

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE OPEN WORK SESSION MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, FEBRUARY 18, 2020 – 7:00 P.M.**

Mayor Timothy E. Shanley opened the Open Work Session Meeting at 7:00 p.m. in the second floor municipal court room.

Municipal Clerk Santimauro read the Open Public Work Session statement: "This Open Public Work Session Meeting of the Wyckoff Township Committee is now in session. In accordance with the Open Public Meetings Act, notice of this meeting appears on our Annual Schedule of meetings. A copy of said Annual Schedule has been posted on the Bulletin Board in Memorial Town Hall; a copy has been filed with the Municipal Clerk, The Record, The Ridgewood News and the North Jersey Herald and News – all newspapers having general circulation throughout the Township of Wyckoff. At least 48 hours prior to this meeting the Agenda thereof was similarly posted, filed and mailed to said newspapers."

Present: Mayor Timothy E. Shanley, Committeemen Rudolf E. Boonstra and Thomas J. Madigan

Also Present: Township Administrator Robert J. Shannon, Jr., Township Attorney Robert Landel, Municipal Clerk Joyce C. Santimauro and Thomas Garlick, Esq.

Absent: Committeewomen Melissa D. Rubenstein and Elizabeth J. Fischer

Mayor Shanley confirmed that the Finance Committee has reviewed and signed vouchers

Mayor Shanley opened the meeting for the ten (10) minute public comment period, two (2) minutes per speaker for public comment on any governmental issue that a member of the public feels may be of concern to the residents of the Township of Wyckoff, with a motion from Committeeman Boonstra, seconded by Committeeman Madigan.

1. Lisa Eidel, 408 Buckingham Circle reiterated from the last Township Committee Meeting that the "Healthy Heart Flag" was being flown in the month of February on the Government Speech Flagpole. Ms. Eidel suggested that for the month of March the Women's History Month Flag" be flown. Although there is not such a flag per say, the Township could fly the flag that signifies the adoption of the ratification of the 19th Amendment to the United States Constitution which gave women the right to vote 100 years ago.
2. Steve Joern, 363 Butternut Avenue desired to ask the governing body a few questions; 1) The use of the Pulis Field Complex is restricted and will the same restrictions apply to Memorial Field that only baseball and football can be played? Mayor Shanley responded that there are no restrictions on Pulis Field. This field is scheduled for the Recreation Program, the Torpedoes Soccer Club and the Wyckoff Family YMCA. When those entities are not utilizing Pulis Field, there are no restrictions. 2) The Football Boosters were very generous in donating \$400,000 for the construction of the artificial turf field. Mr. Joern asked that if it had not been for this donation, would the artificial turf field have been constructed? Mayor Shanley replied that the \$400,000 contribution was a critical component to the Township Committee's consideration for approving this project.

Committeeman Madigan motioned to close the public comment period, seconded by Committeeman Boonstra with an affirmative voice vote.

Review of the 8:00 p.m. Agenda:

1. The Agenda is as was posted on Friday, February 14, 2020 with all the action correspondence such as resolutions and ordinances.

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2. Resolution #20-140 has been removed from the Consent Agenda and will be considered separately after Ordinance #1905 is further considered.
3. Resolution #20-133 accepts a new grant that the Township was notified late Thursday, February 13, 2020 that it will receive a \$81,000 Bergen County Open Space Grant for improvements at Russell Farms Community Park.
4. Resolution #20-145 which authorizes a road closure for drainage improvements on Ravine Avenue between Goffle Road and Hopper Avenue was presented today at 3:30 p.m. The police department approved this road closure.

Policy Action Items:

1. Resolution #20-141 which invokes Title 59 Plan and Design Immunity for the use of a police hybrid patrol vehicle was received last week.
2. Also listed on this evening's agenda is a resolution to obtain Pay to Play Compliance for the purchase of 240 Demarest Avenue.
3. A resolution is listed for adoption this evening to authorize a shared service with a number of municipalities where the lead agency is the Borough of Waldwick. This shared service allows the Township to satisfy a New Jersey Department of Health mandate for a core requirement.
4. The Administrator reviewed the \$81,000 grant received last week for the Russell Farms Community Park. This grant will fund the construction of a small playground for children ages 2 thru 5, paving of the parking lot and driveway and the installation of a porous flexi-paved product on the chipped path to improve drainage and provide a more "knee friendly" walking surface.
5. The Annual Financial Debt Statement has been prepared by the Chief Financial Officer and approved by the auditor. It is posted on the Township's Municipal Website under Municipal Records.
6. On Friday, February 14, 2020 at 5:00 p.m. the Township received notice from the Bergen County Open Space Program that the 2020 applications for open space may be submitted. The Open Space program includes grant opportunities for park improvement, purchase of land for open space and historic preservation. Any suggestions, please advise the Administrator.
7. The Fireworks Committee submitted a report recommending the distribution of the first proceeds from the 2019 Fireworks Fundraiser. Mayor Shanley, Chair of the Fireworks Committee, explained that the committee desired to distribute some proceeds. However, the committee has yet to raise enough funds to cover expenditures for the 2020 fireworks display. To be prudent, the Fireworks Committee is retaining a portion of the funds from the 2019 fireworks event to cover the costs of this year's fireworks display. The distribution of funds is \$1,000 to the Wyckoff Volunteer Fire Department, \$750 to the Wyckoff Ambulance Corp. and \$250 to the Police Chiefs Safety Equipment Account.

