

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE OPEN PUBLIC WORK SESSION
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, DECEMBER 15, 2015 – 7:30 P.M.**

Mayor Kevin J. Rooney opened the Work Session Meeting at 7:30 p.m. in the second floor municipal court room.

Municipal Clerk Santimauro read the Open Public Work Session statement: "This Open Public Work Session Meeting of the Wyckoff Township Committee is now in session. In accordance with the Open Public Meetings Act, notice of this meeting appears on our Annual Schedule of meetings. A copy of said Annual Schedule has been posted on the Bulletin Board in Memorial Town Hall; a copy has been filed with the Municipal Clerk, The Record, The Ridgewood News and the North Jersey Herald and News – all newspapers having general circulation throughout the Township of Wyckoff. At least 48 hours prior to this meeting the Agenda thereof was similarly posted, filed and mailed to said newspapers."

Present: Mayor Kevin J. Rooney, Committeemen Haakon C. Jepsen, Rudolf E. Boonstra and John A. Carolan

Also Present: Township Administrator Robert J. Shannon, Jr., Township Attorney Robert Landel and Municipal Clerk Joyce C. Santimauro

Absent: Committeeman Brian D. Scanlan

Mayor Rooney opened the meeting for the ten (10) minute total public comment period for any item on or off the Agenda, two (2) minutes per speaker, with a motion from Committeeman Carolan, seconded by Committeeman Boonstra.

1. Howard Felixbrod, residing at 473 Victor Way and owner of the Blue Moon Café in the Boulder Run Shopping Center came forward. Mr. Felixbrod stated that both he and Aldo Cascio, owner of The Brickhouse Restaurant and Aldo's Restaurant sent a letter to the Township Committee asking for a change in the law that regulated when restaurants that serve liquor are required to close. In the Township of Wyckoff, the closing time is 1:00 a.m., which translates to a 12:30 a.m. "last call." He stated that the State law allows restaurants to remain open until 2:00 a.m. Mr. Felixbrod described the Township ordinance as onerous and requested the Township Committee provide some type of flexibility regarding holidays, weekends or closing time modification.

Mayor Rooney stated it was too late in the calendar year for the governing body to consider an ordinance to change the hours in 2015. However, the Township Committee will consider the letter requesting this change.

Committeeman Carolan motioned to close the public comment period, seconded by Committeeman Jepsen with an affirmative voice vote.

Mayor Rooney advised that the Finance Committee has reviewed and signed vouchers.

Township Committee Reports:

Haakon Jepsen:

1. Mr. Jepsen attended the Holiday Open House at the Zabriskie House on Saturday, December 5, 2015 from 10:00 a.m. to 3:00 p.m. The Zabriskie House Trustees described the event as very successful.
2. Mr. Jepsen provided the following report from the last Environmental Commission Meeting:
 - a. The Environmental Commission voted in favor of Peter Weiderhold to serve as Chair of the Environmental Commission next year. According to State statute, the Chair of the Environmental Commission is appointed by the Mayor.

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- b. Janice Renyen has submitted her resignation effective 12/31/15, one (1) year before her term expires which will result in a vacancy requiring an appointment. With the election of Mr. Madigan to the Township Committee, his appointment will be vacant as well. Mayor Rooney advised Mr. Jepsen that both he and Committeeman Boonstra will be performing interviews of residents who submitted a request to volunteer on Saturday, December 19, 2015.

- c. The junior student members of the Wyckoff Environmental Commission have suggested a proposed project – that being a water bottle filling station at Pulis Field to assist with the reduction of water bottles that patrons and players bring to the sports complex and litter the facility. Mr. Jepsen advised that the Environmental Commission will further explore this suggested project.

- d. Mr. Jepsen requested to make several comments this evening as this is his last meeting in the completion of his three (3) year term on the Township Committee.
Mr. Jepsen was extremely thankful for the residents of Wyckoff, for their trust in electing him and to serve them for the past three (3) years. Mr. Jepsen is also thankful for his family and for each member of the Township Committee for their friendship and partnership. The collaboration on issues has worked extremely well in the last three (3) years. Mr. Jepsen opined that he will miss every member of the governing body.
Mayor Rooney thanked Mr. Jepsen for his comments and on January 1, 2016 the Township Committee will consider a resolution to re-appoint Jim Abma to another term as Zabriskie House Trustee.

John Carolan:

- 1. The Shade Tree Commission is working on evaluating residents requests. With the leaf collection completed on Friday, December 18, 2015 with four (4) townwide collections, the DPW will then shift back to tree work.

- 2. Mr. Carolan attended the Chamber of Commerce Tree Lighting Ceremony on Friday, December 4, 2015 and thanked all the volunteers on the Chamber as well as Bob Shannon and Elaine Booth who assisted “behind the scenes”.
Mayor Rooney reported that at this morning’s Public Policy Subcommittee Meeting there was a discussion with the Township Engineer and the Building Inspector on how best to craft a tree preservation and protection ordinance. A number of very practical challenges exist including; enforcement, qualifications of inspectors and the various scenarios that result and must be taken into account. The Public Policy Subcommittee will continue to work through these challenges and then move forward to provide the Shade Tree Commission with a draft tree preservation ordinance.

Rudy Boonstra:

- 1. Mr. Boonstra also attended the Zabriskie House Holiday Open House Tour on Saturday, December 5, 2015 and described the event as well attended and very well presented.

