

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, JULY 18, 2017**

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE WORK SESSION MEETING
MUNICIPAL COURT ROOM
TUESDAY, JULY 18, 2017 - 7:30 P.M.**

1. 7:30 pm Work Session Meeting called to order by Mayor Rudolf E. Boonstra
2. Roll call of Township Committee
3. Reading of "Open Work Session" statement by Mrs. Santimauro
4. Meeting open for the Work Session ten minute total public comment period for any item on or off the agenda. Two (2) minutes per speaker.
5. Mayor and Municipal Clerk to sign documents
6.
 - a. Finance Committee to review and sign vouchers
 - b. Report of Township Committee
 - c. Report of Administrator
 - d. Report of Attorney
7. Recess Work Session Meeting to conduct 8:00 pm Business Meeting
8. Reconvene Work Session Meeting
9. Adjourn

**PAYMENT OF CLAIMS MAY BE PAID AT ALL WORK SESSION MEETINGS
AND ALL TOWNSHIP COMMITTEE BUSINESS MEETINGS**

FORMAL ACTION MAY BE TAKEN AT THIS WORK SESSION

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TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE BUSINESS MEETING
MUNICIPAL COURT ROOM
TUESDAY, JULY 18, 2017 - 8:00 PM

- 1. Regular Meeting of the Wyckoff Township Committee called to order by Mayor Rudolf E. Boonstra
- 2. Flag Salute
- 3. Invocation given by Pastor Fred Provencher of Cornerstone Christian Church
- 4. Reading of the "Open Public Meetings Act" statement by Mrs. Santimauro
- 5. Roll call of the Township Committee
- 6. Meeting open for public comment on any item on or off the Agenda; five (5) minutes per speaker
- 7. Approval of the following Township Committee meeting minutes:

Township Committee Regular Work Session and Regular Business Meeting Minutes from July 5, 2017

MOTION: SCANLAN SECOND CAROLAN
CAROLAN YES MADIGAN YES SCANLAN YES SHANLEY YES
BOONSTRA YES

- 8. **Consent Agenda:** All matters listed below are considered by the Township Committee to be routine in nature. There will be no separate discussion of these items. If any discussion is desired by the Township Committee, that item will be removed from the Consent Agenda and considered separately:

I **Resolutions (Adoption of the following):**

- #17-205 Report of Audit
- #17-206 Authorize Redemption of Tax Sale Certificate 14-00004
Block 266 Lot 21
- #17-207 League of Municipalities
- #17-208 Refund Landscape Bond - 9 Neelan Drive
- #17-209 Refund Landscape Bond - 254 Wyckoff Avenue
- #17-210 Payment of Bills
- #17-211 Return of Certain Overpaid Taxes, Escrow monies, Rec. fees, etc
- #17-212 Authorize Volunteer Fire Department Fireworks Fundraiser at Town Hall Municipal Complex
- #17-213 Refund Maintenance Bond – 389 Fern Avenue
- #17-214 Refund Maintenance Bond - 384 Hampshire Court
- #17-215 Award Contract for Info Cop E-Ticket Program
- #17-216 Close Complete 2015/2016 Grant Reserves

Following is the vote on the Consent Agenda:

MOTION: CAROLAN SECOND SCANLAN
CAROLAN YES MADIGAN YES SCANLAN YES SHANLEY YES
BOONSTRA YES

PAGE NO.

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II Adjourn

**PAYMENT OF CLAIMS MAY BE PAID AT ALL TOWNSHIP COMMITTEE
WORK SESSION MEETINGS AND ALL TOWNSHIP COMMITTEE REGULAR
MEETINGS**

FORMAL ACTION MAY BE TAKEN DURING THIS MEETING

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Meeting Called To Order

Mayor Rudolf E. Boonstra called the regular meeting of the Wyckoff Township Committee in the Municipal Court Room to order at 8:00 pm.

Flag Salute

The Township Committee proceeded with the Pledge of Allegiance led by Mayor Rudolf E. Boonstra.

Invocation

The Invocation was given by Pastor Fred Provencher of Cornerstone Christian Church.

