

**TOWNSHIP OF WYCKOFF
WYCKOFF HISTORIC PRESERVATION MEETING
SECOND FLOOR WEST WING CONFERENCE ROOM
TUESDAY, FEBRUARY 11, 2020 – 7:30 P.M.**

Doug Swenson, Chairperson, called the meeting to order at 7:30pm in the West Wing Conference

Historic Preservation Commission Liaison, Rudy Boonstra, read the Open Public Meetings Act statement: "This special Open Public Meeting of the Wyckoff Historic Preservation Commission is now in session.

A 48 hour notice of this meeting was sent to The Record, The Ridgewood News and the North Jersey Herald and News – all newspapers having general circulation throughout the Township of Wyckoff on January 8, 2020. A copy of said notice was posted on the Bulletin Board in Memorial Town Hall and a copy has been filed with the Municipal Clerk,

Present: Committeepersons Rudolf E. Boonstra, Elizabeth J. Fischer; Commission Members: Steven T. Zmuda, Richard F. Lynch, Beth Van Emburgh, Douglas B. Swenson, Patricia Constance, Sarah E. Caprio, Curtis W. Bajak, Joseph M. Cestaro and Joseph Haftek
Absent: Robert J. Shannon, Jr., Historical Preservation Commission Secretary/Township Administrator/Deputy Municipal Clerk

1. Motion by Sarah Caprio, second by Curtis Bajak. All voting affirmatively to approve the meeting minutes from the January 7, 2020 Historic Preservation Commission meeting.
2. The Commission discussed the merits of participating in the NJ Certified Local Government program. Potential grants for the use of consultants who specialize in all types of historic preservation activities, surveys and communications. A consensus appeared to exist to submit an application.
3. The criteria to establish, for identification of historic sites, buildings, structures, streetscapes and district maps, was thoroughly and carefully reviewed. The criteria for Ridgewood and Millburn (Essex County), the state register for historic places and the Federal Register were all compared and criteria to recognize the agrarian history of Wyckoff was noted. It was also noted that Wyckoff's ordinance #1876 includes suggested criteria for a list of landmarks. More research is required.
4. Sarah Caprio discussed the website for the Westwood, NJ Historic Preservation Commission and its ease of use was discussed.
5. For the purpose of preserving homes with historical significance as this process develops, suggestions were offered on how to become aware of these properties when they are listed for sale.
6. A consensus existed to diligently work on developing one list that indicates which structures are on the NJ Registry and the National Registry and which criteria do they satisfy (a narrative of what features trigger their historical significance.)
7. The Chair will contact area Historical Preservation Commissions to inquire on how they approached these tasks and best practices for notification to the property owners.

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8. The Wyckoff Historical Society has requested a presentation from the Wyckoff Historic Preservation Commission regarding their vision, efforts and plans.
9. The Tax Assessor was not able to attend this evening's meeting. Mr. Boonstra will invite her to the next meeting.
10. The following meeting dates for 2020 were approved. The meetings will be held on the second Tuesday of the month at 7:30pm in the West Wing Conference room, 2nd floor of Town Hall as follows unless otherwise noted. They are as follow::

March 10
April 14
May 12
June 9
No Meeting in July or August
September 8
October 13
November 10
December 8

The Historic Preservation Commission Meeting adjourned at 8:45 p.m.

Elizabeth J. Fischer
Township Committee Liaison
Historic Preservation Commission Secretary