

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, DECEMBER 5, 2017**

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE WORK SESSION MEETING
MUNICIPAL COURT ROOM
TUESDAY, DECEMBER 5, 2017 - 7:30 P.M.**

1. 7:30 pm Work Session Meeting called to order by Mayor Rudolf E. Boonstra
2. Roll call of Township Committee
3. Reading of "Open Work Session" statement by Mrs. Santimauro
4. Ten Minute public comment period, two (2) minutes per speaker for public comment on any governmental issue that a member of the public feels may be of concern to the residents of the Township of Wyckoff.
5. Mayor and Municipal Clerk to sign documents
6.
 - a. Finance Committee to review and sign vouchers
 - b. Report of Township Committee
 - c. Report of Administrator
 - d. Report of Attorney
7. Recess Work Session Meeting to conduct 8:00 pm Business Meeting
8. Reconvene Work Session Meeting
9. Adjourn

**PAYMENT OF CLAIMS MAY BE PAID AT ALL WORK SESSION MEETINGS
AND ALL TOWNSHIP COMMITTEE BUSINESS MEETINGS**

FORMAL ACTION MAY BE TAKEN AT THIS WORK SESSION

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**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE BUSINESS MEETING
MUNICIPAL COURT ROOM
TUESDAY, DECEMBER 5, 2017 - 8:00 PM**

1. Regular Meeting of the Wyckoff Township Committee called to order by Mayor Rudolf E. Boonstra
2. Flag Salute
3. Invocation will be given by Reverend Fred Provencher, Cornerstone Christian Church
4. Reading of the "Open Public Meetings Act" statement by Mrs. Santimauro
5. Roll call of the Township Committee
6. Public Comment period, five (5) minutes per speaker for public comment on any governmental issue that a member of the public feels may be of concern to the residents of the Township of Wyckoff.
7. Township Committee to present the Ramapo High School Boys Soccer Team – Bergen County Champions with a proclamation recognizing their accomplishment
8. Approval of the following Township Committee meeting minutes:

Motion to adopt the November 21, 2017 8:00pm Regular Business Meeting Minutes and the November 21, 2017 Work Session Meeting Minutes

MOTION: CAROLAN SECOND SHANLEY
CAROLAN YES MADIGAN YES SCANLAN ABSENT SHANLEY YES
BOONSTRA YES

9. **Consent Agenda:** All matters listed below are considered by the Township Committee to be routine in nature. There will be no separate discussion of these items. If any discussion is desired by the Township Committee, that item will be removed from the Consent Agenda and considered separately:

I Resolutions (Adoption of the following):

- | | |
|---------|--|
| #17-282 | Invoke Title 59 – Plan & Design Immunity |
| #17-283 | Payment of Bills |
| #17-284 | Release Performance Guarantee – Capital One Bank Block 216.01 Lot 20 |
| #17-285 | Invoke Title 59- Plan & Design Immunity-Purchase of Truck |
| #17-286 | Award Contract |
| #17-287 | Return of certain overpaid taxes, escrow monies, rec. fees, etc. |
| #17-288 | Chapter 159-Appropriate Grant |
| #17-289 | Close Road on Sicomac Avenue |
| #17-290 | Award of Contract |
| #17-291 | Resolution Approving the Memorandum of Agreement Pursuant to the Collective Bargaining Agreement Between the Township of Wyckoff and PBA Local 261 |
| #17-292 | Release Closed Session Minutes |
| #17-293 | Confirm Endorsement of Bergen County Community Development Project |
| #17-C18 | Closed Session – NJSA 10:4-12b(7) Ridgewood Water Litigation |

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II Motions

- a. Authorize the Wyckoff Volunteer Fire Fighter applications from Travis Amato and Nicholas Angelici.
- b. Temporary sign request, the Zabriskie House Trustees are holding a fundraiser candlelight tour of the Zabriskie House and five private homes on Saturday December 16, 2017 from 3:30 pm to 8:00pm. The Trustees request that we be allowed to place sandwich boards signs at the following sites for December 7, 2017 through December 16, 2017; 515 Wyckoff Ave, 215 Franklin Ave, 551 Clinton Ave, 131 Godwin Ave, 294 Wyckoff Ave and Dairy Queen at Franklin Ave and Godwin Ave

III Ordinances – Introductions

1843- AN ORDINANCE TO PROVIDE FOR AND DETERMINE THE RATE OF COMPENSATION FOR EMPLOYEES OF THE PUBLIC WORKS DEPARTMENT OF THE TOWNSHIP OF WYCKOFF, AND THE METHOD OF PAYMENT OF SUCH COMPENSATION FOR THE YEAR 2018

1844- AN ORDINANCE TO PROVIDE FOR AND DETERMINE THE RATE OF COMPENSATION FOR EACH OFFICER OF THE POLICE DEPARTMENT OF THE TOWNSHIP OF WYCKOFF, AND THE METHOD OF PAYMENT OF SUCH COMPENSATION FOR THE YEAR 2018

1845- AN ORDINANCE TO AMEND AND SUPPLEMENT CHAPTER 54 OF THE CODE OF THE TOWNSHIP OF WYCKOFF, POLICE DEPARTMENT

Following is the vote on the Consent Agenda:

MOTION: _____ CAROLAN _____ SECOND _____ SHANLEY _____
CAROLAN YES MADIGAN YES SCANLAN ABSENT SHANLEY YES
BOONSTRA YES

10 A Motion not on the Consent Agenda

- a. Authorize Fawaz Market, 671-673 Wyckoff Ave. ten (10) day (December 6, 2017 thru December 15, 2017) temporary sign request for outdoor sign advertising their gas price.

