

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, DECEMBER 6, 2016**

(Rev. 12/6/16)

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE WORK SESSION MEETING
MUNICIPAL COURT ROOM
TUESDAY, DECEMBER 6, 2016 - 7:30 P.M.**

1. 7:30 pm Work Session Meeting called to order by Mayor Kevin J. Rooney
2. Roll call of Township Committee
3. Reading of "Open Work Session" statement by Mrs. Santimauro
4. Resolution (Adoption of the following):

#16-C15 Closed Session – NJSA 10:4-12(b)7 – Affordable Housing
Litigation

MOTION: SCANLAN SECOND BOONSTRA
BOONSTRA YES CAROLAN YES MADIGAN YES SCANLAN YES
ROONEY YES

5. Meeting open for the Work Session ten minute total public comment period for any item on or off the agenda. Two (2) minutes per speaker.
6. Mayor and Municipal Clerk to sign documents
7.
 - a. Finance Committee to review and sign vouchers
 - b. Report of Township Committee
 - c. Report of Administrator
 - d. Report of Attorney
8. Recess Work Session Meeting to conduct 8:00 pm Business Meeting
9. Reconvene Work Session Meeting
10. Adjourn

**PAYMENT OF CLAIMS MAY BE PAID AT ALL WORK SESSION MEETINGS
AND ALL TOWNSHIP COMMITTEE BUSINESS MEETINGS**

FORMAL ACTION MAY BE TAKEN AT THIS WORK SESSION

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TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE BUSINESS MEETING
MUNICIPAL COURT ROOM
TUESDAY, DECEMBER 6, 2016 - 8:00 PM

- 1. Regular Meeting of the Wyckoff Township Committee called to order by Mayor Kevin J. Rooney
- 2. Flag Salute
- 3. Invocation by Reverend Basil C. Gikas, Pastor, Saint Nicholas Greek Orthodox Church
- 4. Reading of the “Open Public Meetings Act” statement by Mrs. Santimauro
- 5. Roll call of the Township Committee
- 6. Meeting open for public comment on any item on or off the Agenda; five (5) minutes per speaker
- 7. Presentation of the Sustainable New Jersey Silver Award to Township Committee from the Wyckoff Environment Commission/Green Team
- 8. Presentation by St Nicholas Greek Orthodox Church parishioners to Township Committee for a donation to the Wyckoff Volunteer Ambulance Corps
- 9. Presentation of Proclamation to Ramapo High School Girls Gymnastics team State Champions
- 10. Approval of the following Township Committee meeting minutes:

Township Committee Regular Work Session and Regular Business Meeting Minutes from November 21, 2016.

MOTION: CAROLAN SECOND SCANLAN
BOONSTRA YES CAROLAN YES MADIGAN YES SCANLAN YES
ROONEY YES

- 8. **Consent Agenda:** All matters listed below are considered by the Township Committee to be routine in nature. There will be no separate discussion of these items. If any discussion is desired by the Township Committee, that item will be removed from the Consent Agenda and considered separately:

I **Resolutions (Adoption of the following):**

- #16-287 Authorize GIS Data Exchange with Bergen County
- #16-288 Payment of Bills
- #16-289 Return of Certain Overpaid Taxes, Escrow Monies, etc.
- #16-290 Memorialize 2016 League of Municipalities Conference
- #16-291 Resolution to Escheat Tax Sale Certificate 11-00002 Premium as per NJSA 54:5-33
- #16-292 Authorize Redemption of Tax Sale Certificate #16-00007 Block 340 Lot 15

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| #16-293 | Accept Police Chief Report and Authorize Towing Licenses |
| #16-294 | Authorize Shared Service Agreement for Video Inspection of Sewers |
| #16-295 | Authorize Contract for Recycling of Clothes and Shoes for 2017 |
| #16-296 | Authorize Shared Service Agreement for Sewer Cleaning |
| #16-297 | Authorize Change Order #1 Charles Avenue Improvement |

II Ordinances – Introductions

#1820 - AN ORDINANCE TO AMEND CHAPTER 108 OF THE CODE OF THE TOWNSHIP OF WYCKOFF "CONSTRUCTION CODES, UNIFORM" TO AMEND SECTION 108-3, "FEE SCHEDULE", TO AMEND THE AMOUNT OF FEES PAID PURSUANT TO CHAPTER 108 AND TO DESIGNATE PLAN REVIEW FEES AS NON-REFUNDABLE.

#1821 – AN ORDINANCE TO AMEND AND SUPPLEMENT CHAPTER 54 OF THE CODE OF THE TOWNSHIP OF WYCKOFF, POLICE DEPARTMENT

Following is the vote on the Consent Agenda:

MOTION: SCANLAN SECOND CAROLAN
BOONSTRA YES CAROLAN YES MADIGAN YES SCANLAN YES
ROONEY YES

III Adjourn

**PAYMENT OF CLAIMS MAY BE PAID AT ALL TOWNSHIP COMMITTEE
WORK SESSION MEETINGS AND ALL TOWNSHIP COMMITTEE REGULAR
MEETINGS**

FORMAL ACTION MAY BE TAKEN DURING THIS MEETING

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Meeting Called To Order

Mayor Kevin J. Rooney called the regular meeting of the Wyckoff Township Committee in the Municipal Court Room to order at 8:00 pm.

Flag Salute

The Township Committee proceeded with the Pledge of Allegiance led by Mayor Kevin J. Rooney.

Invocation

The Invocation was given by Reverend Basil C. Gikas, Pastor, Saint Nicholas Greek Orthodox Church

Attendance

Township Committee Present: Mayor Kevin J. Rooney; Committee Present: Rudolf E. Boonstra, John A. Carolan, Thomas J. Madigan and Brian D. Scanlan

Staff Present: Township Administrator Robert J. Shannon, Joyce C. Santimauro, Municipal Clerk and Township Attorney Robert Landel.

