

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, JULY 2, 2019**

(Revised 7-2-19)

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE WORK SESSION MEETING
MUNICIPAL COURT ROOM
TUESDAY, JULY 2, 2019 - 7:00 P.M.**

1. 7:00 pm Work Session Meeting called to order by Mayor Thomas J. Madigan
2. Roll call of Township Committee
3. Reading of "Open Work Session" statement by Mrs. Santimauro
4. Confirm Finance Committee has reviewed and signed vouchers and that Mayor and Municipal Clerk have signed any necessary documents
5. Ten Minute public comment period, two (2) minutes per speaker for public comment on any governmental issue that a member of the public feels may be of concern to the residents of the Township of Wyckoff.
6. Review of 8:00 p.m. Business Meeting Agenda – Administrator
7. Review of Policy Action Items – Administrator
8.
 - a. Report of Township Committee
 - b. Report of Administrator
 - c. Report of Attorney
9. Recess Work Session Meeting to conduct 8:00 pm Business Meeting
10. Reconvene Work Session Meeting
11. Adjourn

**PAYMENT OF CLAIMS MAY BE PAID AT ALL WORK SESSION MEETINGS
AND ALL TOWNSHIP COMMITTEE BUSINESS MEETINGS**

FORMAL ACTION MAY BE TAKEN AT THIS WORK SESSION

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**TOWNSHIP COMMITTEE BUSINESS MEETING
MUNICIPAL COURT ROOM
TUESDAY, JULY 2, 2019 - 8:00 PM**

1. Regular Meeting of the Wyckoff Township Committee called to order by Mayor Thomas J. Madigan
2. Flag Salute
3. Invocation
4. Reading of the "Open Public Meetings Act" statement by Mrs. Santimauro
5. Roll call of the Township Committee
6. Public Comment period, five (5) minutes per speaker for public comment on any governmental issue that a member of the public feels may be of concern to the residents of the Township of Wyckoff.
7. Presentation of Proclamations Recognizing the Wyckoff Historical Society for Their Historic Preservation Efforts that Resulted in the Oratam Award Presented by the Bergen County Historical Preservation Office.
8. Approval of the June 18, 2019 Township Committee Work Session and Regular Business meeting minutes:

MOTION: SHANLEY SECOND SCANLAN
BOONSTRA YES RUBENSTEIN ABSENT SCANLAN YES
SHANLEY YES MADIGAN YES

9. **Consent Agenda:** All matters listed below are considered by the Township Committee to be routine in nature. There will be no separate discussion of these items. If any discussion is desired by the Township Committee, that item will be removed from the Consent Agenda and considered separately:

I Resolutions (Adoption of the following):

- | | |
|---------|---|
| #19-243 | Close Dormant, Non-Vested LOSAP Accounts |
| #19-244 | Close Completed Capital Receivables and Authorizations For 2017 County Open Space Memorial Field Improvements |
| #19-245 | Payment of bills |
| #19-C9 | Closed Session – NJSA 10:4-12b(5) – Acquisition of Property |

II Motion

- a. Approve specifications and authorize competitive sealed public bidding for road resurfacing.

III Ordinance – Introduction

#1882 – AN ORDINANCE TO PROVIDE A CAPITAL IMPROVEMENT IN THE TOWNSHIP OF WYCKOFF AND TO PROVIDE FOR THE RECEIPT, ACCEPTANCE AND DEPOSIT OF GRANT FUNDS THEREFORE

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Wyckoff Township Committee – Regular Public Meeting – – Page 2

Following is the vote on the Consent Agenda:

MOTION: SCANLAN SECOND BOONSTRA
BOONSTRA YES RUBENSTEIN ABSENT SCANLAN YES
SHANLEY YES MADIGAN YES

IV Adjourn

**PAYMENT OF CLAIMS MAY BE PAID AT ALL TOWNSHIP COMMITTEE
WORK SESSION MEETINGS AND ALL TOWNSHIP COMMITTEE REGULAR
MEETINGS
FORMAL ACTION MAY BE TAKEN DURING THIS MEETING**

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Meeting Called To Order

Mayor Thomas J. Madigan called the regular meeting of the Wyckoff Township Committee in the Municipal Court Room to order at 8:00 pm.