MOTION: _____ CAROLAN _____ SECOND _____ SHANLEY _____
CAROLAN YES MADIGAN YES SCANLAN ABSENT SHANLEY YES
BOONSTRA ABSTAIN

11 Adjourn

**PAYMENT OF CLAIMS MAY BE PAID AT ALL TOWNSHIP COMMITTEE
WORK SESSION MEETINGS AND ALL TOWNSHIP COMMITTEE REGULAR
MEETINGS**

FORMAL ACTION MAY BE TAKEN DURING THIS MEETING

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Meeting Called To Order

Mayor Rudolf E. Boonstra called the regular meeting of the Wyckoff Township Committee in the Municipal Court Room to order at 8:00 pm.

Flag Salute

The Township Committee proceeded with the Pledge of Allegiance led Andrew Carolan, member of the Ramapo Boys Varsity Soccer Team.

Invocation

The Invocation was given by Reverend Fred Provencher, Cornerstone Christian Church.

Attendance

Township Committee Present: Mayor Rudolf E. Boonstra; Committee Present: John A. Carolan, Thomas J. Madigan and Timothy E. Shanley

Township Committee Absent: Committeeman Brian D. Scanlan

Staff Present: Township Administrator Robert J. Shannon and Thomas Garlick, Esq..

Staff Absent: Joyce C. Santimauro, Municipal Clerk and Township Attorney Robert Landel

Open Public Meeting Act Statement:

Township Deputy Clerk Robert J. Shannon read the "Open Public Meeting Act" Statement: "This regular meeting of the Township Committee of the Township of Wyckoff is now in session. In accordance with the provisions of Section 8 of the Open Public Meetings Act, I wish to advise that notice of this meeting has been posted in the lower level of the Memorial Town Hall and that a copy of the schedule of meetings has also been filed with the Township Clerk, and copies of this agenda and the annual notice of meetings, of which this is a part, have been heretofore sent to the Ridgewood News, The Record, and The North Jersey Herald and News all papers with general circulation throughout the Township of Wyckoff. At least 48 hours prior to this meeting the Agenda thereof was similarly posted, filed and mailed to said newspapers."

Public Comment

Committeeman Carolan made a motion to open the meeting for public Comment; Seconded by Committeeman Shanley. All voted in favor.

No one came forward to speak.

Committeeman Carolan made a motion to close the public comment time of the regular business meeting; Seconded by Committeeman Shanley with an affirmative vote.

Township Committee to present the Ramapo High School Boys Soccer Team Bergen County Champions with a proclamation recognizing their accomplishment

WHEREAS; The 2017 Ramapo High School Boys Varsity Soccer Team is the 2017 Bergen County Soccer Tournament Champion by virtue of their 2-1 victory over Old Tappan High School on October 28th, 2017 at Indian Hills High School marking the 13th time that the Ramapo High School Boys Soccer Team has captured the Bergen County Championship, the most ever by any Bergen County school, and the 4th consecutive County Championship marking the first time in the history of the Tournament that the same school has won the title four years in a row; and

WHEREAS; The 2017 Ramapo High School Boys Varsity Soccer Team is also the 2017 Big North Freedom Division Champion with its 7-2 league record; and

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WHEREAS; This exceptional team completed their season with an overall record of 18 wins, 2 losses, and 1 tie giving the team 40 victories over the past two seasons and, in addition to its County Championship, was also a finalist in the Group 3, North 1 State Sectional Final game on November 10th, 2017; and

WHEREAS; This outstanding team's hard work and dedication, combined with its great skill and determination, led to being ranked #12 in the State of New Jersey by the Star Ledger, the #1 ranked team in North Jersey by the Bergen Record, and was also honored as the Bergen Record North Jersey Team of the Year for the 2nd straight year; and

WHEREAS; The Ramapo High School Boys Soccer Team benefited greatly from the dedication, commitment, and leadership of head coach, Evan Baumgarten, and assistant coaches Jerry Lewis, Kyle Sadlock, Frank Rocchio, and Brian Winiarski; and

WHEREAS; Special thanks is extended to the parents, coaches, and all of the Ramapo students, educators, and administration for their never ending commitment and support; and

WHEREAS; A special group of student athletes – Jeremy Andreoli, Guillaume Somers, Dylan Zane, Ben Landel, Tim Suchora, Justin Pecore, Matthew O’Shea, Connor Finn, Sam Rettig, Sebastian Varela, Liam Nelson, Jimmy Margiotta, Andrew Kraus, Keanaan Malke, Jack Seffinger, Andrew Carolan, Andrew Furman, Spencer Baronfeld, Aaron Weiss, Matthew Chagares, Sung Jae Lee, Chris Heffernan, Andy Rosenthal, Alex Gifford, Max Shifar, Ryan Rozman, John Christopoul, Arman Mahtabar, and Jeremy Swenson achieved these extraordinary accomplishments and honors by virtue of their commitment to unselfish team play, tireless work ethic, outstanding soccer skills, and their overall commitment to the sport of soccer.

NOW, THEREFORE, be it proclaimed by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that the 2017 Ramapo High School Boys Varsity Soccer Team, Coach Evan Baumgarten and his staff are hereby extended congratulations on behalf of our entire community for the significant success they have achieved, and our thanks for serving as positive role models for the young athletes of our community and for illustrating the rewards which can be achieved through commitment and diligence in pursuing excellence.

