

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, APRIL 17, 2018**

(Revised 4-17-18)

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE WORK SESSION MEETING
MUNICIPAL COURT ROOM
TUESDAY, APRIL 17, 2018 - 7:00 P.M.**

1. 7:00 pm Work Session Meeting called to order by Mayor Brian D. Scanlan
2. Roll call of Township Committee
3. Reading of "Open Work Session" statement by Mrs. Santimauro
4. Ten Minute public comment period, two (2) minutes per speaker for public comment on any governmental issue that a member of the public feels may be of concern to the residents of the Township of Wyckoff.
5. Presentation of Proclamations to Ramapo High School Varsity Cheerleading Team that won a National Championship.
6. Mayor and Municipal Clerk to sign documents
7.
 - a. Finance Committee to review and sign vouchers
 - b. Report of Township Committee
 - c. Report of Administrator
 - d. Report of Attorney
8. Recess Work Session Meeting to conduct 8:00 pm Business Meeting
9. Reconvene Work Session Meeting
10. Adjourn

**PAYMENT OF CLAIMS MAY BE PAID AT ALL WORK SESSION MEETINGS
AND ALL TOWNSHIP COMMITTEE BUSINESS MEETINGS**

FORMAL ACTION MAY BE TAKEN AT THIS WORK SESSION

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**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE BUSINESS MEETING
MUNICIPAL COURT ROOM
TUESDAY, APRIL 17, 2018 - 8:00 PM**

1. Regular Meeting of the Wyckoff Township Committee called to order by Mayor Brian D. Scanlan
2. Flag Salute
3. Invocation will be given by Pastor Patrick Del'Aquila from Bethany Church
4. Reading of the "Open Public Meetings Act" statement by Mrs. Santimauro
5. Roll call of the Township Committee
6. Public Comment period, five (5) minutes per speaker for public comment on any governmental issue that a member of the public feels may be of concern to the residents of the Township of Wyckoff.
7. Approval of the following Township Committee meeting minutes:
Regular Work Session and Regular Business meeting minutes from April 3, 2018.

MOTION: SHANLEY SECOND RUBENSTEIN
BOONSTRA YES MADIGAN ABSTAIN RUBENSTEIN YES
SHANLEY YES SCANLAN YES

8. **Consent Agenda:** All matters listed below are considered by the Township Committee to be routine in nature. There will be no separate discussion of these items. If any discussion is desired by the Township Committee, that item will be removed from the Consent Agenda and considered separately:

I Resolutions (Adoption of the following):

- | | |
|---------|---|
| #18-156 | Refund Performance Bond – 247 Madison Avenue |
| #18-157 | Renewal of 2017-2018 Liquor License for Brownstone Inn, Inc. |
| #18-159 | Payment of Bills |
| #18-160 | Refund of Overpaid Taxes, Escrow Monies, etc |
| #18-161 | Preparation of 2018 Estimated Tax Bills |
| #18-162 | Authorize Declaration of Intent to Apply for Bergen County Land Acquisition Grant |
| #18-163 | Authorize Declaration of Intent to Apply for Bergen County Park Improvement Grant |
| #18-164 | Resolution Requesting Permission for a Dedication by Rider for Donations to Recreation and Public Purpose District |
| #18-166 | Professional Service Appointment- Rate Expert (adopted during Work Session meeting-placed on this agenda for reference purpose) |
| #18-C12 | Closed Session – NJSA 10:4-12b(8) - Ridgewood Water Litigation |

II Motions

- a. Authorize the annual festival fundraiser at Saint Nicholas Greek Orthodox Church scheduled for September 21-September 28, 2018 located at 467 Grandview Avenue. The festival request includes ten day temporary signs, food sales with food handlers permits, parking with guidance from the police department and use of Coolidge School, Abundant Life, Hawthorne Gospel & Cedar Hill Churches, amusements for children, social affair permit for selling and serving alcohol, 50/50 raffle, on-site security and a tent. The fire department access will not be blocked.

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- b. Approval for the Zabriskie House Trustees to be allowed to place temporary ten (10) day sandwich board signs advertising "History Day" on April 28, 2018.
- c. Approve the request from Grace Methodist Church for a 20'x30' tent and temporary sign for Summer Sunday School events.
- d. Authorize the May 28 Stigma Free fund raising event at Faith Community Church entitled "Rock & Roll Food Trucks" from 1:00pm – 5:00pm. The event will include food trucks and local bands.
- e. Memorialize Inserra Supermarkets request for a "Ground Breaking" ceremony on April 16, 2018.
- f. Approve the Grand Opening and Grand Opening balloons for Cetta Boutique at 637 Wyckoff Avenue.
- g. Approve Saturday May 5, 2018 Ground Breaking Ceremony at 370 Clinton Avenue for United Way of Bergen County residence for individuals with developmental disabilities.
- h. Approve specifications and authorize advertised sealed competitive bidding for annual road resurfacing.

III Ordinances – Introductions

#1855 – BOND ORDINANCE AUTHORIZING CAPITAL IMPROVEMENTS AND THE PURCHASE OF A DUMP TRUCK IN, BY AND FOR THE TOWNSHIP OF WYCKOFF, APPROPRIATING 1,775,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF 1,265,000 OF BONDS OR NOTES OF THE TOWNSHIP TO FINANCE PART OF THE COST THEREOF

#1856 - AN ORDINANCE TO PROVIDE FOR AND DETERMINE THE RATE OF COMPENSATION OF EACH OFFICER AND TOWN HALL EMPLOYEE OF THE TOWNSHIP OF WYCKOFF, AND THE METHOD OF PAYMENT OF SUCH COMPENSATION FOR THE YEAR 2018

Following is the vote on the Consent Agenda:

MOTION: _____ MADIGAN _____ SECOND _____ RUBENSTEIN _____
BOONSTRA YES MADIGAN YES RUBENSTEIN YES
SHANLEY YES SCANLAN YES

IV Ordinances – Public Hearings/Further Consideration

#1852 - AN ORDINANCE AUTHORIZING THE APPROPRIATION OF \$230,000 FOR IMPROVEMENTS OR PURPOSES AUTHORIZED TO BE UNDERTAKEN BY THE TOWNSHIP OF WYCKOFF, COUNTY OF BERGEN, STATE OF NEW JERSEY, AND PROVIDING THE NECESSARY FUNDS THEREFORE

MOTION: _____ BOONSTRA _____ SECOND _____ SHANLEY _____
BOONSTRA YES MADIGAN YES RUBENSTEIN YES
SHANLEY YES SCANLAN YES

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#1853 - AMENDING ORDINANCES #1619, #1646, #1688, #1738, #1773
& #1829 ENTITLED "AN ORDINANCE APPROPRIATING FUNDS FOR
FUTURE FIELD IMPROVMENTS AND SAFETY ENHANCEMENTS"
AND APPROPRIATING ADDITIONAL FUNDS FOR SAID PURPOSE

MOTION: SHANLEY SECOND BOONSTRA
BOONSTRA YES MADIGAN YES RUBENSTEIN YES
SHANLEY YES SCANLAN YES

#1854 - AN ORDINANCE AMENDING ORDINANCE #1711, #1734 &
#1827 ENTITLED AN ORDINANCE APPROPRIATING FUNDS FOR
"MAJOR VEHICLE REPAIRS" AND APPROPRIATING ADDITIONAL
FUNDS FOR THE SAID PURPOSE

MOTION: SHANLEY SECOND RUEBENSTIEN
BOONSTRA YES MADIGAN YES RUBENSTEIN YES
SHANLEY YES SCANLAN YES

V Resolutions – Not on Consent Agenda

#18-158 Professional Service Appointment for Engineering Service
to Implement the NJDOT Grant for Resurfacing on Lafayette Avenue

MOTION: MADIGAN SECOND SHANLEY
BOONSTRA YES MADIGAN YES RUBENSTEIN YES
SHANLEY YES SCANLAN YES

#18-165 Expression of Displeasure with County Snow Plow
Services

MOTION: MADIGAN SECOND SHANLEY
BOONSTRA YES MADIGAN YES RUBENSTEIN ABSTAIN
SHANLEY YES SCANLAN NO

VI Adjourn

**PAYMENT OF CLAIMS MAY BE PAID AT ALL TOWNSHIP COMMITTEE
WORK SESSION MEETINGS AND ALL TOWNSHIP COMMITTEE REGULAR
MEETINGS
FORMAL ACTION MAY BE TAKEN DURING THIS MEETING**

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Meeting Called To Order

Mayor Brian D. Scanlan called the regular meeting of the Wyckoff Township Committee in the Municipal Court Room to order at 8:00 pm.

Flag Salute

The Township Committee proceeded with the Pledge of Allegiance led by Mayor Brian D. Scanlan.