Attendance

Township Committee Present: Mayor Rudolf E. Boonstra; Committee Present: John A. Carolan, Thomas J. Madigan, Brian D. Scanlan and Timothy E. Shanley

Staff Present: Township Administrator Robert J. Shannon, Township Attorney Robert Landel and Thomas Garlick, Esq.

Staff Absent: Joyce C. Santimauro, Municipal Clerk

Open Public Meeting Act Statement

Township Clerk Joyce Santimauro read the "Open Public Meeting Act" Statement: "This regular meeting of the Township Committee of the Township of Wyckoff is now in session. In accordance with the provisions of Section 8 of the Open Public Meetings Act, I wish to advise that notice of this meeting has been posted in the lower level of the Memorial Town Hall and that a copy of the schedule of meetings has also been filed with the Township Clerk, and copies of this agenda and the annual notice of meetings, of which this is a part, have been heretofore sent to the Ridgewood News, The Record, and The North Jersey Herald and News all papers with general circulation throughout the Township of Wyckoff. At least 48 hours prior to this meeting the Agenda thereof was similarly posted, filed and mailed to said newspapers."

Committeeman Scanlan made a motion to open the meeting for public Comment; Seconded by Committeeman Carolan. All voted in favor.

Mayor Boonstra indicated this is the time for the public comment. Five minutes per speaker.

Stephen Joern – 363 Butternut Avenue, Wyckoff, NJ – Mr. Joern thanked the Township Committee for resurfacing the Recycling Center and indicated he has lived in Wyckoff for 46 years and is a former member of the Planning Board and a former member of the Board of Adjustment. Mr. Joern is here this evening to voice concern on the fact that the Township Committee did not select Brain Scanlan this year as its mayor. Mr. Joern presented a box of petition of 900 signatures from Wyckoff residents requesting the Township Committee to select an alternate way to select the mayor to take the partisanship out of the process – a more fair way to select our mayor. He read the petition; We the undersigned, registered voters of the Township of Wyckoff, New Jersey, seek to have a say in the selection of Wyckoff's mayor. We petition the Township Committee of the Township of Wyckoff to place the following public question on the ballot of the General Election on November 7, 2017:

Should the Township Committee of the Township of Wyckoff appoint a nonpartisan Subcommittee of two of its members at its Annual Reorganization Meeting on January 1, 2018 to investigate lawful alternatives available to it to allow the voters of Wyckoff a voice regarding the selection of the Township's Mayor, including a direct election of the Mayor by the voters of Wyckoff? Such Subcommittee should present its findings to the entire Township Committee by February 28, 2018 for discussion in a public meeting by March 31, 2018.

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Interpretative Statement: The Township Committee currently elects the Mayor of the Township of Wyckoff on an annual basis by a majority vote of its members at its reorganization meeting on January 1. A “yes” vote would require the Township Committee in 2018 to appoint a nonpartisan Subcommittee of two of its members to investigate alternatives to the current system and report to the entire Township Committee on its findings by February 28, 2018. The Township Committee would be required to discuss the findings in a public meeting by March 31, 2018.

Mr. Joern stated that the 900 Wyckoff voters were about 20% of the number of voters who vote in an average general election. Mr. Joern advised that August 18, 2017 is the last day for the Township Committee to submit a ballot question to the Bergen County Clerk for inclusion on the November ballot. Mr. Joern indicated that the supporters of the petition will return to the next Township Committee meeting, which is August 8, 2017, to learn the Township Committees response to this petition.

Mayor Boonstra thanked Mr. Joern for his efforts and interest and inquired if the petition requested a specific action. Mr. Joern replied that the focus of the petition is raising the issue of how the mayor is selected and suggests the Township Committee could review alternate ways to select the mayor, there may possibly exist simple ways to select the mayor in a nonpartisan manner without changing the form of government.

Mr. Joern concluded his statements by saying he personally conducted 100 interactions with residents and advise that the perception is that Wyckoff government works however there is displeasure with partisan politics at the Township Committee local level. The petition requests a sustainable way to select the mayor without involving partisan politics.