Approval of the following Township Committee meeting minutes:

Motion to adopt the November 21, 2017 8:00pm Regular Business Meeting Minutes and the November 21, 2017 Work Session Meeting Minutes

MOTION: CAROLAN SECOND SHANLEY
 CAROLAN YES MADIGAN YES SCANLAN ABSENT SHANLEY YES
 BOONSTRA YES

Consent Agenda: All matters listed below are considered by the Township Committee to be routine in nature. There will be no separate discussion of these items. If any discussion is desired by the Township Committee, that item will be removed from the Consent Agenda and considered separately:

I Resolutions (Adoption of the following):

#17-282 Invoke Title 59 – Plan & Design Immunity

WHEREAS, the Township Committee adopted Resolution #17-195 on 7/5/17 which approved the design of public improvement – planted surface within the perimeter of the first traffic island on Sunrise Drive which a motorist encounters when turning into Sunrise Drive from Grandview Avenue; and,

WHEREAS, the work has now been completed; and,

WHEREAS, during the construction of this improvement, various changes to the original plan or design have been made with the knowledge and approval of the governing body.

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NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that they do formally approve the “as-built” improvement and plan and design of the improvement referred to in Resolution #17-195.

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be placed in the permanent project file together with one copy of the plan referred to above with a notation referring to the resolution of approval placed thereon.

#17-283 Payment of Bills

WHEREAS, the Township of Wyckoff is a municipality in the State of New Jersey operating under the authority from NJSA 40A:63-1 et seq; and,

WHEREAS, the Township of Wyckoff has received vouchers in claim for payment of materials supplied and/or services rendered; and,

WHEREAS, the said vouchers have been reviewed and the amount indicated on each voucher has been determined to be due and owing; and,

WHEREAS, the Township Committee has a practice of each Township Committee member participating in the reviewing and signing of vouchers; and,

WHEREAS, the vouchers which comprise this bill list have been reviewed and signed by two (2) Township Committee members and they have found them to in order; and,

WHEREAS, the Township Treasurer has certified that sufficient funds are available for payment of said vouchers.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that the action of the said Finance Committee be approved; and, that the payments of these bills are hereby authorized and the Chief Financial Officer is directed to issue checks for their payments as listed on the bill list attached to this date’s meeting minutes and covered by checks no. 16629 – 16674 Payroll A/C, Direct Deposit Vouchers no. 8665 - 8719, Library Payroll check nos. 1364 - 1366, Library Direct Deposit Vouchers no. 3358 - 3390, Claims Wire nos. 171201, 171202 & 171203, check no. 1015 Accutrack A/C, Claims check nos. 077734 – 077908 and Voided Claims check no. 077733.

#17-284 Release Performance Guarantee – Capital One Bank Block 216.01 Lot 20

WHEREAS, Vericon Construction for Capital One Bank located at 690 Wyckoff Avenue Block 216.01 Lot 20 deposited the following with the Municipal Clerk’s office on November 16, 2015 for required site improvements:

Performance Surety Bond	\$356,400.00
Performance Cash Bond	\$39,600.00
Engineering Escrow	\$16,500.00

WHEREAS, in an email dated July 26, 2017 Ms. Coral Silsbe, Penn Consulting Group, requested a reduction in the performance guarantee; and,

WHEREAS, the Township Consulting Engineer, Peter Ten Kate of Boswell/McClave Engineering in a letter dated September 12, 2017 is recommending the following reduction:

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<u>Total Performance Guarantee</u>	<u>Current Performance Guarantee</u>	<u>30% Performance to be Held by Township</u>	<u>*Amount of Performance Guarantee to be released to Capital One Bank</u>
Performance Cash Bond	\$39,600.00	\$11,880.00	\$27,720.00
Performance Surety Bond	<u>\$356,400.00</u>	<u>\$106,920.00</u>	<u>\$356,400.00</u>
Total	\$396,000.00	\$118,800.00	\$277,200.00

WHEREAS, resolution #17-245 adopted on September 17, 2017 authorized a reduction in the performance sureties resulting in the following:

	<u>Amount held</u>
Performance Cash	\$11,880.00
Performance Surety Bond	<u>\$106,920.00</u>
	\$118,800.00

WHEREAS, the Township Engineer in a November 27, 2017 email has recommended the return of the performance surety and the posting of a maintenance guarantee of \$44,550.00 plus maintenance cash of \$4,950.00 which can be deducted from the current performance cash deposit of \$11,880.00; and,

WHEREAS, the Township Committee has carefully considered the Township Engineer November 27, 2017 recommendation and concur; and,

WHEREAS, this resolution authorizes:

1. Return of Performance Bond of \$106,920.00 after a Maintenance Bond of \$44,550.00 is posted.
2. Re-obligate and return Performance Cash total of \$11,880.00 to:
 - a. Maintenance Surety Cash \$4,950.00
 - b. Return of Maintenance Cash \$6,930.00

WHEREAS, the Chief Financial Officer, Diana McLeod, has verified the funds.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen and State of New Jersey that they hereby concur with the recommendation of the Township Engineer to refund to Vericon Construction \$6,930.00 of the Performance Cash Bond and upon submission of a new maintenance surety bond in the amount of \$44,550.00 the township will return the current performance surety bond in the amount of \$106,920.00.

BE IT FURTHER RESOLVED, that the maintenance period shall be until December 31, 2018.

BE IT FURTHER RESOLVED, that the Municipal Clerk shall forward a copy of this resolution to the Township Consulting Engineer, Peter Ten Kate, Boswell/McClave Engineering, 330 Phillips Avenue, PO Box 3152, South Hackensack, NJ 07606-1722, a copy will also be given the Mark DiGennaro the Township Engineer and to Vericon Construction, 1063 Route 22 East, Mountainside, NJ 07092.