Open Public Meeting Act Statement

Municipal Clerk Santimauro read the "Open Public Meeting Act" Statement: "This regular meeting of the Township Committee of the Township of Wyckoff is now in session. In accordance with the provisions of Section 8 of the Open Public Meetings Act, I wish to advise that notice of this meeting has been posted in the lower level of the Memorial Town Hall and that a copy of the schedule of meetings has also been filed with the Township Clerk, and copies of this agenda and the annual notice of meetings, of which this is a part, have been heretofore sent to the Ridgewood News, The Record, and The North Jersey Herald and News all papers with general circulation throughout the Township of Wyckoff. At least 48 hours prior to this meeting the Agenda thereof was similarly posted, filed and mailed to said newspapers."

Statement by Mayor Rooney

Mayor Rooney said he was recently appointed to the District 40 Assembly seat previously held by Assemblyman Scott Rumana and he will officially resign his Wyckoff Township Committee position on December 12, 2016. He said it has been a pleasure serving the residents of Wyckoff and equally as pleasurable working with the Township Committee members, Township Employees lead by Township Administrator Robert Shannon, volunteer board and commission members and the volunteer fire department and ambulance corps.

All Township Committee members congratulated Mayor Rooney on his District 40 Assembly appointment and thanked him for all his years of dedicated service to the Wyckoff residents, for his exemplary leadership, work ethics and his extraordinary time commitment to the Township of Wyckoff.

Mayor Rooney ended by saying "thank you for allowing me to serve".

Meeting Open for Public Comment

The Township Committee voted unanimously to open the public portion of the meeting.

No one came forward to speak.

The Township Committee voted unanimously to close the public portion of the meeting.

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Presentation of the Sustainable New Jersey Silver Award to Township Committee from the Wyckoff Environment Commission/Green Team

Presentation by St Nicholas Greek Orthodox Church parishioners to Township Committee for a donation to the Wyckoff Volunteer Ambulance Corps

Presentation of Proclamation to Ramapo High School Girls Gymnastics Team State Champions

PROCLAMATION

- WHEREAS,** The 2016 Ramapo High School Girls Varsity Gymnastics Team is the 2016 North Jersey, Section 1 State Champion for the sixth consecutive year by virtue of their hard work as a team in accumulating a score of 110.75 on Saturday, November 5, 2016 at Ridgewood High School, and the team placed 8th in the NJSIAA State Tournament on November 10, 2016 at Montgomery High School; and
- WHEREAS,** In addition to their state sectional championship, this tremendous team also placed 3rd in the North Jersey Gymnastics League Championship on October 24, 2016 with a score of 107.95. All of this while also claiming their 6th straight and 12th overall Bergen County Championship on October 21st, with a score of 109.5, and completing their league schedule with an overall record of 7 wins and 1 loss; and
- WHEREAS,** This team's hard work, dedication and great skill led to the team being named the #2 ranked team in North Jersey by the Bergen Record; and
- WHEREAS,** Squad member, senior Samantha Marion, with her 38.425 score, earned the All-Around Competition title at the Bergen County Championships which a gymnast from Ramapo High School has now won for the 7th consecutive year. Samantha also took 1st place in the Vault, Beam, and Floor in the State Sectional Championship on November 5th. She has been honored with 2nd team All State, 1st team All Bergen County, and 1st team All-League recognition. Junior teammate Jillian Lopresti received 1st team All-League and 2nd team All County honors on Beam while sophomore Sophia Gilligan earned 1st team All-League recognition on Floor and 2nd team All County honors on Vault; and
- WHEREAS,** The Ramapo High School Girls Gymnastics Team benefited greatly from the dedication, commitment, and leadership of head coach, Michelle Markowski, who was named Bergen County Coach of the Year for the 2nd straight season, and assistant coach, Elizabeth Sellitto; and
- WHEREAS,** Special thanks is extended to the parents, coaches, friends, and all of the Ramapo students, teachers, and administration for their commitment and support; and
- WHEREAS,** A special group of student athletes – Senior captains Samantha Marion, Sara Read, and Kirsten Skead, juniors Abigail McCarthy, Kaitlyn Hoey, Jillian Lopresti, Annabelle Fine, Isabelle DelOtero, Jessica Madley, Kira Stathis, and Danielle Mamary, sophomores Sophia Gilligan and Julia Banks, and freshmen Alexandra Henke, Eden Osiason, Christina McConnell, and Ava Gjakaj achieved these extraordinary awards and honors with their commitment to unselfish team effort, tireless work ethic, outstanding gymnastics skills, and their overall commitment to the sport of gymnastics.

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NOW, THEREFORE, be it proclaimed by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that the 2016 Ramapo High School Girls Gymnastics Team, Coach Michelle Markowski and her staff are hereby extended congratulations on behalf of our entire community for the significant success they have achieved, and our thanks for serving as positive role models for the young athletes of our community and for illustrating the rewards which can be achieved through commitment and diligence in pursuing excellence.

Witnessed by my hand and seal
This 6th day of December, 2016

Kevin Rooney
Mayor

Approval of the following Township Committee meeting minutes:

Township Committee Regular Work Session and Regular Business
Meeting Minutes from November 21, 2016.

MOTION: CAROLAN SECOND SCANLAN
BOONSTRA YES CAROLAN YES MADIGAN YES SCANLAN YES
ROONEY YES

Consent Agenda: All matters listed below are considered by the Township Committee to be routine in nature. There will be no separate discussion of these items. If any discussion is desired by the Township Committee, that item will be removed from the Consent Agenda and considered separately:

I Resolutions (Adoption of the following):

#16-287 Authorize GIS Data Exchange with Bergen County

WHEREAS, the Bergen County Department of Public Safety's Communication Division utilizes Think GIS mapping software to facilitate the provision of emergency services across the County; and,

WHEREAS, the County seeks to share its Think GIS mapping data with the municipalities within Bergen County for use in providing public safety services, such as police, fire, rescue and EMS, and the municipalities will reciprocally share data with the County by updating their activities on the County's mapping systems; and,

WHEREAS, Bergen County provides dispatch services for the Township of Wyckoff through a shared services agreement; and,

WHEREAS, the Think GIS data includes sensitive layers such as floor plans and water main locations; and,

WHEREAS, the County seeks to ensure that agencies utilizing the County's GIS data are made aware of the need to keep the GIS data secure, in accordance with law, agree to same; and,

WHEREAS, the office of County Counsel has reviewed the proposed GIS Data Exchange Agreement, and found it to be acceptable; and,

WHEREAS, the County Executive presented the GIS Data Exchange Agreement to the Board of Chosen Freeholders for approval pursuant to N.J.S.A. 40:41A-36(i) and 38(n) and the Board of Chosen Freeholders approved the attached GIS Data Exchange Agreement; and,

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WHEREAS, the Bergen County Executive and Board of Chosen Freeholders require all municipalities within Bergen County to execute the GIS Data Exchange Agreement with each municipality within Bergen County; and, **WHEREAS**, the Township Attorney has reviewed this agreement and found it to be acceptable.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey in accordance with the recommendation from Police Chief David V. Murphy hereby approves the GIS Data Exchange Agreement; and,

BE IT FURTHER RESOLVED, that the Mayor and Municipal Clerk are hereby authorized to execute with Bergen County a GIS Data Exchange Agreement in substantially the form attached and as approved by the Township Attorney.

