

WYCKOFF DEPARTMENT OF PARKS AND RECREATION BOARD
REGULAR MEETING
March 13, 2017

Tom Valente opened the Recreation Board Meeting at 7:30 p.m. in the Courtroom of Town Hall at 340 Franklin Avenue with the reading of the Open Public Meetings Act. "This Regular meeting of the Wyckoff Department of Parks and Recreation Board is now in session. In accordance with the Open Public Meetings Act, notice of this meeting has been posted on the bulletin board in the Memorial Town Hall and the Recreation Office; a copy has been filed with the Township Clerk, *The Ridgewood News*, *The Record*, and *The North Jersey Herald and News*, all papers with general circulation throughout the Township of Wyckoff." At least 48 hours prior to this meeting the agenda was similarly posted, filed and mailed to said newspapers.

Members Present: Doug Arone, Tom Valente, Chris Beane, Sue Buchanan, Moe Ismael, Rich Sica, Heather Alnor

Members Absent: Jeff Eischen, Hayley Rooney, Ed Pettit

Staff Present: Andy Wingfield, Recreation Director

The minutes of the January 16, 2017 meeting were discussed. A motion to approve the minutes was made by Tom Valente and seconded by Moe Ismael. The motion was carried.

Recreation Director's Report:

Boys & Girls Lacrosse Head Coach Recommendations:

The Director presented a list of volunteer Head Coaches for the 2017 boys and girls spring lacrosse season for review and discussion. Upon reviewing each candidate, the Board unanimously approved the list of head coaches after Tom Valente motioned to approve the list and Rich Sica seconded the motion. During the discussion, the Director confirmed that each of the individuals on the list had completed their criminal background check within the last 3 years, had taken the Rutgers course, and submitted an online concussion training certificate within the last 12 months.

Recreation Baseball & Softball Head Coach Recommendations:

The Director presented a list of volunteer Head Coaches for the 2017 Recreation Baseball & Softball season for review and discussion. Upon reviewing each candidate, the Board unanimously approved the list of head coaches after Heather Alnor motioned to approve the list and Rich Sica seconded the motion. During the discussion, the Director confirmed that each of the individuals on the list had completed their criminal background check within the last 3 years, had taken the Rutgers course, and submitted an online concussion training certificate within the last 12 months. The Director also advised the Board that finding volunteers for this spring was more difficult than in the past. Younger age levels (2nd and 3rd grade in particular) yielded very few volunteers without a significant effort on the Recreation Department's part.

Lacrosse Clinic (1st & 2nd Grade) Update:

The Director reminded the Board that they had approved the move of our 1st and 2nd grade Lacrosse Clinic from the winter to the spring, and from an indoor activity to an outdoor activity last winter. After receiving no more than 50 registrations for this winter program over the past three years, the Director advised that the Department had received 100 registrations for the program now that it has been moved to an outdoor spring activity. The program will start up on April 22, 2017 at the Pulis Turf Facility.

Summer Lacrosse Camp – New Provider:

The Director advised the Board that the provider of the North Jersey Lacrosse Camp, after 17 years of service, has decided to not run his camp in 2017 and beyond. Knowing that this is a popular summer camp that is well attended, the Director took steps with the Township Administrator to re-bid this camp and award the camp to a new vendor, Emerge Lacrosse Camp, which will be run by the current Head Boys Lacrosse Coach of Ramapo High School. The new contract is good for two summers with the option of extending for two additional summers should the Director of the camp provide an equally popular summer camp. The Board approved of this change.

Travel Basketball Update:

The Director reported that the Travel Basketball program for the 2016-17 season has come to an end with the exception of our 7th grade girls team who is still involved in the league's playoffs. The season was a great success for all of our teams in terms of improving their skills and knowledge of the game with some teams reaching the finals and winning championships. Our 3rd grade girls team went undefeated in league play and won the 3rd grade championship and our 8th grade boys American team improved immensely throughout the season and after a big win against reigning champion, Upper Saddle River, won the NJJBL 8th Grade Boys Championship over Fair Lawn on March 11th. The Director also reported to the Board that many positive comments have been made by parents at several levels regarding the coaching of our teams. Just recently, parents commented positively to the Director that our 5th and 6th grade National (B) teams coaches were extremely positive and that their children enjoyed the program tremendously despite not winning as many games as they would have liked.