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8. As part of the Township's efforts to comply with the Joint Insurance Fund (JIF) Program entitled "Protecting Children," a parental consent has been added to the online recreation program registration to allow the Township to utilize photographs of the recreation participants in the town's recreation programs to promote the programs on the Township's social media accounts and municipal newsletter. The Administrator advised that the Spring Newsletter (to be delivered in three (3) weeks), will include clipart pictures rather than the pictures of youth participants from the past.
9. Last week, the Township conducted its first quarterly Safety Committee Meeting. The meeting encompassed three (3) themes; 1) complying with the "Protecting Children" mandate, 2) complying with the domestic violence program for public employees mandate and 3) modifying the Township's "Request a Service" through its website for Tort Claims Act Protection.
10. Minutes from the first Memorial Day Parade Committee Meeting were provided for review. Any questions, please see Committeeman Madigan.
11. The social media followers and E-News registrants continues to grow. Since December 1, 2019 there were 175 new users to our recycling app.
12. A number of upcoming community events are forwarded to the governing body weekly. Please review them.
13. The Administrator completed a resolution in celebration of Earth Day. It is provided for governing body consideration and will be placed on the April 7, 2020 Business Meeting Agenda.
14. The Administrator provided a summary of a number of emergency building/maintenance issues that have been experienced in the last month. The hot water heater at the Larkin House began leaking and required replacement. Also, a sewer line stoppage in Town Hall from the second floor Court Room bathrooms was experienced in the Tax Collector's Office. The DPW was able to replace sixty-five (65) year old plumbing and modified the waste line connection to correct the stoppage.
15. This past weekend, the Administrator had the opportunity to speak with Harriet Shurgarman, Environmental Commission Chair Emeritus who is now a published author. Ms. Shurgarman planned several book signing events. The Administrator will contact the Library Director and ask her to consider including Harriet in the library's "Author Series."

Township Committee Reports:

Rudy Boonstra:

1. Mr. Boonstra and Committeewoman Fischer attended the February 11, 2020 Historical Preservation Committee Meeting. This was the third meeting of the commission whereby members are diligently working on a criteria that will be used to establish historic landmarks.
2. Mr. Boonstra attended the Ribbon Cutting Ceremony at the New Jersey Mike's Sandwich Shoppe located on Godwin Avenue.
3. The Planning Board Meeting was conducted on Wednesday, February 12, 2020 where the only matter of business was a fence application.

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4. Mr. Boonstra attended Brian Scanlan's retirement dinner at the Portobello Restaurant in Oakland. Mayor Shanley, Bob Shannon and Rob Landel also attended the dinner.
5. On Monday, February 17, 2020 Mr. Boonstra attended the Lincoln Gettysburg Address Event at Temple Emanuel in Franklin Lakes. Seven (7) Mayors and one (1) Assemblyman attended the event.
6. A memorial service was held for former Wyckoff Police Sgt. Gary Joachim who passed away two (2) weeks ago far too young.
7. The Planning Board Meeting in March is scheduled to include testimony on the soil moving application on Voorhis Avenue and the commercial building application on Windham Court North.
8. As the Environmental Commission and the 2019 Police Committee Liaison, Mr. Boonstra is pleased to report with regard to the purchase of the police hybrid patrol vehicle received last week. The vehicle is powered by both gas and electric and when the vehicle idles, the gas motor disengages and the electric power takes over.
9. Mr. Boonstra and Committeeman Madigan met with a resident on Morley Drive regarding obtaining a potential easement from the resident and their neighbors. As way of summary, in the 1970's when dry sewers were installed on Wild Duck Road as part of a subdivision, the project included two (2) easements to allow the sewer to run through sideyards. However, easements for the two (2) existing homes behind them on Morley Drive were never obtained. Mr. Boonstra described this as a unique opportunity if these two (2) sewer access easements could be obtained to extend the sewer to the Morley Drive/Dale Avenue neighborhood which in the future could accommodate sixty (60) residential homes.
10. Mr. Boonstra and Mayor Shanley interviewed a professional planner, Brigitte Bogart to perform a 2020 Re-examination Report of the Master Plan and to update the recreation and open space inventory report. The price quote received was \$10,750 and Mr. Boonstra recommended that this be added as a "motion" to the 8:00 p.m. Agenda. The governing body approved the request to place the motion to appoint Ms. Bogart this evening.