Invocation

The Invocation was given by Pastor Patrick Del'Aquila from Bethany Church.

Attendance

Township Committee Present: Mayor Brian D. Scanlan; Committee Present: Rudolf E. Boonstra, Thomas J. Madigan, Melissa D. Rubenstein and Timothy E. Shanley

Staff Present: Township Administrator Robert J. Shannon, Joyce C. Santimauro, Municipal Clerk, Township Attorney Robert Landel and Thomas Garlick, Esq.

Open Public Meeting Act Statement

Municipal Clerk Santimauro read the "Open Public Meeting Act" Statement: "This regular meeting of the Township Committee of the Township of Wyckoff is now in session. In accordance with the provisions of Section 8 of the Open Public Meetings Act, I wish to advise that notice of this meeting has been posted in the lower level of the Memorial Town Hall and that a copy of the schedule of meetings has also been filed with the Township Clerk, and copies of this agenda and the annual notice of meetings, of which this is a part, have been heretofore sent to the Ridgewood News, The Record, and The North Jersey Herald and News all papers with general circulation throughout the Township of Wyckoff. At least 48 hours prior to this meeting the Agenda thereof was similarly posted, filed and mailed to said newspapers."

Meeting Open for Public Comment

Committeeman Shanley made a motion to open the meeting for public Comment; Seconded by Committeeman Rubenstein. All voted in favor.

Timothy Buchman, 430 Meer Avenue – Mr. Buchman wanted to thank the Township Committee for thinking 10 years in advance for the maintenance of the field improvements. He agrees that the replacement cost of the field carpet will need to be addressed for the future. Mr. Buchman states he is not an expert on fundraising and does not feel that the Township Committee needs to create a fund for a need that does not exist today.

Committeeman Shanley made a motion to close the public comment time of the regular business meeting; Seconded by Committeeman Rubenstein with an affirmative vote.

Approval of the following Township Committee meeting minutes:
Regular Work Session and Regular Business meeting minutes from
April 3, 2018.

MOTION: SHANLEY SECOND RUBENSTEIN
BOONSTRA YES MADIGAN ABSTAIN RUBENSTEIN YES
SHANLEY YES SCANLAN YES

Consent Agenda: All matters listed below are considered by the Township Committee to be routine in nature. There will be no separate discussion of these items. If any discussion is desired by the Township Committee, that item will be removed from the Consent Agenda and considered separately:

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I Resolutions (Adoption of the following):

#18-156 Refund Performance Bond – 247 Madison Avenue

WHEREAS, Studio 247 Inc. deposited the following with the Township Clerk’s office on March 28, 2005 for site improvements at 247 Madison Avenue:

Performance Guarantee	\$9,120.00
Engineering Escrow	\$4,560.00

WHEREAS, a reduction in the performance guarantee according to Resolution #06-169 for Block 238 Lot 13 was authorized by the Township Committee on July 24, 2006 as follows:

Existing Performance Guarantee	\$9,120.00
Retain	\$6,750.00 – streetscape improvement
Release to developer	\$2,370.00

WHEREAS, Resolution # 06-194 authorized releasing \$3,560.00 of the engineering escrow to the developer and the Township of Wyckoff retained \$1,000.00; and,

WHEREAS, Resolution #06-208 authorized the release of the remaining \$1,000.00 for professional services to Studio 247 Inc.; and,

WHEREAS, Resolution #07-98 authorized the performance bond in the amount of \$18,240.00 to be refunded to Paul Ferraro, Studio 247 Inc.; and,

WHEREAS, the remaining funds in this account is \$6,750 for streetscape improvement; and,

WHEREAS, the attorney for the developer, Mr. N. Schillaci, in an email dated April 3, 2018 has requested that the streetscape improvement funds held by the township in the amount of \$6,750.00 (plus interest) be refunded to the developer Mr. Paul Ferraro due to the sale of the property at 247 Madison Avenue.; and,

WHEREAS, the new property owners Lindy and Dolly, LLC (Jessica Williams) will post \$6,750.00 with the township for streetscape improvements for 247 Madison Avenue; and,

WHEREAS, the Chief Financial Officer has verified the funds.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that they accept the recommendation of the Township’s Chief Financial Officer to refund to Mr. Paul Ferrara \$6,750.00 (plus interest) for street scape improvements at 247 Madison Avenue.

BE IT FURTHER RESOLVED, that the new property owners Lindy and Dolly, LLC (Jessica Williams) will post \$6,750.00 with the township as a cash performance surety for streetscape improvements at 247 Madison Avenue.

BE IT FURTHER RESOLVED that a copy of this resolution will be forwarded to the Township Engineer, Township Chief Financial Officer, Mr. Paul Ferraro, Studio 247 Inc., 247 Madison Avenue, Wyckoff, NJ 07481 and Nicholas A. Schillaci III, Esq., LLC, 151 West Passaic Street, Floor 2, Rochelle Park, New Jersey 07662.

#18-157 Renewal of 2017-2018 Liquor License for Brownstone Inn, Inc.

WHEREAS, the inactive status of the Brownstone Inn, Inc. liquor license commenced on May 8, 2011, the licensee as required by law petitioned the Director of the ABC for an extension of the inactive status of the Brownstone Inn, Inc. liquor license and the court order issued stated that the Township Committee could renew the liquor license for the 2014/2015 & 2015/2016 license terms; and,

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WHEREAS, the 2014-2015 inactive plenary retail consumption liquor license of The Brownstone was not renewed by the Township of Wyckoff in 2014 due to The Brownstone's owner Mr. Aziz Kastrati's conviction of a federal crime and time served in prison and the necessary transfer of the liquor license from Mr. Aziz Kastrati that had not taken place; and,

WHEREAS, on March 18, 2015 an ABC change of corporate structure application was submitted to the Township Clerk & forwarded to the ABC that transferred 100% of the Brownstone Inn, Inc. stock from Mr. Aziz Kastrati to his wife Mrs. Hafi Kastrati; and,

WHEREAS, on April 29, 2015 a letter was sent by the Township Attorney Robert E Landel to Mrs. Hafi Kastrati's Attorney Mr. Christopher T. Karounos reiterating Mrs. Hafi Kastrati's comments made during a meeting that was attended by Robert E. Landel, Esq., Christopher T. Karounos, Esq. (Attorney for Mrs. Hafi Kastrati), Township Clerk Joyce Santimauro, Mr. Aziz Kastrati and Mrs. Hafi Kastrati on April 29, 2015. Mrs. Hafi Kastrati stated during the April 29, 2015 meeting that both Mr. Aziz Kastrati and Mrs. Hafi Kastrati intended on maintaining ownership of the 625 Wyckoff Avenue, Wyckoff, New Jersey property. Mrs. Kastrati also confirmed that a decision to either sell the liquor license or continue to utilize and operate the liquor license would be made by December 31, 2015. Mrs. Hafi Kastrati also stated during the April 29, 2015 meeting that she would determine either to sell the liquor license or operate the license from the 625 Wyckoff Avenue location by June 2016 prior to the Township's renewal of the 2016-2017 liquor license renewals.

WHEREAS, Township of Wyckoff Resolution #15-200 dated August 4, 2015 authorized the 2014/2015 renewal of the inactive retail consumption liquor license of the Brownstone Inn Inc.; and,

WHEREAS, Township of Wyckoff Resolution #15-214 dated August 18, 2015 authorized the 2015/2016 renewal of the inactive retail consumption liquor license of the Brownstone Inn Inc.; and,

WHEREAS, for the 2016-2017 liquor licensing term Mrs. Hafi Kastrati submitted a petition to the Director of the Alcoholic Beverage Control for a Special Ruling to authorize or not authorize the governing body to renew the inactive liquor license of the Brownstone Inn Inc. A copy of the petition is attached as if set forth herein; and

WHEREAS, on August 24, 2016 the Township Clerk received the "Special Ruling to Permit Renewal of Inactive License (Brownstone Inn, Inc.) pursuant to NJSA 33:-1-12.39 for the 2016 -2017 & 2017-2018 license terms" from the Director of Alcoholic Beverage Control. The Special Ruling states "the Ruling merely determined that good cause exists for the issuing authority to consider the renewal application. It is within the purview of the local issuing authority to either grant or deny the renewal application in the reasonable exercise of its discretion". The Special Ruling is attached as if set forth in length; and,

WHEREAS, in an undated letter received by the township on October 14, 2016 Mrs. Hafi Kastrati, President and 100% stockholder of the Brownstone Inn Inc. liquor license urges the Township Committee to consider the 2016-2017 renewal of the Brownstone Inn liquor license because "in 2017 the Brownstone Inn will open or be for sale". A copy of the letter received by the township dated October 14, 2016 from Mrs. Hafi Kastrati to the Wyckoff Mayor and Township Committee is attached as if set forth in length.