Committeeman Carolan inquired how the signatures were collected on the petitions and were they collected similar to a petition to run for office. Mr. Joern indicated that the petitions were obtained in multiple ways with different individuals collecting signatures.

Ronnie Powers – 176 Nancy Lane, Wyckoff, NJ – Ms. Powers indicated that Wyckoff has a tradition of the deputy mayor becoming Mayor in the succeeding year and this tradition was not followed this year. Wyckoff is known for being a traditional community and it just does not seem fair not to select the deputy mayor as was done in past years.

Erin Chung – 507 Old Post Road, Wyckoff, NJ - Mrs. Chung indicated that she and her family moved to Wyckoff without doing any due diligence on the politics of Wyckoff. After last election, I wish we would have done more. I always assumed the town council would be a nonpartisan situation however it feels like this is not the case. I have heard whispers all over town about vendettas and agendas and why people get passed over for positions. When we cast our vote for town council whoever that may be they should have their fair shot at representing us as mayor.

Vincent Tortorelli – 39 Princeton Ave, Wyckoff, NJ – Mr. Tortorelli stated that he has been a resident of 48 years and indicated there is a rising tide in this community. It is time for the system to change it is time for the residents to have a voice in the selection of their mayor.

Gary White – 289 Old Tote Road, Mountainside, NJ – Mr. White stated that he is present tonight to request the Township Committee adopt a resolution in support of Fibroisplasia Ossificans Progressiva awareness and to declare an FOP awareness day each year in Wyckoff. Mr. White displayed a binder book that he indicates includes 505 resolutions from different municipalities he has received

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64 resolutions from Bergen County 70 towns and has requested the Township Committee adopt a resolution. Mr. White explained he has been doing this work for 16 years and that there are seven (7) individuals in New Jersey with this disease and one person from Bergen County. Mayor Boonstra thanked Mr. White for his work and visiting the Township Committee and indicated his requested will be referred to the Board of Health and reviewed at the public policy meeting.

Mary Ann Crawford – 268 Merlin Place, Wyckoff, NJ - Mrs. Crawford indicated that she has been a resident for 22 years and stated on behalf her neighbors “I would like to thank the Township Committee for their efforts resolving the recent water main break on our street.” This petition includes 900 signatures or 20% of the number of citizens who voted in the last election. The petition expresses a concern on how the mayor is selected by the Township Committee. The petition asked residents if they thought this should be looked into further. If they did and the answer was yes they signed the petition. Looking into the petition could mean putting a question on the ballot to establish a nonpartisan subcommittee that could meet and review options to address it. My question to the Township Committee is that this petition has not been a secret and I would ask if you could share your concerns or objections for this petition.” Mayor Boonstra replied that he has more questions than opinions he would like to hear from the Township Attorney. The petition has been submitted this evening and it will be reviewed. Committeeman Scanlan stated it is appropriate for residents to ask for a public question to be placed on the ballot.

Mike Panayos – 337 Blue Hill Terrace, Wyckoff, NJ - Mr. Panayos indicated he has contacted the Police Department and did not receive a response that Crescent Avenue between Brookside and Wyckoff Avenue has a double yellow line in the center which has worn off and motorists tend to drive over the center line because the existing line is faded and needs to be repainted. The curve on Crescent Avenue is between numbers 341 and 358 Crescent Avenue.

Mr. Panayos stated that he runs “Dads Night” at Lincoln School and is a volunteer coach in the recreation and travel programs and he asked the Township Committee why Committeeman Scanlan was passed over to be mayor this year. Mayor Boonstra indicated that the Township Committee is required once a year to reorganize. Every board or commission of the Township does this. At the first meeting their first task is to select a chairman; the mayor essentially chairs meeting, signs contracts, sets the agenda and marries individuals. There is a nomination a second and a vote. Anyone is free to nominate anyone. Mr. Panayos replied if the position is essentially ministerial and ceremonial it would seem as a matter of fairness to allow every member to have turn at being the mayor.

