

**TOWNSHIP OF WYCKOFF  
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING  
SECOND FLOOR MUNICIPAL COURT ROOM  
TUESDAY, SEPTEMBER 4, 2018**

**TOWNSHIP OF WYCKOFF  
TOWNSHIP COMMITTEE WORK SESSION MEETING  
MUNICIPAL COURT ROOM  
TUESDAY, SEPTEMBER 4, 2018 - 7:00 P.M.**

1. 7:00 pm Work Session Meeting called to order by Mayor Brian D. Scanlan
2. Roll call of Township Committee
3. Reading of "Open Work Session" statement by Mrs. Santimauro
4. Ten Minute public comment period, two (2) minutes per speaker for public comment on any governmental issue that a member of the public feels may be of concern to the residents of the Township of Wyckoff.
5. Presentation of historic poster by County Clerk John Hogan to Township Committee
6. Mayor and Municipal Clerk to sign documents
7.
  - a. Finance Committee to review and sign vouchers
  - b. Report of Township Committee
  - c. Report of Administrator
  - d. Report of Attorney
8. Recess Work Session Meeting to conduct 8:00 pm Business Meeting
9. Reconvene Work Session Meeting
10. Adjourn

**PAYMENT OF CLAIMS MAY BE PAID AT ALL WORK SESSION MEETINGS  
AND ALL TOWNSHIP COMMITTEE BUSINESS MEETINGS**

**FORMAL ACTION MAY BE TAKEN AT THIS WORK SESSION**

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**TOWNSHIP OF WYCKOFF  
TOWNSHIP COMMITTEE BUSINESS MEETING  
MUNICIPAL COURT ROOM  
TUESDAY, SEPTEMBER 4, 2018 - 8:00 PM**

1. Regular Meeting of the Wyckoff Township Committee called to order by Mayor Brian D. Scanlan
2. Flag Salute
3. Invocation will be given by Reverend Wesley Kenyon from Wyckoff Assembly of God Church
4. Reading of the "Open Public Meetings Act" statement by Mrs. Santimauro
5. Roll call of the Township Committee
6. Public Comment period, five (5) minutes per speaker for public comment on any governmental issue that a member of the public feels may be of concern to the residents of the Township of Wyckoff.
7. Approval of the August 21, 2018 Township Committee Work Session and Regular Business meeting minutes:

MOTION: SHANLEY SECOND RUEBENSTEIN  
BOONSTRA YES MADIGAN YES RUBENSTEIN YES SHANLEY YES  
SCANLAN YES

**Consent Agenda:** All matters listed below are considered by the Township Committee to be routine in nature. There will be no separate discussion of these items. If any discussion is desired by the Township Committee, that item will be removed from the Consent Agenda and considered separately:

**I Resolutions (Adoption of the following):**

- |         |  |
|---------|--|
| #18-246 | Refund Driveway, Striping, Driveway Ramp and Interior Block Parking Sureties       |
| #18-247 | Payment of Bills   |
| #18-248 | Authorize Grant Application/Grant Contract with NJDOT For Greenwood Avenue Project |
| #18-249 | National Ovarian Awareness Month   |
| #18-C22 | Closed Session – NJSA 10:4-12b(7)-Litigation Strategy                              |

**II Motions**

- a. Approve the temporary sign request from the Christian Health Care Center for one sign at the Sicomac Avenue entrance from November 2 through November 11 advertising a Holiday Boutique in November.
- b. Memorialize the Proclamation of Saturday, September 1, 2018 as Henry P. "Hank" McNamara Day in the Township of Wyckoff.
- c. Motion to appoint Michael Sparozic to the vacant Board of Health term of September 4, 2018 thru December 31, 2019.
- d. Motion to appoint Linda Brock to Board of Health Alternate #1 for a term of January 1, 2018 thru December 31, 2019 previously occupied by Michael Sparozic.

