

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, APRIL 16, 2019**

(Revised 4-16-19)

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE WORK SESSION MEETING
MUNICIPAL COURT ROOM
TUESDAY, APRIL 16, 2019 - 7:00 P.M.**

1. 7:00 pm Work Session Meeting called to order by Mayor Thomas J. Madigan
2. Roll call of Township Committee
3. Reading of "Open Work Session" statement by Mrs. Santimauro
4. Confirm Finance Committee has reviewed and signed vouchers and that Mayor and Municipal Clerk have signed any necessary documents
5. Ten Minute public comment period, two (2) minutes per speaker for public comment on any governmental issue that a member of the public feels may be of concern to the residents of the Township of Wyckoff.
6. Review of 8:00 p.m. Business Meeting Agenda – Administrator
7. Review of Policy Action Items – Administrator
8.
 - a. Report of Township Committee
 - b. Report of Administrator
 - c. Report of Attorney
9. Recess Work Session Meeting to conduct 8:00 pm Business Meeting
10. Reconvene Work Session Meeting
11. Adjourn

**PAYMENT OF CLAIMS MAY BE PAID AT ALL WORK SESSION MEETINGS
AND ALL TOWNSHIP COMMITTEE BUSINESS MEETINGS**

FORMAL ACTION MAY BE TAKEN AT THIS WORK SESSION

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, APRIL 16, 2019**

**TOWNSHIP COMMITTEE BUSINESS MEETING
MUNICIPAL COURT ROOM
TUESDAY, APRIL 16, 2019 - 8:00 PM**

1. Regular Meeting of the Wyckoff Township Committee called to order by Mayor Thomas J. Madigan
2. Flag Salute
3. Invocation given by Reverend Rich Higby from Cornerstone Church
4. Reading of the "Open Public Meetings Act" statement by Mrs. Santimauro
5. Roll call of the Township Committee
6. Public Comment period, five (5) minutes per speaker for public comment on any governmental issue that a member of the public feels may be of concern to the residents of the Township of Wyckoff.
7. Approval of the April 2, 2019 Township Committee Work Session and Regular Business meeting minutes and April 9, 2019 Special meeting minutes:

MOTION: BOONSTRA SECOND RUBENSTEIN
BOONSTRA YES RUBENSTEIN YES SCANLAN YES SHANLEY YES
MADIGAN YES

8. **2019 Municipal Budget – Public Hearing**

Mayor announces a vote to open the Public Hearing and Further Consideration of the 2019 Municipal Budget:

MOTION: RUBENSTEIN SECOND SCANLAN
BOONSTRA YES RUBENSTEIN YES SCANLAN YES SHANLEY YES
MADIGAN YES

Mayor announces a vote to close the Public Hearing on the 2019 Municipal Budget:

MOTION: SHANLEY SECOND SCANLAN
BOONSTRA YES RUBENSTEIN YES SCANLAN YES SHANLEY YES
MADIGAN YES

9. **Resolution** (Not on the Consent Agenda)

#19-180 Adoption of 2019 Municipal Budget

MOTION: RUBENSTEIN SECOND SHANLEY
BOONSTRA YES RUBENSTEIN YES SCANLAN YES SHANLEY YES
MADIGAN YES

10. **Consent Agenda:** All matters listed below are considered by the Township Committee to be routine in nature. There will be no separate discussion of these items. If any discussion is desired by the Township Committee, that item will be removed from the Consent Agenda and considered separately:

I Resolutions (Adoption of the following):

- #19-178 Authorize participation in Sustainable Jersey Idle Free NJ
#19-179 Authorize Road Closing and Detour Route – Franklin Ave.

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#19-181	Payment of Bills
#19-182	Chapter 159 – Appropriation Grant
#19-183	Authorize Road Closure – WEF Fun Run and Race
#19-184	Refund Certain Overpaid Taxes, etc.
#19-185	Authorization for Public Hearing and Compliance Letter
#19-186	Authority to publicly bid the placement of Clothing Bins on Municipal property
#19-187	Authorize Bid

II Motions

a. Approve the request from Terrie O'Connor Realtors to host a fund raising event with proceeds going to the Center for Hope and Safety on Friday, May 3, 2019 from noon to 6:00 pm. The event includes sale of plants and flowers on tables on the sidewalk of the Franklin Avenue office and vendors will be inside the office. There must be a six foot clearance between the outside tables and sidewalk and use of any parking spaces is prohibited.

b. Approve the Wyckoff Junior Volunteer Firefighter application from Cooper Stine into Volunteer Fire Company #3.

c. Approve the Wyckoff Junior Volunteer Firefighter application from Luke C. Pruim into Volunteer Fire Company #3.

d. Authorize the request from Grace United Methodist Church for a temporary tent for Sunday School events and a temporary sign.

