

**BOARD OF HEALTH MEETING
PUBLIC WORK SESSION MEETING MINUTES
THURSDAY, OCTOBER 19, 2017**

Carol Hertenstein, President of the Board of Health (BOH) called the Board of Health meeting to order at 7:30 p.m. in the second floor west wing conference room.

Carol Hertenstein led the Pledge of Allegiance.

Members in attendance: Carol Hertenstein, RN, Steven Clarke, DC, Wendy Coffey, MSW, LCSW, Donna Garbaccio, RN, Richard Morski, MD, Michael Sparozic, R.PH.

Staff in attendance: Cindy Risseeuw, Secretary; Bergen County Department of Health (BCDOH) Staff: Michelle Delyannis, REHS

Absent: Linda Brock, RN, Lynne Spreen-Raffo, RN, Brian Scanlan, Township Committee Liaison

Reading of the Open Public Meetings Act Public Work Session statement:

Cindy Risseeuw, Secretary, read the Open Public Work Session statement: "This Regular Work Session Meeting of the Wyckoff Board of Health is now in session. In accordance with the Open Public Meetings Act, notice of this meeting appears on our Annual Schedule of meetings. A copy of said Annual Schedule has been posted on the Bulletin Board in Memorial Town Hall; a copy has been filed with the Municipal Clerk, The Record, The Ridgewood News and the North Jersey Herald and News – all newspapers having general circulation throughout the Township of Wyckoff. At least 48 hours prior to this meeting the Agenda thereof was similarly posted, filed and mailed to said newspapers. Formal action may be taken at this meeting."

Approval of September 14, 2017 Public Business Meeting and Public Work Session Minutes:

Dr. Morski motioned and Donna Garbaccio seconded; Steve Clarke and Michael Sparozic abstained; all remaining members present voted affirmatively.

No public present.

Report of REHS:

Michelle Delyannis reviewed the REHS report and logs. There were no comments from Board members.

Ms. Delyannis is currently inspecting the daycare centers in town.

The board requested a copy of the DEP report from the BCDOH regarding the activity being conducted at the Route 208 South Russell Avenue exit ramp.

Carol Hertenstein stated she is thrilled with the professionalism of the programs available to the Township from the BCDOH.

Ms. Garbaccio stated the modifications to the BCDOH REHS reports showing follow-up inspections were more clearly stated and Donna was pleased with that requested change.

Report of Board Members:

None.

New and Unfinished Business:

Ms. Coffey is currently in the process of organizing a Fall Risk program available from the BCDOH which will be approximately 20 minutes in length. Ms. Coffey has contacted Ronnie at Wyckoff Seniors to arrange for the presentation of this program.

Ms. Coffey stated that there have been no Wellness Program meetings scheduled. The Township posts weekly useful and timely wellness information on the website which is viewed by approximately 400 people weekly and available to the entire community.

Ms. Hertenstein spoke with Cathy Pilone, Stigma Free Chairperson, regarding the possibility of changing the time of monthly Stigma Free meetings to accommodate members who are not available at 3:30 pm. Ms. Pilone stated that the meeting date/time would remain the first Thursday of each month at 3:30 pm at the Christian Healthcare Center based on the fact that the majority of membership is educators and clergy. The BOH currently has two members on the committee; Carol Hertenstein and Donna Garbaccio.

The board members discussed and agreed to do a remembrance in memory of Dorothy Voorman Fish, former President of the BOH for over 30 years, who passed away this year. Possibilities discussed were the planting of a tree with a plaque or a park bench with a plaque. Ms. Risseuw will investigate the cost. Ms. Coffey suggested a fundraiser at Wyckoff Day 2018 to cover the cost.

The board discussed this year's flu vaccine program for employees and first responders administered by Walgreens. Approximately 35 vaccines were administered (one person did not have health insurance at a cost of \$25 to the township). The board agreed that next year the timeframe to administer the vaccine should be reduced from three hours or the board suggested having employees/first responders go directly to the Walgreen's on Clinton/Wyckoff Avenue at their convenience to receive their flu vaccine rather than a staffed program held at the firehouse.

Ms. Garbaccio reported on the October 5, 2017 Stigma Free meeting. Ms. Garbaccio stated that headway is being made in the high schools with the help of Jill Fackleman, Health Educator.

Mr. Sparozic raised the issue with the board of a recent news article warning of arsenic in the water supplied by Ridgewood Water. Mr. Sparozic questioned whether Hansel Asmar, Health Officer, BCDOH should be in contact with Ridgewood Water and then respond back to the BOH with regard to these newspaper articles. Board members were not aware of any formal alerts regarding arsenic being sent out to Ridgewood Water customers. The board has requested that Hansel Asmar be contacted to respond to these articles. Mr. Clarke stated that it is his opinion that the BCDOH and Ridgewood Water are not communicating regarding the water quality of our town. Mr. Sparozic is of the opinion that if the newspapers are publishing information regarding the Township's water quality, our Health Officer should be notified and should respond to the back the BOH following his investigation. Ms. Hertenstein stated that reports of arsenic in the water have been reported from 2014-2017 and our previous health provider (Northwest Bergen County Regional Health Commission) never reported to the BOH on these water quality issues.

Ms. Hertenstein reminded members of the following Open Public Records Act (OPRA) Law requirements. Board members must include the following language on all memos to board members:

"The Board/Commission Secretary or Liaison shall be included in any email a Township Committee appointed Board/Commission member sends. All emails are subject to the Open Public Records Act and as such, may be requested by citizens. (This requirement is applicable to all members of the Wyckoff Planning Board, Zoning Board of Adjustment, Library Board of Trustees, Recreation and Parks Commission, Board of Health, Environmental Commission, Shade Tree Commission, Design Review Advisory Committee and any other ad-hock committee regardless if it is sent from your personal/business computer or personal/business data phone.) There should be no expectation that the content of emails exchanged with municipal officials and employees will remain private."

Steve Clarke motioned to close the Public session; seconded, Wendy Coffey; all members present voting affirmatively.

The Board of Health Meeting adjourned at 8:10 p.m.