

**BOARD OF HEALTH MEETING
PUBLIC WORK SESSION MEETING MINUTES
THURSDAY, JANUARY 14, 2021**

Steve Clarke, President of the Board of Health (BOH) called the Board of Health meeting to order at 7:30 p.m. via the ZOOM Video Conferencing Application.

Steve Clarke led the Pledge of Allegiance.

Members in attendance: Steven Clarke, DC, Sau Yan Yee, MD, Donna Garbaccio, RN, Lynne Spreen-Raffo, RN, Michael Sparozic, R.PH, Devaleena Sen, R.PH, Linda Brock, RN, Casey Colaneri, Peter Melchionne, Township Committee Liaison

Staff in attendance: Cindy Risseeuw, Secretary; Bergen County Department of Health (BCDOH) Staff: Michelle Murati, Registered Environmental Health Specialist (REHS)

Absent: None

Reading of the Zoom Statement and Open Public Meetings Act Public Work Session statement:

PLEASE TAKE NOTICE, that in accordance with the Open Public Meetings Act NJSA 10:4-6 et seq., and in consideration of Executive Order #103, issued by Governor Murphy on March 9, 2020, declaring a State of Emergency in the State of New Jersey, the Planning Board of the Township of Wyckoff does hereby notify the public that to protect the health, safety and welfare of our citizens, the meeting of the Board of Health of the Township of Wyckoff scheduled for Thursday January 14, 2021 will be conducted virtually through the Zoom Video Conferencing Application and it will be live-streamed on the Township of Wyckoff's YouTube channel. The Work Session is scheduled for 7:30 and the Public Business meeting will begin at 8:00 pm.

These measures are implemented to allow members of the public to observe the meeting via live streaming and to provide the ability to comment during the periods for public comment during the meeting through Zoom telephone call in technology. Joining the meeting by telephone will be utilized as security against the sharing of inappropriate video content.

General instructions regarding access to the meeting is posted on the Wyckoff web site's home page at www.wyckoff-nj.com as a "News" item.

Cindy Risseeuw, Secretary, read the Open Public Work Session statement: "This Regular Work Session Meeting of the Wyckoff Board of Health is now in session. In accordance with the Open Public Meetings Act, notice of this meeting appears on our Annual Schedule of meetings. A copy of said Annual Schedule has been posted on the Bulletin Board in Memorial Town Hall; a copy has been filed with the Municipal Clerk, The Record, The Ridgewood News and the North Jersey Herald and News – all newspapers having general circulation throughout the Township of Wyckoff. At least 48 hours prior to this meeting the Agenda thereof was similarly posted, filed and mailed to said newspapers. Formal action may be taken at this meeting."

Approval of March 12, 2020 Public Business Meeting and Public Work Session Minutes:

Michael Sparozic motioned and Casey Colaneri seconded; all members present voted affirmatively; Dr. Yee and Linda Brock abstained.

Report of REHS:

Michelle Murati reviewed the REHS log.

Report of Board Members:

None.

New and Unfinished Business:

New Business

Steve Clarke welcomed the new Township Committee Liaison, Peter Melchionne. The BOH members all introduced themselves.

Public Comment

There was no comment from the public.

Election of President & Vice President

The nominating committee consisting of Michael Sparozic and Linda Brock nominated Steve Clarke for President and Lynne Spreen-Raffo as Vice President of the BOH for the year 2021. There was no nomination from the floor. The nominations from the floor were closed by Linda Brock. Michael Sparozic requested that the BOH secretary cast a vote in favor of each as they were running uncontested. The BOH secretary cast a vote in favor of Steve Clarke as President and Lynne Spreen-Raffo as Vice President.

Rabies Clinic

The Rabies Clinic is scheduled for Saturday, January 16, 2021 between 1:00 – 3:30 pm. Due to the pandemic, this year's Rabies Clinic will be conducted as a drive thru event at the DPW Garage on West Main Street. The following members have volunteered to assist; Steve Clarke, Linda Brock, Mike Sparozic and his daughter, Macie Sparozic.

COVID-19

Steve Clarke stated that vaccine supercenters are opening to administer the vaccine to groups 1A (Healthcare workers), 1B (Police, Fire, EMS) and 1C (essential workers). Starting today, the 1C group now includes those 65 years of age and older as well as 16-64 years old with medical conditions. The vaccine rollout has been slow.

Well Child Program

Cindy Risseeuw stated that the Well Child Program did not conduct clinics in the months of April, May, June and August of 2020. During the months of September, October and November of 2020, no Wyckoff children attended the clinics.

Cindy Risseeuw reported that the 2021 health licensing is underway.

Dr. Clarke reminded members of the following Open Public Records Act (OPRA) Law requirements. Board members must include the following language on all memos to board members:

“The Board/Commission Secretary or Liaison shall be included in any email a Township Committee appointed Board/Commission member sends. All emails are subject to the Open Public Records Act and as such, may be requested by citizens. (This requirement is applicable to all members of the Wyckoff Planning Board, Zoning Board of Adjustment, Library Board of Trustees, Recreation and Parks Commission, Board of Health, Environmental Commission, Shade Tree Commission, Design Review Advisory Committee and any other ad-hock committee regardless if it is sent from your personal/business computer or personal/business data phone.) There should be no expectation that the content of emails exchanged with municipal officials and employees will remain private.”

Mike Sparozic motioned to close the Public session; seconded, Linda Brock; all members present voting affirmatively.

The Board of Health Meeting adjourned at 8:28 p.m.