III Ordinances – Introductions

#1875 - AN ORDINANCE TO CREATE NEW CHAPTER 40 OF THE CODE OF THE TOWNSHIP OF WYCKOFF, "HISTORIC PRESERVATION COMMISSION," THEREBY CREATING A HISTORIC PRESERVATION COMMISSION WITHIN THE TOWNSHIP OF WYCKOFF

#1876 - AN ORDINANCE TO CREATE NEW CHAPTER 123 OF THE CODE OF THE TOWNSHIP OF WYCKOFF, "HISTORIC PRESERVATION," FOR THE PURPOSE OF PROTECTING HISTORIC LANDMARKS AND GUIDING THE ACTIONS OF THE HISTORIC PRESERVATION COMMISSION

#1877 - AN ORDINANCE AUTHORIZING THE APPROPRIATION OF \$307,150.00 FOR IMPROVEMENTS OR PURPOSES AUTHORIZED TO BE UNDERTAKEN BY THE TOWNSHIP OF WYCKOFF, COUNTY OF BERGEN, STATE OF NEW JERSEY, AND PROVIDING THE NECESSARY FUNDS THEREFORE

#1878 - AN ORDINANCE AMENDING ORDINANCE #1711, #1734, #1827 & #1854 ENTITLED AN ORDINANCE APPROPRIATING FUNDS FOR "MAJOR VEHICLE REPAIRS" AND APPROPRIATING ADDITIONAL FUNDS FOR THE SAID PURPOSE

#1879 - AN ORDINANCE TO PROVIDE FOR AND DETERMINE THE RATE OF COMPENSATION OF EACH OFFICER AND TOWN HALL EMPLOYEE OF THE TOWNSHIP OF WYCKOFF, AND THE METHOD OF PAYMENT OF SUCH COMPENSATION FOR THE YEAR 2019

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Following is the vote on the Consent Agenda:

MOTION: SHANLEY SECOND SCANLAN
BOONSTRA YES RUBENSTEIN YES SCANLAN YES SHANLEY YES
MADIGAN YES

IV Ordinance – Public Hearing/Further Consideration

#1874 - AN ORDINANCE TO AMEND CHAPTER 186, "ZONING," OF THE CODE OF THE TOWNSHIP OF WYCKOFF, ARTICLE III, "PERMITTED USES," SECTION 186-9, "USES IN THE R-15 RESIDENCE ZONE," SECTION 186-10, "PERMITTED USES IN THE B-1 CENTRAL BUSINESS ZONE," AND SECTION 186-13, "PERMITTED USES IN THE B-3 OFFICE ZONE"

MOTION: BOONSTRA SECOND SCANLAN
BOONSTRA YES RUBENSTEIN YES SCANLAN YES SHANLEY YES
MADIGAN YES

V Adjourn

**PAYMENT OF CLAIMS MAY BE PAID AT ALL TOWNSHIP COMMITTEE
WORK SESSION MEETINGS AND ALL TOWNSHIP COMMITTEE REGULAR
MEETINGS
FORMAL ACTION MAY BE TAKEN DURING THIS MEETING**

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
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Meeting Called To Order

Mayor Thomas J. Madigan called the regular meeting of the Wyckoff Township Committee in the Municipal Court Room to order at 8:00 pm.

Flag Salute

The Township Committee proceeded with the Pledge of Allegiance led by Mayor Thomas J. Madigan.

Invocation

The Invocation was given by Reverend Rich Higby from Cornerstone Church.

Attendance

Township Committee Present: Mayor Thomas J. Madigan; Committee Present: Rudolf E. Boonstra, Melissa D. Rubenstein, Brian D. Scanlan and Timothy E. Shanley

Staff Present: Township Administrator Robert J. Shannon, Joyce C. Santimauro, Municipal Clerk, Township Attorney Robert Landel and Thomas Garlick, Esq.

