.      The entire estimated annual tax levy for 2014 is hereby set at \$76,515,984.00.
3.      The Tax Collector takes any additional steps necessary to immediately implement this resolution.

#14-158      Payment of Bills

WHEREAS, the Township of Wyckoff is a municipality in the State of New Jersey operating under the authority from NJSA 40A:63-1 et seq; and,

WHEREAS, the Township of Wyckoff has received vouchers in claim for payment of materials supplied and/or services rendered; and,

WHEREAS, the said vouchers have been reviewed and the amount indicated on each voucher has been determined to be due and owing; and,

WHEREAS, the Township Committee has a practice of each Township Committee member participating in the reviewing and signing of vouchers; and,

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**WHEREAS**, the vouchers which comprise this bill list have been reviewed and signed by two (2) Township Committee members and they have found them to in order; and,

**WHEREAS**, the Township Treasurer has certified that sufficient funds are available for payment of said vouchers.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Wyckoff that the action of the said Finance Committee be approved; and, that the payments of these bills are hereby authorized and the Chief Financial Officer is directed to issue checks for their payments as listed on the bill list attached to this date's meeting minutes and covered by checks no. 12383 – 12416 Payroll A/C, Direct Deposit Vouchers no. 3228 – 3291, Library Payroll checks no. 1056 – 1059, Library Direct Deposit Vouchers no. 367 – 397, Claims checks no. 069092 – 069208, check no. 2162 Dog Trust A/C, Claims Wire nos. 140504, 140505 & 140506, Voided Claims checks no. 068738, 069091, 069162 & 069169.

**#14-159      Return of certain overpaid taxes, escrow monies, etc.**

**BE IT RESOLVED**, by the Township Committee of the Township of Wyckoff that the Treasurer is hereby authorized and directed to return certain monies as follows:

**BOARD OF ADJUSTMENT:**

William & Karen Regan, 767 Charnwood Drive, Wyckoff 07481 – Return of Escrow – Block 421/Lot 44 - \$194.09

**PLANNING BOARD:**

253 Madison Realty, LLC, 253 Madison Avenue, Wyckoff, New Jersey 07481 – Return of Escrow – Block 241/Lot 3 - \$651.52

**BUILDING DEPT.:**

Bob Sherwin, 512 Wellington Drive, Wyckoff, New Jersey 07481 – Refund Permit #13-0735 for volunteer firefighter - \$2,723.00

**#14-160      Acknowledge the Annual Report of Audit**

**WHEREAS**, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions, and

**WHEREAS**, the Annual Report of Audit for the year 2013 has been filed by a Registered Municipal Accountant with the Municipal Clerk as per the requirements of N.J.S.A. 40A:5-6, and a copy has been received by each member of the governing body, and

**WHEREAS**, the Local Finance Board of the State of New Jersey is authorized to prescribe reports pertaining to the local fiscal affairs, as per R.S. 52:27BB-34, and

**WHEREAS**, the Local Finance Board has promulgated a regulation requiring that the governing body of each municipality shall by resolution certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the section of the annual audit entitled:

General Comments  
Recommendations

and,

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**WHEREAS**, the members of the governing body have personally reviewed as a minimum the Annual Report of Audit, and specifically the sections of the Annual Audit entitled:

General Comments  
Recommendations

as evidenced by the group affidavit form of the governing body, and,

**WHEREAS**, Such resolution of certification shall be adopted by the Governing Body no later than forty-five days after the receipt of the annual audit, as per the regulations of the Local Finance Board, and,

**WHEREAS**, All members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board, and,

**WHEREAS**, Failure to comply with the promulgations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52 to wit:

R.S. 52:27BB-52- "A local officer or member of a local governing body who, after a date fixed for compliance, fails or refused to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office."

**NOW, THEREFORE, BE IT RESOLVED**, That the Township Committee of the Township of Wyckoff, hereby states that it has complied with the promulgation of the Local Finance Board of the State of New Jersey dated July 30, 1968 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

**#14-161      Authorize Release of Performance Bond and Conversation to Maintenance Bond for Block 216 Lots 13,23,24,25 &34**

**WHEREAS**, the following was deposited as a Performance Guarantee with the Municipal Clerk for the Boulder Run shopping center by Hekemian & Co. Mgmt. Co.:

Performance cash	\$437,280.00
Performance bond	\$3,935,520.00

**WHEREAS**, Township of Wyckoff Resolution #09-223 approved on October 6, 2009 replaces Resolution #09-218; and,

**WHEREAS**, approved Township of Wyckoff Resolution #09-223 approved on October 6, 2009 authorized the following performance guarantee reduction #1:

	Current Performance Guarantees	Recommended Amount to be held/retained	Amount to be Released
Performance Bond:	\$3,935,520.00	\$1,062,590.00	\$2,872,930.00
Performance Cash:	\$ 437,280.00	\$ 118,066.00	\$ 319,214.00
Total Performance Bond:	\$4,372,800.00	\$1,180,656.00	\$3,192,144.00



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WHEREAS, in a letter dated March 19, 2014 the Township Consulting Engineer, Peter TenKate, from Boswell/McClave Engineering recommends the following:

	Current Performance <u>Guarantees</u>	Recommended Amount to be Held.as <u>Maintenance</u>	<u>Amount to be Released</u>
Performance Bond	\$1,062,590.00	\$491,940.00	\$570,650.00
Performance Cash	<u>\$ 118,066.00</u>	<u>\$118,066.00</u>	<u>\$0.00</u>
Total	\$1,180,656.00	\$610,006.00	\$570,650.00

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that they accept and concur with the Township’s Consulting Engineer to release the performance bond in the amount of \$491,940.00 to the developer.

BE IT FURTHER RESOLVED, the Municipal Clerk will forward a copy of this resolution to the Township’s Consulting Engineer Peter Tenkate at Boswell/McClave Engineering and Mr. Bryan Hekemian, Hekemian & Co., Inc. 505 Main St., OP Box 667, Hackensack, NJ 07602-0667

#14-162      Release Performance Bond and Conversation to Maintenance Bonds for Block 292 Lot 10

WHEREAS, the following was deposited with the Township Clerks office for a sewer hookup at 191 Van Houten Avenue block 202 Lot 10 on January 8, 2014:

Performance Cash Bond	\$6.467/00
Inspection fee	\$4,000.00
Maintenance Cash Bond	\$ 808.00
Performance Bond	\$58,200.00

WHEREAS, the Township Engineer, Mark DiGennaro in a letter dated May 12, 2014 is recommending the release of the Performance bond in the amount of \$58,200.00.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen and State of New Jersey that they hereby concur with the recommendation of the Township Engineer to release the performance bond amounting to \$58,200.00 to Excavating NJ, 406 Route 565, Wantage, NJ 07461.

BE IT FURTHER RESOLVED, that the Township Clerk will forward a copy of this resolution to the Township Engineer and Excavating NJ.

#14-163      Authorize Inclusion in Bergen County Community Development Block Grant Program

WHEREAS, certain Federal funds are potentially available to the County of Bergen under Title I of the Housing and Community Development Act of 1974, as amended and HOME Investment Partnership Act of 1990, as amended; and,

WHEREAS, the Grantee or a unit of general local government that directly or indirectly receives CDBG funds may not sell, trade or otherwise transfer all or any such portion of such funds to another metropolitan city, urban county, unit of general local government, or Indian tribe or insular area that directly or indirectly receives CDBG funds in exchange for any other funds, credits or non-Federal considerations, but must use such funds for activities eligible under Title I of the Housing and Community Development Act of 1974, as amended; and,

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**WHEREAS**, the current Interlocal Services Agreement contains an automatic renewal clause to expedite the notification of the inclusion process; and,

**WHEREAS**, by June 20, 2014 each municipality must notify the Bergen County Division of Community Development of its intent to continue as a participant in the Urban County entitlement programs noted above; and,

**WHEREAS**, it is in the best interest of the Township of Wyckoff and its residents to participate in said programs.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Wyckoff, County of Bergen State of New Jersey that it hereby notifies the Bergen County Division of Community Development of its decision to be included as a participant municipality in the Urban County entitlement programs being the Community Development Block Grant Program and Home Investment Partnership Act Program for the Program Years 2015, 2016 and 2017 (July 1, 2015 – June 30, 2018); and,

**BE IT FURTHER RESOLVED**, that the Municipal Clerk provide a copy of this resolution to the Bergen County Division of Community Development no later than June 20, 2014.