Flag Salute

The Township Committee proceeded with the Pledge of Allegiance led by Wyckoff Historical Society.

Invocation

The Invocation was given by Reverend Andy Kadzban, Wyckoff Reformed Church.

Attendance

Township Committee Present: Mayor Thomas J. Madigan; Committee Present: Rudolf E. Boonstra, Brian D. Scanlan and Timothy E. Shanley

Township Committee Absent: Committeewoman Melissa D. Rubenstein

Staff Present: Township Administrator Robert J. Shannon, Joyce C. Santimauro, Municipal Clerk and Thomas Garlick, Esq.

Staff Absent: Township Attorney Robert Landel

Open Public Meeting Act Statement

Municipal Clerk Santimauro read the "Open Public Meeting Act" Statement: "This regular meeting of the Township Committee of the Township of Wyckoff is now in session. In accordance with the provisions of Section 8 of the Open Public Meetings Act, I wish to advise that notice of this meeting has been posted in the lower level of the Memorial Town Hall and that a copy of the schedule of meetings has also been filed with the Township Clerk, and copies of this agenda and the annual notice of meetings, of which this is a part, have been heretofore sent to the Ridgewood News, The Record, and The North Jersey Herald and News all papers with general circulation throughout the Township of Wyckoff. At least 48 hours prior to this meeting the Agenda thereof was similarly posted, filed and mailed to said newspapers."

Presentation of Proclamation Recognizing the Wyckoff Historical Society For Their Historic Preservation Efforts that Resulted in the Oratam Award Presented by the Bergen County Historical Preservation Office.

WHEREAS, the Wyckoff Historical Society is the recipient of the 2019 Oratam Award from the Bergen County Historical Society; and

WHEREAS, the prestigious Oratam Award was given in recognition of the Wyckoff Historical Society's significant contributions to history, historic preservation and restoration; and

WHEREAS, the Oratam Award is presented in recognition of the Wyckoff Historical Society's continuing efforts to maintain, restore and preserve historic Union Cemetery located at 151 Franklin Avenue in Wyckoff; and

WHEREAS, due to the diligent efforts of the volunteer members of the Wyckoff Historical Society, Union Cemetery, which contains graves which have been meticulously restored from the 1700's including members of the armed forces who fought for our country during the Revolutionary War and the Civil War; and

WHEREAS, it is appropriate that the Wyckoff Historical Society would

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be awarded the **Oratam Award** named after Native American Chief Oratam, the Sachem of the Hackensack Indians, who is said to be buried in the Sicomac (happy hunting ground) in Wyckoff; and

NOW, THEREFORE, be it Proclaimed by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that the Township Committee recognizes and commends the Wyckoff Historical Society and all its volunteer members for their continuous and dedicated efforts preserving historic Union Cemetery and conveying to the public the value added to our everyday lives through historic preservation.

Meeting Open for Public Comment

Committeeman Shanley made a motion to open the meeting for public Comment; Seconded by Committeeman Scanlan. All voted in favor.

Lisa Eidel 408 Buckingham Circle. Lisa Eidel said she saw the Fox News piece on the banner at the Larkin House and she thanked Mr. Shanley for the comments he made. She asked Mr. Shanley what could be better than was done this year and Mr. Shanley replied a flag on a pole prominently displayed in town.

Carla Pappalardo 717 Birchwood Drive. Carla Pappalardo thanked Mr. Shanley for opening his mind about the Pride flag and listening to all the people last week and this week and for learning. She apologized for not raising the question about the Pride flag until June 3rd, but she did say that the rainbow ribbons were put up shortly thereafter. Carla Pappalardo referenced the Pride month resolution approved by the committee on June 18th and said that Mr. Boonstra did not vote in favor of it; Mr. Boonstra put on the record that yes he did vote in favor of the resolution in favor of Pride Month. She also said that she had intended to be at the erecting of the Pride Month banner at the Larkin House, but the banner was put up before her request was made. She would like to have had a public bearing witness, to have a formal ceremony of reading the Pride Month proclamation and the raising of the Pride flag in the future. Also, Carla Pappalardo asked what will be done about the growing deer population, they are breeding, and their habitat is diminished by development. She asked the Township Committee and other local governing bodies to put some pressure on the Freeholders and the State regarding controlling the deer population.

