

**WYCKOFF DEPARTMENT OF PARKS AND RECREATION BOARD  
REGULAR MEETING  
January 13, 2020**

Doug Arone opened the Recreation Board Meeting at 7:30 p.m. in the Recreation Department at 200 Woodland Avenue with the reading of the Open Public Meetings Act. “This Regular meeting of the Wyckoff Department of Parks and Recreation Board is now in session. In accordance with the Open Public Meetings Act, notice of this meeting has been posted on the bulletin board in the Memorial Town Hall and the Recreation Office; a copy has been filed with the Township Clerk, *The Ridgewood News*, *The Record*, and *The North Jersey Herald and News*, all papers with general circulation throughout the Township of Wyckoff.” At least 48 hours prior to this meeting the agenda was similarly posted, filed and mailed to said newspapers.

Members Present: Doug Arone, Chris Beane, Jennifer Saxton, John Giovacco, Moe Ismael, Rich Sica, Tom Valente, Jeff Eischen, Mike Ferrara, Sue Buchanan

Members Absent: Ann Smith

Staff Present: Andy Wingfield, Recreation Director

Tom Madigan, Township Committee Liaison to Recreation Board

Guests Present: None

The minutes of the December 16, 2019 meeting were discussed. A motion to approve the minutes was made by Rich Sica and seconded by Chris Beane. The motion was carried.

**Recreation Director’s Report:**

**Welcome of New Board Members:**

The Director introduced Jennifer Saxton and John Giovacco to the Board and welcomed them as new members. Also welcomed, was the Board’s new Township Committee Liaison, Tom Madigan.

**Volunteer and Parent Code of Conduct Review:**

The Director handed out the current Code of Conduct that is signed off on by all parents and volunteer coaches. The 10 page document contains the Anti Harassment/Intimidation/Bullying Policy, the Coaches and Parents Code of Conduct, and the Electronic Device Use Policy, all of which were discussed and explained by the Director.

**Re-Establishment of & Election to Code of Conduct Sub-Committee:**

The Director reviewed the need for a Code of Conduct Sub-Committee with the Board and explained its purpose. He advised that the Sub-Committee has been in place for six years so that Board members could review and decide on any situations involving coaches or parents who are alleged to have violated the Department’s Code of Conduct. Doug Arone made a motion to re-establish the Sub-Committee and Moe Ismael seconded the motion. The vote to carry the motion was unanimous. After re-establishing the sub-committee, the Board appointed Chris Beane, Mike Ferrara, and Jeff Eischen as Code of Conduct Sub-Committee members.

**Re-Establishment of Reciprocal Facility Use & Facility Rental Policies:**

The Board unanimously approved the re-establishment of the Reciprocal Facility Use & Rental Policies for 2020. The reciprocal use policy establishes that there are relationships in place between the Township and other organizations such as Ramapo High School, Eastern Christian Middle School, Hawthorne Christian, the Torpedoes Soccer Club, the Wyckoff YMCA, and

more wherein the facilities of each are used by the other in exchange for similar uses of the other's facilities during the year for the benefit of our residents. No fees are collected for such use. The Facility Rental Policy dictates the cost for the rental of the Township's facilities and the procedures by which the Recreation Department may rent our fields and facilities and the need for the Recreation Board to approve all such rentals.

### **Recommitment to Passive Recreation Programming in 2020:**

The Board reviewed the many passive programs established by the Department in 2015 and 2016 and committed to continuing this type of programming going forward. The Board was advised by the Director that their assistance is required for some of the programs such as Movie Nights where setup and teardown help is needed during these events. The Director advised that advertising and programming has already begun for 2020 for our Arts and Crafts and Chess programs and we are looking to set the dates and movies for Movie Nights this year which have been very popular over our first five years.

### **2019 Recreation Lacrosse Program Director Recommendations :**

The Director recommended two additional volunteers to head the Boys and Girls Lacrosse Programs in 2020. Sal Sassano was recommended as the Boys Lacrosse Program Director and Mark Bachardy as the Girls Lacrosse Program Director. Doug Arone motioned to approve these two volunteers and Sue Buchanan seconded the motion. These gentlemen were unanimously approved by the Board.

### **Boys & Girls Lacrosse Head Coach Recommendations**

The Board reviewed and discussed the proposed list of volunteers to coach boys and girls recreation lacrosse for grades 3 through 8. Rich Sica motioned to approve these coaches and Tom Valente seconded the motion. The Board unanimously approved the list of coaches as presented.

### **Travel Softball Head Coach Recommendations:**

The Director presented a list of potential Head Coaches for Travel Softball from the u10 level to the 14u level. The Board reviewed the list of volunteer candidates and after a motion from Chris Beane and a second from Jeff Eischen, the Board unanimously approved the head coaches for the 2020 spring and summer seasons.

### **Recreation Baseball & Softball and 1<sup>st</sup> & 2<sup>nd</sup> Grade Lacrosse Registrations Ongoing:**

The Director announced that the Department is currently accepting online registrations for Spring Baseball and Softball, as well as our 1<sup>st</sup> & 2<sup>nd</sup> Grade Lacrosse Clinic and that registration will end on January 31<sup>st</sup>. This is the 4th year that our 1<sup>st</sup> & 2<sup>nd</sup> Grade Lacrosse Clinic will be outdoors (previously during the winter indoors) which is a tremendous benefit to the children who participate. The Recreation Department will schedule 1<sup>st</sup> and 2<sup>nd</sup> grade lacrosse so that it does not conflict in any way with baseball and softball so that parents can have their children participate in both if they so choose.

### **Football Update:**

The Director reported that the football helmets used this year have been sent out for reconditioning. This process is completed every year to ensure that the helmets are within their recommended life span and have not been damaged. Each helmet is cleaned and repainted and any necessary parts such as ear pads, inside liners, etc. are replaced. The Director also advised the Board that all of the helmets that were purchased in 2010 will be "retired" as 10 years is the maximum use on most helmets. The Department has slowly purchased helmets throughout the

last 10 years so that the Township would not incur a large expense in excess of \$35000 this year to replace the 200+ helmets purchased in 2010.

**Memorial Turf Project Update:**

Mr. Madigan reported to the Board that he would be presenting the proposed new turf project at the January 14<sup>th</sup> Township Committee meeting, after which the project will be voted on in February. He explained to the Board that one of the concerns of having a turf field is that the turf eventually (approximately 10 years) needs to be replaced at a significant dollar amount and requested that the Board consider a recommendation to the Township Committee to add a user fee to each recreation program that would potentially use the field in the future. This user fee would go into effect once the turf project is complete. The Board discussed the project at length and unanimously agreed that a recommendation should be made to the Township Committee for a \$15 increase to several programs that would use the field such as, but not limited to, recreation baseball, football, and recreation soccer. The Director will send the request to the Township Committee and report back to the Board in February.

**Open Comment Period:**

No comment.

**Report from Board Members:**

None

**New or Old Business:**

None

The meeting was adjourned at 8:05pm.  
Respectfully submitted,  
Andy Wingfield  
Director, Wyckoff Recreation & Parks