WHEREAS, Wyckoff Township Attorney Robert Landel received a letter from Richard D. Nasca, Skene Law Firm, PC, Attorney representing the Brownstone Inn Inc. dated November 7, 2016 that states "my client is confident that the

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license can be sold within the next two license terms". The letter is requesting the Township Committee renew the Brownstone Inn Inc. liquor license for the 2016-2017 license term, the letter suggests that "once the license is renewed by the Township of Wyckoff, Brownstone can then begin informing potential purchasers that the license is in fact in good standing"; and,

WHEREAS, the New Jersey Division of Alcoholic Control has instituted a new web based liquor license renewal system, POSSE ABC, the new online web portal is for Municipal Clerks and Licensees to electronically renew/amend/transfer liquor licenses online; and,

WHEREAS, the Municipal Clerk verified in June 2017 on POSSE ABC that the electronic 2017/2018 inactive liquor license renewal application and electronic payment of \$200.00 had been paid by the licensee to the State of New Jersey ABC; and,

WHEREAS, in June 2017 the \$2,500.00 municipal annual liquor license renewal fee was paid to the Township of Wyckoff; and,

WHEREAS, the State of New Jersey Tax Clearance Certificate pursuant to P.L. 1995, Chapter 161, for the Brownstone Inn, Inc. had not been issued by the Division of Taxation in June 2017 therefore the liquor license renewal was not complete by July 1, 2017 for the 2017-2018 license term; and,

WHEREAS, the Tax Clearance Certificate for the Brownstone Inn, Inc. was received by the Municipal Clerk on April 2, 2018. The Tax Clearance Certificate for the 2017-2018 licensing term was the remaining requirement that was non-compliant for the Township Committee to consider renewing the 2017/2018 liquor license of the Brownstone Inn, Inc.; and,

WHEREAS, the Municipal Clerk has requested reports from the Police Department, Fire Prevention Bureau and Sanitarian in conjunction with said renewal application that are attached as if set forth in length; and,

WHEREAS, the Municipal Clerk has reviewed the on line renewal application, fees, tax clearance certificate and reports and find them to be in proper order; and,

WHEREAS, no written objections have been received by the Municipal Clerk regarding the 2017/2018 renewal of the Brownstone Inn Inc. liquor license.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, that the recommendation of the Municipal Clerk is hereby accepted, and renewal of the Plenary Retail Consumption Liquor License of the Brownstone Inn Inc. for the 2017-2018 license term is hereby approved and the Municipal Clerk is hereby authorized and directed to retain the original 2017-2018 inactive liquor license of the Brownstone Inn Inc. in the township files; and,

BE IT FURTHER RESOLVED, that the April 29, 2015 to Township Attorney Robert E Landel from Mrs. Hafi Kastrati's Attorney Mr. Christopher T. Karounos indicated that a decision would be made by the owner of the Brownstone Inn Inc. liquor license whether to sell the liquor license or operate from its' 625 Wyckoff Avenue location by June 2016 prior to the 2017/2018 renewal of the Brownstone Inn Inc. liquor license.

BE IF FURTHER RESOLVED, , Mrs. Hafi Kastrati's undated letter received by the township on October 14, 2016 Mrs. Hafi Kastrati, President and 100% stockholder of the Brownstone Inn Inc. indicated that in 2017 the Brownstone Inn will open or be for sale.

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BE IT FURTHER RESOLVED, Wyckoff Township Attorney Robert Landel received a letter from Richard D. Nasca, Skene Law Firm, PC, Attorney representing the Brownstone Inn Inc. dated November 7, 2016 that states “my client is confident that the license can be sold within the next two license terms”. The letter is requesting the Township Committee renew the Brownstone Inn Inc. liquor license for the 2016-2017 license term, the letter suggests that “once the license is renewed by the Township of Wyckoff, Brownstone can then begin informing potential purchasers that the license is in fact in good standing”; and,

BE IT FURTHER RESOLVED, upon the advice of the Municipal Clerk, and subject to the general provision that all Liquor License holders shall notify the Police Department, in writing, within seven (7) days of hiring, of any new or additional employees so they can be scheduled to complete the Wyckoff Police Department training program regarding administration of the Alcoholic Beverage Commission laws of the State of New Jersey as soon as possible and subject also to the applicable specific conditions herein set forth.

BE IT FURTHER RESOLVED, that the Municipal Clerk is hereby authorized to electronically download a copy of this Resolution to the State of New Jersey, Department of Law and Public Safety, Director Division of Alcoholic Beverage Control, 140 East Front Street, CN-087, Trenton, New Jersey. A copy of this resolution will also be forwarded to the Mrs. Hafi Kastrati, 625 Wyckoff Avenue, Wyckoff, NJ 07481 & Richard D. Nasca, Esq, Skene Law Firm, PC, 2614 Route 516, 2nd Floor, Old Bridge, NJ 08857.

#18-159 Payment of Bills

WHEREAS, the Township of Wyckoff is a municipality in the State of New Jersey operating under the authority from NJSA 40A:63-1 et seq; and,

WHEREAS, the Township of Wyckoff has received vouchers in claim for payment of materials supplied and/or services rendered; and,

WHEREAS, the said vouchers have been reviewed and the amount indicated on each voucher has been determined to be due and owing; and,

WHEREAS, the Township Committee has a practice of each Township Committee member participating in the reviewing and signing of vouchers; and,

WHEREAS, the vouchers which comprise this bill list have been reviewed and signed by two (2) Township Committee members and they have found them to in order; and,

WHEREAS, the Township Treasurer has certified that sufficient funds are available for payment of said vouchers.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that the action of the said Finance Committee be approved; and, that the payments of these bills are hereby authorized and the Chief Financial Officer is directed to issue checks for their payments as listed on the bill list attached to this date’s meeting minutes and covered by checks no. 16935 – 16960 Payroll A/C, Direct Deposit Vouchers no. 9273 - 9341, Library Payroll check nos. 1384 & 1385, Library Direct Deposit Vouchers no. 3698 - 3728, Claims Wire nos. 180404, 180405 & 180406, check no. 1021 Accutrack A/C, Claims check nos. 078573 – 078684 and Voided Claims check no. 078572.

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#18-160 Refund of Overpaid Taxes, Escrow Monies, etc

BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that the Treasurer is hereby authorized and directed to return certain monies as follows:

BOARD OF ADJUSTMENT:

Christopher Jameson, 246 Wilson Place, Wyckoff, New Jersey 07481 – Return of Escrow – Block 352/Lot 17 - \$528.92

TAX REFUND:

Corelogic, P.O. Box 9205, Coppell, Texas 75019 – Refund of 1st quarter 2018 tax overpayment – Block 320/Lot 111 – 320 Canterbury Lane - \$5,237.76

#18-161 Preparation of 2018 Estimated Tax Bills

WHEREAS, delays by the Bergen County Board of Taxation in certificating the 2018 Tax Rate will cause delays in regular billing of 2018 taxes; and,

WHEREAS, the Township Committee has determined that there will be insufficient cash flow to support operations in late July 2018 unless third quarter revenue is received on time; and,

WHEREAS, the Tax Collector and the Chief Financial Officer have reviewed and computed an estimated tax levy in accordance in accordance with N.J.S.A. 54: 4-66.3.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey hereby authorizes that:

1. The Tax Collector is directed to prepare and issue estimated tax bills for the Township of Wyckoff for the third quarter 2018, in accordance with the provisions of N.J.S.A. 54:4-66.2 et seq.
2. The entire estimated annual tax levy for 2018 is hereby set at \$83,851,667.
3. The Tax Collector takes any additional steps necessary to immediately implement this resolution.

#18-162 Authorize Declaration of Intent to Apply for Bergen County Land Acquisition Grant

WHEREAS, an announcement that Bergen County Open Space Grant opportunity for land acquisition grants is available was recently received; and,

WHEREAS, a requirement exists that a “Declaration of Intent” form must be filed with the Bergen County Open Space Trust Fund Program no later than April 24, 2018; and,

WHEREAS, the Township Committee desires to submit an application to purchase a portion of the Maple Lake property, block 320 lots 10.02 and 11 in the Township of Wyckoff for passive recreation open space use.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that Robert Shannon, the Township Administrator is authorized and directed; to craft a grant application in this regard and to file the aforementioned “Declaration of Intent” form with the Bergen County Open Space Trust Fund prior to April 24, 2018 for

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the acquisition of a portion of the property known as the Maple Lake property, Block 320 lots 10.02 and 11 in the Township of Wyckoff.