Open Public Meeting Act Statement

Municipal Clerk Santimauro read the “Open Public Meeting Act” Statement: “This regular meeting of the Township Committee of the Township of Wyckoff is now in session. In accordance with the provisions of Section 8 of the Open Public Meetings Act, I wish to advise that notice of this meeting has been posted in the lower level of the Memorial Town Hall and that a copy of the schedule of meetings has also been filed with the Township Clerk, and copies of this agenda and the annual notice of meetings, of which this is a part, have been heretofore sent to the Ridgewood News, The Record, and The North Jersey Herald and News all papers with general circulation throughout the Township of Wyckoff. At least 48 hours prior to this meeting the Agenda thereof was similarly posted, filed and mailed to said newspapers.”

Meeting Open for Public Comment

Committeeman Shanley made a motion to open the meeting for public Comment; Seconded by Committeeman Scanlan. All voted in favor.

No one came forward to speak.

Committeeman Shanley made a motion to close the public comment time of the regular business meeting; Seconded by Committeeman Boonstra with an affirmative vote.

Approval of the April 2, 2019 Township Committee Work Session and Regular Business meeting minutes and April 9, 2019 Special meeting minutes:

MOTION: BOONSTRA SECOND RUBENSTEIN
BOONSTRA YES RUBENSTEIN YES SCANLAN YES SHANLEY YES
MADIGAN YES

2019 Municipal Budget – Public Hearing

Mayor announces a vote to open the Public Hearing and Further Consideration of the 2019 Municipal Budget:

MOTION: RUBENSTEIN SECOND SCANLAN
BOONSTRA YES RUBENSTEIN YES SCANLAN YES SHANLEY YES
MADIGAN YES

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
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Mayor announces a vote to close the Public Hearing on the 2019 Municipal Budget:

MOTION: _____ SHANLEY _____ SECOND _____ SCANLAN _____
BOONSTRA YES RUBENSTEIN YES SCANLAN YES SHANLEY YES
MADIGAN YES

Resolution (Not on the Consent Agenda)

#19-180 Adoption of 2019 Municipal Budget

MOTION: _____ RUBENSTEIN _____ SECOND _____ SHANLEY _____
BOONSTRA YES RUBENSTEIN YES SCANLAN YES SHANLEY YES
MADIGAN YES

**TOWNSHIP OF WYCKOFF
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Consent Agenda: All matters listed below are considered by the Township Committee to be routine in nature. There will be no separate discussion of these items. If any discussion is desired by the Township Committee, that item will be removed from the Consent Agenda and considered separately:

I Resolutions (Adoption of the following):

#19-178 Authorize participation in sustainable Jersey Idle Free NJ

WHEREAS, a sustainable community seeks to optimize quality of life for its residents by ensuring that its environmental, economic and social objectives are balanced and mutually supportive; and,

WHEREAS, the Township of Wyckoff strives to save tax dollars, assure clean land, air and water, improve working and living environments; and,

WHEREAS, the Township of Wyckoff is participating in the Sustainable Jersey Program; and,

WHEREAS, emissions from gasoline and diesel powered vehicles contribute significantly to air pollution, including greenhouse gases, ozone formation, fine particulates, and a multitude of potentially harmful pollutants that can trigger an asthma attack and other ailments;¹ and,

WHEREAS, asthma is a significant public health concern in NJ, especially among children (up to 25% of NJ's school age children are asthmatic) and the elderly; and,

WHEREAS, for every gallon of gasoline used, the average car produces about 20 pounds of carbon dioxide (CO₂), the largest contributor to greenhouse climate change, with one-third of greenhouse gas emissions coming from the transportation sector²; and,

WHEREAS, the U.S. Argonne National Laboratory estimates that about 20 million barrels of diesel fuel are consumed each year by idling long-haul trucks (estimated truck emissions total about 10 million tons of CO₂, 50,000 tons of nitrogen oxides, and 2,000 tons of particulates); and,

WHEREAS, we can avoid producing unnecessary greenhouse gas emissions and exposure to air toxics by reducing or eliminating wasteful vehicle idling; and,

WHEREAS, petroleum-based gasoline and diesel fuel are nonrenewable fuels and should be used wisely and not wasted; and,

WHEREAS, idling is not generally beneficial to a vehicle's engine because it wears engine parts;³ and,

WHEREAS, idling more than 10 seconds uses more fuel and emits more pollutants than turning a warm engine off and on again;⁴ and,

WHEREAS, idling for 10 minutes uses as much fuel as it takes to travel 5 miles; and,

WHEREAS, vehicle idling typically occurs in locations such as school grounds, parking lots, drive-through windows, business centers, etc. where New Jerseyans can be exposed to air pollutant emissions; and,

WHEREAS, reducing New Jersey's existing no-idling code of 3 minutes would significantly improve public health, air quality, reduce costs and greenhouse gas emissions; and,