Mayor Madigan thanked Carla Pappalardo for her comments regarding the Pride flag and resolution.

Committeeman Boonstra said he would like to state clearly for the record that three weeks ago the following were approved: the rainbow ribbons around town hall that passed on a 4 to 1 vote, I voted for that; secondly, Mrs. Rubenstein's Proclamation that passed 5-0, I voted for that; lastly, to place the banner at the Larkin House community center and I voted for that. I voted in the affirmative on all three Pride month items.

Committeeman Scanlan reiterated with regard to the motion concerning a post-facto approval of the rainbow ribbons, which were placed on the light poles around Town Hall, that it was an attempt to blunt the sincere efforts of people to have the Pride flag flown in Wyckoff. Mr. Scanlan said the Mayor was correct that Mr. Scanlan did not receive any notification that the ribbons were going to be put up as is generally customary when it comes to a Township Committee matter.

Committeeman Boonstra said he was clarifying the matter.

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Mayor Madigan said Committeeman Scanlan was Mayor last year and did nothing for Pride month in 2019. He said the this committee was being responsive.

Committeeman Scanlan said he showed a lot of leadership on July 2nd regarding the Pride issue and he is hopeful Mayor Madigan has the flag flown prominently in Wyckoff next year by establishing a policy this year with the Township Committee.

Steven Lysack, 814 Iron Latch Road, Franklin Lakes. Steven Lysack thanked everyone at the meeting and said that the Pride flag and associated items should be a bipartisan issue. Steven Lysack is in favor of flying the Pride flag as a signal of normalization and a welcoming notion especially for our children.

Mayor Madigan thanked Steven Lysack for attending Wyckoff's meeting and for his comments, the mayor urged Steven Lysack to attend the Franklin Lakes meeting as well to share his concerns.

Nyla Barre, 475 Franklin Avenue. Nyla Barre said she is concerned about the way children talk to each other and group texts among the children, she urged everyone to talk to the kids, to be with them and make them all feel safe and welcome. Nyla Barre is in favor of flying the Pride flag in Wyckoff.

Steve Joerne, 363 Butternut Avenue. Steve Joerne is concerned with the deer population and their grazing on everything. His yard has been devastated by the deer.

Jerry Goetting, 629 Lawlins Road. Jerry Goetting asked why a police activity report is not published in the local newspaper and stated his issues with police courtesy cards and suggested all police courtesy cards to be recalled. He also recommended that the library financials should be readily available at the library for public inspection. Mr. Goetting objected that the meeting schedule bulletin board is in the far corner of the library. Mr. Goetting also mentioned the house on the corner of Lawlins Road and Clinton Avenue and called it a "shanty town", and asked that it be cleaned up. He would also like to vote on the school budget again. Lastly, Mr. Goetting spoke about the Brownstone Inn's previous owner of the liquor license and he said that the township should have recalled the liquor license.

Jenny Feliciano, 453 Glendale Road. Jenny Feliciano is in favor of flying the Pride flag and has been moved by all the speakers and would like her children to grow up in a town where the Pride flag is flown. If we can save one child it's important, thank you for working on this issue and she looks forward to the flag flying next year. Environmentally, Jenny Felicino said we are borrowing the planet from the kids, she is in favor of the hybrid police car purchase to help the preserve the planet earth.

Committeeman Shanley made a motion to close the public comment time of the regular business meeting; Seconded by Committeeman Scanlan with an affirmative vote.