#18-163 Authorize Declaration of Intent to Apply for Bergen County Park Improvement Grant

WHEREAS, an announcement that Bergen County Open Space Grant opportunity for land acquisition grants is available was recently received; and,

WHEREAS, a requirement exists that a "Declaration of Intent" form must be filed with the Bergen County Open Space Trust Fund Program no later than April 24, 2018; and,

WHEREAS, the Township Committee desires to submit an application for a grant to purchase and construct a playground at the Russell Farms Community Park at Block 377/Lot 18.05, 594 Russell Avenue in the Township of Wyckoff for passive recreation use, and/or an application for a pedestrian path through Memorial Town Hall Athletic Complex and for funds towards the purchase and installation of artificial turf field in the Memorial Town Hall Athletic Complex.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that Robert Shannon, the Township Administrator is authorized and directed to craft a grant application in this regard and to file the aforementioned "Declaration of Intent" form with the Bergen County Open Space Trust Fund prior to April 24, 2018 for the purchase and construction of a playground at Russell Farms Community Park and artificial turf field and pedestrian path at the Memorial Field Athletic Complex.

#18-164 Resolution Requesting Permission for a Dedication by Rider for Donations to Recreation and Public Purpose District

WHEREAS, permission is required of the Director of the Division of Local Government Services for approval as a dedication by rider of revenues received by a municipality when revenue is not subject to reasonably accurate estimates in advance; and,

WHEREAS, N.J.S.A. 40A:5-29 provides for receipt of donations for the Recreation and Public Purpose District by the municipality; and,

WHEREAS, N.J.S.A. 40A:4-39 provides the dedicated revenues anticipated from the Recreation and Public Purpose District are hereby anticipated as revenue and are hereby appropriated for the purpose to which said revenue is dedicated by statute or other legal requirement.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, New Jersey as follows:

1. The Township Committee does hereby request permission of the Director of the Division of Local Government Services (for the Township of Wyckoff) to pay expenditures of the Recreation and Public Purpose District, N.J.S.A. 40A:5-29.
2. The Municipal Clerk of the Township of Wyckoff, County of Bergen is hereby directed to forward two (2) certified copies of this Resolution to the Director of the Division of Local Government Services.

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#18-166 Professional Service Appointment for Rate Expert – (adopted during Work Session meeting-placed on this agenda for reference purpose)

WHEREAS, the Township of Wyckoff has a need and requires the professional services of a Rate Expert to review and report on the Village of Ridgewood's Expert Report in connection with the pending litigation before Judge Friscia; and,

WHEREAS, the Township Committee has determined to appoint Exeter Associates, Inc. of Columbia, MD as its Rate Expert after a careful and thorough review of their experience performing examinations before utility commissions multiple times in ten (10) different states and the Federal Energy Regulatory Commission, their experience developing a uniform system of accounts and Financial Data Collection Template for five (5) countries participating in the National Association of Regulatory Utility Commissioners East Africa Regional Energy Regulatory Partnership, their experience testifying multiple times in fifteen (15) different states and the Federal Energy and Regulatory Commission, their experience in a variety of rate matters including water, energy, natural gas and electricity. This professional services firm is recommended by Special Legal Counsel. Their extensive and consistent experience with rate cases in multiple states makes them significantly qualified in this matter; and,

WHEREAS, the Purchasing Agent and the Chief Financial Officer have determined that the cost of these services may exceed \$17,500 and believe it is prudent to anticipate the value of these services in excess of \$17,500 to ensure compliance with NJSA 19:44A-20.5 et.seq.; and,

WHEREAS, this business entity has completed and submitted a Business Entity Disclosure Certification which certifies that this business entity has not made any reportable contributions (\$300 or more) to a political or candidate committee in the Township of Wyckoff with the elected officials in the previous one year, and that the contract will prohibit each business entity from making any reportable contributions (\$300 or more) through the term of the contract; and,

WHEREAS, the Township Committee awards a one year contract for rate expert services in accordance with the alternate process pursuant to the provisions of NJSA 19:44A-20.5; and,

WHEREAS, the Local Public Contracts Law NJSA 40A:11-5 requires the resolution authorizing award of contracts for professional services without competitive bids and the contract itself to be made available for public inspection; and,

WHEREAS, the Chief Financial Officer, in accordance with the Local Public Contracts Law, has duly executed a Certificate of Available of Funds indicating that adequate funds have been appropriated in account #8-01-20-155-020 for \$11,750.00.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that a one year contract is hereby awarded to Exeter Associates, Inc., Consulting Economists, 10480 Little Patuxent Parkway, Suite 300, Columbia, Maryland 21044 for Professional Service Rate Expert Services for an amount of \$11,750.00, billing rates of \$175.00 per hour for Lafayette K. Morgan and \$195.00 per hour for Jerome D. Mierzwa.

1. The Township Committee Chairman and Clerk are hereby authorized and directed to execute contracts with each of said professionals and to take all other steps necessary to carry this resolution into effect.
2. Said appointments are made without competitive bidding under the provisions of the Local Public Contracts Law which excepts from competitive bidding "Professional Services" rendered by persons authorized law to practice a

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recognized profession and whose practice is regulated by law in accordance with NJSA 40A:11-1 et seq and in accordance with NJSA 19:44A-20.5 alternate process.

3. The Business Entity Disclosure Certification and the Political Contribution Disclosure Forms are in the professional services files.
4. The Municipal Clerk shall execute a public notice of said appointments in the official newspaper of the Township as required by law.

BE IT FURTHER RESOLVED that these contracts have been awarded to these contractors based on the merits and abilities of the contractors to provide the goods or services as described herein. This contract was not awarded through a "fair and open process" pursuant to N.J.S.A. 19:44A-20-4 et seq. As such, the undersigned does hereby attest that these contractors, their subsidiaries, assigns or principals controlling in excess of 10% of the company has neither made a contribution, that is reportable pursuant to the Election Law Enforcement Commission pursuant to N.J.S.A. 19:44A-8 or 19:44A-16, in the one (1) year period preceding the award of the contract that would, pursuant to P.L. 2004, c.19, affect its eligibility to perform this contract, nor will it make a reportable contribution during the term of these one (1) year contracts to any political party committee in the Township of Wyckoff if a member of that political party is serving in an elective public office of the Township of Wyckoff when the contract is awarded, or to any candidate committee of any person serving in an elective public office of the Township of Wyckoff when the contract is awarded.

#18-C12 Closed Session - NJSA 10:4-12b(8) – Ridgewood Water Litigation

WHEREAS, the Township Committee of the Township of Wyckoff is subject to certain requirements of the "Open Public Meetings Act", N.J.S.A. 10:4-12, et seq.; and,

WHEREAS, the "Open Public Meetings Act", N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and,

WHEREAS, it was necessary for the Township Committee of the Township of Wyckoff to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

NJSA 10:4-12b(8) - Ridgewood Water Litigation

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey assembled in public session on April 17, 2018, hereby authorize, that an Executive Session closed to the public shall be conducted on April 17, 2018, in the Town Hall, 340 Franklin Avenue, Wyckoff, New Jersey 07481, for the discussion of matters relating to the specific items designated above.

BE IT FURTHER RESOLVED, that the minutes of the said closed session will be made public when the Township Committee of the Township of Wyckoff determines the reason for the minutes to remain closed no longer exists and the Municipal Clerk shall attach to this resolution when completed the Closed Session Meeting Minutes related to the specific items designated above.

II Motions

- a. Authorize the annual festival fundraiser at Saint Nicholas Greek Orthodox Church scheduled for September 21-September

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28, 2018 located at 467 Grandview Avenue. The festival request includes ten day temporary signs, food sales with food handlers permits, parking with guidance from the police department and use of Coolidge School, Abundant Life, Hawthorne Gospel & Cedar Hill Churches, amusements for children, social affair permit for selling and serving alcohol, 50/50 raffle, on-site security and a tent. The fire department access will not be blocked.

b. Approval for the Zabriskie House Trustees to be allowed to place temporary ten (10) day sandwich board signs advertising "History Day" on April 28, 2018.

c. Approve the request from Grace Methodist Church for a 20'x30' tent and temporary sign for Summer Sunday School events.

d. Authorize the May 28 Stigma Free fund raising event at Faith Community Church entitled "Rock & Roll Food Trucks" from 1:00pm – 5:00pm. The event will include food trucks and local bands.

e. Memorialize Inserra Supermarkets request for a "Ground Breaking" ceremony on April 16, 2018.

f. Approve the Grand Opening and Grand Opening balloons for Cetta Boutique at 637 Wyckoff Avenue.

g. Approve Saturday May 5, 2018 Ground Breaking Ceremony at 370 Clinton Avenue for United Way of Bergen County residence for individuals with developmental disabilities.

h. Approve specifications and authorize advertised sealed competitive bidding for annual road resurfacing.