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NOW THEREFOR BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that support for “Idle Free Zones” is hereby re-established and encouraged at school locations, bus stops, government locations, businesses and other entities by practices such as:

- Supporting education of the public about the health, environmental and economic impacts of idling and measures to reduce idling.
- Maintaining school and county vehicles to eliminate any visible exhaust.
- Enforcing existing violations and penalties under NJ's existing no-idling code.
- Educating the public and parents to ensure idling does not occur at idle-frequent locations such as school drop-off and pick up areas, drive through windows, gas stations, parking lots, business centers, etc.
- Encouraging motorists operating gasoline or diesel powered motor vehicles to turn off their engines after 10 seconds if they plan to remain at a location for more than 30 seconds.

BE IT FURTHER RESOLVED, that the Township Committee tasks the Township of Wyckoff Environmental Commission/Green Team to develop a public information program for use on Townships internet sites and social media sites for broad and robust distribution of this information and to utilize the resources of the schools and the free public library.

#19-179 Authorize Road Closing and Detour Route – Franklin Ave

WHEREAS, the township owned Historic Zabriskie House Museum is located at the corner of Franklin Avenue and Maple Avenue; and,

WHEREAS, the Zabriskie House Trustees have determined it is necessary to repair the brownstone wall on the Franklin Avenue side of this property, which is close in proximity to the Franklin Avenue roadway; and,

WHEREAS, the Wyckoff Traffic Safety Sargent has reviewed this location and the proposed work method and he has determined a road closure and detour are required for the safety of the motoring public and the workers.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that a road closure as determined by the Wyckoff Police Department and road detour as determined by the Wyckoff Police Department are authorized for the 3-4 weather permitting work days as approved by the Traffic Safety Sargent in April or May 2019.

BE IT FURTHER RESOLVED, that the Wyckoff Department of Public Works shall assist the Zabriskie House Trustees with the posting of adequate signs which will be determined and monitored by Police Patrol units.

BE IT FURTHER RESOLVED, that the Municipal Clerk shall provide certified copies of this resolution to the Police Chief, Police Traffic Safety Sargent, Department of Public Works Manager, Fire Chief and Ambulance Corps Captain.

#19-181 Payment of Bills

WHEREAS, the Township of Wyckoff is a municipality in the State of New Jersey operating under the authority from NJSA 40A:63-1 et seq; and,

WHEREAS, the Township of Wyckoff has received vouchers in claim for payment of materials supplied and/or services rendered; and,

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WHEREAS, the said vouchers have been reviewed and the amount indicated on each voucher has been determined to be due and owing; and,

WHEREAS, the Township Committee has a practice of each Township Committee member participating in the reviewing and signing of vouchers; and,

WHEREAS, the vouchers which comprise this bill list have been reviewed and signed by two (2) Township Committee members and they have found them to in order; and,

WHEREAS, the Township Treasurer has certified that sufficient funds are available for payment of said vouchers.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that the action of the said Finance Committee be approved; and, that the payments of these bills are hereby authorized and the Chief Financial Officer is directed to issue checks for their payments as listed on the bill list attached to this date's meeting minutes and covered by checks no. 17932 – 17959 Payroll A/C, Direct Deposit Vouchers no. 10987 - 11059, Library Payroll check no. 1422, Library Direct Deposit Vouchers no. 4589 - 4621, Claims Wire nos. 190404, 190405 & 190406, check no. 1045 Accutrack A/C, Claims check nos. 080971 – 081060 and Trs. Dog Trust - \$401.16.

#19-182 Chapter 159 – Appropriation Grant

WHEREAS, NJSA 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any item of revenue in the budget of any county or municipality when such item have been made available by law and the amount was not determined at the time of the adoption of the budget; and,

WHEREAS, the Director may also approve the insertion of an item of appropriation for equal amount.

NOW, THEREFORE, BE IT RESOLVED, that the Township of Wyckoff, County of Bergen, State of New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2019 in the sum of \$5,500, which is now available from the 2019 Distracted Driver Crackdown .

BE IT FURTHER RESOLVED, that the like sum of \$5,500 is hereby appropriated under the caption 2019 Distracted Driver Crackdown.

BE IT FURTHER RESOLVED, that the above is the result of funds from the 2019 Distracted Driver Crackdown in the amount of \$5,500.