Approval of Minutes

Approval of the June 18, 2019 Township Committee Work Session and Regular Business meeting minutes:

MOTION: SHANLEY SECOND SCANLAN
BOONSTRA YES RUBENSTEIN ABSENT SCANLAN YES
SHANLEY YES MADIGAN YES

Consent Agenda: All matters listed below are considered by the Township

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Committee to be routine in nature. There will be no separate discussion of these items. If any discussion is desired by the Township Committee, that item will be removed from the Consent Agenda and considered separately:

I Resolutions (Adoption of the following):

#19-243 Close Dormant, Non-Vested LOSAP Accounts

WHEREAS, a Length of Service Award Program (LOSAP) was established as per NJSA 5:30 et seq, to provide tax-deferred income benefits to active volunteer members of the Township of Wyckoff's Volunteer Fire Department and Volunteer Ambulance Corp. who meet the criteria for qualifications, and

WHEREAS, qualifying members must be vested 5 years to qualify to withdraw of their LOSAP account funds, and

WHEREAS, if member does not meet vesting requirements or terminates service prior to meeting vesting requirements the funds must be returned to the Township General Fund as per NJAC 5:30 - 14.62, and

WHEREAS, the Division of Local Government Services Annual Best Practices, Local Finance Notice 2016-13 requires a review of all dormant accounts that are not vested and have terminated volunteer service for closing and return of funds to the Township, and

WHEREAS, the Chief of the Volunteer Fire Department and/or the Captain of the Volunteer Ambulance Corp have certified that the volunteers on the attached roster are no longer active members and have not vested in the LOSAP program, established by the Township of Wyckoff,

NOW THEREFORE BE IT RESOLVED, that the Township Committee of the Township of Wyckoff directs the Chief Financial Officer to proceed with closing the Lincoln Financial LOSAP Accounts on the attached list and return all balances to the Township of Wyckoff General Fund.

#19-244 Close Completed Capital Receivables and Authorizations for 2017 County Open Space Memorial Field Improvements

WHEREAS, certain Grant Receivables and Grant Reserves for prior years remain legislative grants programs now completed and closed; and

WHEREAS, the CFO and Municipal Accountant have reviewed and audited the accounts and state that all monies have been received from the 2017 County Open Space Trust – Memorial Field Improvements, and

WHEREAS, the 2017 Annual Audit have been completed and the final balances of Ordinance 1834 OST Memorial Field Improvements Project Grant Receivables and Authorizations have been verified and closed,

NOW THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, that the Chief Financial Officer is instructed to cancel the following dedicated balances of OST Memorial Field Improvements Grant Receivables and Authorizations Ordinance 1834 as follows:

Ord 1834	2017 OST Memorial Field Improv-Receivables	2,625.00
	2017 OST Memorial Field Improv- Authorizations	2,625.00

#19-245 Payment of Bills

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WHEREAS, the Township of Wyckoff is a municipality in the State of New Jersey operating under the authority from NJSA 40A:63-1 et seq; and,

WHEREAS, the Township of Wyckoff has received vouchers in claim for payment of materials supplied and/or services rendered; and,

WHEREAS, the said vouchers have been reviewed and the amount indicated on each voucher has been determined to be due and owing; and,

WHEREAS, the Township Committee has a practice of each Township Committee member participating in the reviewing and signing of vouchers; and,

WHEREAS, the vouchers which comprise this bill list have been reviewed and signed by two (2) Township Committee members and they have found them to in order; and,

WHEREAS, the Township Treasurer has certified that sufficient funds are available for payment of said vouchers.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that the action of the said Finance Committee be approved; and, that the payments of these bills are hereby authorized and the Chief Financial Officer is directed to issue checks for their payments as listed on the bill list attached to this date's meeting minutes and covered by checks no. 18112 – 18196 Payroll A/C, Direct Deposit Vouchers no. 11363 - 11422, Library Payroll check no. 1427, Library Direct Deposit Vouchers no. 4772 - 4805, Claims Wire nos. 190701 - 190704, Trs. Dog Trust - \$720.40, Claims check nos. 081473 – 081576 and Voided Claims checks no. 081444 – 081447 & 081470 - 081472.