III Ordinances – Introductions

#1855 – BOND ORDINANCE AUTHORIZING CAPITAL IMPROVEMENTS AND THE PURCHASE OF A DUMP TRUCK IN, BY AND FOR THE TOWNSHIP OF WYCKOFF, APPROPRIATING 1,775,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF 1,265,000 OF BONDS OR NOTES OF THE TOWNSHIP TO FINANCE PART OF THE COST THEREOF

ORDINANCE NO. 1855

BOND ORDINANCE AUTHORIZING CAPITAL IMPROVEMENTS AND THE PURCHASE OF A DUMP TRUCK IN, BY AND FOR THE TOWNSHIP OF WYCKOFF, IN THE COUNTY OF BERGEN, NEW JERSEY, APPROPRIATING \$1,775,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$1,265,000 OF BONDS OR NOTES OF THE TOWNSHIP TO FINANCE PART OF THE COST THEREOF.

BE IT ORDAINED by the TOWNSHIP COMMITTEE of the TOWNSHIP OF WYCKOFF, in the COUNTY OF BERGEN, NEW JERSEY, THAT:

SECTION 1. There is hereby authorized, pursuant to the applicable statutes of the State of New Jersey, the capital improvements and

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acquisition set forth below in, by and for the Township of Wyckoff, County of Bergen, State of New Jersey (the “Township”), together with other purposes necessary, appurtenant or incidental thereto or thereof (collectively, the “Authorized Projects”):

<u>Item</u>	<u>Debt</u> <u>Authorized</u>	<u>Useful Life</u>
Road Resurfacing Project	\$1,580,000	5 yrs.
Purchase of Roll Off Truck	\$195,000	5 yrs.
TOTAL	\$1,775,000	

SECTION 2. It is hereby determined and declared by this Township Committee as follows:

A. The estimated aggregate maximum amount of money to be raised from all sources for the Authorized Projects described in Section 1 is \$1,775,000.

B. The estimated aggregate maximum amount of bonds or notes to be issued for the Authorized Projects described in Section 1 is \$1,265,000.

C. The Township expects to use funds available in the Capital Improvement Fund in the amount of \$63,250 as a down payment for the purposes stated in Section 1.

D. The Township expects to use other funds available in the Capital Improvement Fund in the amount of \$436,750 for the purposes stated in Section 1.

E. There is hereby allocated and appropriated the sum of \$10,000 for the purposes stated in Section 1 from Recycling Center Donations.

SECTION 3. The sum of \$1,775,000, including (i) said down payment of \$63,250, (ii) said additional funds from the Capital Improvement Fund in the amount of \$436,750, and (iii) Recycling Center Donations in the amount of \$10,000, is hereby appropriated for the Authorized Projects described in Section 1.

SECTION 4. For the purpose of financing part of the cost of the Authorized Projects described in Section 1, exclusive of said down payment and other available funds described in Section 2, the issuance of bonds of said Township in an aggregate principal amount not exceeding One Million Two Hundred Sixty Five Thousand Dollars (\$1,265,000) is hereby authorized pursuant to the provisions of the Local Bond Law, N.J.S.A. 40A:2-1 *et seq.* The rate or rates of interest, maturities, method of sale and other details of said bonds not determined herein shall be determined by subsequent resolution or resolutions adopted by this Township Committee pursuant to law.

SECTION 5. Pending the issuance of the bonds authorized in

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Section 4 hereof, bond anticipation notes of the Township may be issued pursuant to said Local Bond Law in an aggregate principal amount not exceeding One Million Two Hundred Sixty Five Thousand Dollars (\$1,265,000). Each such bond anticipation note shall be designated "Bond Anticipation Note." All bond anticipation notes issued hereunder shall mature at such times as may be determined by the Chief Financial Officer of the Township; provided that no note shall mature later than one year from its date. All such bond anticipation notes may be executed in the name of the Township by the manual or facsimile signatures of the Mayor and Chief Financial Officer or such other official of the Township as may hereafter be designated by resolution or otherwise as provided by law and shall be under the seal of the Township and attested by the Township Clerk. The notes shall bear interest at such rate or rates and shall be in such form as may be determined by the Chief Financial Officer. The Chief Financial Officer shall determine all matters in connection with notes issued pursuant to this ordinance, and the Chief Financial Officer's signature upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time subject to the provisions of N.J.S.A. 40A:2-8.1. The Chief Financial Officer is hereby authorized to sell part or all of the notes from time to time at public or private sale and to deliver such notes to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest, if any, from their dates to the date of delivery thereof. The Chief Financial Officer is directed to report in writing to the Township Committee at the meeting next succeeding the date when any sale or delivery of notes pursuant to this ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the notes sold, the price obtained and the name of the purchaser or purchasers thereof.

SECTION 6. It is hereby further determined and declared by this Township Committee as follows:

A. The Authorized Projects described in Section 1 are not current expenses; they are improvements or purposes that the Township may lawfully undertake as general improvements, and no part of the cost thereof has been or shall be specially assessed on property specially benefited thereby.

B. The average period of usefulness of the Authorized Projects described in Section 1 for which the bonds are hereby authorized to be issued, within the limits prescribed by the Local Bond Law, is 5 years.

C. All bonds or notes issued pursuant to this ordinance shall bear interest at a rate not to exceed the maximum rate permitted by law.

D. The supplemental debt statement required by said Local Bond Law has been duly made and filed in the office of the Township Clerk prior to the passage of this ordinance on first reading, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey prior to the passage of this ordinance on final reading, and such statement shows that the gross debt of said Township, as defined in N.J.S.A. 40A:2-43, is increased by this ordinance by \$1,265,000 and that the issuance of the obligations authorized by this ordinance will be within all debt limitations contained in the Local Bond Law.

E. The aggregate amount of the proceeds of the obligations authorized by this ordinance to be expended for interest on the obligations authorized herein, engineering and inspection costs, legal expenses, and

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the costs of issuance of the obligations authorized by this ordinance, including printing, advertisement of ordinances and notices of sale and legal expenses, and other expenses as provided in N.J.S.A. 40A:2-20 does not exceed \$0.

SECTION 7. The capital budget of the Township is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith, and the resolutions promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director of the Division of Local Government Services are on file with the Township Clerk and are available for public inspection.

SECTION 8. In the event that any other moneys are lawfully received from any source for the purposes provided in this ordinance, such moneys shall be used for the purposes authorized herein and to reduce the amount of bonds or notes authorized to be issued by this ordinance by the amount so received, or if such other moneys are received after the issuance of the bonds or notes authorized by this ordinance, such moneys shall be used solely for the payment of the debt service on said bonds or notes as the same become due and payable.

SECTION 9. The full faith and credit of the Township is hereby pledged for the payment of the principal of and interest on all bonds and notes issued pursuant to this ordinance, and as long as such bonds or notes are outstanding there shall be levied in each year ad valorem taxes on all taxable property within said Township without limitation as to rate or amount sufficient to pay the principal of and interest on such bonds and notes maturing in said year.

SECTION 10. (a) The Township shall comply with all provisions of the Internal Revenue Code of 1986, as amended, and the regulations promulgated thereunder or applicable thereto (the "Code") applicable to the bonds or notes issued pursuant to this bond ordinance and shall not take any action, or fail to take any action, if any such action or failure to take action would cause interest on the bonds or notes issued pursuant to this bond ordinance to be or become includable in gross income under Section 103 of the Code or cause interest on the bonds or notes issued pursuant to this bond ordinance to be treated as an item of tax preference under Section 57 of the Code. The Township shall not directly or indirectly use or permit the use of any proceeds of such obligations or any other funds of the Township, or take or omit to take any action, that would cause such obligations to be "arbitrage bonds" within the meaning of Section 148(a) of the Code, and will comply with all requirements of Section 148 of the Code to the extent applicable to the bonds and notes authorized hereby and all proceeds thereof, including without limitation, monitoring compliance with Section 148 of the Code as it applies to the bonds and notes authorized hereby, restricting the yield on the investment of any proceeds or gross proceeds of the bonds or notes to the extent required to comply with Section 148 of the Code, and making payments of the rebate amount, if any, to the United States in the manner and to the extent necessary to comply with Section 148 of the Code.

