

**TOWNSHIP OF WYCKOFF
SHADE TREE COMMISSION
Meeting Minutes
Tuesday, October 9, 2018 6:30 pm**

1. Shade Tree Committee Chairman Mark Borst called the Shade Tree Commission Public Business Meeting to order at 6:31 pm in the small conference room on the second floor of Town Hall.
2. Shade Tree Commission Secretary Nancy Cole read the Open Public Meetings statement: "This Public Business Meeting of the Wyckoff Shade Tree Commission is now in session. In accordance with the Open Public Meetings Act, notice of this Public Business Meeting appears on our Annual Schedule of meetings. A copy of said Annual Schedule has been posted on the Bulletin Board in Memorial Town Hall; a copy has been filed with the Municipal Clerk, The Record, The Ridgewood News and the North Jersey Herald News - all newspapers which have general circulation throughout the Township of Wyckoff. At least 48 hours prior to this meeting, the Agenda thereof was similarly posted, filed and mailed to said newspapers." Formal action may be taken at this meeting.
3. Roll Call - Present:
Shade Tree Commission members: Mark Borst, Michael Tode', Scott Fisher

Staff present: Nancy Cole, Shade Tree Commission Secretary
Township Committee Liaison: Timothy E. Shanley, Township Committeeman

Absent: Glenn Sietsma, Dan Kindergan
4. Scott Fisher made a motion to approve the meeting minutes from September 4, 2018 as written, seconded by Mike Tode'. All present voted in favor; motion approved.
5. **Old Business**
 - a. The status of shade tree requests from residents was discussed. The list of open requests was discussed and copies of the updated list of requests will be shared with the commissioners via email.
 - b. It was reviewed that it is the responsibility of the Shade Tree Commissioners to be alert as they drive through the Township and notice and identify trees in the right-of-way and on private property which may appear to be unsafe or which could use branch elevation or trimming. Any tree that appears unsafe must be reported to the secretary as soon as possible.
 - c. A follow up discussion regarding possible transplanting of trees in the "tree farm" area of Russell Farms Community Park took place. Removing every other tree to allow the remaining trees to grow larger and thrive was discussed. Possible municipal locations for transplanted trees were suggested by members of the commission as well as by the Township Committee Liaison.
 - d. A discussion occurred regarding right-of-way measurements and their interpretation.

There being no additional New Business, a motion to adjourn was made by Scott Fisher, and seconded by Michael Tode'. All present voted in favor. Next Meeting to take place on March 12, 2019 at 6:30 pm.

Meeting adjourned 6:58 pm.



Nancy Cole, Secretary
Shade Tree Commission