**#14-164      Requirements and Procedures Establishing the Wyckoff CERT Program**

**WHEREAS**, Resolution #14-82 adopted on January 1, 2014 established the roster of trained and approved CERT Volunteers and authorized program procedures and requirements; and,

**WHEREAS**, this resolution amends and supplements Resolution #14-82; and,

**WHEREAS**, the Township of Wyckoff solicits residents to serve their community during emergency situations as Community Emergency Response Team (CERT) volunteers under the supervision of the Wyckoff Office of Emergency Management in the Wyckoff Department of Police; and,

**WHEREAS**, the role of a volunteer CERT member has expanded to include aiding the Township of Wyckoff in not only emergency situations but to assist the Township when the Township provides municipal and civic events and activities when authorized by the Wyckoff Emergency Management Coordinator; and,

**WHEREAS**, the CERT program shall be annually re-established by the Wyckoff Township Committee; and,

**WHEREAS**, approved CERT members shall assist the Township of Wyckoff under the supervision and through the Office of Emergency Management in the Wyckoff Department of Police for the following activities and events when approved: and,

- Emergency and disaster situations
- Dog & Cat Rabies Clinic
- Memorial Day and Baseball Parades
- Wyckoff Fire Department Fireworks Fundraiser
- Free Personal Paper Shredding events
- Assistance at Fire Department, Ambulance and Office of Emergency Management (OEM) training events
- Notifications to Seniors who may not be able to leave their homes
- Participation in emergency events and training exercises with the Northwest Region Mutual Aid Association, the

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WOLF Shared

Services Group and Bergen County OEM events.

- Any other event approved by the Emergency Management Coordinator or the Chief of Police

**WHEREAS**, in order for a Wyckoff volunteer to become a CERT member and maintain status as a Wyckoff approved CERT volunteer member, a CERT shall:

1. Successfully complete the CERT/Community Animal Rescue Team (CART) course provided at the Bergen County EMS Academy.
2. Successfully complete the Township of Wyckoff required Traffic Control Course.
3. Attend 50% of the Wyckoff CERT Training events each calendar year.
4. Attend any future required training for CERT volunteers.

**WHEREAS**, the authorized role of a trained CERT member includes: performing traffic control, assisting as a shelter aide, performing public assistance checks at homes of senior citizens and folks with disabilities, providing information at public information centers during emergencies, staffing first aid booths and preparedness displays at health fairs and similar community events, assist with traffic and crowd management at community events, planning and conducting training events and serving on emergency planning teams, assisting residents change batteries in their smoke alarms and providing general assistance at non-disaster events and emergencies; and

**WHEREAS**, CERT volunteers may only serve at emergencies, and authorized events and activities when approved by the Wyckoff Emergency Management Coordinator or in his absence, the Wyckoff Chief of Police; and,

**WHEREAS**, the current roster of trained and approved CERT volunteer members dated 5/15/14 is attached as if set forth at length.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that the attached roster of trained and approved volunteer CERT members is hereby approved for the current calendar year and the requirements contained in this Resolution are hereby authorized to serve as program procedures and shall constitute requirements for the Township of Wyckoff CERT program.

**BE IT FURTHER RESOLVED**, that the Municipal Clerk of the Township of Wyckoff shall provide a certified copy of this resolution with the attached list of trained and approved CERT volunteer members to the Bergen County Joint Insurance Fund, Police Chief and Wyckoff's Emergency Management Coordinator.

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**#14-C3      Closed Session**

**WHEREAS**, the Township Committee of the Township of Wyckoff is subject to certain requirements of the "Open Public Meetings Act", N.J.S.A. 10:4-12, et seq.; and,

**WHEREAS**, the "Open Public Meetings Act", N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and,

**WHEREAS**, it was necessary for the Township Committee of the Township of Wyckoff to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

- a.      **NJSA 10:4-12b (7) – Contract Negotiations**
- b.      **NJSA 10:4-12b (7) – Pending Litigation  
Stop and Shop/Munico vs. Shop Rite and  
Wyckoff Planning Board**

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey assembled in public session on May 20, 2014 hereby authorize, that an Executive Session closed to the public shall be conducted on May 20, 2014 in the Town Hall, 340 Franklin Avenue, Wyckoff, New Jersey 07481, for the discussion of matters relating to the specific items designated above.

**BE IT FURTHER RESOLVED**, that the minutes of the said closed session will be made public when the Township Committee of the Township of Wyckoff determines the reason for the minutes to remain closed no longer exists and the Municipal Clerk shall attach to this resolution when completed the Closed Session Meeting Minutes related to the specific items designated above.