#16-288 Payment of Bills

WHEREAS, the Township of Wyckoff is a municipality in the State of New Jersey operating under the authority from NJSA 40A:63-1 et seq; and,

WHEREAS, the Township of Wyckoff has received vouchers in claim for payment of materials supplied and/or services rendered; and,

WHEREAS, the said vouchers have been reviewed and the amount indicated on each voucher has been determined to be due and owing; and,

WHEREAS, the Township Committee has a practice of each Township Committee member participating in the reviewing and signing of vouchers; and,

WHEREAS, the vouchers which comprise this bill list have been reviewed and signed by two (2) Township Committee members and they have found them to in order; and,

WHEREAS, the Township Treasurer has certified that sufficient funds are available for payment of said vouchers.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that the action of the said Finance Committee be approved; and, that the payments of these bills are hereby authorized and the Chief Financial Officer is directed to issue checks for their payments as listed on the bill list attached to this date's meeting minutes and covered by checks no. 15518 – 15560 Payroll A/C, Direct Deposit Vouchers no. 6698 - 6749, Library Payroll check nos. 1269 - 1273, Library Direct Deposit Vouchers no. 2486 - 2517, Claims Wire nos. 161108, 161201, 161202, & 161203, manual check no. 075294 & 075295, Claims check nos. 075297 – 075508, Dog Trust – TRS. \$944.74 and Voided Claims check no. 075296.

#16-289 Return of Certain Overpaid Taxes, Escrow Monies, etc.

BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that the Treasurer is hereby authorized and directed to return certain monies as follows:

BUILDING DEPT.:

Christopher & Samantha Rogovich, 381 Oakwood Drive, Wyckoff, New Jersey 07481 – Refund of UCC Permit #16-0894 – Block 250/Lot 46 - \$616.00

BOARD OF ADJUSTMENT:

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Penny Jung, 105 Linden Street, Wyckoff, New Jersey 07481 – Return of Escrow – Block 267/Lot 10 - \$459.43

TAX REFUND:

Daniel Keough, Trustee, Ventura, Miesowitz, Keough & Warner, 783 Springfield Avenue, Summit, New Jersey 07901 – State Tax Court Reduction – Block 449/Lot 1.02 C139 – 139 Brewster Road - \$23,348.97

McCarter & English, LLP, 100 Mulberry Street, Newark, New Jersey 07102 – State Tax Court Judgements – Please see attached - \$8,308.84

Jacobus & Associates, LLC, for Bruno, Gerald & Judith, 201 Littleton Road, 1st Floor, Morris Plains, New Jersey 07950 – State Tax Court Reduction – Block 311/Lot 1 – 490 Carlton Road - \$3,324.43

Angelo & Shahrzad Amen, 585 Eder Avenue, Wyckoff, New Jersey 07481 – Refund of 4th quarter 2016 tax overpayment – Block 400/Lot 2 - \$1,507.07

Desmond & Joanne Johnson, 179 Cottage Road, Wyckoff, New Jersey 07481 – Refund of 4th quarter 2016 tax overpayment – Block 456/Lot 41.01 - \$300.21

Laurie W. Feidler, LLC, Preakness Valley Office, 504 Valley Road, Wayne, New Jersey 07470 – County Board Judgement – Block 340/Lot 9 – 540 Wellington Drive - \$8,636.36

Thomas & Erin Kirwan, 284 Cedar Court, Wyckoff, New Jersey 07481 – Refund of 4th quarter 2016 tax overpayment – Block 352/Lot 59 - \$33.77

William & Fiona Miller, 242 Franklin Avenue, Wyckoff, New Jersey 07481 – Refund of 4th quarter 2016 tax overpayment – Block 261/Lot 9 - \$43.87

Ryan G. Cervone, 204 Coolidge Terrace, Wyckoff, New Jersey 07481 – Refund of 4th quarter 2016 tax overpayment – Block 456/Lot 63 - \$2,346.35

Susan Murphy, 328 Blue Hill Terrace, Wyckoff, New Jersey 07481 – Refund of 4th quarter 2016 tax overpayment – Block 208.01/Lot 22 - \$3,028.47

Corelogic Tax Services, LLC, P.O. Box 961230, Fort Worth, Texas 76161 – Refund of 4th quarter 2016 tax overpayment – Block 209/Lot 4 – 53 Barrett Lane - \$18,250.82

Diane Weiner, 455 Windham Court North, Wyckoff, New Jersey 07481 – Refund of 4th quarter 2016 tax overpayment – Block 203/Lot 3.03 C455 - \$762.62

RECREATION:

Maxwell Renshaw, 446 Radcliffe Street, Wyckoff, New Jersey 07481 – Roller Hockey Refund - \$50.00

Julie Consiglio, 533 Eugene Way, Wyckoff, New Jersey 07481 – Lacrosse Refund – \$25.00

Michael Levine, 401 Patton Place, Wyckoff, New Jersey 07481 – Basketball Refund - \$98.00

Christine Ravettine, 30 Van Blarcom Lane, Wyckoff, New Jersey 07481 – Basketball Refund - \$73.00

Ann Marie Litchult, 46 Woodside Road, Wyckoff, New Jersey 07481 – Roller Hockey Refund - \$75.00