Caryn Kasmanoff -374 Annette Court, Wyckoff, New Jersey – Mrs. Kasmanoff stated she has been a resident of Wyckoff since 1999 and believes that bipartisanship is the future of our country. Mrs. Kasmanoff stated it is her understanding that there was an unwritten policy that the most senior member or the deputy mayor serves as mayor in the next year and the Township Committee should stop this playground politics and provide an opportunity for all to serve as mayor.

Elizabeth Cole – 281 Birch Parkway, Wyckoff, New Jersey – Mrs. Cole stated in response to Committeeman Carolan question that she collected 52 signatures. This petition is not solely a Democratic driven effort many registered Republicans inquired and asked to sign the petition and it is a Town issue not a political issue.

Tom Bugel – 436A Bromley Place, Wyckoff, New Jersey – Mr. Bugel stated that he has lived in Wyckoff since 1968 and he loves this town. He has witnessed many changes for the better. However he was shocked when Committeeman

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Scanlan was passed over for being mayor this year. Mr. Bugel indicated that he ran for Township Committee in the early 1970's and that partisanship at the local level seems antiquated. There are other options that should be studied and he hopes the Township Committee proceeds with this study.

Committeeman Madigan thanked those in the audience for coming and speaking this evening. He indicated that the vote that the Township Committee takes to select a chairman is no different than the vote the K-8 or regional high school members vote for their president. Regarding the concern expressed about the community Mr. Madigan that when he moved to Wyckoff from Boston he found Wyckoff to be very welcoming community and Wyckoff is considered a welcoming place. As it relates to the volunteer forms those forms do not ask political or religious affiliation.

Committeeman Scanlan indicated that in December of 2016 he had two to three conversations with Mayor Boonstra, the leader of the Republican caucus, regarding the mayor's position and Committeeman Scanlan indicated he did not nominate himself because there would not have been a second to that nomination. Committeeman Scanlan also suggested that the analogy to the school board is not appropriate because the school board members run as individuals and not as members of political parties. Committeeman Scanlan indicated that the Township has approximately 70 Board and Commission volunteers and if you match those people up to the voter registration rolls you would see that it is skewed in one direction.

Committeeman Carolan made a motion to close the meeting for public Comment; Seconded by Committeeman Scanlan. All voted in favor.

Approval of the following Township Committee meeting minutes:

Township Committee Regular Work Session and Regular Business Meeting Minutes from July 5, 2017

MOTION: _____ SCANLAN _____ SECOND _____ CAROLAN _____
CAROLAN YES MADIGAN YES SCANLAN YES SHANLEY YES
BOONSTRA YES

Consent Agenda: All matters listed below are considered by the Township Committee to be routine in nature. There will be no separate discussion of these items. If any discussion is desired by the Township Committee, that item will be removed from the Consent Agenda and considered separately:

I **Resolutions (Adoption of the following):**

#17-205 Report of Audit

WHEREAS, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions, and

WHEREAS, the Annual Report of Audit for the year 2016 has been filed by a Registered Municipal Accountant with the Municipal Clerk as per the requirements of N.J.S.A. 40A:5-6, and a copy has been received by each member of the governing body, and

WHEREAS, the Local Finance Board of the State of New Jersey is authorized to prescribe reports pertaining to the local fiscal affairs, as per R.S. 52:27BB-34, and

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WHEREAS, the Local Finance Board has promulgated a regulation requiring that the governing body of each municipality shall by resolution certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the section of the annual audit entitled:

General Comments
Recommendations

and,

WHEREAS, the members of the governing body have personally reviewed as a minimum the Annual Report of Audit, and specifically the sections of the Annual Audit entitled:

General Comments
Recommendations

as evidenced by the group affidavit form of the governing body, and,

WHEREAS, Such resolution of certification shall be adopted by the Governing Body no later than forty-five days after the receipt of the annual audit, as per the regulations of the Local Finance Board, and,

WHEREAS, All members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board, and,

WHEREAS, Failure to comply with the promulgations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52 to wit:

R.S. 52:27BB-52- "A local officer or member of a local governing body who, after a date fixed for compliance, fails or refused to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office."