**II      Ordinances - Introduction**

**ORDINANCE #1742**

**AN ORDINANCE AUTHORIZING THE TOWNSHIP OF WYCKOFF TO LEASE REAL PROPERTY, TOGETHER WITH IMPROVEMENTS THEREON, TO THE WYCKOFF PTO ECONOMY SHOP, INC., FOR PUBLIC PURPOSES FOR A TERM OF THREE (3) YEARS PURSUANT TO THE "LOCAL LANDS AND BUILDINGS LAW", N.J.S.A.:12-1 ET SEQ.**

**BE IT ORDAINED**, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey, as follows:

**SECTION 1.** The Township of Wyckoff shall enter into a lease with the Wyckoff PTO Economy Shop, Inc.; a non-profit corporation of the State of New Jersey, for the leasing of real property located in the Township of Wyckoff at Block 271, Lot 1, 399 Main Street, together with all the improvements thereon for public purposes as provided in Section 3.

**SECTION 2.** The Mayor and Township Clerk of the Township of Wyckoff, pursuant to N.J.S.A. 40A:12-14(c) are hereby authorized to execute a lease with the

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Wyckoff PTO Economy Shop, Inc. for a term of three (3) consecutive years which shall commence July 1, 2014, with an annual rental of five hundred (\$500.00) dollars per year, plus amount of annual rental determined annually by the New York Susquehanna & Western Railroad Co.; due and payable from the Township of Wyckoff to the New York Susquehanna & Western Railroad Co., pursuant to lease dated December 31, 1959, as annually renewed and reimbursement of the Township's cost for fire insurance for 399 Main Street.

**SECTION 3.** The described premises shall be used by the Wyckoff PTO Economy Shop, Inc. for the conduct and operation of its PTO Economy Shop for the promotion of education, health, safety, morals and general welfare pursuant to N.J.S.A. 40A:12-15.

**SECTION 4.** The Township Administrator of the Township of Wyckoff shall be responsible for the enforcement of the terms and conditions of the said lease and shall require the Wyckoff PTO Economy Shop, Inc. to submit an annual report indicating the purposes for which the premises was utilized during each year, the activities of the Wyckoff PTO Economy Shop, Inc. undertaken in furtherance of the public purposes for which the lease is granted, the amount of funds utilized for the said public purpose and an affirmation of the continued non-profit status of the corporation pursuant to both State and Federal laws.

**SECTION 5.** Copies of the aforementioned lease and annual report to be submitted by the Wyckoff PTO Economy Shop, Inc. shall be kept on file with the Municipal Clerk of the Township of Wyckoff for public inspection.

**SECTION 6.** At the termination of the aforementioned three (3) year lease, the Township Committee shall, at its discretion, have the option of renewing the lease under the same terms and conditions, or under different terms and conditions, whichever may be in the best interest of the Township of Wyckoff.

**SECTION 7.** If any section of this ordinance shall be adjudged invalid, such adjudication shall apply only to such section or part and the remainder of the ordinance shall be deemed valid and effective.

**SECTION 8.** This ordinance shall take effect immediately upon final passage and publication as required by law.

**TOWNSHIP OF WYCKOFF  
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING  
SECOND FLOOR MUNICIPAL COURT ROOM  
TUESDAY, MAY 20, 2014**

**Following is the vote on the Consent Agenda:**

MOTION: \_\_\_\_\_ ROONEY \_\_\_\_\_ SECOND \_\_\_\_\_ SCANLAN \_\_\_\_\_  
BOONSTRA YES JEPSEN YES ROONEY YES SCANLAN YES  
CHRISTIE YES

**III     Ordinance – Public Hearing/Further Consideration**

**#1741-AN ORDINANCE TO PROVIDE FOR AND DETERMINE THE RATE OF COMPENSATION OF EACH OFFICER AND TOWN HALL EMPLOYEE OF THE TOWNSHIP OF WYCKOFF, AND THE METHOD OF PAYMENT OF SUCH COMPENSATION FOR THE YEAR 2014**

ORDINANCE  
FINAL PASSAGE

MUNICIPAL CLERK: Mr. Chairman, I have Ordinance No. 1741, entitled:

**AN ORDINANCE TO PROVIDE FOR AND DETERMINE THE RATE OF COMPENSATION OF EACH OFFICER AND TOWN HALL EMPLOYEE OF THE TOWNSHIP OF WYCKOFF, AND THE METHOD OF PAYMENT OF SUCH COMPENSATION FOR THE YEAR 2014**

for second reading, by title only, and a copy of this Ordinance has been posted on the bulletin board in Town Hall where public notices are customarily posted, and copies have been made available to members of the general public of the Township who have requested the same.