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TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING  
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**III      Ordinance – Introduction**

#1861 – AN ORDINANCE TO AMEND SECTION 177-34 OF THE CODE OF THE TOWNSHIP OF WYCKOFF “SCHEDULE B: NO PARKING CERTAIN HOURS,” TO PROHIBIT PARKING ON CERTAIN STREETS BETWEEN THE HOURS OF 2:30 P.M. AND 3:30 P.M. ON SCHOOL DAYS ONLY.

**Following is the vote on the Consent Agenda:**

MOTION:           BOONSTRA           SECOND           RUBENSTEIN            
BOONSTRA YES MADIGAN YES RUBENSTEIN YES SHANLEY YES  
SCANLAN YES

**IV      Adjourn**

**PAYMENT OF CLAIMS MAY BE PAID AT ALL TOWNSHIP COMMITTEE  
WORK SESSION MEETINGS AND ALL TOWNSHIP COMMITTEE REGULAR  
MEETINGS**

**FORMAL ACTION MAY BE TAKEN DURING THIS MEETING**

**TOWNSHIP OF WYCKOFF  
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Mayor Brian D. Scanlan called the regular meeting of the Wyckoff Township Committee in the Municipal Court Room to order at 8:00 pm.

**Flag Salute**

The Township Committee proceeded with the Pledge of Allegiance led by Mayor Brian Scanlon

**Invocation**

The Invocation was given by Reverend Wesley Kenyon from Wyckoff Assembly of God Church

**Attendance**

**Township Committee Present:** Mayor Brian D. Scanlan, Committee Present: Rudolf E. Boonstra, Thomas J. Madigan, Melissa D. Rubenstein and Timothy E. Shanley

**Staff Present:** Joyce C. Santimauro, Municipal Clerk, Township Administrator Robert J. Shannon, Township Attorney Robert Landel and Thomas Garlick, Esq.

**Open Public Meeting Act Statement**

Deputy Municipal Clerk Shannon read the "Open Public Meeting Act" Statement: "This regular meeting of the Township Committee of the Township of Wyckoff is now in session. In accordance with the provisions of Section 8 of the Open Public Meetings Act, I wish to advise that notice of this meeting has been posted in the lower level of the Memorial Town Hall and that a copy of the schedule of meetings has also been filed with the Township Clerk, and copies of this agenda and the annual notice of meetings, of which this is a part, have been heretofore sent to the Ridgewood News, The Record, and The North Jersey Herald and News all papers with general circulation throughout the Township of Wyckoff. At least 48 hours prior to this meeting the Agenda thereof was similarly posted, filed and mailed to said newspapers."

**Meeting Open for Public Comment**

Committeeman Shanley made a motion to open the meeting for public Comment; Seconded by Committeewoman Rubenstein. All voted in favor.

Dotty Blakeslee, 21 Lions Street. "Have any of you guys done any research on whether undocumented individuals pose a safety threat to individuals in Wyckoff? Have you done any research on the number of arrests of undocumented people? Have you done any research on the cost of holding people if we have to cooperate and we take away the ability of our local police to make that call? Consider the possibility of a car coming through Wyckoff and they rear end somebody and they happen to be poor illegal immigrants and we have to hold them here. Have you considered the cost or whether we have the ability to hold these people? Have you considered any of this? This resolution is ridiculous and baseless; it's unfounded, un-researched."

Casey Colonari, 484 Eisenhower Court. Mr. Colonari asked about the Ridgewood Water law suit and questioned if progress was being made. Mayor Scanlan replied that our attorneys have filed an appeal and we are waiting for a ruling on the appeal.

Denise Colonari, 352 Richard Road. Ms. Colonari thanked the township committee for their service to the community and proudly said she was a teacher at Ramapo High School and that Ramapo was rated the #5 high school in the State of New Jersey in the annual New Jersey Magazine rankings. This was determined, Ms. Colonari said, by AP & SAT scores. She thanked the Ramapo High School teachers, Administration and students for a job well done.