NOW, THEREFORE, BE IT RESOLVED, That the Township Committee of the Township of Wyckoff, hereby states that it has complied with the promulgation of the Local Finance Board of the State of New Jersey dated July 30, 1968 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

#17-206 Authorize Redemption of Tax Sale Certificate 14-00004
Block 266 Lot 21

WHEREAS, the Tax Collector of the Township of Wyckoff has previously determined that there was due and owing to the Township of Wyckoff outstanding tax and interest for tax year 2013 on Block 266 /Lot 21, aka 200 Godwin Avenue, within the Township of Wyckoff, County of Bergen, State of New Jersey; in the amount of \$3,722.87 and;

WHEREAS, on the 23th day of October 2014, the Township of Wyckoff executed a "Certificate of Sale of Unpaid Municipal Liens" numbered 14-00004, hereinafter referred to as a Tax Sale Certificate on the above-described property in the amount above-recited; and,

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WHEREAS, said Tax Sale Certificate was purchased by US Bank, Global Corp Trust Services, 50 South 16th Street, Suite 2050, Philadelphia, PA 19102; and,

WHEREAS, subsequent to the execution and filing of said Tax Sale Certificate and prior to the commencement of foreclosure proceedings against the property owner's right to redemption of said Tax Sale Certificate, the mortgagor has paid to the Tax Collector of the Township of Wyckoff any and all charges deemed due and owing on the above-described property and the property owner is therefore entitled to a redemption of said Tax Sale Certificate pursuant to N.J.S.A. 54:5-55.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, that the Tax Collector be, and the same is hereby authorized and directed to cancel and endorse Tax Sale Certificate 14-00004 for redemption as of July 18, 2017 and make refund in the amount of \$3,722.87 being lien amount of \$518.38, subsequent taxes, and interest in the amount of \$1,949.49 recording fees in the amount of \$55.00 and a premium of \$1,200.00 to US Bank, Cust. Global Corp Trust Services and deliver said Tax Sale Certificate to the mortgagor for cancellation with the County Clerk in accordance with N.J.S.A. 54:5-55.

#17-207 League of Municipalities

WHEREAS, the Township Committee of the Township of Wyckoff authorizes the following officials to attend the 2017 New Jersey League of Municipalities Conference in Atlantic City on November 14, 15 & 16, 2017: Township of Wyckoff Mayor and Township Committee, Township Administrator, Township Clerk, Court Administrator, Township Engineer, Department of Public Works Manager, Police Chief and one (1) Planning Board member; and,

WHEREAS, the Township will reimburse attendees for the following expenses; 1.) hotel accommodations at a rate of \$165.00 per night, maximum of two (2) nights; 2.) Conference registration entrance badge of \$55.00; 3.) Mileage/parking/tolls not to exceed total \$255.00, all with receipts and presented on a Township of Wyckoff voucher; and,

WHEREAS, authorization for township employees attending the conference is limited to November 14, 15 & 16, 2017; absence on November 17, 2017 is through the use of a personal day or vacation day.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen and State of New Jersey that the allowance for attendance shall not exceed the amount of \$640.00 per attendee. Said amount includes hotel accommodations, and conference registrations, mileage, parking and tolls if any. Meals are the responsibility of the attendees. All requests for reimbursement must be accompanied by receipts and presented on a Township of Wyckoff voucher.

#17-208 Refund Landscape Bond – 9 Neelan Drive

WHEREAS, Mr. Paul Fine who resides at 9 Neelan Court Block 319 Lot 1 deposited a \$2,500.00 landscape bond with the Municipal Clerk on April 6, 2017; and,

WHEREAS, in a letter dated July 7, 2017 Mr. Paul Fine from 9 Neelan Court has requested the refund of the \$2,500.00 landscape bond; and,

WHEREAS, the Township Engineer, Mark DiGennaro in a notation dated July 10, 2017 has recommended the \$2,500.00 landscape bond to be refunded; and,

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WHEREAS, the Chief Financial Officer, Diana McLeod, has verified the funds.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen and State of New Jersey that they hereby concur with the recommendation of the Township Engineer to refund the \$2,500.00 landscape bond to Mr. Fine.