(b) The Township reasonably expects to reimburse the Township's expenditure of certain costs of the Authorized Projects described in Section 1 of this bond ordinance ("Project Costs") incurred and paid prior

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to the issuance of any bonds or notes authorized by this bond ordinance with the proceeds of such bonds or notes. This Section is intended to be and hereby is a declaration of the Township’s official intent to reimburse any expenditure of Project Costs incurred and paid prior to the issuance of bonds or notes authorized herein with the proceeds of such bonds or notes in accordance with Treasury Regulations Section 1.150-2(e), and no reimbursement allocation will employ an abusive arbitrage device under Treasury Regulations Section 1.148-10 to avoid the arbitrage restrictions. The maximum principal amount of obligations expected to be issued pursuant to this bond ordinance to pay Project Costs does not exceed \$1,265,000. The Project Costs to be reimbursed with the proceeds of the bonds or notes authorized herein will be “capital expenditures” as defined in Treasury Regulations Section 1.150-1(b), a cost of issuance for the bonds or notes herein authorized or an expenditure described in Treasury Regulations Section 1.148-6(d)(3)(ii)(B). The allocation of proceeds of the bonds or notes issued pursuant to this bond ordinance to reimburse Project Costs incurred prior to the issuance of such bonds or notes shall be effected no later than 18 months after the later of the date the Project Costs are paid or the date the Authorized Projects are placed in service or abandoned, but in no event more than 3 years after the original Project Costs to be reimbursed are paid.

SECTION 11. This ordinance shall take effect twenty days after the first publication hereof after final adoption, in the manner provided by law.

#1856 - AN ORDINANCE TO PROVIDE FOR AND DETERMINE THE RATE OF COMPENSATION OF EACH OFFICER AND TOWN HALL EMPLOYEE OF THE TOWNSHIP OF WYCKOFF, AND THE METHOD OF PAYMENT OF SUCH COMPENSATION FOR THE YEAR 2018

ORDINANCE #1856

AN ORDINANCE TO PROVIDE FOR AND DETERMINE THE RATE OF COMPENSATION OF EACH OFFICER AND TOWN HALL EMPLOYEE OF THE TOWNSHIP OF WYCKOFF, AND THE METHOD OF PAYMENT OF SUCH COMPENSATION FOR THE YEAR 2018

BE IT ORDAINED, by the Township Committee of the Township of Wyckoff, in the County of Bergen, State of New Jersey, as follows:

SECTION 1. The rate of compensation of each officer and Town Hall employee of the Township of Wyckoff for the year 2018 whose compensation shall be on an annual basis within the range, and shall be paid semi-monthly, is as follows:

Township Administrator.....	up to 159,612
Township Clerk/Admin Assistant.....	up to 90,660
Executive Administrative Assistant.....	up to 61,000
Administrative Support Assistant.....	up to 33,000

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CFO/Assist. Admin./Information Tech Officer.....	up to 131,433
Finance/Accounts Payable Clerk.....	up to 51,951
Payroll/Certifying Officer/Tax Searcher/ Sewer Utility Clerk.....	up to 63,165
Tax/Finance Clerk/Payroll/Sewer Utility Clerk.....	up to 37,641
Tax Collector.....	up to 23,194
Tax Assessor.....	up to 74,543
Recreation Director.....	up to 118,005
Twp. Engineer/Building Inspector.....	up to 146,489
Municipal Housing Liaison.....	up to 18,846
Construction Code Officer/Bldg Subcode Officer.....	up to 103,697
Plumbing Subcode Official.....	up to 25,137
Elevator Subcode Official.....	up to 7,978
Electrical Subcode Official.....	up to 32,800
Fire Subcode Official.....	up to 17,384
Zoning Enf./Prop Maint. Officer/Fire Marshal.....	up to 69,535
Court Administrator.....	up to 41,000
Municipal Magistrate.....	up to 19,887
Recreation Secy.....	up to 42,238
Affordable Housing/Planning Bd./Zoning Bd Secy.....	up to 52,814
Office Clerk/Secretary/Deputy Registrar (fulltime).....	up to 50,308
Qualified Purchasing Agent.....	up to 2,500
Grant Writer.....	up to 2,500
Deputy Tax Collector.....	up to 5,000
Office Clerk/Tax Assessor Secretary.....	up to 49,056
Technical Assistant/Office Clerk/Secy.....	up to 45,000
Chief of Police.....	up to 183,270
New Milford Finance Interlocal Services Agreement.....	up to 24,124
Library Payroll & Management Resource Shared Service....	up to 10,494
Recycle Coord/DEP compliance.....	up to 9,500
Class 2 Appointment to Planning Board.....	35.00 per meeting

Six months service of a calendar year is required for consideration of a salary increase after hiring date.

Other Part Time/Police/Seasonal Personnel

Part-time Police Desk Clerk.....	up to 14.00 per hour
Special Police Officer - Class 1.....	up to 25.16 per hour
School Crossing Guard(s).....	up to 21.09 per hour
Court Bailiff.....	up to 19.14 per hour
Court Security Officer	up to 51.28 per hour
Police Matron.....	up to 18.62 per hour
Bldgs & Grounds Laborer(s).....	up to 15.20 per hour
DPW Seasonal Laborer(s)/Recycling Ctr Attnd p/t....	up to 17.77 per hour
Clerical Assistants, Court Clerk (part-time).....	up to 15.18 per hour
Assessing Inspector(s) (part-time).....	up to 21.59 per hour

Recreation Assistants:

Adult Basketball Director.....	up to \$900 per season
Clinic Assistants.....	up to 7.00 per hour
Cheerleading Trainers (per team)	up to \$300 per season
Field Maintenance.....	up to \$10.00 per soccer/football field up to \$15.00 per layout

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	up to \$ 5.25 per baseball field
Hall Monitors.....	up to 5.00 per hour
Office Employees.....	up to 8.50 per hour
Program Directors/Clinic Directors.....	up to \$500 per season
Referee/Umpire Director.....	up to \$525 per season
Summer Camp Counselors.....	up to 9.15 per hour
Summer Camp Directors.....	up to 21.00 per hour
Tennis Shed Attendants.....	up to 6.00 per hour

<u>Officials & Umpires:</u>	
Baseball and Softball (Rec).....	up to 22.00 per game
Home Plate Assignment.....	up to 5.00 per game
Baseball (Traveling) & Women’s softball.....	up to 60.00 per game
Basketball.....	up to 35.00 per game
Soccer.....	up to 50.00 per game
League Mandated Official.....	up to 80.00 per game
Scorekeeper.....	up to 7.00 per game
Single Official performing a 2 Official Game.....	up to 10.00 per game
Roller Hockey Referee.....	up to 60.00 per game

Board and Commission secretary or staff attending night meetings shall receive \$45 per meeting up to three hours or \$55 per meeting up to four hours or \$75 per meeting over four hours or more.

Township Committee.....\$3,190 annually

SECTION 2. In addition to their annual salary, each officer and employee hired prior to January 1, 1994 shall receive longevity compensation computed at 2% of their annual salary for each five (5) years of service, to a maximum of 10% of their salary. Six months of a calendar year is required for one year of service for longevity calculation.

SECTION 3. Twelve (12) paid holidays are authorized for full time employees and specific part time employees equal to their daily regular hours of work, excluding seasonal employees.

SECTION 4. Annual vacation with pay is authorized for all full time employees on the following basis:

- a. During the first year of employment..... pro-rated with a 5 (five) day maximum
- b. During the second year thru eighth year..... 10 working days/year
- c. During the ninth year thru thirteenth year..... 15 working days/year
- d. During the fourteenth year..... 16 working days/year
- e. During the fifteenth year..... 17 working days/year
- f. During the sixteenth year..... 18 working days/year
- g. During the seventeenth year..... 19 working days/year
- h. During the eighteenth year..... 20 working days/year
- i. During the nineteenth year..... 23 working days/year
- j. During the twentieth year..... 24 working days/year
- k. During the twenty first year
and each year thereafter..... 25 working days/year

SECTION 5. All salaries and compensation provided for full time

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employees provided for herein shall be retroactive (in full or in part) to January 1, 2018. All 2018 salaries and compensation for part time employees hired on or before June 30 of the prior year will receive retroactive compensation (in full or in part) to January 1, 2018, provided they continue to be employed with the Township on July 1, 2018.

SECTION 6. In accordance with Chapter 78, all full time employees receiving health benefits will contribute the commensurate contribution amount as per P.L. 2011.

SECTION 7. If any section or part of this ordinance shall be adjudged invalid, such adjudication shall apply only to such section or part, and the remainder of the ordinance shall be deemed valid and effective.

SECTION 8. This ordinance shall take effect after final passage and publication as required by law.