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2. Mr. Boonstra attended the Chamber of Commerce Christmas Tree Lighting Ceremony on Friday, December 4, 2015 and indicated the program was well done and well attended. The Wyckoff Volunteer Fire Department did an excellent job safely escorting Santa to the Township's designated shopping centers. Mr. Boonstra had the honor of welcoming everyone in attendance to Wyckoff that evening.
3. The Menorah Lighting Ceremony was conducted on Monday, December 7, 2015 at Town Hall. Mr. Boonstra attended the ceremony and lit the first Menorah Candle.
4. Mr. Boonstra stated that on Saturday, December 12, 2015 both he, Committeemen Scanlan, Carolan and Bob Shannon attended the Marines Corps "Toys for Tots" train which stopped on Main Street. The Wyckoff Volunteer Fire Department, Town Hall Employees and numerous Girl Scout Troups donated hundreds of toys.

Mayor Rooney:

1. The Township Committee will further consider this evening Ordinance #1791. This ordinance authorizes the sale of 370 Clinton Avenue for special needs housing. A redraft of the interior layout was provided to the Public Policy Subcommittee for nine (9) units for persons with developmental disabilities to reside at this future residence. This improvement will provide a number of benefits to the Township including affordable housing units and addresses a community need by providing special needs housing in Wyckoff.
2. Last week, Mayor Rooney, Police Chief Fox, Deputy Mayor Boonstra and Administrator Shannon visited the Great Notch Distillery at 465 West Main Street. The business owner of the distillery is a resident of Oakland and had sent a letter to the governing body requesting an ordinance amendment to allow him to perform certain functions that are currently not permitted in the light industry zones such as retail sales, tours and alcohol tasting. The area rented at 465 West Main Street is a small area – similar to a residential one (1) car garage bay and the request presents many challenges. Firstly, there is no ADA compliance for the public, the site would require site plan approval to address such issues as ingress/egress and parking. After a thorough discussion, the business owner indicated he may search for a larger location in Wyckoff or another area community. The business also advised that it took over 1 ½ years to obtain the federal license and there are numerous State and Federal regulations which require almost two (2) years of rental payments and having equipment on site before these licenses can be issued.
3. The further discussion of the tree ordinance was prompted by a resident who provided Mayor Rooney with an e-mail regarding tree removal on a residential site on Drury Lane. That site issue was thoroughly reviewed and inspected numerous times by the Township Engineer to save trees as part of his responsibility to review and approve a zero percent runoff and landscaping plan.
4. With regard to the request received from one of the three (3) owners of the three (3) residential lots on Greenwood Avenue, no other feedback has been received. Until such time as requests are received from the other owners of the residential lots, the Township will not incur any expense with the Planner to address this request.

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5. The Public Policy Subcommittee discussed the sewer agreement with Mr. Landel for the Toll Brothers affordable housing project in Franklin Lakes.

Administrator's Commentary:

1. The 8:00 p.m. Agenda includes the following items:
 - a. The governing body has the honor to present proclamations to approximately seventy (70) young men who comprise the Ramapo High School Championship Football Team this evening.
 - b. One of the resolutions listed on this evening's Agenda allows the Township Committee to compete for grant funds from the State of New Jersey for programs that relate to drug and alcohol abuse awareness.
 - c. A second resolution establishes a rotation of towers to address situations when motorists find themselves with an inoperable vehicle on a public road. The purpose of this rotating list is to provide a level of public safety for the vehicles and for safety of the police officers to ensure a timely response to a tow truck request.
 - d. The governing body is authorizing competitive sealed bids for the annual recreation equipment bid. This bid specification identifies 243 recreation items whereby the Township Committee will make 243 individual contract awards to ensure the lowest possible price is obtained for each individual item. The Township of Wyckoff performs all the work; Franklin Lakes and Oakland benefits from this procurement process and the competitive bids. However, the Township of Wyckoff benefits because with the volume of recreation equipment to satisfy the needs of Franklin Lakes and Oakland, the Township achieves discount pricing based on the volume of items in the bid specification.
 - e. The public hearings this evening include two (2) ordinances to establish in 2016 the salaries for the police officers and the DPW employees. One (1) ordinance removes the Township's more stringent Sunday sales prohibitions and reverts back to the State Law which is less restrictive. The last ordinance allows the Township Committee to sell the Township owned property at 370 Clinton Avenue to a non-profit agency – The Bergen County United Way to construct a residence for adults with developmental disabilities.
 - f. The Public Works Crews have worked diligently this Fall and expect to complete the 4th townwide leaf collection on Friday, December 18, 2015.
 - g. The next meeting will be the Sine Die Meeting on Friday, January 1, 2016 at 11:00 a.m. followed by the 2016 Reorganization Meeting at 12 Noon. The Municipal Clerk has provided a 48 Hour Notice regarding this meeting and the Staff is focused on year end responsibilities.

Township Attorney Report:

1. With regard to Ordinance #1791 to authorize the sale of 370 Clinton Avenue, Mr. Landel will suggest at the public hearing a small de minimis change in the fifth "Whereas" clause, Bergen County United Way should read Bergen County United Way and Madeline Partners, LLC.

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2. Mr. Landel continues to review the sewer extension agreement for the Toll Brothers affordable housing project in Franklin Lakes.
3. Mr. Landel has reviewed a shared services agreement from the Bergen County Department of Health Services that the Wyckoff Board of Health is considering.

The Work Session Meeting adjourned at 7:58 p.m.

Kevin J. Rooney
Mayor

Joyce C. Santimauro
Municipal Clerk