BE IT FURTHER RESOLVED, that the Municipal Clerk shall forward a copy to the Township Engineer and to Mr. Fine, 9 Neelan Court, Wyckoff, NJ 07481.

#17-209 Refund Landscape Bond – 254 Wyckoff Avenue

WHEREAS, Mr. and Mrs. S. Duckman who resides at 254 Wyckoff Avenue Block 393 Lot 17 deposited a \$1,500.00 landscape bond with the Municipal Clerk on March 29, 2017; and,

WHEREAS, in a letter dated June 28, 2017 Mr. & Mrs. Duckman from 254 Wyckoff Avenue have requested the refund of the \$1,500.00 landscape bond; and,

WHEREAS, the Township Engineer, Mark DiGennaro in a notation dated July 11, 2017 has recommended the \$1,500.00 landscape bond to be refunded; and,

WHEREAS, the Chief Financial Officer, Diana McLeod, has verified the funds.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen and State of New Jersey that they hereby concur with the recommendation of the Township Engineer to refund the \$1,500.00 landscape bond to Mr. & Mrs. S. Duckman.

BE IT FURTHER RESOLVED, that the Municipal Clerk shall forward a copy to the Township Engineer and to Mr. & Mrs. S. Duckman, 254 Wyckoff Avenue, Wyckoff, NJ 07481.

#17-210 Payment of Bills

WHEREAS, the Township of Wyckoff is a municipality in the State of New Jersey operating under the authority from NJSA 40A:63-1 et seq; and,

WHEREAS, the Township of Wyckoff has received vouchers in claim for payment of materials supplied and/or services rendered; and,

WHEREAS, the said vouchers have been reviewed and the amount indicated on each voucher has been determined to be due and owing; and,

WHEREAS, the Township Committee has a practice of each Township Committee member participating in the reviewing and signing of vouchers; and,

WHEREAS, the vouchers which comprise this bill list have been reviewed and signed by two (2) Township Committee members and they have found them to in order; and,

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WHEREAS, the Township Treasurer has certified that sufficient funds are available for payment of said vouchers.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that the action of the said Finance Committee be approved; and, that the payments of these bills are hereby authorized and the Chief Financial Officer is directed to issue checks for their payments as listed on the bill list attached to this date's meeting minutes and covered by checks no. 16046 – 16230 Payroll A/C, Direct Deposit Vouchers no. 7995, 8002 - 8131, Library Payroll check nos. 1327 - 1337, Library Direct Deposit Vouchers no. 2998 - 3063, Claims Wire nos. 170703 - 170708, check nos. 1007 & 1008 Accutrack A/C, Claims check nos. 076824 – 076925, Dog Trust Trs. - \$91.68 and Voided Claims check no. 076823.

#17-211 Return of Certain Overpaid Taxes, Escrow monies, Rec fees, etc.

BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that the Treasurer is hereby authorized and directed to return certain monies as follows:

TAX REFUND:

John & Stephanie Dalton, 319 Megan Court, Wyckoff, New Jersey 07481 – Refund of 2017 Sewer overpayment – Block 497/Lot 96 - \$236.00

RECREATION:

Bobbi Dahdah, 308 Merrywood Drive, Wyckoff, New Jersey 07481 – Cheerleading Refund - \$60.00

Jon Carroll, 15 Dale Avenue, Wyckoff, New Jersey 07481 – Football Refund - \$415.00

Harmony Centrello, 409 O'Brien Court, Wyckoff, New Jersey 07481 – Cheerleading Refund - \$60.00

Katie Rigg, 358 Sturbridge Road, Wyckoff, New Jersey 07481 – Summer Camp Refund - \$125.00

Jennifer Vernieri, 30 Godwin Avenue, Wyckoff, New Jersey 07481 – Middle School Camp Refund - \$100.00

#17-212 Authorize Volunteer Fire Department Fireworks Fundraiser at Town Hall Municipal Complex