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Committeeman Shanley made a motion to close the public comment time of the regular business meeting; Seconded by Committeewoman Rubenstein with an affirmative vote.

Approval of the August 21, 2018 Township Committee Work Session and Regular Business meeting minutes:

MOTION: SHANLEY SECOND RUEBENSTEIN  
BOONSTRA YES MADIGAN YES RUBENSTEIN YES SHANLEY YES  
SCANLAN YES

**Consent Agenda:** All matters listed below are considered by the Township Committee to be routine in nature. There will be no separate discussion of these items. If any discussion is desired by the Township Committee, that item will be removed from the Consent Agenda and considered separately:

**I Resolutions (Adoption of the following):**

**#18-246 Refund Driveway, Striping, Driveway Ramp and Interior Block Parking Sureties**

**WHEREAS**, Mr. Bruce Bohuny, Brooks Builders posted a \$500.00 driveway cash bond for Lakeland Bank at 652 Wyckoff Avenue Block 236 Lots 1&2 for parking lot striping; and,

**WHEREAS**, Lakeland Bank posted a \$10,000.00 driveway cash bond “for future ramps”  
for Lakeland Bank at 652 Wyckoff Avenue Block 236 Lots 1&2; and,

**WHEREAS**, Mr. Lester Lucas, a Lakeland Bank representative has requested the release of the \$10,000.00 driveway cash bond and \$30,000.00 performance guarantee for the Interior Block Parking Plan from the Township Clerk and Township Engineer; and,

**WHEREAS**, the Township Engineer recommends returning the sureties amounting to \$40,500. This request was discussed with the Chief Financial Officer and the Administrator and all three (3) officials recommend the release of the sureties because; the Township has no immediate plans to invoke the interior parking plan in Block 236 at this time, the recorded Developer’s Agreement on Page 6 requires the property owner (Lakeland Lake) to pay his pro-rata share of the cost of implementing the interior block parking; and,

**WHEREAS**, the Township Engineer required Lakeland Bank submit the attached letter that states that Lakeland Bank understands and acknowledges that the return of this surety does not rescind their responsibility to pay their pro-rata share of the interior block parking; and,

**WHEREAS**, the Chief Financial Officer, Diana McLeod, has verified the funds; and,

**WHEREAS**, the Township Administrator has reviewed this resolution and concurs.

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Wyckoff, County of Bergen and State of New Jersey that they hereby concur with the recommendation of the Township Engineer to return the \$10,000.00 driveway cash bond to Lakeland Bank for future ramps and for parking lot striping and to return the \$30,000 cash surety for the implementation of the interior block parking plan based on Lakeland Bank’s acknowledgement that the return of this surety does not rescind their obligation and responsibility to

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pay their pro-rata share of the cost to implement the interior block parking plan in Block 236. The \$500.00 driveway cash bond will be returned to Mr. Bruce Bohuny, Brooks Builders because he posted the driveway cash bond with the township.

**BE IT FURTHER RESOLVED**, that the Municipal Clerk shall forward a copy to the Township Engineer and to Mr. Bruce Bohuny, Brooks Builders, 840 Franklin Lakes Road, Franklin Lakes, NJ 07417 and Mr. Lester Lucas, Lakeland Bank, 250 Oak Ridge Road, Oak Ridge, NJ 07438.