#19-C9 Closed Session - NJSA 10:4-12b(5) – Acquisition of Property

WHEREAS, the Township Committee of the Township of Wyckoff is subject to certain requirements of the "Open Public Meetings Act", N.J.S.A 10:4-12, et seq.; and,

WHEREAS, the "Open Public Meetings Act", N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

WHEREAS, it was necessary for the Township Committee of the Township of Wyckoff to discuss in a session not open to the Public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b (7) and designated below:

a. N.J.S.A. 10:4-12b (5) – Acquisition of Property

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey assembled in public session on July 2, 2019, hereby authorize, that an Executive Session closed to the public shall be conducted on July 2, 2019, in the Town Hall, 340 Franklin Avenue, Wyckoff, New Jersey 07481, for the discussion of matters relating to the specific items designated above.

BE IT FURTHER RESOLVED, that the minutes of the said closed session will be made public when the Township Committee of the Township of Wyckoff determines the reason for the minutes to remain closed no longer exists and the Municipal Clerk shall attach to this resolution when completed the Closed Session Meeting Minutes related to the specific items designated above.

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II Motion

- a. Approve specifications and authorize competitive sealed public bidding for road resurfacing.

III Ordinance – Introduction

#1882 – AN ORDINANCE TO PROVIDE A CAPITAL IMPROVEMENT IN THE TOWNSHIP OF WYCKOFF AND TO PROVIDE FOR THE RECEIPT, ACCEPTANCE AND DEPOSIT OF GRANT FUNDS THEREFORE

ORDINANCE #1882

AN ORDINANCE TO PROVIDE A CERTAIN CAPITAL IMPROVEMENT IN THE TOWNSHIP OF WYCKOFF AND TO PROVIDE FOR THE RECEIPT, ACCEPTANCE AND DEPOSIT OF GRANT FUNDS THEREFORE.

WHEREAS, the Township of Wyckoff has made an application to the Bergen County Open Space Trust Fund Municipal Program for Park Improvement and Development to receive grant funds for the purchase of a portion of Maple Lake, Block 320/Lot 10.03; and,

WHEREAS, the Township of Wyckoff has received a notice that it is the recipient of a grant in the amount of \$900,000 for the purchase of a portion of Maple Lake; and,

WHEREAS, the Township of Wyckoff has entered into a contract with the Bergen County Open Space Trust Fund Program to participate in the receipt of grant funds made available; and,

WHEREAS, the required grant matching funds of \$300,000 are appropriated in the Township of Wyckoff Municipal Open Space Trust.

NOW THEREFORE, BE IT ORDAINED, by the Township Committee of the Township of Wyckoff, County of Bergen, as follows:

SECTION 1. The Township of Wyckoff, in the County of Bergen shall proceed with the purchase of a portion of Maple Lake.

SECTION 2. The cost of purchase in Section 1 shall be paid by the Township out of funds to be received specifically for said purpose through the Bergen County Open Space Trust Fund Grant Program and the Township of Wyckoff Municipal Open Space Trust.

SECTION 3. It is hereby determined and stated:

- a. Said purpose is not a current expense. The same is an Improvement which the Township of Wyckoff may lawfully make or acquire and no part of the cost of said improvement has been or shall be specifically benefited.
- b. It is not necessary to finance this authorization by the issuance of obligations by the Township of Wyckoff pursuant to the Local Bond Law of the State of New Jersey.
- c. The total authorized appropriation in the ordinance is \$1,200,000.

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SECTION 4. The monies which the Township of Wyckoff is authorized to receive pursuant to the terms of the Bergen County Open Space Trust Fund Program, shall, when received, be placed in a capital improvement fund of the Township of Wyckoff for the purpose set forth in Section 1 of this ordinance.

SECTION 5. It is hereby determined and stated that no supplemental debt statement is required to be made and signed in connection with said purpose, since the gross debt of the Township of Wyckoff as defined under the Local Bond Law is not increased by this Ordinance, and no obligations in the matter of notes or bonds are authorized by this Ordinance.

SECTION 6. This ordinance shall take effect after publication thereof and final passage as required by law.

Following is the vote on the Consent Agenda:

MOTION: SCANLAN SECOND BOONSTRA
BOONSTRA YES RUBENSTEIN ABSENT SCANLAN YES
SHANLEY YES MADIGAN YES

IV Adjourned 8:55pm

Mayor Thomas J. Madigan

Joyce C. Santimauro, Municipal Clerk