WHEREAS, the Wyckoff Volunteer Fire Department has requested the use of the Memorial Town Hall complex and grounds on Saturday, September 2, 2017 for the annual fireworks display fund raiser with a rain date of Monday, September 4, 2017 or the first clear night thereafter; and,

WHEREAS, in accordance with N.J.S.A. 21:3-3, the Township Committee has received letters from the Police Chief and Fire Chief approving this activity, copies of said letters are attached hereto and made a part hereof as though set forth herein at length; and,

WHEREAS, the Township Committee desires to approve this request and to forward a copy of the approval to the Fire Marshal for his use in issuing a Fire Prevention Permit for this activity; and,

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WHEREAS, in accordance with the aforesaid N.J.S.A. 21:3-3, the contract between the Fire Department and the fireworks contractor and the insurance certificate will be approved by the Township Attorney.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff as follows:

1. The use of Memorial Town Hall complex for the annual Fire Department fireworks display fund raiser on Saturday, September 2, 2017, with a rain date of Monday, September 4, 2017 or the first clear night thereafter, is hereby approved.
2. The Municipal Clerk shall forward a copy of the Insurance Certificate and permit to the N.J. Department of Labor.

#17-213 Refund Maintenance Bond – 389 Fern Avenue

WHEREAS, PAPS Landscape Design for DEFCO Partners 389 Fern Avenue Block 215 Lot 7 deposited a \$1,000 Two (2) Year Maintenance Cash Bond for a water hook up at 389 Fern Avenue; and,

WHEREAS, in an email dated May 30, 2017 Mr. Bryan Papaccioli President of PAPS Landscape Design has requested the \$1,000 Two (2) Year Maintenance Cash Bond for a water hook to be refunded; and,

WHEREAS, the Township Engineer, Mark DiGennaro in an email dated June 2, 2017 has recommended the \$1,000.00 Two (2) Year Cash Maintenance Bond to be refunded; and,

WHEREAS, the Chief Financial Officer, Diana McLeod, has verified the funds.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen and State of New Jersey that they hereby concur with the recommendation of the Township Engineer to refund the \$1,000.00 cash maintenance bond for water hook up at 389 Fern Avenue to Mr. Bryan Papaccioli, PAPS Landscape Design.

BE IT FURTHER RESOLVED, that the Municipal Clerk shall forward a copy to the Township Engineer and to Mr. Brian Papaccioli, PAPS Landscape Design, 15C Iron Horse Road, Oakland, NJ 07436.

#17-214 Refund Maintenance Bond – 384 Hampshire Court

WHEREAS, Mr. John A. Thayne , Project Manager for Lynx Access Services, LLC for the property owner at 384 Hampshire Court deposited a \$2,500 Two (2) Year Maintenance Cash Bond for a road opening permit in May 2015; and,

WHEREAS, in a letter dated May 20, 2017 Mr. John A. Thayne, Jr. Project Manager for Lynx Access Services LLC requested to have the \$2,500.00 Two (2) Year Maintenance Bond refunded; and,

WHEREAS, the Township Engineer, Mark DiGennaro has recommended the \$2,500.00 Two (2) Year Cash Maintenance Bond to be refunded; and,

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WHEREAS, the Chief Financial Officer, Diana McLeod, has verified the funds.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen and State of New Jersey that they hereby concur with the recommendation of the Township Engineer to refund the \$2,500.00 Two (2) year Cash Maintenance Bond.

BE IT FURTHER RESOLVED, that the Municipal Clerk shall forward a copy to the Township Engineer and to Mr. John A. Thayne, Project Manager, Lynx Access LLC, 30 Freneau Avenue, Matawan, NJ 07747

#17-215 Award Contract for Info Cop E-Ticket Program

WHEREAS, the Wyckoff Police Chief has determined to incorporate technology into the process patrol officers perform to issue summons; and,

WHEREAS, the Chief of Police has evaluated software products that interface with the Township's existing police records management system and for reasons of efficiencies and effectiveness has determined that the "Info-Cop E-Ticket" Program best meets the Wyckoff Police Department's needs at this time; and,