Following is the vote on the Consent Agenda:

MOTION: MADIGAN SECOND RUBENSTEIN
BOONSTRA YES MADIGAN YES RUBENSTEIN YES
SHANLEY YES SCANLAN YES

IV Ordinances – Public Hearings/Further Consideration

#1852 - AN ORDINANCE AUTHORIZING THE APPROPRIATION OF \$230,000 FOR IMPROVEMENTS OR PURPOSES AUTHORIZED TO BE UNDERTAKEN BY THE TOWNSHIP OF WYCKOFF, COUNTY OF BERGEN, STATE OF NEW JERSEY, AND PROVIDING THE NECESSARY FUNDS THEREFORE

ORDINANCE
FINAL PASSAGE

MUNICIPAL CLERK: Mr. Chairman, I have Ordinance No. 1852, entitled:

AN ORDINANCE AUTHORIZING THE APPROPRIATION OF \$230,000 FOR IMPROVEMENTS OR PURPOSES AUTHORIZED TO BE UNDERTAKEN BY THE TOWNSHIP OF WYCKOFF, COUNTY OF BERGEN, STATE OF NEW JERSEY, AND PROVIDING THE NECESSARY FUNDS THEREFORE

for second reading, by title only, and a copy of this Ordinance has been posted on the bulletin board in Town Hall where public notices are customarily posted, and copies have been made available to members of the general public of the Township who have requested the same.

COMMITTEEMAN BOONSTRA: I move the Ordinance on second reading by Title only.

COMMITTEEMAN SHANLEY: Seconded.

MOTION: BOONSTRA SECOND SHANLEY
BOONSTRA YES MADIGAN YES RUBENSTEIN YES
SHANLEY YES SCANLAN YES

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CHAIRMAN: This is the time and place for the Public Hearing on Ordinance No. 1852, and all persons who wish to be heard, please state your name and address before making your statement.

COMMITTEEMAN BOONSTRA: I move that the Public Hearing on the Ordinance be closed.

COMMITTEEMAN SHANLEY: Seconded.

MOTION: BOONSTRA SECOND SHANLEY
BOONSTRA YES MADIGAN YES RUBENSTEIN YES
SHANLEY YES SCANLAN YES

MUNICIPAL CLERK: BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that Ordinance No. 1852 be, and the same is hereby adopted, and the Municipal Clerk is hereby authorized and directed to publish the Notice of Final Passage of said Ordinance in the official newspaper for the Township as provided by law.

COMMITTEEMAN BOONSTRA: I move the resolution.

COMMITTEEMAN SHANLEY: Seconded.

MOTION: BOONSTRA SECOND SHANLEY
BOONSTRA YES MADIGAN YES RUBENSTEIN YES
SHANLEY YES SCANLAN YES

ORDINANCE #1852

AN ORDINANCE AUTHORIZING THE APPROPRIATION OF \$230,000 FOR IMPROVEMENTS OR PURPOSES AUTHORIZED TO BE UNDERTAKEN BY THE TOWNSHIP OF WYCKOFF, COUNTY OF BERGEN, STATE OF NEW JERSEY, AND PROVIDING THE NECESSARY FUNDS THEREFORE

BE IT ORDAINED, by the Township Committee of the Township of Wyckoff, in the County of Bergen, State of New Jersey as follows:

Section 1. The improvements described in Section 3 of this ordinance are hereby authorized by the Township of Wyckoff, and there is hereby appropriated the sum of money herein stated as the appropriations made therefore and amounting to \$230,000.00.

Section 2. For the financing of said improvements, and to meet the cost therefore, there is hereby appropriated from the Capital Improvement Fund for the Township of Wyckoff, the said sum, being available by virtue of a provision included in the approved 2018 Municipal Budget.

Section 3. The improvements authorized and the appropriations therefore are for the purchase of road resurfacing and curb replacement, engineering services for road and facility improvements, environmental assessment, improvements to public buildings and facilities, purchase of safety equipment for firefighters, rescue truck upgrades, purchase recreation program equipment, park and recreation area enhancements, various Town Hall and Public Works complex improvements, public safety equipment, purchase of DPW heavy equipment,

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police patrol SUV and equipment, recreation field improvements, purchase Alcotest machine, central records management system and on-line form and payment system and various other capital improvements.

Section 4. This Ordinance shall take effect immediately upon final passage and publication according to law.

#1853 - AMENDING ORDINANCES #1619, #1646, #1688, #1738, #1773
& #1829 ENTITLED "AN ORDINANCE APPROPRIATING FUNDS FOR
FUTURE FIELD IMPROVMENTS AND SAFETY ENHANCEMENTS"
AND APPROPRIATING ADDITIONAL FUNDS FOR SAID PURPOSE

ORDINANCE

FINAL PASSAGE

MUNICIPAL CLERK: Mr. Chairman, I have Ordinance No. 1853, entitled:

**AMENDING ORDINANCES #1619, #1646, #1688, #1738, #1773 & 1829
ENTITLED "AN ORDINANCE APPROPRIATING FUNDS FOR FUTURE
FIELD IMPROVMENTS AND SAFETY ENHANCEMENTS" AND
APPROPRIATING ADDITIONAL FUNDS FOR SAID PURPOSE**

for second reading, by title only, and a copy of this Ordinance has been posted on the bulletin board in Town Hall where public notices are customarily posted, and copies have been made available to members of the general public of the Township who have requested the same.

COMMITTEEMAN SHANLEY: I move the Ordinance on second reading by Title only.

COMMITTEEMAN BOONSTRA: Seconded.

MOTION: SHANLEY SECOND BOONSTRA
BOONSTRA YES MADIGAN YES RUBENSTEIN YES
SHANLEY YES SCANLAN YES

CHAIRMAN: This is the time and place for the Public Hearing on Ordinance No. 1853 , and all persons who wish to be heard, please state your name and address before making your statement.

COMMITTEEMAN SHANLEY: I move that the Public Hearing on the Ordinance be closed.

COMMITTEEMAN BOONSTRA: Seconded.

MOTION: SHANLEY SECOND BOONSTRA
BOONSTRA YES MADIGAN YES RUBENSTEIN YES
SHANLEY YES SCANLAN YES

MUNICIPAL CLERK: BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that Ordinance No. 1853 be, and the same is hereby adopted, and the Municipal Clerk is hereby authorized and directed to publish the Notice of Final Passage of said Ordinance in the official newspaper for the Township as provided by law.

COMMITTEEMAN SHANLEY: I move the resolution.

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COMMITTEEMAN BOONSTRA: Seconded.

MOTION: SHANLEY SECOND BOONSTRA
BOONSTRA YES MADIGAN YES RUBENSTEIN YES
SHANLEY YES SCANLAN YES

ORDINANCE #1853

**AMENDING ORDINANCES #1619, #1646, #1688, #1738, #1773 & #1829
ENTITLED “AN ORDINANCE APPROPRIATING FUNDS FOR FUTURE
FIELD IMPROVMENTS AND SAFETY ENHANCEMENTS” AND
APPROPRIATING ADDITIONAL FUNDS FOR SAID PURPOSE**

BE IT ORDAINED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that:

SECTION 1. Ordinance #1619, #1646, #1688, #1738, #1773 & #1829 which appropriated \$184,000 of which the balance is \$134,003.59 for the “future field improvements and safety enhancements” is hereby amended as follows:

SECTION 2. There is hereby allocated and appropriated the sum of \$30,000.00 for future field improvements and safety enhancements. Said amount of \$30,000.00 shall consist of an appropriation made in the 2018 Capital Improvement Fund in the 2018 Municipal Budget and designated as “Appropriation for future field improvements and safety enhancements”. The total appropriation balance is \$164,003.59.

SECTION 3. Said work shall be such as conforms to the recommendation of the Department of Public Works Manager and approved by the Township Committee.

SECTION 4. This Ordinance shall take effect upon final passage and publication according to law.

#1854 - AN ORDINANCE AMENDING ORDINANCE #1711, #1734 & #1827 ENTITLED AN ORDINANCE APPROPRIATING FUNDS FOR “MAJOR VEHICLE REPAIRS” AND APPROPRIATING ADDITIONAL FUNDS FOR THE SAID PURPOSE

ORDINANCE
FINAL PASSAGE

MUNICIPAL CLERK: Mr. Chairman, I have Ordinance No. 1854, entitled:

**AN ORDINANCE AMENDING ORDINANCE #1711, #1734 & #1827
ENTITLED AN ORDINANCE APPROPRIATING FUNDS FOR “MAJOR
VEHICLE REPAIRS” AND APPROPRIATING ADDITIONAL FUNDS
FOR THE SAID PURPOSE**

for second reading, by title only, and a copy of this Ordinance has been posted on the bulletin board in Town Hall where public notices are customarily posted, and copies have been made available to members of the general public of the Township who have requested the same.

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COMMITTEEMAN SHANLEY: I move the Ordinance on second reading by Title only.

COMMITTEEMAN RUBENSTEIN: Seconded.

MOTION: SHANLEY SECOND RUBENSTIEN
BOONSTRA YES MADIGAN YES RUBENSTEIN YES
SHANLEY YES SCANLAN YES

CHAIRMAN: This is the time and place for the Public Hearing on Ordinance No. 1854, and all persons who wish to be heard, please state your name and address before making your statement.