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#17-285 Invoke Title 59 – Plan & Design Immunity-Purchase of Truck

WHEREAS, the Township Committee of the Township of Wyckoff awarded a contract for the purchase of a new never been used before 2017 Ford F350 Pick-Up truck from Winner Ford, 250 Haddonfield-Berlin Road, Cherry Hill, NJ 08034; and,

WHEREAS, the pick-up truck has been received, inspected and is in service; and,

WHEREAS, before issuing a purchase order alternate items were selected and approved by the Township Committee which are reflected on the original purchase order from the specification.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that the governing body of the Township of Wyckoff approves the final “as built” condition of the pick-up truck as approved through Purchase Order #17-01162 and manufactured and delivered by Winner Ford, 250 Haddonfield-Berlin Road, Cherry Hill, NJ 08034; and that the Township Committee invokes title 59 defenses.

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be placed in the bid file together with one (1) copy of the successful vendor’s purchase order with a notation referring to the resolution of approval placed thereon.

#17-286 Award Contract

WHEREAS, the Recreation Director desires to purchase safety enhancements for football helmets; and,

WHEREAS, N.J.S.A. 19:44A-20.4 et seq., requires contracts procured through price quotations that are below the municipalities bid threshold but over the Pay to Play threshold of \$17,500 to be authorized after municipalities obtain the political contributions disclosure forms and the business entity disclosure certification; and,

WHEREAS, the aforementioned documentation has been obtained and it is available for public inspection in the Municipal Clerk’s office; and,

WHEREAS, an encumbrance of funds certification is attached.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that the Township Committee authorizes an award of a purchase order to EJG Sports, 246 Boulevard, Hasbrouck Heights, New Jersey 07604 for the purchase of 200 Guardian Football Helmet Covers for \$11,016.55.

BE IT FURTHER RESOLVED, that this contract has been awarded to this contractor based on the merits and abilities of the contractor to provide the goods or service as described herein. This contract was awarded through the alternate method pursuant N.J.S.A. 19:44A-20-4 et seq. As such, the undersigned does hereby attest that these contractors, their subsidiaries, assigned or principals controlling in excess of 10% of the company has neither made a contribution, that is reportable pursuant to the Election Law Enforcement Commission pursuant to N.J.S.A. 19:44A-8 or 19:44A-16, in the one (1) year period preceding the award of the contract that would, pursuant to P.L. 2004, c. 19, affect its eligibility to perform this contract, nor will it make a reportable contribution during the term of these one (1) year contracts to any political party committee in the Township of Wyckoff if a member of that political party is serving in an elective public office of the Township of Wyckoff when the contract

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is awarded, or to any candidate committee of any person serving in an elective public office of the Township of Wyckoff when the contract is awarded.

#17-287 Return of certain overpaid taxes, escrow monies, rec. fees, etc.

BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that the Treasurer is hereby authorized and directed to return certain monies as follows:

BOARD OF ADJUSTMENT:

Mike Baczynski, 159 Packard Avenue, Wyckoff, New Jersey 07481 – Return of Escrow –
Block 295/Lot 11 - \$538.17

Scott & Elizabeth Hopeck, 134 Ravine Avenue, Wyckoff, New Jersey 07481 –
Return of Escrow/Application fee – Block 483/Lot 48 - \$1,225.00

Ke Song, 421 Campgaw Road, Mahwah, New Jersey 07430 – Return of Escrow –
Block 290/Lot 14 – 335 Sunset Boulevard - \$335.92

Saddad & Shirin Toor, 424 Hidden Valley Court, Wyckoff, New Jersey 07481 –
Return of Escrow – Block 204/Lot 24 - \$322.26

Shur Real Estate, LLC, 1464 River Road, #2, Edgewater, New Jersey 07020 –
Return of Escrow – Block 214/Lot 46 - \$302.06

TAX REFUND:

Donna White, 532 Franklin Avenue, Wyckoff, New Jersey 07481 – State Tax
Court Judgement – Block 245/Lot 4.01 - \$6,944.02

RECREATION:

Lisa Carollo, 425 Red Rock Road, Wyckoff, New Jersey 07481 – Basketball
Refund - \$53.00

Lauren McCarthy, 432 Kelly Court, Wyckoff, New Jersey 07481 – Roller Hockey
Refund - \$50.00

Beth Sclafani, 502 Carlton Road, Wyckoff, New Jersey 07481 – Basketball
Refund - \$73.00

Danielle Heller, 56 Fordham Avenue, Wyckoff, New Jersey 07481 – Lacrosse
Refund - \$85.00

#17-288 Chapter 159 – Appropriate Grant

WHEREAS, NJSA 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any item of revenue in the budget of any county or municipality when such item have been made available by law and the amount was not determined at the time of the adoption of the budget; and,

WHEREAS, the Director may also approve the insertion of an item of appropriation for equal amount.

NOW, THEREFORE, BE IT RESOLVED, that the Township of Wyckoff, County of Bergen, State of New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2017 in the sum of \$5,500, which is now available from the 2017 *Drive Sober*; and,

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BE IT FURTHER RESOLVED, that the like sum of \$5,500 is hereby appropriated under the caption 2017 *Drive Sober*; and,

BE IT FURTHER RESOLVED, that the above is the result of funds from the 2017 *Drive Sober* in the amount of \$5,500.