WHEREAS, the Chief of Police has attempted to obtain more than one price quote for this product which is compatible with the Township's police records management system; and,

WHEREAS, N.J.S.A. 19:44A-20.4 et seq. requires contracts procured through price quotations that are below the municipalities bid threshold but over the Pay to Play threshold of \$17,500 to be authorized after municipalities obtain the political contributions disclosure forms and the business entity disclosure certification; and,

WHEREAS, the aforementioned documentation has been obtained and it is available in the Municipal Clerk's Office; and,

WHEREAS, an encumbrance of fund certification was performed on the purchase orders that totaled \$23,381.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that the Township Committee makes award of a contract to G.T.B.M., Inc., Gold Type Business Machine, P.O. Box 305-351, Paterson Avenue, East Rutherford, New Jersey 07073 for seven (7) licenses for the "Info-Cop E-Ticket" software system.

BE IT FURTHER RESOLVED, that this contract has been awarded to this contractor based on the merits and abilities of the contractor to provide the goods or service as described herein. This contract was not awarded through a "fair and open process" pursuant N.J.S.A. 19:44A-20-4 et seq. As such, the undersigned does hereby attest that these contractors, their subsidiaries, assigned or principals controlling in excess of 10% of the company has neither made a contribution, that is reportable pursuant to the Election Law Enforcement Commission pursuant to N.J.S.A. 19:44A-8 or 19:44A-16, in the one (1) year period preceding the award of the contract that would, pursuant to P.L. 2004, c.19, affect its eligibility to perform this contract, nor will it make a reportable contribution during the term of these one (1) year contracts to any political party committee in the Township of Wyckoff if a member of that political party is serving in an elective public office of the Township of Wyckoff when the contract is awarded, or to any candidate committee of any person serving in an elective public office of the Township of Wyckoff when the contract is awarded.

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, JULY 18, 2017

#17-216 Close Complete 2015/2016 Grant Reserves

WHEREAS, certain Un-appropriated and Appropriated Grant Reserves for 2015 and 2016 Municipal Alliance, 2015 Drive Sober Campaign and 2015 ANJEC-Environmental Program Receivables and Reserves remain dedicated to programs now completed and closed; and,

WHEREAS, as Township Municipal Auditor has recommended and Chief Financial Officer have stated that the grant years 2015 and 2016 has been completed and are considered closed; and,

WHEREAS, the 2015 and 2016 Annual Audit has been completed and the final balances of the Un-appropriated and Appropriated Grant Reserves Current Fund and Receivables have been verified and closed; and,

WHEREAS, it is necessary to formally cancel said balances so that unexpended balances, if any, may be moved to fund balance.

NOW THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, that the Chief Financial Officer is instructed to cancel the following dedicated balances of the Un-appropriated and Appropriated Reserves Current Fund as follows:

2015 Municipal Alliance	Appropriation Reserves	\$ 7,367.00
2015 Municipal Alliance	Unappropriated Reserve	\$ 7,367.00
2015 Mun. Alliance Share	Appropriation Reserves	\$ 199.74
	Budget Operations	\$ 199.74
2016 Mun. Alliance Share	Appropriation Reserves	\$ 3,100.00
	Budget Operations	\$ 3,100.00
2015 Drive Sober	Appropriation Reserves	\$ 2,101.00
	Unappropriated Reserves	\$ 2,101.00
2015 ANJEC Balance	Appropriated Reserves	\$ 498.00
	Unappropriated Reserves	\$ 498.00

Following is the vote on the Consent Agenda:

MOTION: CAROLAN SECOND SCANLAN
CAROLAN YES MADIGAN YES SCANLAN YES SHANLEY YES
BOONSTRA YES

Township Committeeman Madigan inquired on the 2018 Township Committee Meeting dates specifically the meeting scheduled for Tuesday July 3, 2018.

The Administrator suggested recirculation the dates and if there are any questions, call the Administrator and a discussion could be provided on August 8, 2017.

II Meeting adjourned 8:55 p.m.

Rudolf E. Boonstra
Mayor

Joyce C. Santimauro
Municipal Clerk