

TOWNSHIP OF WYCKOFF
SHADE TREE COMMISSION
Meeting Minutes
Tuesday, March 4, 2014 630 pm

1. Shade Tree Commission Chair called the Shade Tree Commission Meeting to order at 6:40 pm in the small conference room on the second floor of Town Hall.
2. Shade Tree Commission Secretary Elaine Booth read the Open Public Meetings statement: "This regular public meeting of the Wyckoff Shade Tree Commission is now in session. In accordance with the Open Public Meetings Act, notice of this meeting appears on our Annual Schedule of meetings. A copy of said Annual Schedule has been posted on the Bulletin Board in Memorial Town Hall; a copy has been filed with the Municipal Clerk, The Record, The Ridgewood News and the North Jersey Herald News - all newspapers which have general circulation throughout the Township of Wyckoff. At least 48 hours prior to this meeting, the Agenda thereof was similarly posted, filed and mailed to said newspapers." Formal action may be taken at this meeting.
3. Roll Call - Present:
Shade Tree Commission members: Mark Borst, Scott Fisher, Glenn Sietsma
Staff present: Elaine Booth, Shade Tree Commission Secretary
Township Committee Liaison Kevin J. Rooney
Absent: Bill Butler, Dan Kindergan
4. Approve meeting minutes from February 4, 2014. Mark Borst made a motion to approve the minutes as written. Seconded by Scott Fisher. All present voted in favor. Motion carried.
5. Old Business:
 - a. Arbor Day – April 27, 2014 9 am
Location for the Arbor Day celebration. After considerable discussion it was agreed that Arbor Day would be held at Zabriskie Pond Park. Three weeping willows will be planted on the Maple Avenue side of the Park. In addition, October Glory trees will be planted in various locations in the Township during this spring.
 - b. Ordinance to Require Landscapers to register with the Township.
Discussion ongoing concerning "green businesses" to register with the Township for the purpose of regulating and enforcing regulations of the Clean Water Act and the Township's ordinance regarding no leaves to be placed in the street.
Dialogue continued on the importance of landscapers being educated regarding the Township's ordinance as well as the safety issue for residents and landscape vehicles parked in the street. If leaves are placed in the street, it makes it extremely difficult for vehicles to maneuver narrow streets as well as landscape trucks and or trailers parked in streets. All present agreed that this decision concerning implementing an ordinance will be difficult to bring to a point which all points are agreed upon to make it effective for both the Township and landscapers.
Mr. Rooney stated that early notice to green businesses that perform work in the Township was necessary. The Township's fall leaf collection begins on Mon., October 20, 2014.
6. New Business
 - a. 690 Wyckoff Avenue. Landscape Plans drawn by Stonefield Engineering were distributed to all members present regarding Capital One Bank. Shade Tree Commission members will inspect the plans, visit the site individually and the Chair will complete a report to the Planning Board either to approve or disapprove the landscape plan. Update will be provided at March Shade Tree Commission Meeting.

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- b. Fall 2014 planting.
Mr. Rooney suggested that residents be given the opportunity to purchase a tree; minimum size of 1 ¾ to 2 inch caliper in an effort to replace trees which either have died or were lost due to Hurricane Sandy.
- c. Shade Tree Commission Review Fee.
Suggestion made by Commission members to Mr. Rooney to bring to the Township Committee's attention - consider adopting an ordinance which would charge a review fee to commercial business applicants to the Planning Board. This Review Fee would be for a landscape plan inspection by two members of the Shade Tree Commission who would then provide a detailed report to the Wyckoff Planning Board to approve the landscape plan as submitted or disapprove. If the landscape plan is considered deficient, the Shade Tree Commission would make recommendations and revisions to the plan in order for the applicant to gain Shade Tree Commission approval. Mr. Rooney will consider this suggestion and advise the members of the Township Committee.
- d. Elaine Booth reported that the Environmental Commission will participate in the New Jersey Tree Recovery Campaign. Chairwoman Harriet Shugarman will pick up 1,300 tree seedlings from the Paramus Shade Tree Office at 1 Jockish Square in Paramus on Wednesday, March 26, 2014. These tree seedlings will be distributed through the Wyckoff K-8 District as well as Saturday, April 5, 2014 at the Annual Team Up to Tidy Up day.

Motion to adjourn by Glenn Sietsma, second by Scott Fisher. All present voted in favor.

Meeting adjourned 725 pm.

Elaine Booth, Secretary
Shade Tree Commission