#17-289 Close Road on Sicomac Avenue

WHEREAS, a sub divider in Franklin Lakes has approval to connect into the sanitary sewer on Sicomac Avenue from the Franklin Lakes boarder to a point approximately in front of 530 Sicomac Avenue; and,

WHEREAS, Franklin Lakes Police Department are coordinating the road closure and detour since it is primarily in Franklin Lakes; and,

WHEREAS, a road closing is recommended by the police for the safe construction of this work.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that a road closing is authorized on Sicomac Avenue in Wyckoff to coordinate with the road closure in Franklin Lakes for Wednesday, November 29, 2017 through December 8, 2017 from 7:00am to 5:00pm between Russell Avenue and the Franklin Lakes border.

BE IT FURTHER RESOLVED, that the Municipal Clerk provide a certified copy of this resolution to the Police Chief, Traffic Safety Officer, Fire Chief, and Ambulance Corp Captain.

#17-290 Award of Contract

WHEREAS, the Department of Public Works desires to purchase tires to maintain the safe operation of vehicles in the municipal fleet; and,

WHEREAS, N.J.S.A. 19:44A-20.4 et seq., requires contracts procured through price quotations that are below the municipalities bid threshold but over the Pay to Play threshold of \$17,500 to be authorized after municipalities obtain the political contributions disclosure forms and the business entity disclosure certification.

WHEREAS, the aforementioned documentation has been obtained and it is available for public inspection in the Municipal Clerk's office; and,

WHEREAS, an encumbrance of funds certification is attached.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that the Township Committee authorizes an award of a purchase order to C & C Tire, Inc. 21 Route 17 South, East Rutherford, New Jersey 07073 for the purchase of new tires for an amount not exceeding \$2,550.96

BE IT FURTHER RESOLVED, that this contract has been awarded to this contractor based on the merits and abilities of the contractor to provide the goods or service as described herein. This contract was awarded through the alternate method pursuant N.J.S.A. 19:44A-20-4 et seq. As such, the undersigned does hereby attest that these contractors, their subsidiaries, assigned or principals controlling in excess of 10% of the company has neither made a contribution, that is reportable pursuant to the Election Law Enforcement Commission

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pursuant to N.J.S.A. 19-:44A-8 or 19:44A-16, in the one (1) year period preceding the award of the contract that would, pursuant to P.L. 2004, c. 19, affect its eligibility to perform this contract, nor will it make a reportable contribution during the term of these one (1) year contracts to any political party committee in the Township of Wyckoff if a member of that political party is serving in an elective public office of the Township of Wyckoff when the contract is awarded, or to any candidate committee of any person serving in an elective public office of the Township of Wyckoff when the contract is awarded.

#17-291 Resolution Approving the Memorandum of Agreement Pursuant to the Collective Bargaining Agreement Between the Township of Wyckoff and PBA Local 261

WHEREAS, the Township of Wyckoff (“Wyckoff”) and PBA Local 261 (“PBA”) entered into a Memorandum of Agreement on October 24, 2017; and

WHEREAS, Wyckoff wishes to acknowledge and affirm the terms of the MOA and to authorize the preparation of a Collective Bargaining Agreement (“CBA”) consistent with the terms of the same.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that the MOA be and hereby is APPROVED and RATIFIED on the terms recited therein; and

BE IT FURTHER RESOLVED that the Township Administrator and the Township Labor Attorney are authorized to take such steps as may be necessary to prepare a Collective Bargaining Agreement in accordance with the terms of the MOA.

BE IT FURTHER RESOLVED that a copy of this Resolution shall be provided to the PBA so as to provide notice of the foregoing.

#17-292 Release Closed Session Minutes

WHEREAS, Section 8 of the “Open Public Meetings Act” provides for the release of Closed Session Minutes at the discretion of the governing body or as soon as the issue has been resolved.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that the release of the following Closed Session Minutes is hereby authorized and directed:

<u>Resolution</u>	<u>Date</u>
#17-C9	April 4, 2017
#17-C14	July 5, 2017
#15-C5	May 5, 2015

Copies of said minutes are attached hereto and made a part hereof as though set forth herein at length.

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TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #17-C8

INTRODUCED: SECONDED:

MEETING DATE: April 4, 2017 REFERENCE: Closed Session

VOTE: CAROLAN ____ MADIGAN ____ SCANLAN ____ SHANLEY ____
BOONSTRA____
.....

WHEREAS, the Township Committee of the Township of Wyckoff is subject to certain requirements of the “Open Public Meetings Act”, N.J.S.A. 10:4-12, et seq.; and,

WHEREAS, the “Open Public Meetings Act”, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and,

WHEREAS, it was necessary for the Township Committee of the Township of Wyckoff to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b (7) and designated below:

NJSA 10:4-12b(7) - Contract Negotiation

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey assembled in public session on April 4, 2017, hereby authorize, that an Executive Session closed to the public shall be conducted on April 4, 2017, in the Town Hall, 340 Franklin Avenue, Wyckoff, New Jersey 07481, for the discussion of matters relating to the specific items designated above.

BE IT FURTHER RESOLVED, that the minutes of the said closed session will be made public when the Township Committee of the Township of Wyckoff determines the reason for the minutes to remain closed no longer exists and the Municipal Clerk shall attach to this resolution when completed the Closed Session Meeting Minutes related to the specific items designated above.