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#19-183 Authorize Road Closure – WEF Fun Run and Race

WHEREAS, the Wyckoff Education Foundation will conduct its Annual 5K Run and Fun Run on Saturday, May 11, 2019; and

WHEREAS, the Wyckoff Police Department has recommended road closures of the following roads to allow this event to be performed safely for motorists and pedestrians during the hours of 7:00 a.m. to 1:00 p.m.:

Calvin Court	Cedar Hill Avenue
James Way	Paine Road
Meer Avenue	Ellis Place
George Place	Florence Avenue
Victor Place	Barbara Avenue
Wyckoff Avenue	

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that they approve the road closure as recommended by the Wyckoff Police Department to allow the Wyckoff Education Foundation to conduct its Annual 5K Run and Fun Run community event.

BE IT FURTHER RESOLVED, that the Municipal Clerk provide a certified copy of this resolution to the Police Chief, and Department of Public Works Manager.

#19-184 Refund Certain Overpaid Taxes, etc.

BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that the Treasurer is hereby authorized and directed to return certain monies as follows:

TAX REFUND:

Griffith, David & Suzanne Sullivan, 439 Victor Way, Wyckoff, NJ 07481; Block 347 Lot 4 - \$6,420.01; Refund of 2018 Tax Overpayment.

Hopf, Paul R. & Diana M., 735 Mountain Avenue, Wyckoff, NJ 07481; Block 434 Lot 15 Refund 2019 Homestead Overpayment; - \$707.38.

Nolan Douglas, Inc, 372 Franklin Avenue, Wyckoff, NJ 07481; Block 252 Lot 3; State Tax Court Judgment; 2014-2019 (1st & 2nd qtr) - \$32,010.45.

Michael I. Schneck, Trustee for Fernandes, Nuno, 301 South Livingstone Avenue, Suite 105, Livingston, NJ 07039; State Tax Court Judgement; 554 Eder Avenue, Wyckoff, NJ 07481; Block 335 Lot 31.01 - \$1,511.14.

Zipp and Tannenbaum, LLC, 280 Raritan Center Parkway, Edison, NJ 08837. Wyckoff & Main LLC; 673 Wyckoff Avenue, Wyckoff, NJ 07481; Block 224 Lot 8.01 - \$1,069.20

HMS 322 Franklin Avenue LLC, 322 Franklin Avenue, Wyckoff, NJ 0748 2017- \$427.88 & 2018 - \$1,324.03 - Total \$2,820.91

Brach Eichler LLC and Piscane III (etal), Anthony, 101 Eisenhower Parkway, Roseland, NJ 07068; State Tax Court Reduction; 721 Mountain Avenue, Wyckoff, NJ 07481; Block 434 Lot 11

2015 – (Bill Reduced Co. Board Appeal) - \$0.00

2016 - \$1,789.16; 2017 - \$1,818.08; 2018 - \$1,840.81; 2019 1&2nd qtr. - \$0.00.

Total \$5,448.05

Total - \$5,448.05

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Brach Eichler, LLC and A Nylund Family LLP, 101 Eisenhower Parkway, Roseland, NJ 07068; 697 Terrace Heights, Wyckoff, NJ 07481; Block 425.01 Lot 17.01
2015 - \$2,423.90; 2016 - \$2,450.78; 2017 - \$2,490.40; 2018 - \$2,521.53; Total - \$9,886.61

#19-185 Authorization for Public Hearing and Compliance Letter

WHEREAS, the Christian Health Care Center is located at 301 Sicomac Avenue in the Township of Wyckoff and it has received land-use approvals to construct an independent living/continuing care retirement community known as the "Vista" at 299 Sicomac Avenue; and,

WHEREAS, the National Finance Authority (the "Authority") proposes to issue its Revenue Bonds (The Vista Project), Series 2019, in one or more series, in an estimated aggregate principal amount not to exceed \$140,000,000. (the "Bonds"); and,

WHEREAS, the proceeds of the Bonds are expected to be loaned to CHCC CCRC, Inc., d/b/a The Vista, a New Jersey nonprofit corporation (the "Borrower"), and used, together with certain other funds to pay: (i) costs of construction of a project consisting of a new independent living / continuing care retirement community to be owned and operated by the Borrower, in the municipalities of Wyckoff, New Jersey and Hawthorne, New Jersey (the "Project"); and (ii) costs of issuance of the Bonds and certain other costs incurred in connection with the issuance of the Bonds; and,