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Monique Wiatrak, 399 Circle Drive, Wyckoff, New jersey 07481 – Basketball Refund - \$73.00

Amy Kientopp, 14 Van Blarcom Lane, Wyckoff, New Jersey 07481 – Basketball Refund - \$73.00

Harold Goettlicher, 415 Cornwall Court, Wyckoff, New Jersey 07481 – Basketball Refund - \$73.00

Leonor Hanlon, 80 Ravine Avenue, Wyckoff, New Jersey 07481 – Basketball Refund - \$53.00

#16-290 Memorialize 2016 League of Municipalities Conference

WHEREAS, the Township Committee of the Township of Wyckoff authorized the following officials to attend the 2016 New Jersey League of Municipalities Conference in Atlantic City on November 15, 16 & 17, 2016: Township of Wyckoff Mayor and Township Committee, Department of Public Works Manager, Police Chief and one (1) Planning Board member; and,

WHEREAS, the Township will reimburse attendees for the following expenses; 1.) hotel accommodations at a rate of \$150.00 per night, maximum of two (2) nights; 2.) Conference registration entrance badge of \$55.00; 3.) Mileage/parking/tolls not to exceed total \$25.00, all with receipts and presented on a Township of Wyckoff voucher; and,

WHEREAS, authorization for township employees attending the conference was limited to November 15, 16 & 17, 2016; absence on November 18, 2016 was through the use of a personal day or vacation day.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen and State of New Jersey that the allowance for attendance shall not exceed the amount of \$380.00 per attendee. Said amount included hotel accommodation(s), and conference registration(s) and mileage, parking and tolls if any. Meals were the responsibility of the attendees. All requests for reimbursement must be accompanied by receipts and presented on a Township of Wyckoff voucher.

#16-291 Resolution to Escheat Tax Sale Certificate 11-00002 Premium as per NJSA 54:5-33

WHEREAS, Tax Sale Certificate 11-00002 for Patricia Ruffino, 533 Carlton Rd, Wyckoff, NJ, Block 309 Lot 7 was purchased by R Rothman, 411 Grand Avenue, Englewood NJ, 07631 at the Township of Wyckoff Annual Tax Sale held on October 27, 2011, and

WHEREAS, certificate 11-00002 was purchased at 0% interest with a premium of \$31,100, and

WHEREAS, NJSA 54:5-33 requires premiums on liens not redeemed within five (5) years of date of sale to escheat to the municipality, and

WHEREAS, no United States Bankruptcy Court, District of New Jersey Bankruptcy Notice has been received for Patricia Ruffino, 533 Carlton Rd, Wyckoff, NJ,

NOW THEREFORE BE IT RESOLVED, that the premium of \$31,100 on Tax Sale Certificate 11-00002 be removed from the open tax lien certificate #11-00002 and deposited in the Township of Wyckoff general fund.

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#16-292 Authorize Redemption of Tax Sale Certificate #16-00007 Block 340 Lot 15

WHEREAS, the Tax Collector of the Township of Wyckoff has previously determined that there was due and owing to the Township of Wyckoff outstanding tax and interest for tax year 2015 on Block 340/Lot 15, aka 508 Wellington Drive, within the Township of Wyckoff, County of Bergen, State of New Jersey; in the amount of \$2,979.09 and;

WHEREAS, on the 21st day of October 2016, the Township of Wyckoff executed a "Certificate of Sale of Unpaid Municipal Liens" numbered 16-00007, hereinafter referred to as a Tax Sale Certificate on the above-described property in the amount above-recited; and,

WHEREAS, said Tax Sale Certificate was purchased by Greenacre Development, 504 Ivy Lane, Wyckoff, NJ 07481; and,

WHEREAS, subsequent to the execution and filing of said Tax Sale Certificate and prior to the commencement of foreclosure proceedings against the property owner's right to redemption of said Tax Sale Certificate, the mortgagor has paid to the Tax Collector of the Township of Wyckoff any and all charges deemed due and owing on the above-described property and the property owner is therefore entitled to a redemption of said Tax Sale Certificate pursuant to N.J.S.A. 54:5-55.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, that the Tax Collector be, and the same is hereby authorized and directed to cancel and endorse Tax Sale Certificate 16-00007 for redemption and make refund in the amount of \$2,979.09 being lien amount of \$271.63, subsequent taxes, and interest in the amount of \$495.46 recording fees in the amount of \$12.00 and a premium of \$2,200.00 to Greenacre Development, and deliver said Tax Sale Certificate to the mortgagor for cancellation with the County Clerk in accordance with N.J.S.A. 54:5-55.

#16-293 Accept Police Chief Report and Authorize Towing Licenses

WHEREAS, the Township Committee of the Township of Wyckoff adopted Ordinance #1606 establishing towing procedures; and,

WHEREAS, the Township of Wyckoff published a legal notice in the September 30, 2016 issue of the Ridgewood News, and posted the same notice on its municipal web page on October 1, 2016 announcing that the Chief of Police will accept applications through October 31, 2016 from qualified vendors to perform towing services for the Wyckoff Police Department; and,

WHEREAS, three (3) vendors submitted an application for a license to provide towing services for the Wyckoff Police Department during calendar year 2017; and,

WHEREAS, the Wyckoff Police Department has reviewed the applications and inspected the applicants equipment and storage yard to complete a thorough and complete examination of the applications; and,

WHEREAS, the Township of Wyckoff's Municipal Risk Consultant has approved the applicant's certificate of insurance to verify compliance with Section 15 of Ordinance #1606, however, the Police Chief shall ensure all certificates which expire before January 1, 2017 are renewed; and,

WHEREAS, the Wyckoff Police Chief has provided the attached report dated November 28, 2016 recommending City Wide Towing, All Points Auto & Towing and Nar Towing to perform towing services for the Wyckoff Police Department in

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2017 subject to the payment of an annual license fee provided in Section 8 of Ordinance #1606.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey as follows:

1. The Township Committee has carefully considered and accepts the report of the Wyckoff Police Chief dated November 28, 2016.
2. The Township Committee authorizes the issuance of a license for calendar year 2017 to:
 - City Wide Towing, 131 Goffle Road, Hawthorne, NJ 07506 and at 205 Chestnut Street, Ridgewood, NJ 07450
 - All Points Auto and Towing, 145-A Hopper Ave, Waldwick, NJ 07463
 - Nar Towing/Allendale Towing, Nar Automotive Inc., 536 Route 17 North, Ramsey, NJ 07446to perform towing services in the Township of Wyckoff in accordance with Ordinance #1606 in calendar year 2017.
3. The Township Committee instructs the Police Department to ensure that the aforementioned authorized towing entities provide current certificate of insurances and if any expire during 2017, which are not replaced, that they immediately be removed from the list of authorized towers.