RESOLUTION #2017-C9
NJSA 10:4-12b (7)
Negotiation

April 4, 2017

- Present: Rudolf Boonstra, Mayor
John Carolan, Deputy Mayor
Brian D. Scanlan
Timothy Shanley
Tom Madigan
- Staff Present: Robert E. Landel, Township Attorney
Joyce C. Santimauro, Municipal Clerk
Robert J. Shannon, Jr., Township Administrator
Thomas Garlick, Attorney in Mr. Landel’s Office

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8:27 pm

The Township Attorney provided an update of the status of his negotiations with the President of United Way of Bergen County regarding the contract for supportive housing for individuals with developmental disabilities at 370 Clinton Avenue.

The Township attorney advised that he was able to negotiate an agreement with:

- 1. A \$400,000 contribution from the Affordable Housing Trust Fund which the United Way shall use to pay the Township for the purchase of 370 Clinton Avenue subject to deed controls that the property is to be used for supportive housing.
- 2. A one-time \$75,000 non-refundable contribution towards the construction of the facility.
- 3. Waiving the municipal portion of the construction permit fees.
- 4. A small PILOT payment.
- 5. The Affordable Housing Trust Fund spending plan will need to be modified.
- 6. Township Committee discussed these conditions and a consensus appeared to exist.

The Township Committee will consider a decision in this regard when they re-enter the public portion of this open work session meeting.

Adjourn: 8:55 pm.

Joyce C. Santimauro, Municipal Clerk

Rudolf Boonstra, Mayor

TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #17-C13

INTRODUCED:

SECONDED:

MEETING DATE: July 5, 2017

REFERENCE: Closed Session

VOTE: CAROLAN___ MADIGAN___ SCANLAN___ SHANLEY___
BOONSTRA___

WHEREAS, the Township Committee of the Township of Wyckoff is subject to certain requirements of the “Open Public Meetings Act”, N.J.S.A. 10:4-12, et seq.; and,

WHEREAS, the “Open Public Meetings Act”, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and,

WHEREAS, it was necessary for the Township Committee of the Township of Wyckoff to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

a. NJSA 10:4-12b(8) Police Interviews

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NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey assembled in public session on July 5, 2017, hereby authorize, that an Executive Session closed to the public shall be conducted on July 5, 2017, in the Town Hall, 340 Franklin Avenue, Wyckoff, New Jersey 07481, for the discussion of matters relating to the specific items designated above.

BE IT FURTHER RESOLVED, that the minutes of the said closed session will be made public when the Township Committee of the Township of Wyckoff determines the reason for the minutes to remain closed no longer exists and the Municipal Clerk shall attach to this resolution when completed the Closed Session Meeting Minutes related to the specific items designated above.

**RESOLUTION #2017-C14
NJSA 10:4-12b (8)
Police Interviews**

July 5, 2017

Present: Rudolf Boonstra, Mayor
John Carolan, Deputy Mayor
Brian D. Scanlan
Timothy Shanley
Tom Madigan

Staff Present: Robert E. Landel, Township Attorney
Tom Garlick, Esq.
David V. Murphy, Chief of Police
Robert J. Shannon, Jr., Township Administrator
Joyce C. Santimauro, Municipal Clerk

6:05 pm

Mayor Boonstra explained that tonight the Township Committee will conduct interviews of six (6) Sergeants of the total of eight (8) Sergeants that have expressed an interest in being considered for the Lieutenant vacancy. The process that the Township Committee will follow has been established by the Labor Attorney and memorialized in Ordinance. Chief Murphy has provided booklets for Township Committee members to enter their scores.

The interviews were conducted with each Sergeant (Mark Tagliarini, Brian Zivkovich, Mike Ragucci, Joe Soto, Mike DeMaio and Kevin Kasak). The Township Committee asked questions regarding the applicants' skills and qualities, goals, promoting a positive perception of the Police Department, accountability and leadership skills.

Recess at 7:58 for the Township Committee to conduct its' 8:00 pm business action open public meeting.

Reconvene the closed session discussion at 8:20 pm.

Adjourn at 9:45 pm.

Joyce C. Santimauro, Municipal Clerk

Rudolf E. Boonstra, Mayor

WHEREAS, this resolution does not obligate the financial resources of the Township of Wyckoff and is intended solely to expedite expenditure of the aforesaid CD Funds.

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NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey hereby confirms endorsement of the aforesaid project.

BE IT FURTHER RESOLVED, that a copy of this resolution shall be sent to the Director of the Bergen County Community Development Program so that implementation of the aforesaid project may be expedited.

#17-C18 Closed Session - NJSA 10:4-12b(7) Ridgewood Water Litigation

WHEREAS, the Township Committee of the Township of Wyckoff is subject to certain requirements of the "Open Public Meetings Act", N.J.S.A. 10:4-12, et seq.; and,

WHEREAS, the "Open Public Meetings Act", N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and,

WHEREAS, it was necessary for the Township Committee of the Township of Wyckoff to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

a. NJSA 10:4-12b(7) – Ridgewood Water Litigation

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey assembled in public session on December 5, 2017, hereby authorize, that an Executive Session closed to the public shall be conducted on December 5, 2017, in the Town Hall, 340 Franklin Avenue, Wyckoff, New Jersey 07481, for the discussion of matters relating to the specific items designated above.

BE IT FURTHER RESOLVED, that the minutes of the said closed session will be made public when the Township Committee of the Township of Wyckoff determines the reason for the minutes to remain closed no longer exists and the Municipal Clerk shall attach to this resolution when completed the Closed Session Meeting Minutes related to the specific items designated above.