COMMITTEEMAN SHANLEY: I move that the Public Hearing on the Ordinance be closed.

COMMITTEEMAN RUBENSTIN: Seconded.

MOTION: SHANLEY SECOND RUEBENSTIEN
BOONSTRA YES MADIGAN YES RUBENSTEIN YES
SHANLEY YES SCANLAN YES

MUNICIPAL CLERK: BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that Ordinance No. 1854 be, and the same is hereby adopted, and the Municipal Clerk is hereby authorized and directed to publish the Notice of Final Passage of said Ordinance in the official newspaper for the Township as provided by law.

COMMITTEEMAN SHANLEY: I move the resolution.

COMMITTEEMAN RUBENSTEIN: Seconded.

MOTION: SHANLEY SECOND RUEBENSTIEN
BOONSTRA YES MADIGAN YES RUBENSTEIN YES
SHANLEY YES SCANLAN YES

ORDINANCE #1854

**AN ORDINANCE AMENDING ORDINANCE #1711, #1734 & #1827
ENTITLED AN ORDINANCE APPROPRIATING FUNDS FOR “MAJOR
VEHICLE REPAIRS” AND APPROPRIATING ADDITIONAL FUNDS
FOR THE SAID PURPOSE**

SECTION 1. Ordinance #1619, #1646, #1711, #1734 & #1827 which appropriated \$44,000 for “major vehicle repairs” of which the balance is \$2,864.77 is hereby amended as follows:

SECTION 2. There is hereby allocated and appropriated the sum of \$30,000.00 for major vehicle repairs. Said amount of \$30,000.00 shall consist of an appropriation made in the 2018 Capital Improvement Fund in the 2018 Municipal Budget and designated as “Appropriation for major vehicle repairs”. The total appropriation balance is \$32,864.77.

SECTION 3. Said major vehicle repair shall be such as conforms to the recommendation of the Department of Public Works Manager and approved by the Township Committee.

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SECTION 4. This Ordinance shall take effect immediately upon final passage and publication as required by law.

V Resolutions – Not on Consent Agenda

**#18-158 Professional Service Appointment for Engineering
Service to Implement the NJDOT Grant for Resurfacing
on Lafayette Avenue**

WHEREAS, the Township of Wyckoff has a real need and requires the professional services of a Consulting Engineer to achieve compliance with NJDOT rules to utilize a \$215,000 grant; and,

WHEREAS, the Township Committee has determined to appoint Boswell McClave Engineering as its' Consulting Engineer due to their significant municipal traffic/sewer/land use and environmental engineering experience in New Jersey as a full service Engineering Consultant Their extensive experience in sanitary sewerage, storm water sewerage and New Jersey Department of Transportation (NJDOT) permit processing for mandate compliance has proven to be thorough and complete in previous years; and,

WHEREAS, the Purchasing Agent and the Chief Financial Officer have determined that the cost of these services will exceed \$17,500 and believe it is prudent to anticipate the value of these services in excess of \$17,500 to ensure compliance with NJSA 19:44A-20.5 et.seq.; and,

WHEREAS, each business entity has completed and submitted a Business Entity Disclosure Certification which certifies that each business entity has not made any reportable contributions (\$300 or more) to a political or candidate committee in the Township of Wyckoff with the elected officials in the previous one year, and that the contract will prohibit each business entity from making any reportable contributions (\$300 or more) through the term of the contract; and,

WHEREAS, the Township Committee awards a one year contract for municipal Consulting Engineering Services in accordance with the alternate process pursuant to the provisions of NJSA 19:44A-20.5; and,

WHEREAS, the Local Public Contracts Law NJSA 40A:11-5 requires the resolution authorizing award of contracts for professional services without competitive bids and the contract itself to be made available for public inspection; and,

WHEREAS, the Chief Financial Officer, in accordance with the Local Public Contracts Law, has duly executed a Certificate of Available of Funds indicating that adequate funds have been appropriated in capital ordinance #1852.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that a one year contract is hereby awarded to Boswell Engineering, 330 Phillips Avenue, South Hackensack, NJ 07606 for Consulting Engineer Services and Compliance for the NJDOT Trust Fund Grant – Lafayette Avenue Improvements, \$150.00 per hour, not to exceed \$36,000.00.

1. The Township Committee Chairman and Clerk are hereby authorized and directed to execute contracts with each of said professionals and to take all other steps necessary to carry this resolution into effect.

2. Said appointments are made without competitive bidding under the provisions of the Local Public Contracts Law which excepts from competitive bidding "Professional Services" rendered by persons authorized law to practice a recognized profession and whose practice is regulated by law in accordance with

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NJSA 40A:11-1 et seq and in accordance with NJSA 19:44A-20.5 alternate process.

- 3. The Business Entity Disclosure Certification and the Political Contribution Disclosure Forms are in the professional services files.
- 4. The Municipal Clerk shall execute a public notice of said appointments in the official newspaper of the Township as required by law.

BE IT FURTHER RESOLVED that these contracts have been awarded to these contractors based on the merits and abilities of the contractors to provide the goods or services as described herein. This contract was not awarded through a “fair and open process” pursuant to N.J.S.A. 19:44A-20-4 et seq. As such, the undersigned does hereby attest that these contractors, their subsidiaries, assigns or principals controlling in excess of 10% of the company has neither made a contribution, that is reportable pursuant to the Election Law Enforcement Commission pursuant to N.J.S.A. 19:44A-8 or 19:44A-16, in the one (1) year period preceding the award of the contract that would, pursuant to P.L. 2004, c.19, affect its eligibility to perform this contract, nor will it make a reportable contribution during the term of these one (1) year contracts to any political party committee in the Township of Wyckoff if a member of that political party is serving in an elective public office of the Township of Wyckoff when the contract is awarded, or to any candidate committee of any person serving in an elective public office of the Township of Wyckoff when the contract is awarded.

CERTIFICATE OF AVAILABLE FUNDS

I, DIANA MCLEOD, CHIEF FINANCIAL OFFICER OF THE TOWNSHIP OF WYCKOFF, CERTIFY THAT SUFFICIENT FUNDS HAVE BEEN APPROPRIATED IN THE CAPITAL FUND #C-04-55-934 NOT TO EXCEED MAX AMOUNT AS SET FORTH ABOVE.

DIANA McLEOD
CHIEF FINANCIAL OFFICER

MOTION: _____ MADIGAN _____ SECOND _____ SHANLEY _____
BOONSTRA YES MADIGAN YES RUBENSTEIN YES
SHANLEY YES SCANLAN YES

#18-165 Expression of Displeasure with County Snow Plow Services

WHEREAS, Bergen County roads in the Township of Wyckoff experience consistent and significant traffic volumes serving as arterial county roadways for vehicles traveling cross county; and,

WHEREAS, the Township of Wyckoff is the seventh (7th) largest municipality of the 70 municipalities in Bergen County and its property owners pay a greater portion of Bergen County tax levy that most municipalities; and,

WHEREAS, Wyckoff pays the third (3rd) greatest amount of taxes to Bergen County of the 13 municipalities that comprise the Northwest Bergen section of Bergen County; and,

WHEREAS, the Township of Wyckoff taxpayers experienced inadequate snow plowing of the eight (8) miles of Bergen County roads in the Township of Wyckoff during the March winter storms which resulted in roads with hardpan snow and ice similar to a mine field; and,

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WHEREAS, the existing volume of potholes on Wyckoff Avenue, Franklin Avenue, Sicomac Avenue, Godwin Avenue, Crescent Avenue and Cedar Hill Avenue has contributed to the deficient snow plow effort; and,

WHEREAS, Bergen County decisions on when to begin snow plowing should not be delayed for the purpose of decreasing costs and experience long time contracted services should not be revoked in favor of inexperienced plow operators with undersized snow plow vehicles; and,

WHEREAS, due to damage caused by county snow plow operators, properties and catch basins remain unrestored.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that the Township Committee hereby expresses its displeasure for the inadequate snow plow services and calls on the Bergen County Executive and Freeholders to remedy the situation by assigning adequate sized vehicles and experienced snow plow operators familiar with road widths in Wyckoff.

BE IF FURTHER RESOLVED, that the Municipal clerk will provide a certified copy of this resolution to the Bergen County Executive and Freeholders.

MOTION: _____ MADIGAN _____ SECOND _____ SHANLEY _____
BOONSTRA YES MADIGAN YES RUBENSTEIN ABSTAIN
SHANLEY YES SCANLAN NO

VI

8:20pm	Reconvene Work Session
8:20pm	Adjourn 8:00pm Regular Business Meeting
9:05pm	Recess to Enter Closed Session
9:25pm	Reconvene Open Work Session
9:30pm	Adjourn

Brian D. Scanlan
Mayor

Joyce C. Santimauro
Municipal Clerk