**#18-247      Payment of Bills**

**WHEREAS**, the Township of Wyckoff is a municipality in the State of New Jersey operating under the authority from NJSA 40A:63-1 et seq; and,

**WHEREAS**, the Township of Wyckoff has received vouchers in claim for payment of materials supplied and/or services rendered; and,

**WHEREAS**, the said vouchers have been reviewed and the amount indicated on each voucher has been determined to be due and owing; and,

**WHEREAS**, the Township Committee has a practice of each Township Committee member participating in the reviewing and signing of vouchers; and,

**WHEREAS**, the vouchers which comprise this bill list have been reviewed and signed by two (2) Township Committee members and they have found them to in order; and,

**WHEREAS**, the Township Treasurer has certified that sufficient funds are available for payment of said vouchers.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Wyckoff that the action of the said Finance Committee be approved; and, that the payments of these bills are hereby authorized and the Chief Financial Officer is directed to issue checks for their payments as listed on the bill list attached to this date's meeting minutes and covered by checks no. 17451 – 17476 Payroll A/C, Direct Deposit Vouchers no. 9908 - 9964, Library Payroll check nos. 1404 & 1405, Library Direct Deposit Vouchers no. 4022 - 4052, Claims Wire nos. 180901, 180902, 180903 & 180904, Claims check nos. 079584 – 079628 and Dog Trust Trs. – \$791.18.

**#18-248      Authorize Grant Application/Grant Contract with NJDOT for Greenwood Avenue Project**

**NOW, THEREFORE BE IT RESOLVED**, that the Township Committee of Township of Wyckoff formally approves the grant application for the above stated project.

**BE IT FURTHER RESOLVED** that the Mayor and Municipal Clerk are hereby authorized to submit an electronic grant application identified as MA-2019 – Improvements to Greenwood Avenue – 00075 to the New Jersey Department of Transportation on behalf of Township of Wyckoff.

**BE IT FURTHER RESOLVED** that the Mayor and Municipal Clerk are hereby authorized to sign the grant agreement on behalf of Township of Wyckoff, and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

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Certified as a true copy of the Resolution adopted by the Council  
On this 4<sup>th</sup> day of September, 2018

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Joyce C. Santimauro, Municipal Clerk

My signature and the Clerk's seal serve to acknowledge the above resolution and constitute acceptance of the terms and conditions of the grant agreement and approve the execution of the grant agreement as authorized by the resolution above.

PRESIDING OFFICER:

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Mayor Brian D. Scanlan

ATTEST and AFFIX SEAL:

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Joyce C. Santimauro, Municipal Clerk

**#18-249      National Ovarian Awareness Month**

**WHEREAS**, ovarian cancer is the fifth leading cause of cancer deaths among women in the United States; and,

**WHEREAS**, each year, approximately 21,980 women will be diagnosed with ovarian cancer and it is estimated by the World Health Organization that there are over 238,000 new cases diagnosed annually and nearly 152,000 deaths worldwide; and,

**WHEREAS**, in June 2007, the first national consensus statement on ovarian cancer symptoms was developed to provide consistency in describing symptoms to make it easier for women to learn and remember those symptoms; and,

**WHEREAS**, awareness of the symptoms of ovarian cancer by women and health care providers can lead to a quicker diagnosis; and,

**WHEREAS**, each year during the month of September, the Ovarian Cancer Research Fund Alliance and community partners hold a number of events to increase public awareness of ovarian cancer.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Wyckoff, State of New Jersey, County of Bergen do hereby designate the month of September as ***"National Ovarian Cancer Awareness Month."***

**#18-C22      Closed Session – NJSA 10:4-12b(7)-Litigation Strategy**

**WHEREAS**, the Township Committee of the Township of Wyckoff is subject to certain requirements of the "Open Public Meetings Act", N.J.S.A. 10:4-12, et seq.; and,

**WHEREAS**, the "Open Public Meetings Act", N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and,

**WHEREAS**, it was necessary for the Township Committee of the Township of Wyckoff to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

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a. NJSA 10:4-12b(7) – Litigation Strategy

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey assembled in public session on September 4, 2018, hereby authorize, that an Executive Session closed to the public shall be conducted on September 4, 2018, in the Town Hall, 340 Franklin Avenue, Wyckoff, New Jersey 07481, for the discussion of matters relating to the specific items designated above.