BE IT FURTHER RESOLVED by the Township Committee that the Wyckoff Chief of Police is designated to enforce the provisions of Ordinance #1606 and the Wyckoff Chief of Police is authorized to issue supplementary rules and regulations to implement the purposes established by the Township Committee with the adoption of Ordinance #1606.

#16-294 Authorize Shared Service Agreement for Video Inspection of Sewers

WHEREAS, the Township of Wyckoff participates in the Northwest Bergen Shared Services Program of the Northwest Bergen County Cooperative Pricing Systems; and,

WHEREAS, the Township of Wyckoff already participates in shared services with the Northwest Bergen County Utilities Authority for: street sweeper, sewer pump station maintenance, TV inspection service and sewer jet cleaning truck services; and,

WHEREAS, the Interlocal Services Act, N.J.S.A. 40:8A-1 et seq., permits, authorizes and encourages public bodies such as counties, municipalities and school districts to enter into agreements with each other to contract for the provision of any service which the parties to such agreement are empowered to render under within its own jurisdiction, whether administrative, educational, instructional or otherwise; and,

WHEREAS, the County of Bergen has purchased a Sewer TV Inspection Truck for the benefit of the municipalities that participate in Northwest Bergen Shared Services, recognizing the need, cost effectiveness and savings regarding said group use and utilization of said Sewer TV inspection and jet cleaning truck; and,

WHEREAS, the Township Engineer of the Township of Wyckoff recommends participation in the Shared Services Program where Northwest Bergen Utilities

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Authority will provide their sewer TV inspection and Jet Cleaning service for a fee on an as requested basis to participating municipalities as described in the shared services agreement.

WHEREAS, the Chief Financial Officer in accordance with NJAC 5:30-5.5(d)2 certifies that this contract extension is subject to the availability and appropriation annually of sufficient funds in future years; and,

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that the Shared Service Agreements for the use sewer TV inspection and jet cleaning truck is authorized and the agreement can be executed by the Mayor and Municipal Clerk.

BE IT FURTHER RESOLVED, that the Municipal Clerk shall provide a copy of this resolution to the Township Engineer, Department of Public Works Manager and Accounts Payable Control Clerk and the Chief Financial Office.

#16-295 Authorize Contract for Recycling of Clothes and Shoes for 2017

WHEREAS, the Township Committee determined to utilize municipal property to recycle clothes and shoes and establish a non-tax revenue opportunity; and,

WHEREAS, Resolution #16-285 was adopted on 11/14/16 authorizing competitive bidding for this service; and,

WHEREAS, on 11/11/16 a legal advertisement was published in the Ridgewood News soliciting bids; and,

WHEREAS, on 11/11/16 a notice was placed on the Township’s website, quick link “bids & jobs” where vendors are directed for procurement opportunities; and,

WHEREAS, on 11/29/16 at 11:00 a.m. the following bid was publicly opened and its contents read aloud to place four (4) clothes and shoe bins at the Wyckoff Recycling Center at 476 West Main Street:

<u>Bidder</u>	<u>Bid per Recycling Box</u>		
GSW, Inc. P.O. Box 1828 South Hackensack, NJ 07606	1/1/17 – 12/31/17	-	1/1/18 – 12/31/18
	\$1,500.00		no bid

WHEREAS, the Township has performed research and has determined the bid submitted is based on the current recycling market and it is reasonable and competitive; and,

WHEREAS, the Public Works Manager recommends an award to the only bidder; and,

WHEREAS, the Township Administrator and the Township Attorney have reviewed this procurement and concur.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that a one (1) year contract is awarded to GSW, Inc., P.O. Box 1828, South Hackensack, NJ, 07606 for the placement of four (4) clothes and shoe recycling boxes in accordance with

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the specifications from 1/1/17 through 12/31/17; for an annual fee to the Township of Wyckoff of \$6,000.00

1/1/17 – 12/31/17 -\$ 4 bins at \$125.00 per bin/per month equals \$6,000.00 per year.

BE IT FURTHER RESOLVED, that in accordance with the local public contract law and this specification, if the Township finds it advantageous based solely on its own judgement, it may extend this contract for one (1) additional two (2) year period or two (2) additional one (1) year periods.

#16-296 Authorize Shared Service Agreement for Sewer Cleaning

WHEREAS, the Township of Wyckoff participates in the Northwest Bergen Shared Services Program of the Northwest Bergen County Cooperative Pricing Systems; and,

WHEREAS, the Township of Wyckoff already participates in shared services with the Northwest Bergen County Utilities Authority for street sweeper and sewer pump station maintenance and repair; and,

WHEREAS, the Interlocal Services Act, N.J.S.A. 40:8A-1 et seq., permits, authorizes and encourages public bodies such as counties, municipalities and school districts to enter into agreements with each other to contract for the provision of any service which the parties to such agreement are empowered to render under within its own jurisdiction, whether administrative, educational, instructional or otherwise; and,

WHEREAS, the County of Bergen has purchased a Sewer Jet/TV Truck for the benefit of the municipalities that participate in Northwest Bergen Shared Services, recognizing the need, cost effectiveness and savings regarding said group use and utilization of said Sewer Jet/TV Truck; and,

WHEREAS, the Township Engineer of the Township of Wyckoff recommends participation in the Interlocal Services Program where Northwest Bergen will provide their sewer cleaning and TV Truck for a fee on an as requested basis to participating municipalities as described in the shared services agreement.

WHEREAS, the Chief Financial Officer in accordance with NJAC 5:30-5.5(d)2 certifies that this contract extension is subject to the availability and appropriation annually of sufficient funds in future years; and,

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that the Shared Service Agreements for use of the Sewer Cleaning/TV Truck be executed by the Mayor and Municipal Clerk.