WHEREAS, the Project's address is expected to be 299 Sicomac Ave, Wyckoff, New Jersey 07481, and the Project is expected to be located within the area generally bounded to the east of Teresa Bushman Drive, to the west of Emeline Drive, and to the north of Highland Road and Highcrest Drive, and will be adjacent to the southern end of the 78-acre campus of Christian Health Care Center that is located at 301 Sicomac Avenue, Wyckoff, New Jersey 07481; and,

WHEREAS, in accordance with Section 147(f) of the Internal Revenue Code of 1986, as amended (the "Code"), the issuance of the Bonds must receive "Host Approval" (within the meaning of Treasury Regulations Section 1.147(f)-1) from the "Applicable Elected Representative" (as defined in Treasury Regulations Section 1.147(f)-1) of each municipality in which the Project is to be located; and,

WHEREAS, the Borrower has requested that the Applicable Elected Representative of the Township of Wyckoff (the "Township") approve the issuance of the Bonds in order to satisfy the requirements of Section 147(f) of the Code with respect to Host Approval by the Township; and,

WHEREAS, the Mayor of the Township, as the "chief elected executive officer" of the Township (within the meaning of Treasury Regulations Section 1.147(f)-1), is the Applicable Elected Representative of the Township; and,

WHEREAS, in accordance with Section 147(f) of the Internal Revenue Code, public notice shall be published (the "Notice") and a public hearing regarding the proposed issuance of the Bonds shall be conducted; and,

WHEREAS, the public hearing shall be conducted at the Wyckoff Public Library, 200 Woodland Avenue, in the Shotmeyer Room on Monday, April 29, 2019 at 10:00 am.

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NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that the 2019 Mayor, Thomas J. Madigan is hereby authorized to sign a letter approving the issuance of the Bonds by the Authority as described in the Notice, after the public hearing has been held. It is the purpose and intent that this Resolution shall authorize the Mayor, on behalf of the Township Committee, to sign and issue the formal Host Approval by the Township of the issuance of the Bonds by the Authority following the required Notice and public hearing.

#19-186 Authority to publicly bid the placement of Clothing Bins on Municipal Property

WHEREAS, the Township of Wyckoff authorized competitive sealed concession bidding via resolution #15-161 and a successful contract resulted creating non-tax revenue to assist the township fund the Wyckoff Volunteer Fire Dept. and Wyckoff Volunteer Ambulance Corps; and,

WHEREAS, the Township of Wyckoff considers the placement of clothes bins on municipal property a concession defined in NJSA 40A:11-1 et. seq.; and,

WHEREAS, the Township Attorney has opined that the recommendation from the Finance Committee to generate revenue by allowing the placement of clothing bins through the use of a private contracted service on Township property is legally procured through a public bidding procurement; and,

WHEREAS, the placement of clothing bins are provided as a public conveyance under the "police powers" of the Township through a publicly advertised competitive sealed bidding process":

- This authorization will address a public need to raise additional revenue to defray taxes and provide locations for citizens to recycle their clothing and assist the Volunteer Fire Dept. and Volunteer Ambulance Corps.
- Placement of three clothing bins on municipal property.
- The benefits of obtaining additional revenue to defray taxes and to provide in-town convenient locations outweigh the risks of not providing this opportunity to recycle.
- Total estimated annual revenue, \$10,500.
- The basis of the award will be the highest prices bid from the responsive and responsible bidder.
- No additional costs are anticipated to provide these programs.
- No endorsements shall be issued.
- Competitive sealed public bidding shall be followed to award concessions.
- This is an opportunity to recycle clothing and shoes and it is not a tax exempt donation.

WHEREAS, the Finance Committee has recommended the Township Committee authorize public bidding for the placement of these bins; and

WHEREAS, the Township Administrator and Township Attorney have reviewed NJAC 5:34-9.4 and concur with the recommendation.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that authorization is hereby provided to invoke competitive sealed public bidding to implement the above stated concession explained in this resolution in accordance with NJAC 5:34-9.4.

BE IT FURTHER RESOLVED that the Municipal Clerk provide certified copies of this resolution to the Public Works Manager and the CFO.