BE IT FURTHER RESOLVED, that the minutes of the said closed session will be made public when the Township Committee of the Township of Wyckoff determines the reason for the minutes to remain closed no longer exists and the Municipal Clerk shall attach to this resolution when completed the Closed Session Meeting Minutes related to the specific items designated above.

II Motions

- a. Approve the temporary sign request from the Christian Health Care Center for one sign at the Sicomac Avenue entrance from November 2 through November 11 advertising a Holiday Boutique in November.
- b. Memorialize the Proclamation of Saturday, September 1, 2018 as Henry P. “Hank” McNamara Day in the Township of Wyckoff.
- c. Motion to appoint Michael Sparozic to the vacant Board of Health term of September 4, 2018 thru December 31, 2019.
- d. Motion to appoint Linda Brock to Board of Health Alternate #1 for a term of January 1, 2018 thru December 31, 2019 previously occupied by Michael Sparozic.

III Ordinance – Introduction

#1861 – AN ORDINANCE TO AMEND SECTION 177-34 OF THE CODE OF THE TOWNSHIP OF WYCKOFF “SCHEDULE B: NO PARKING CERTAIN HOURS,” TO PROHIBIT PARKING ON CERTAIN STREETS BETWEEN THE HOURS OF 2:30 P.M. AND 3:30 P.M. ON SCHOOL DAYS ONLY.

ORDINANCE # 1861

AN ORDINANCE TO AMEND SECTION 177-34 OF THE CODE OF THE TOWNSHIP OF WYCKOFF “SCHEDULE B: NO PARKING CERTAIN HOURS,” TO PROHIBIT PARKING ON CERTAIN STREETS BETWEEN THE HOURS OF 2:30 P.M. AND 3:30 P.M. ON SCHOOL DAYS ONLY.

BE IT ORDAINED by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey, that Section 177-34, “Schedule B: No Parking Certain Hours,” is amended to add the following:

SECTION 1

<u>Name of Street</u>	<u>Side</u>	<u>Hours/Days</u>	<u>Location</u>
<u>Calvin Court</u>	South	2:30 p.m. to 3:30 p.m., school days only	From the east curbline of Paine Road to a point 600 feet south thereof
<u>Paine Road</u>	West	2:30 p.m. to 3:30 p.m., school days only	From the south curbline of Calvin Court to a point



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<u>James Way</u>	Both	2:30 p.m. to 3:30 p.m., school days only.	500 feet south thereof Entire length between Meer Avenue and Paine Road
<u>Eisenhower Court</u>	West	2:30 p.m. to 3:30 p.m., school days only	350 feet south from the north end of Eisenhower Court
<u>Drury Lane</u>	East	2:30 p.m. to 3:30 p.m., school days only	Entire length
<u>Orchard Road</u>	South	2:30 p.m. to 3:30 p.m., school days only	From the east curbline of Drury Lane to a point 350 feet east thereof
<u>Rodney Road</u>	Both	2:30 p.m. to 3:30 p.m., school days only	From the west curbline of Pine Street to a point 400 feet west thereof; From the east curbline of Pine Street to a point 400 feet east thereof

**SECTION 2** - Except as hereby amended, all other sections of Section 177-34 shall remain in full force and effect.

**SECTION 3** - This Ordinance shall take effect upon final passage and publication according to law.

**Following is the vote on the Consent Agenda:**

Committeeman Madigan thanked Chief Murphy and Sergeant Zifkovich for their input with regard to Ordinance #1861 to help heighten safety for our school children.

MOTION: BOONSTRA SECOND RUBENSTEIN  
BOONSTRA YES MADIGAN YES RUBENSTEIN YES SHANLEY YES  
SCANLAN YES

**IV Meeting Adjourned 8:10pm.**

\_\_\_\_\_  
Brian D. Scanlan  
Mayor

\_\_\_\_\_  
Joyce C. Santimauro  
Municipal Clerk

**PAGE NO.**

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