BE IT FURTHER RESOLVED, that the Municipal Clerk shall provide a copy of this resolution to the Township Engineer, Department of Public Works Manager and Accounts Payable Control Clerk.

- A. The fee for a construction permit shall be the sum of the subcode fees listed herein and shall be paid before the permit is issued:
- (1) Plan review fee
- (a) New Construction. The non-refundable fee shall be 20% of the amount to be

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charged for the building subcode fee and is part of the total for the building subcode fee.

- (b) Additions. The non-refundable fee shall be 20% of the amount to be charged for the building subcode fee and is part of the total for the building fee.
 - (c) Renovations, alterations and repairs. The non-refundable fee shall be 20% of the amount to be charged for the building subcode fee and is part of the total for the building subcode fee. The Minimum fee shall be \$50.
 - (d) Roofing and siding. No plan review fee is required.
- (2) Building subcode fees. The fee for work under the building subcode shall be as follows:
- (a) New building and additions. Permit fees shall be based upon the volume of the structure. Volume shall be computed in accordance with N.J.A.C. 5:23-2.28.

The building permit fee shall be in an amount and rate established by the New Jersey Department of Community Affairs (NJDCa) for the per cubic foot charge of volume for buildings and structures of all use groups and types of construction as classified and defined in Article 3 of the building subcode. State of New Jersey training fees shall be in an amount and rate established by the NJDCa for the per cubic foot charge of volume of new construction in accordance with N.J.A.C. 5:23-4.19(b). The following minimum fees shall be in effect:

- [1] Principal building: \$1,000
 - [2] Additions: less than 120 square feet of floor area, \$150; 121 square feet of floor area and greater, \$300
 - [3] Accessory building: \$100
 - [4] Sheds greater than 100 square feet: \$100
- (b) Renovations, alterations, decks and repairs. The fee shall be based upon the estimated cost* of the work. The fee shall be in the amount of \$22 per \$1,000 of the estimated cost. The minimum fee shall be \$40. This fee scale shall also apply to roofing and siding.

*NOTE: For the purpose of determining estimated cost, the applicant shall submit to the enforcing agency, if available, cost data produced by the architect or engineer of record or by the contractor. A bona fide

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contractor’s bid, if available, shall be submitted. The enforcing agency will make the final decision regarding estimated cost. Included in the building subcode permit is a non-refundable plan review fee which is 20% of the building subcode fee.

- (c) Swimming Pools. Permit fees for inground pools shall be \$380 in addition to electric, plumbing, fire (if pool heater installed) and fence permits, as well as a certificate of occupancy fee. Above ground pools shall require a permit fee of \$60 in addition to electric, plumbing, fire (if pool heater installed) and fence permits, as well as a certificate of occupancy fee. Inground pools require Stormwater Management review by the Township Engineer prior to Submittal of inground pool permits.
- ~~(d) Tennis courts. The permit fee shall be \$200~~
- (d) Change of contractor fee \$35
- (e) Asbestos hazard abatement permit shall be \$70 In accordance with NJAC 5:23-8.10(a)1, and \$14 for a certificate of occupancy following successful completion of abatement in accordance with NJAC 5:23-8.10(a)2.

(3) Plumbing subcode fees.

- (a) The fees for installation or replacement under the plumbing subcode shall be as follows:

Fixture/Equipment	Fee
Water closet	\$15
Urinal/bidet	\$15
Bathtub	\$15
Lavatory	\$15
Shower	\$15
Floor drain	\$15
Sink	\$15
Dishwasher	\$15
Drinking fountain	\$15
Washing machine	\$15
Hose bib	\$15
<u>Generator</u>	<u>\$100</u>
Gas piping	\$50
Fuel oil piping	\$50
Water heater	\$30
Steam boiler	\$65

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Hot water boiler	\$65
Sewer pump	\$60
Interceptor/separator	\$50
Backflow preventer	\$18
<u>Inground pool, (includes drains/ backflow preventer)</u>	<u>\$200</u>
Grease trap	\$60
Water-cooled air-conditioning or refrigeration unit	\$50
Sewer connection	\$80
Water service connection	\$55
Gas service connection	\$50
Commercial dishwasher	\$40
Water cooler	\$15
Water softener	\$15
Sewer ejector	\$60
Reduced-pressure backflow device	\$15
Vent stack	\$12
Dry well	\$12
Minimum plumbing fee	\$50 <u>\$65</u>

(b) A plan review fee of 20% is included in the plumbing subcode fees as listed in Subsection A(3)(a) above.

(c) Change of contractor fee \$35

- (4) Demolition permits. The fee for demolition permits shall be as follows:
- (a) Principal building: \$150
 - (b) Accessory building: \$40
 - (c) Shed over 100 square feet: \$40
 - (d) Shed 100 square feet or less: \$20
- (5) Relocation of building. The fee for the removal of one building from one lot to another location on the same lot shall be in the amount of \$22 per \$1,000 of the estimated cost of moving, plus the estimated cost of a new foundation and all work necessary to place the building, in its completed condition, in the new location.
- (6) Signs. The fee for a permit to construct a sign shall be in the amount of \$25 for each side to be displayed and \$0.25 per square foot of surface area of the sign, computed on each side of the sign to be displayed. This fee shall be in addition to any Planning Board application fee which may be required by Chapter 186 Zoning.
- (7) Fences. The fee for a permit to construct a fence up to six feet-in height shall be in the amount of \$25 per \$1,000 of value, or a minimum fee of \$50, which shall include the plan review fee. This fee shall be in addition to any Planning Board application fees which may be required by Chapter 186, Zoning. Pool fences required

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by the Uniform Construction Code to establish a safety barrier shall require a fee of \$120.

(8) Certification of occupancy.

(a) The fee for certificate of occupancy shall be as follows:

Unit	Fee
Each new business, industrial or residential structure	\$175
Each unit of condominiums or Townhouses	\$80
Each business establishment (all zones)	\$80
Each industrial establishment	\$80
Each change in commercial use pursuant to the Uniform Construction Code	\$80
Each adult condominium unit resale	\$80
Continued occupancy letter	\$80
Addition	\$120
Each detached garage, accessory structure	\$60
Shed	\$12
Renewal of temporary certificate of occupancy	\$250
Inground swimming pool	\$380 <u>\$120</u>

(b) A certificate of occupancy/approval shall only be issued if current property taxes, sewer service charges any outstanding building violation penalties are paid.