Mens Softball Fee Increase Recommendation:

The Director asked the Board for approval to increase the registration fee for Mens Softball to \$95 from \$85. The Director explained that a 10th team would be joining the league for the 2017 season meaning additional fields, umpires, uniforms, and overall work would be required to run the season. Heather Alnor motioned to approve the increase and Doug Arone seconded the motion. All were in favor of the Mens Softball fee being increased to \$95 for the 2017 season.

Passive Recreation Event – Movie Night Dates Set:

The Director advised the Board that as part of our Passive Recreation Programming efforts, two Movie Night dates had been set for the 2017 summer season. Movie Nights will be held on June 28th, 2017 and July 20th, 2017 this summer. The Director also requested assistance from the Board to help set up the screen and other equipment that evening.

Facility Use/Rental Applications Review:

The Director requested the Board review the following field use applications, based on the Township's procedure of involving the Recreation Board in the approval process for field rental after a review of the paperwork by the Recreation Director and Township Administrator. Six applications were discussed by the Board and approved for use/rental. The applications at this meeting included the following:

1. NJ Crush FC – this is a local soccer organization requesting the use of Wyckoff Community Park, 475 Wyckoff Avenue for the purpose of conducting summer practices for their youth soccer teams. The estimated revenue from this facility rental

- would be \$1000-\$2000. They are requesting 2 days a week during the summer from June 13 – July 27. The Board agreed that 2 days a week would be the most they could approve so that other clubs in the area could have an opportunity to use the fields as well. The application was approved for 2 days/week starting on June 20th as the local Torpedoes Soccer Club may still be using this facility the week of June 12th. The Director will communicate this information to the club.
2. Triple Crown Sports – a national baseball tournament organization, who has utilized our fields for the past several years, is once again requesting the use of Wyckoff Memorial Field Baseball Facility, 340 Franklin Avenue for the purpose of holding their July 4th Tournament. The estimated revenue from this facility rental would be \$1500. The Board approved this use request unanimously since our teams do not utilize our fields over the 4th of July.
 3. Eastern Christian High School – As part of our Reciprocal Facility Use Policy, the Eastern Christian High School is requesting use of the Memorial Facility Tennis Courts for its high school tennis program. As we utilize their gym during the winter for our travel basketball program for no charge, there would be no fee associated with this use.
 4. Ramapo Boys Soccer Team – The Ramapo team would like to hold its annual high school soccer tournament at the Pulis Turf Facility on June 23 and June 24 this summer. Evan Baumgarten, the boys head coach, is also requesting the fee be waived since all proceeds go directly to the team. The Board approved the application and the fee waiver so the Director will forward this request onto the Township Committee for their review and ultimate decision.
 5. Play at the Plate New Jersey – This adult baseball league would like to utilize the Memorial Field Baseball Diamond adjacent to Town Hall on Sunday mornings from 4/2/17-8/27/17. Our teams typically do not utilize the field on Sunday mornings so this rental would not impact our programs. The estimate income from this rental would be \$1500.
 6. Torpedoes Soccer Club – The Wyckoff based program has submitted its application and insurance to utilize the Pulis Turf Facility on Sundays for its games. The Torpedoes pays the town \$30,000 yearly to utilize the facility per lease agreement.

The Director advised the Board that that his review with the Township Administrator of the applications, Hold Harmless and Indemnification Agreements, and Certificates of Insurance for all of the requests determined the applications to be in order.

The Recreation Board unanimously approved all of the above applications after a motion to approve them was made by Moe Ismael and seconded by Tom Valente.

Recreation Baseball & Softball Registration Complete:

The Director advised that the deadline for registering for Recreation Baseball and Softball for grades K-8 has passed and work to conduct the 2017 spring season is underway. It appears that the registration numbers for this year are slightly down from the previous year but that well over 700 children are still participating in the program.

Football Update:

The Director reported to the Board that the NBJFL, the league our recreation football teams participates in, is interviewing other teams to join the league meaning an increase in the amount of teams in our league, meaning less duplication of opponents throughout the season and more competition for our teams as well. This is very positive news for the future of our league as several teams from across the area are interested in leaving their current league for ours and our

league is now in a position to take only those teams that fit well with the teams currently in the league. The NBJFL is in a tremendous position based on the work that several towns have committed to over the past 3 seasons. Our program is in a great position knowing that our league is one of the most stable around and has some of the best programs in the state participating with us.

Open Comment Period:

No comment.

Report from Board Members:

None

New or Old Business:

None

The meeting was adjourned at 8:30pm.

Respectfully submitted,
Andy Wingfield
Director, Wyckoff Recreation & Parks