COMMITTEEMAN ROONEY: I move the Ordinance on second reading by Title only.

COMMITTEEMAN SCANLAN: Seconded.

MOTION: \_\_\_\_\_ ROONEY \_\_\_\_\_ SECOND \_\_\_\_\_ SCANLAN \_\_\_\_\_  
BOONSTRA YES JEPSEN YES ROONEY YES SCANLAN YES  
CHRISTIE YES

CHAIRMAN: This is the time and place for the Public Hearing on Ordinance No. 1741, and all persons who wish to be heard, please state your name and address before making your statement.

COMMITTEEMAN ROONEY: I move that the Public Hearing on the Ordinance be closed.

COMMITTEEMAN SCANLAN: Seconded.

MOTION: \_\_\_\_\_ ROONEY \_\_\_\_\_ SECOND \_\_\_\_\_ SCANLAN \_\_\_\_\_  
BOONSTRA YES JEPSEN YES ROONEY YES SCANLAN YES  
CHRISTIE YES

MUNICIPAL CLERK: BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that Ordinance No. 1741 be, and the same is hereby adopted, and the Municipal Clerk is hereby authorized and directed to publish the Notice of Final Passage of said Ordinance in the official newspaper for the Township as provided by law.

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COMMITTEEMAN ROONEY: I move the resolution.

COMMITTEEMAN SCANLAN: Seconded.

MOTION:           ROONEY           SECOND           SCANLAN            
BOONSTRA YES JEPSEN YES ROONEY YES SCANLAN YES  
CHRISTIE YES

**ORDINANCE #1741**

**AN ORDINANCE TO PROVIDE FOR AND DETERMINE THE RATE OF  
COMPENSATION OF EACH OFFICER AND TOWN HALL EMPLOYEE OF  
THE TOWNSHIP OF WYCKOFF, AND THE METHOD OF PAYMENT OF  
SUCH COMPENSATION FOR THE YEAR 2014**

**BE IT ORDAINED**, by the Township Committee of the  
Township of Wyckoff, in the County of Bergen, State of  
New Jersey, as follows:

**SECTION 1.** The rate of compensation of each officer  
and Town Hall employee of the Township of Wyckoff for  
the year 2014 whose compensation shall be on an annual  
basis within the range, and shall be paid semi-  
monthly, is as follows:

Township Administrator.....up to \$139,354  
Township Clerk.....up to 34,471  
Administrative Assistant.....up to 46,455  
Executive Administrative Assistant.....up to 49,830  
Special Projects Assistant .....up to 20.00  
per hour  
CFO/Assist. Admin./Information Tech Officer.....up to  
121,462  
Finance/Accounts Payable Clerk.....up to 46,374  
Payroll/Certifying Off./Dep. Tax Collector/  
Tax Searcher/Sewer Utility Clerk.....up to 56,386  
Tax/Finance Clerk.....up to 32,426  
Tax Collector.....up to 16,571  
Tax Assessor.....up to 66,533  
Assessing Inspector(s) (part-time).....up to 19.46  
per hour  
Recreation Director.....up to 105,337  
Recycling Center Attendant(s)(part-time)..up to 11.35  
per hour  
Twp. Engineer/Building Inspector.....up to 130,763  
Municipal Housing Liaison.....up to 15,514  
Construction Code Officer/Bldg Subcode Officer....up  
to 83,644  
Plumbing Subcode Official.....up to 22,439  
Elevator Subcode Official.....up to 5,961  
Fire Subcode Official.....up to 15,495  
Zoning Enf./Prop Maint. Officer/Fire Marshal.....up  
to 62,465  
Court Administrator.....up to 43,049  
Municipal Magistrate.....up to 17,753

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Violations Clrk/Dep.Crt Admin./Off. Clrk..up to 13.82  
per hour  
Recreation Secy .....up to 46,238  
Affordable Housing/Planning Bd./Zoning Bd Secy....up  
to 47,146  
Office Clerk/Secretary/Deputy Registrar(fulltime).up  
to 44,908  
Office Clerk/Tax Assessor Secretary.....up to 40,192  
Office Clerk/Secy/Tech. Assist (part-time).up to 20.65  
per hour  
Clerical Assistants (part-time).....up to 13.69  
per hour  
Technical Assistant/Office Clerk/Secy.....up to 40,080  
Chief of Police.....up to 156,499  
Full Time Civilian Police Dispatcher(s)...up to 62,657  
New Milford CFO Interlocal Services  
Agreement.....\$13,005