Thomas Madigan:

1. Mr. Madigan attended the Parks and Recreation Advisory Board Meeting whereby he reported that Ordinance #1905 was passed at first reading for the construction of an all-purpose artificial turf recreation field at Memorial Field. This multi-use field is supported by both the football and baseball boosters. Thanks are extended to all those members who raised funds for this construction project. Mr. Madigan also thanked Roger Schnorrbusch, President of the Wyckoff Football Boosters as well as Jeff Hagy and Ken Puglisi – all who have worked tirelessly to make this project a reality. Mr. Madigan recognized DPW Manager Scott Fisher for his efforts with the volunteers.
2. The Police Committee met last week concerning matters relating to the structure of the Police Department. The first hybrid police patrol vehicle has arrived and is being outfitted for patrol use. The Township plans to purchase an additional hybrid police vehicle in 2020.

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3. Mr. Madigan attended the first Memorial Day Parade Committee Meeting this week where the process to implement the Memorial Day Parade on Monday, May 25, 2020 has begun. Most of the members are veterans and we salute their service. Anyone who wishes to volunteer should contact Mr. Madigan.
4. Thursday, February 13, 2020 celebrated the 20th Anniversary of the Love Fund. Founder Rev. David Bach was recognized for his service to this organization. Committeewoman Rubenstein presented a proclamation to Rev. Bach for founding the Love Fund and his selfless efforts over the past twenty (20) years assisting families in need.
5. The Budget Committee continues to meet to prepare the 2020 Municipal Budget. Each year, the budget is an arduous process where the governing body has to assert difficult decisions between many valid and competing projects and improvements. The Township hopes to introduce the budget on Tuesday, March 17, 2020.

Mayor Shanley:

1. Mayor Shanley advised that he supports the appointment of Brigette Bogart, P.P. as the Municipal Planner to perform the Re-examination Report of the Master Plan and the update of the Recreation and Open Space Inventory Report before March 10, 2020.
2. Mayor Shanley met with the Police Committee to interview four (4) police officers for the position of sergeant. This process should be completed in the near future.
3. Mayor Shanley attended the Saturday Northwest Bergen Mayors Association Meeting and the Bergen County Mayors Meeting where David Grubb explained the JIF Program relating to implementing the new law that requires the protection of children from various forms of abuse. The Township will be required to keep training records for sixty-five (65) years.
4. Mayor Shanley participated at the Jersey Mike's Ribbon Cutting Ceremony and recognized the establishment for making a donation to a family with a child who is ill. Also, Jersey Mike's has pledged to financially support the 2020 Fireworks Fundraiser in the amount of \$2,500.
5. Mayor Shanley suggested the governing body add to the agenda the approval of the fireworks display for Saturday, September 12, 2020 – rain date, Sunday, September 13, 2020.
6. Mayor Shanley also attended the President's Day Celebration of reading the Gettysburg Address in Hebrew at Temple Emanuel in Franklin Lakes.
7. The Police Department received the hybrid police patrol vehicle.
8. Mayor Shanley will be attending the Library Board Meeting this week.

At 7:45 p.m. the Township Committee recesses the Open Work Session discussion of the Open Public Meeting to conduct the Public Business Meeting.

At 8:23 p.m. the Township Committee reconvenes the Open Work Session discussion of the Open Public Work Session Meeting voting as follows:

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MOTION: BOONSTRA SECOND MADIGAN
BOONSTRA YES MADIGAN YES RUBENSTEIN ABSENT
FISCHER ABSENT SHANLEY YES

At 8:25 p.m. the Township Committee recesses the Open Work Session discussion of the Open Public Meeting to enter into Closed Session discussion via Resolution #20-C1.

At 8:26 p.m. the Township Committee reconvenes the Open Work Session discussion of the Open Public Work Session Meeting voting as follows:

MOTION: BOONSTRA SECOND MADIGAN
BOONSTRA YES MADIGAN YES RUBENSTEIN ABSENT
FISCHER ABSENT SHANLEY YES

The Open Work Session Meeting adjourned at 8:26 p.m.

Timothy E. Shanley
Mayor

Joyce C. Santimauro
Municipal Clerk