#19-187 Authorize Bid

WHEREAS, Two (2) of the co-location leases have or will reach the maximum permitted lease periods requiring re-bidding; and,

WHEREAS, NJSA 40A:11-15 permits the continuation of the lease agreement when the contracting unit has commenced re-bidding and the new lease periods shall be effective August 1, 2019 and October 1, 2019; and,

WHEREAS, agents for Verizon and T-Mobile have expressed an interest in renewing their leases; and,

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WHEREAS, the Township Committee of the Township of Wyckoff has authorized public advertised competitive sealed bidding to obtain co-locators on the Town Hall Emergency Services Monopole and land lease paying the greatest monetary rent to the Township of Wyckoff; and,

WHEREAS, the Township Committee of the Township of Wyckoff determines that a section of the emergency services monopole and a section of the ancillary wireless support equipment structure is not needed for public use; and,

WHEREAS, a public advertisement will be published in two (2) consecutive editions of a public newspaper approved by the Wyckoff Township Committee for legal notices; and,

WHEREAS, competitive bids will be accepted (received) at least seven (7) days after the second advertisement and the Township Committee reserves the right to accept the highest bid or reject all bids where the highest bidder is not accepted in accordance with NJSA 40A:12-14 & 24 and the Township reserves all rights under the statute and authorizes advertised competitive sealed bidding and establishes:

A. A minimum bid of \$4,000.00 per month/\$48,000.00 per year for a minimum lease term of five (5) years and four (4) five (5) year extensions for the location on the monopole and the current number of antennas Verizon currently occupies on the Town Hall Emergency Services Monopole and land lease for ancillary wireless communication equipment at the existing ground space location/building space.

B. A minimum bid of \$4,630.00/\$55,500.00 per year per month for a minimum lease term of five (5) years and four (4) five (5) year extensions for the location on the monopole and the current number of antennas T-Mobile currently occupies on the Town Hall Emergency Services Monopole and land lease for ancillary wireless communication equipment at the existing ground space location/building space.

II Motions

a. Approve the request from Terrie O'Connor Realtors to host a fund raising event with proceeds going to the Center for Hope and Safety on Friday, May 3, 2019 from noon to 6:00 pm. The event includes sale of plants and flowers on tables on the sidewalk of the Franklin Avenue office and vendors will be inside the office. There must be a six foot clearance between the outside tables and sidewalk and use of any parking spaces is prohibited.

b. Approve the Wyckoff Junior Volunteer Firefighter application from Cooper Stine into Volunteer Fire Company #3.

c. Approve the Wyckoff Junior Volunteer Firefighter application from Luke C. Pruim into Volunteer Fire Company #3.

d. Authorize the request from Grace United Methodist Church for a temporary tent for Sunday School events and a temporary sign.

III Ordinances – Introductions

#1875 - AN ORDINANCE TO CREATE NEW CHAPTER 40 OF THE CODE OF THE TOWNSHIP OF WYCKOFF, "HISTORIC PRESERVATION COMMISSION," THEREBY CREATING A HISTORIC PRESERVATION COMMISSION WITHIN THE TOWNSHIP OF WYCKOFF

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ORDINANCE #1875

**AN ORDINANCE TO CREATE NEW CHAPTER 40 OF THE CODE OF
THE TOWNSHIP OF WYCKOFF, "HISTORIC PRESERVATION
COMMISSION," THEREBY CREATING A HISTORIC PRESERVATION
COMMISSION WITHIN THE TOWNSHIP OF WYCKOFF**

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey, that new Chapter 40, "Historic Preservation Commission," is hereby created as follows:

SECTION 1. Chapter 40. Historic Preservation Commission.

40-1. Historic Preservation Commission.

- A. There is hereby created in and for the Township of Wyckoff a commission to be known as the "Historic Preservation Commission."
- B. The Historic Preservation Commission shall consist of seven members and two alternates who shall serve without compensation except that the Commission members shall be reimbursed for expenses incurred in the performance of official business approved in advance by the Township Committee.
- C. Membership.
 - 1. The Commission positions shall be filled by persons who are interested in and qualified to contribute to the preservation of historic landmarks which shall include historic buildings, structures, sites and objects. The Commission shall comprise the following categories:
 - a. Class A: persons who are knowledgeable in building design and construction or in architectural history.
 - b. Class B: persons who are knowledgeable or have demonstrated an interest in local history.
 - c. Class C: persons who are residents of the Township and who hold no other municipal office, position or employment, except they may be members on the Planning Board or Zoning Board of Adjustment.
- D. The Commission shall have at least one member each from Class A and Class B; no more than three members of the commission may reside outside the Township. Both alternates shall meet the qualifications of Class C members. Commission members shall be appointed by the Township Committee and shall serve for four-year terms except that, of the first members appointed, two members shall serve for one year, two members shall serve for two years and the three other members shall serve for three years. The alternate members shall initially and thereafter serve two-year terms.
- E. All members may, at the expiration of their terms, be eligible for appointment to four-year terms. Vacancies shall be filled in the same manner in which the previous incumbent was appointed,

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and such vacancy appointment shall be only for the balance of the unexpired term.