(9) Miscellaneous certifications. The fee for each request for written clarification of any sort shall be \$32 This shall include but not be limited to requests for floodplain information, availability of sewers for inquiries into the requirement for certificates of occupancy upon resale of residential property.

(10) Fire subcode fees.

(a) The fees under the fire subcode shall be as follows:

Description	Fee
Water supply source	\$32
Method of valve supervision	\$32
Local alarm supervision	\$32
Central supervision	\$32
Proprietary supervision	\$32
Flammable liquid storage tanks	\$250
Combustible liquid storage tanks	\$150
Liquefied petroleum gas (LPG) storage tanks	\$100
Liquefied natural gas (LNG) storage tanks	\$100

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Wet sprinkler heads, up to 25 heads	\$80
Dry sprinkler heads, up to 25 heads	\$80
Sprinkler heads:	
26 to 75 heads	\$40
6 to 200 heads	\$160
Each additional head over 200	\$60
Smoke detectors	\$75 minimum, and \$20 smoke detector over 8
Heatdetectors, each	\$3
Kitchen hood exhaust systems, commercial	\$75
Preengineered systems:	
CO ₂	\$50
Halon suppression	\$50
Foam suppression	\$50
Dry chemical	\$50
Wet chemical	\$50
Gas- or oil-fired appliance	\$32 <u>\$65</u>
Generator	\$100
Pool Heater	\$100
Fireplace or wood burning stove	\$60 <u>\$75</u>
Gasoline pump	\$180
MPD (multiple product dispenser)	\$200
Underground storage tank removal	\$80 <u>\$100</u> or abandonment of tank
Standpipes:	
4-inch riser	\$75
6-inch riser	\$100
8-inch riser	\$150
Over 8-inch riser	\$200
Minimum fire subcode fee	\$50 <u>\$65</u>

(b) A plan review fee of 20% is included in the fire subcode fees as listed in Subsection A (10)(a) above

(c) Change of contractor fee \$35

(11) Electrical subcode fees.

(a) The fees for installation or replacement under the electrical subcode shall be as follows:

Description	Fee
Fixtures, receptacles, switches	
1 to 50 outlets	\$60
Each additional above 50	\$1
Range	\$25
Oven(s)	\$25
Surface unit	\$25
Dishwasher	\$25
Garbage disposal	\$25
Dryer	\$25
<u>Space heater/air handler</u>	<u>\$50</u>
Air-conditioning unit	\$25 <u>\$50</u>
Burglar alarms	\$25
Intercom panels, each	\$25
Storable pools, spas/hot tubs	\$60
Pool installation	\$200

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Generator	\$100
Water heater(s)	\$25
Central heat: oil, gas or electric	\$25
Baseboard heat units	\$25
Thermostats, each	\$10
Heat pump, each	\$25
Pump(s), each	\$25
Motor control center/ subpanels	\$50
Sign, each	\$25
Light standards, each	\$20
Motors, fractional horsepower, each	\$10
Motors, all others, each	\$25
Transformers, each	\$25
Generators, each	\$25
Service entrance	\$65 <u>\$90</u>
Elevator	\$150
Rain sensor	\$40
Active solar system	\$650
Minimum electric subcode fee	\$50 <u>\$75</u>

(b) A plan review fee of 20% is included in the electrical subcode fee as listed in Subsection A(11)(a) above

(c) Change of Contractor fee \$35

- (12) Smoke detector compliance certificate fees.
(a) Installation.

[1] Smoke detectors shall be installed in each dwelling unit, as defined in N.J.S.A. 55:13A-3 and N.J.S.A. 52:27D-196, upon the sale, rental, transfer or lease of any dwelling unit in the Township of Wyckoff.

[2] Each dwelling unit sold, rented, leased or transferred shall have a smoke-sensitive alarm device on each level of the structure and outside each separate sleeping area in the immediate vicinity of the bedrooms and located on or near the ceiling in accordance with National Fire Protection Association Standard No. 74-1984 for the installation, maintenance and use of household fire-warning equipment. The installation of battery-operated smoke-sensitive alarm devices shall be accepted as meeting the requirements of this section. The smoke-sensitive device shall be tested and listed by a product certification agency recognized by the Bureau of Fire Safety.

(b) Maintenance responsibility.

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[1] Sellers, transferors, lessors, buyers, transferees and tenants of all dwelling units subject to this chapter shall be responsible for the correct installation and maintenance of smoke detectors as described herein.

[2] The owner of a rental unit shall, at the time of installation of the smoke detector and thereafter at the commencement of each tenancy, provide to the tenant at least one copy of written instructions on the operation, maintenance and testing of the smoke detector, including the replacement of batteries in the battery-operated unit.

[3] The owner and tenant of each rental unit shall be responsible for the proper maintenance of the smoke detectors, including the replacing of batteries and repair or replacement of the unit, in accordance with the standards hereinabove set forth.

(c) Inspection and records. Upon the sale of a dwelling unit or the rental, lease or transfer of any dwelling unit, the seller, landlord, transferor, buyer, transferee or tenant is required to obtain from the Township of Wyckoff a smoke detector certificate of compliance stating that the property is in compliance with the provisions of this chapter.

(d) Fee. The fee for the smoke detector compliance certificate shall be \$50 for the first inspection visit and \$25 for each inspection visit thereafter. Applications for smoke detector compliance certificates shall be submitted to the Chief of the Fire Prevention Bureau of the Township of Wyckoff with the application fee prepaid. Within 10 business days of the receipt of the application and fee, the designated official of the Township of Wyckoff shall inspect the premises to determine whether the same complies with the provisions of this chapter.

