

**BOARD OF HEALTH MEETING
PUBLIC WORK SESSION MEETING MINUTES
THURSDAY, NOVEMBER 9, 2017**

Carol Hertenstein, President of the Board of Health (BOH) called the Board of Health meeting to order at 7:30 p.m. in the second floor west wing conference room.

Carol Hertenstein led the Pledge of Allegiance.

Members in attendance: Carol Hertenstein, RN, Linda Brock, RN, Steven Clarke, DC, Richard Morski, MD, Lynne Spreen-Raffo, RN, Michael Sparozic, R.PH., Brian Scanlan, Township Committee Liaison

Staff in attendance: Cindy Risseeuw, Secretary; Bergen County Department of Health (BCDOH) Staff: Michelle Delyannis, REHS

Absent: Wendy Coffey, MSW, LCSW, Donna Garbaccio, RN

Reading of the Open Public Meetings Act Public Work Session statement:

Cindy Risseeuw, Secretary, read the Open Public Work Session statement: "This Regular Work Session Meeting of the Wyckoff Board of Health is now in session. In accordance with the Open Public Meetings Act, notice of this meeting appears on our Annual Schedule of meetings. A copy of said Annual Schedule has been posted on the Bulletin Board in Memorial Town Hall; a copy has been filed with the Municipal Clerk, The Record, The Ridgewood News and the North Jersey Herald and News – all newspapers having general circulation throughout the Township of Wyckoff. At least 48 hours prior to this meeting the Agenda thereof was similarly posted, filed and mailed to said newspapers. Formal action may be taken at this meeting."

Approval of October 12, 2017 Public Business Meeting and Public Work Session Minutes:

Steve Clarke motioned and Michael Sparozic seconded; Linda Brock, Lynne Spreen-Raffo and Brian Scanlan abstained; all remaining members present voted affirmatively.

No public present.

Report of REHS:

Michelle Delyannis reviewed the REHS report and logs. There were no comments from Board members.

Report of Board Members:

None.

New and Unfinished Business:

There are currently six members whose terms expire at the end of this year. Please inform Brian Scanlan if you are not interested in continuing as a board member.

Ms. Hertenstein stated Wendy Coffey is working with BCDOH on a senior fall risk prevention presentation (20-minutes in duration) to begin after January 1, 2018. Lynne Spreen-Raffo volunteered to assist Wendy Coffey with the program.

Ms. Hertenstein stated the Stigma Free program is in the process of setting dates for the youth mental health first aide training and adult mental health first aide training programs. The grant money received for Stigma Free training was forwarded to Cathy Pilone, Stigma Free Chairperson.

Ms. Hertenstein reported that the October 6, 2017 Municipal Alliance meeting was cancelled.

Ms. Hertenstein discussed plans for a tribute to honor Dorothy Voorman-Fish for all her years of service to the Wyckoff BOH and the residents of Wyckoff. Brian Scanlan stated that contributions could be accepted from organizations/citizens for donations toward a bench with a plaque to be located at the Larkin House walking path or Russell Farms Park. Brian Scanlan recommended that a proclamation be done by the Township for Dorothy. All members present were in favor.

Ms. Hertenstein followed up on last month's Ridgewood Water discussion regarding arsenic in the water. No news articles were found to substantiate the claims regarding arsenic in the water. Research showed that tap water provided Ridgewood Water was in compliance with federal health-based drinking water standards.

The Rabies Clinic is scheduled for January 6, 2018 from 1-3 pm (inclement weather date is January 13, 2018 from 1-3 pm). The following board members are available to volunteer: Carol Hertenstein, Mike Sparozic, Lynne Spreen-Raffo, Steve Clarke and Linda Brock.

Ms. Hertenstein stated that looking forward to 2018 she would like to see the Township's mayor more actively involved with the Mayor's Wellness Program.

Linda Brock discussed with the board the mental health issue of hoarding among township residents. Ms. Hertenstein stated that as much as the board wants to intervene, the only way to assist is at the time the police or first responders enter the home. The Police Department or first responders (Ambulance Corps and/or

Fire Department) must make a determination while on the scene to call 201-262-HELP (PESP – Psychiatric Emergency Screening Program) or Adult Protective Services (APS – Bergen County 201-368-4300, after hours 1-800-624-0275). If first responders find the person incoherent the only recourse is to call for a mental health screening immediately. The board members cannot contact family members who do not have guardianship or power of attorney. Ms. Hertenstein would like to set up a meeting between PESP 201-262-HELP, the Police Department and first responders to instruct them on how to respond to various mental health situations.

Ms. Hertenstein reminded members of the following Open Public Records Act (OPRA) Law requirements. Board members must include the following language on all memos to board members:

“The Board/Commission Secretary or Liaison shall be included in any email a Township Committee appointed Board/Commission member sends. All emails are subject to the Open Public Records Act and as such, may be requested by citizens. (This requirement is applicable to all members of the Wyckoff Planning Board, Zoning Board of Adjustment, Library Board of Trustees, Recreation and Parks Commission, Board of Health, Environmental Commission, Shade Tree Commission, Design Review Advisory Committee and any other ad-hock committee regardless if it is sent from your personal/business computer or personal/business data phone.) There should be no expectation that the content of emails exchanged with municipal officials and employees will remain private.”

Linda Brock motioned to close the Public session; seconded, Mike Sparozic; all members present voting affirmatively.

The Board of Health Meeting adjourned at 8:10 p.m.