Library Payroll Shared Service. . . . . \$5,000

Other Part Time/Police/Seasonal Personnel

Part-time/Per Diem Civilian Police Dispatcher(s)up to  
24.12per hr.  
Special Police Officer - Class 1..up to 22.69 per hour  
School Crossing Guard(s).....up to 19.02 per hour  
Court Baliff. . . . . up to 17.27 per hour  
Police Matron .....up to 16.79 per hour  
Bldgs & Grounds Laborer(s).....up to 14.54 per hour  
DPW Seasonal Laborer(s).....up to 14.54 per hour

Recreation Assistants:

Adult Basketball Director.....up to \$900 per season  
Clinic Assistants.....up to 7.00 per hour  
Cheerleading Trainers.....(per team) up to \$200 per  
season  
Field Maintenance..... up to \$10.00 per soccer &  
football field  
up to \$15.00 per layout  
up to \$ 5.25 per baseball field  
Hall Monitors.....up to 5.00 per hour  
Office Employees.....up to 8.50 per hour  
Program Directors/Clinic Directors...up to \$500 per season  
Referee/Umpire Director.....up to \$525 per season  
Summer Camp Counselors.....up to 9.15 per hour  
Summer Camp Directors.....up to 21.00 per hour  
Tennis Shed Attendants.....up to 5.50 per hour

Officials & Umpires:

Baseball and Softball (Rec).....up to 22.00 per game  
Home Plate Assignment.....up to 5.00 per game  
Baseball (Traveling) & Womans softball.up to 60.00 per game  
Basketball.....up to 25.00 per game  
Soccer.....up to 50.00 per game



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League Mandated Official.....up to 80.00 per game  
Scorekeeper.....up to 7.00 per game  
Single Official performing a 2 Official  
Game.....up to 10.00 per game  
Roller Hockey Referee.....up to 60.00 per game

Board and Commission secretary or staff attending  
night meetings shall receive \$45 per meeting up to  
three hours or \$55 per meeting up to four hours or \$75  
per meeting over four hours or more.

Township  
Committee.....\$3,099

Six months service of a calendar year is required  
for consideration of a salary increase after hiring  
date.

**SECTION 2.** In addition to their annual salary,  
each officer and employee hired prior to January 1,  
1994 shall receive longevity compensation computed at  
2% of their annual salary for each five (5) years of  
service, to a maximum of 10% of their salary. Six  
months of a calendar year is required for one year of  
service for longevity calculation.

**SECTION 3.** Twelve (12) paid holidays are  
authorized for full time employees and specific part  
time employees equal to their daily regular hours of  
work, excluding seasonal employees.

**SECTION 4.** Annual vacation with pay is  
authorized for all full time employees on the  
following basis:

- a. During the first year of employment pro-rated with  
a 5 (five) day maximum
- b. During the second year thru eighth year..10  
working days/year
- c. During the ninth year thru thirteenth year.....  
15 working days/year
- d. During the fourteenth year....16 working days/year
- e. During the fifteenth year.....17 working days/year
- f. During the sixteenth year.....18 working days/year
- g. During the seventeenth year...19 working days/year
- h. During the eighteenth year....20 working days/year
- i. During the nineteenth year....23 working days/year
- j. During the twentieth year.....24 working days/year
- k. During the twenty first year  
and each year thereafter.....25 working days/year

**SECTION 5.** All salaries and compensation  
provided for full time employees provided for herein  
shall be retroactive to January 1, 2014. All 2014  
salaries and compensation for part time employees

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hired on or before June 30 of the prior year will receive retroactive compensation to January 1, 2014, provided they continue to be employed with the Township on July 1, 2014.

**SECTION 6.** In accordance with Chapter 78, all full time employees receiving health benefits will contribute the commensurate contribution amount as per P.L. 2011.

**SECTION 7.** If any section or part of this ordinance shall be adjudged invalid, such adjudication shall apply only to such section or part, and the remainder of the ordinance shall be deemed valid and effective.

**SECTION 8.** This ordinance shall take effect after final passage and publication as required by law.

**IV** Meeting adjourned 8:18 p.m.

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Mayor Douglas J. Christie

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Joyce C. Santimauro  
Municipal Clerk