II Motions

- a. Authorize the Wyckoff Volunteer Fire Fighter applications from Travis Amato and Nicholas Angelici.
- b. Temporary sign request, the Zabriskie House Trustees are holding a fundraiser candlelight tour of the Zabriskie House and five private homes on Saturday December 16, 2017 from 3:30 pm to 8:00pm. The Trustees request that we be allowed to place sandwich boards signs at the following sites for December 7, 2017 through December 16, 2017; 515 Wyckoff Ave, 215 Franklin Ave, 551 Clinton Ave, 131 Godwin Ave, 294 Wyckoff Ave and Dairy Queen at Franklin Ave and Godwin Ave

III Ordinances – Introductions

1843- AN ORDINANCE TO PROVIDE FOR AND DETERMINE THE RATE OF COMPENSATION FOR EMPLOYEES OF THE PUBLIC WORKS DEPARTMENT OF THE TOWNSHIP OF WYCKOFF, AND THE METHOD OF PAYMENT OF SUCH COMPENSATION FOR THE YEAR 2018

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TOWNSHIP OF WYCKOFF

ORDINANCE #1843

AN ORDINANCE TO PROVIDE FOR AND DETERMINE THE RATE OF
COMPENSATION FOR EMPLOYEES OF THE PUBLIC WORKS
DEPARTMENT OF THE TOWNSHIP OF WYCKOFF, AND THE
METHOD OF PAYMENT OF SUCH COMPENSATION FOR THE YEAR
2018

BE IT ORDAINED, by the Township Committee of the Township of Wyckoff, in the County of Bergen, State of New Jersey, as follows:

Section 1A. The rate of compensation of the Public Works Department of the Township of Wyckoff for the year 2018 whose compensation shall be on an annual basis and shall be paid semi-monthly is as follows:

Step 8	71,528
Step 7	66,997
Step 6	62,466
Step 5	59,592
Step 4	56,716
Step 3	53,842
Step 2	51,029
Step 1	48,094
Probationary year 2.....	42,000
Probationary year 1.....	40,200

Section 1B. The rate of compensation for Public Works Department staff of the Township of Wyckoff for the year 2018 for the below listed positions and whose compensation shall be on an annual basis and shall be paid semi-monthly is as follows:

Public Works Manager.....	82,747-99,737.64
Public Works Foreman.....	77,190-79,043
Lead Laborer(s).....	77,190

Section 2A. In addition to their annual salary, each employee hired prior to January 1, 1994 shall receive longevity compensation computed at 2% their annual salary as follows:

Six to ten years.....	2%
Eleven to fourteen years.....	4%
Fifteen to eighteen years.....	6%
Nineteen to twenty-two years....	8%
Twenty three years or more.....	10%

Six months of a calendar year is required for one year of service
for longevity calculation.

Section 2B.

Longevity compensation is not provided for employees hired on or after January 1, 1994.

Section 3. Each member of the Department of Public Works shall receive a reimbursement up to \$150. toward the purchase of work boots and up to \$75. for clothing.

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Section 4. There may be paid to Public Works Department employees authorized standby time at the rate of \$138. per week.

Section 5. There may be paid to the employee provided the assignment of mechanic, \$750.00 for this yearly assignment.

Section 6. There may be paid to the employee certified as a New Jersey licensed electrician \$750.00 for this yearly assignment.

Section 7. Employees authorized overtime shall be paid an hourly wage equal to one and one half (1-1/2) time, after working 40 hours. To compute the base hourly rate of an employee for overtime or other purposes, the employee's yearly base salary, together with his yearly longevity increment, if applicable, shall be divided by 2080 hours.

Section 8. Annual vacation with pay is authorized in accordance with the collective bargaining agreement.

Section 9. Department of Public Works full time regular employees shall receive twelve (12) paid holidays.

Section 10. All salaries and compensation provided for herein shall be effective as of January 1, 2018.

Section 11.
Public works employees shall continue to make contributions towards the cost of health care benefits as mandated by law.

Section 12.
Each public works employee shall receive up to \$150. towards the purchase of eyeglasses as determined by the Township Administrator.

Section 13. If any section or part of this ordinance shall be adjudged invalid, such adjudication shall apply only to such section or part, and the remainder of the ordinance shall be deemed valid and effective.

Section 14. This ordinance shall take effect after final passage and publication as required by law.

**TOWNSHIP OF WYCKOFF
ORDINANCE #1844**

**AN ORDINANCE TO PROVIDE FOR AND DETERMINE THE RATE OF
COMPENSATION FOR EACH OFFICER OF THE POLICE DEPARTMENT OF
THE TOWNSHIP OF WYCKOFF, AND THE METHOD OF PAYMENT OF SUCH
COMPENSATION FOR THE YEAR 2018**

BE IT ORDAINED, by the Township Committee of the Township of Wyckoff, in the County of Bergen, State of New Jersey, as follows for year 2018:

SECTION 1A. The rate of compensation for each officer of the Police Department of the Township of Wyckoff for year 2018 whose compensation shall be on an annual basis and shall be paid semi-monthly is as follows:

2018

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Probationary 1	\$45,000
Probationary 2	\$49,000
Service Year 1	\$58,856
Service Year 2	\$66,242
Service Year 3	\$73,628
Service Year 4	\$81,014
Service Year 5	\$88,400
Service Year 6	\$95,786
Service Year 7	\$103,172
Service Year 8	\$110,558
Top Patrol Officer	\$129,282
Sergeant	\$135,621
Lieutenant	\$141,957
Captain	\$148,293

SECTION 1B. Increases shall be effective in two (2) increments with one half of annual increase on January 1, 2018 and the remaining one half of annual increase on July 1, 2018.