(e) Penalty provision. Any person or corporation, including an officer, director or employee of a corporation, who violates any of the provisions of this subsection shall commit a violation of the Uniform Fire Safety Act and shall be subject to a fine of not more than \$500 for the first offense and not more than \$2,000 for a subsequent offense, and be enforceable by civil action in a

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summary manner under the Penalty Enforcement Law, N.J.S.A. 2A:58-1 et seq., with further provision that a violator who fails to pay may be imprisoned for up to six months. In case of continuing violations, each day that the violation persists shall be deemed a separate violation. In addition, the violator shall become liable to the Township of Wyckoff for the cost of suppressing any fire directly or indirectly resulting from the violation pursuant to the provisions of N.J.S.A. 52:27D-210.

(13) Elevator subcode fees. The fees for work under the elevator subcode shall be as follows:

(a) Plan review fee.

[1] Per elevator: \$260 each.

[2] Dumbwaiter: \$130 each.

[3] Stairway chair lift, inclined and vertical wheelchair lift and man lift: \$150

(b) Construction inspection for Subsection A(13)(a): \$225 each.

(c) Certification of compliance for Subsection A(13)(a): \$0 no charge.

(d) Inspections.

[1] The fee for the six-month routine inspection of elevator devices shall be as follows:

[a] Traction and winding drum elevators (one to 10 floors): \$211

[b] Hydraulic elevators: \$151

[c] Roped hydraulic elevators: \$211

[2] The fee for the one-year periodic inspection and witnessing of tests of elevator devices, which shall include a six-month routine inspection, shall be as follows:

[a] Traction and winding drum elevators (one to 10 floors): \$302

[b] Hydraulic elevators: \$227

[c] Roped hydraulic elevators: \$302

[d] Dumbwaiters: \$183

[e] Man lifts, stairway chair lifts, inclined and vertical wheelchair lifts: \$183

[f] Other (each): \$100

[3] The fee for the three-year or five-year inspection of elevator devices shall be as follows:

[a] One to 10 floors (five-year inspection): \$513

(e) For renovation or alteration, per \$1,000 or fraction thereof of the estimated cost of work: \$20 each.

B. The Construction Official shall, with the advice of the subcode officials, prepare and submit to the Township Committee biannually a report recommending a fee schedule based on the operating expenses of the agency and

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any other expenses of the municipality fairly attributable to the enforcement of the State Uniform Construction Code Act.

C. Surcharge fees.

(1) In order to provide for the training, certification and technical support programs required by the Uniform Construction Code Act and the regulations,^[3] the enforcing agency shall collect, in addition to the fees specified above, a surcharge fee of \$.0006 per cubic foot of volume of new construction. Said surcharge fee shall be remitted to the Bureau of Housing Inspection, Department of Community Affairs, on a quarterly basis for the fiscal quarters ending September 30, December 31, March 31 and June 30, and not later than one month next succeeding the end of the quarter for which it is due. In the fiscal year in which the regulations first become effective, said fee shall be collected and remitted for the third and fourth quarters only.

(2) The enforcing agency shall report annually at the end of each fiscal year to the Bureau of Housing Inspection, and not later than July 31, the total amount of the surcharge fee collected in the fiscal year. In the fiscal year in which the regulations first become effective, said report shall be for the third and fourth quarters only.

SECTION 2 – Except as hereby amended all other sections of Chapter 108 Shall remain in full force and effect.

SECTION 3 – This ordinance shall take effect upon final passage and publication as required by law.

ORDINANCE #1821

**AN ORDINANCE TO AMEND AND SUPPLEMENT CHAPTER 54 OF
THE CODE OF THE TOWNSHIP OF WYCKOFF, POLICE
DEPARTMENT**

BE IT ORDAINED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that Chapter 54 of the Code of the Township of Wyckoff, Police Department, be amended as follows:

SECTION 1 Chapter 54-21A is hereby amended and supplemented to add new Item C:

54-21 - Payment

A. Private employers shall pay to the Treasurer of the Township of Wyckoff such hour rate as is set forth herein or may be fixed from time to time by resolution of the

Township Committee as compensation for such services. The Township shall remit to the member of the Police Department performing such off-duty service a portion of said hourly rate, and the balance shall be retained by the Township for administration, payroll and insurance expenses, all as established by this article or by future resolution of the Township Committee. Off duty rates shall be as follows:

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(1) Traffic and Security Assignment rate: one hundred and twenty dollars, (\$120) per hour for each officer paid to the Township of Wyckoff, from which the police officer performing the off-duty service shall be paid one and one half times the officer’s regular hourly pay.

(2) Non-profit organizations, charitable organizations, Wyckoff businesses and Wyckoff residents rate: ninety five dollars (\$95) per hour cost paid to the Township of Wyckoff, of which seventy five (\$75) dollars per hour shall be paid to the police officer performing the off-duty service.

(3) An additional charge of twenty five dollars (\$25) per hour shall be paid when a police patrol vehicle is required and/or requested for use for the off-duty assignment. The twenty five dollars (\$25) per hour charge shall apply to numbers (1) and (2) above.

(4) When a traffic safety review meeting is required, a traffic safety review fee shall be paid to the Township of Wyckoff in the amount of seventy five dollars (\$75).

(5) A four (4) hour minimum shall be required for each private duty assignment.

B. The Police Department shall require private individuals and/or entities requesting off-duty police assignments to submit payment based on estimates of the work to be performed, in advance of services rendered. The Township will escrow the monies in the dedicated fund to ensure timely payment to the police officers who performed the off-duty assignment.

C. Wyckoff sworn officers may work off-duty assignments in a municipality other than Wyckoff in compliance with this section when Wyckoff sworn officers are not required for Wyckoff overtime assignments or off-duty assignments in Wyckoff.

SECTION 2 - Except as herein amended and supplemented, all other provisions of Chapter 54 of the Code of the Township of Wyckoff, Police Department, shall remain in full force and effect.

SECTION 3 – This ordinance shall take effect immediately upon final passage and publication as required by law.

Following is the vote on the Consent Agenda:

MOTION: SCANLAN SECOND CAROLAN
BOONSTRA YES CAROLAN YES MADIGAN YES SCANLAN YES
ROONEY YES

III Meeting adjourned 8:30 p.m.

<hr/> <p>Kevin J. Rooney Mayor</p>	<hr/> <p>Joyce C. Santimauro Municipal Clerk</p>
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