SECTION 2A. In addition to their annual salary, each officer shall receive longevity compensation as computed in accordance with employee's years of service and detailed in the employment contract.

SECTION 3. On January 1, 2015, employees began contributions mandated by Chapter 78 or such other laws as may be enacted during the term of the contract governing employee health care insurance contributions and will continue the contributions in accordance with mandated amounts.

SECTION 4. The work period shall begin as of 12:01 A.M. Saturday and end as of 12:00 midnight Friday.

SECTION 5. The officer in charge of the Detective Bureau as assigned by the Chief, shall be paid the sum of \$2,500.00 annually. The amount shall be paid as part of that officer's regular pay and in addition to his base salary. Other Detective Bureau personnel, excepting the officer in charge, regularly assigned to the Detective Bureau by the Chief, shall be paid the annual sum of \$2,000.00.

SECTION 6. Court time, excluding civil court, and excluding regular tour of duty, shall be considered overtime, and shall be compensated at time and one half (1-1/2).

SECTION 7. Each member of the Police Department shall be allowed a clothing allowance of \$875.00 per year.

SECTION 8. Employees authorized overtime shall be paid an hourly wage equal to one and one half (1-1/2) time, after working 40 hours or working in excess of a tour of duty for a day. To compute the base hourly rate of any employee for overtime or other purposes, the employee's base salary plus yearly longevity increment shall be divided by 2080 hours.

SECTION 9. Annual vacation with pay is authorized in accordance with the employment contract.

SECTION 10. All salaries and compensation provided for herein shall be effective as of January 1, 2018.

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ORDINANCE #1845

**AN ORDINANCE TO AMEND AND SUPPLEMENT CHAPTER 54 OF
THE CODE OF THE TOWNSHIP OF WYCKOFF, POLICE
DEPARTMENT**

BE IT ORDAINED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that Chapter 54 of the Code of the Township of Wyckoff, Police Department, be amended as follows:

SECTION 1 Chapter 54-21A is hereby amended to reflect a minimum hourly rate in item (1) and to establish two (2) hour increments after the initial four (4) hour minimum in item 5.

54-21 - Payment

A. Private employers shall pay to the Treasurer of the Township of Wyckoff such hourly rate as is set forth herein or may be fixed from time to time by resolution of the Township Committee as compensation for such services. The Township shall remit to the member of the Police Department performing such off-duty service a portion of said hourly rate, and the balance shall be retained by the Township for administration, payroll and insurance expenses, all as established by this article or by future resolution of the Township Committee. Off duty rates shall be as follows:

(1) Traffic and Security Assignment rate: one hundred and twenty dollars, (\$120) per hour for each officer paid to the Township of Wyckoff, from which the police officer performing the off-duty service shall be paid one and one half times the officer's regular hourly pay but not less than \$65.00 per hour.

(2) Non-profit organizations, charitable organizations, Wyckoff businesses and Wyckoff residents rate: ninety five dollars (\$95) per hour cost paid to the Township of Wyckoff, of which seventy five (\$75) dollars per hour shall be paid to the police officer performing the off-duty service.

(3) An additional charge of twenty five dollars (\$25) per hour shall be paid when a police patrol vehicle is required and/or requested for use for the off-duty assignment. The twenty five dollars (\$25) per hour charge shall apply to numbers (1) and (2) above.

(4) When a traffic safety review meeting is required, a traffic safety review fee shall be paid to the Township of Wyckoff in the amount of seventy five dollars (\$75).

(5) A four (4) hour minimum shall be required for each private duty assignment. A minimum of two (2) hour increments after the first four (4) hours.

B. The Police Department shall require private individuals and/or entities requesting off-duty police assignments to submit payment based on estimates of the work to be performed, in advance of services rendered. The Township will escrow the money in the dedicated fund to ensure timely payment to the police officers who performed the off-duty assignment.

C. Wyckoff sworn officers may work off-duty assignments in a

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municipality other than Wyckoff in compliance with this section when Wyckoff sworn officers are not required for Wyckoff overtime assignments or off-duty assignment.

SECTION 2 - Except as herein amended and supplemented, all other provisions of Chapter 54 of the Code of the Township of Wyckoff, Police Department, shall remain in full force and effect.

SECTION 3 – This ordinance shall take effect immediately upon final passage and publication as required by law.

Following is the vote on the Consent Agenda:

MOTION: CAROLAN SECOND SHANLEY
CAROLAN YES MADIGAN YES SCANLAN ABSENT SHANLEY YES
BOONSTRA YES

10 **A Motion not on the Consent Agenda**

a. Authorize Fawaz Market, 671-673 Wyckoff Ave. ten (10) day (December 6, 2017 thru December 15, 2017) temporary sign request for outdoor sign advertising their gas price.

MOTION: CAROLAN SECOND SHANLEY
CAROLAN YES MADIGAN YES SCANLAN ABSENT SHANLEY YES
BOONSTRA ABSTAIN

11 A Closed Session discussion as per #17-C18 began at 8:35 pm.

Committeeman Carolan made a motion to enter a close session discussion – Ridgewood Water Litigation at 8:35pm; Seconded by Committeeman Shanley. All voting affirmatively.

The Township Committee re-entered the open session part of the open public meeting at 9:30p.m.

Committeeman Carolan made a motion to adjourn the regular business meeting at 9:30pm; Seconded by Committeeman Shanley. All voting affirmatively.

Rudolf E. Boonstra
Mayor

Joyce C. Santimauro
Municipal Clerk