- F. The Commission shall adopt internal rules and procedures for the transaction of its business subject to the following:
 - 1. The Commission shall elect from its members a Chairman and Vice Chairman.
 - 2. A quorum for the transaction of all business shall be five members.
 - 3. All Commission minutes and records shall be public records and all Commission meetings shall comply with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.
 - 4. The Township Committee shall employ, designate or elect a Secretary who need not be a member of the Commission. The Secretary shall keep minutes and records of all meetings and proceedings, including voting records, attendance, resolutions, findings, determinations and decisions. All such materials shall be made of public record.
 - 5. Commission meetings shall be scheduled at least once every month, or as often as required to fulfill its obligations to advise the Planning Board, Zoning Board of Adjustment or Township Committee.
 - 6. No Commission member shall be permitted to act on any matter in which he or she has directly or indirectly any personal or financial interest.
- G. A member of the Township Committee shall be designated each year as a liaison with the Historic Preservation Commission.

40-2. Duties.

The Historic Preservation Commission shall have the responsibility to:

- A. Prepare a survey of historic landmarks of the municipality pursuant to criteria identified in the survey report;
- B. Make recommendations to the Planning Board on the historic preservation plan element of the Master Plan and on the implications for preservation of historic sites of any other Master Plan elements;
- C. Advise the Planning Board on the inclusion of historic sites in the recommended capital improvement program, if any;
- D. Advise the Zoning Board of Adjustment or Planning Board (hereinafter, "Land Use Board"), as the case may be, on applications for development pursuant to N.J.S.A. 40:55D-110;
- E. Provide written reports pursuant to N.J.S.A. 40:55D-111 and § 123-4 of this article on the application of the Zoning Ordinance provisions concerning historic preservation; and
- F. Carry out such other advisory, educational and informational functions as will promote historic preservation in the Township including, but not limited to, the following:
 - 1. To review historical survey material and, if necessary, to update such material at least once every year to incorporate any

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newly required historical documentation and to reflect changes to the resource's integrity or condition.

2. To recommend sites to be designated as historic landmarks in accordance with the procedures established in this article.
3. To conduct research on and, if necessary, to nominate any additional significant resources to the State and National Register of Historic Places. If the Township becomes certified under the state's Certified Local Government (CLG) Program, the Commission shall, in accordance with the state's CLG guidelines, nominate, review and comment on all state and national registered nominations for historic resources with the Township of Wyckoff.
4. To assist other public bodies in aiding the public in understanding historic resource significance and methods of preservation.
5. To advise the Township Committee on the relative merits of proposals involving public lands to restore, preserve and protect historical buildings, places and structures; to prepare long-range plans; for the purpose of securing state, federal and other grants in aid to assist in carrying out the other purposes of this article.
6. To secure the voluntary assistance of the public and (within the limits of the budget established by the Township Committee for the Historic Commission's operation) to retain consultants and experts and incur expenses to assist the Historic Preservation Commission in its work.
7. To cooperate with local, county, state or national historical authorities, governmental bodies or organizations to maximize their contributions to the intent and purposes of this article.
8. To advise and assist property owners and other persons and groups, including neighborhood organizations, who are interested in historic preservation.
9. Within the limits of its budget, to undertake educational programs, including the preparation of a publication aimed at stimulating interest in and sensitivity to historic preservation; and the placing of historic markers on structures.
10. To report at least annually to the Planning Board on the state of historic preservation in the Township and recommend measures to improve same.
11. To adopt and promulgate such regulations and procedures not inconsistent with this article as are necessary and proper for the effective and efficient performance of the duties herein assigned.
12. To perform any other lawful activities which shall be deemed necessary to further the purposes of this article.

SECTION 2.

Except as hereby amended, all other sections of the Code of the Township of Wyckoff shall remain in full force and effect.

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SECTION 3. This Ordinance shall take effect upon final passage and publication according to law.

#1876 - AN ORDINANCE TO CREATE NEW CHAPTER 123 OF THE
CODE OF THE TOWNSHIP OF WYCKOFF, "HISTORIC
PRESERVATION," FOR THE PURPOSE OF PROTECTING HISTORIC
LANDMARKS AND GUIDING THE ACTIONS OF THE HISTORIC
PRESERVATION COMMISSION

ORDINANCE #1876

AN ORDINANCE TO CREATE NEW CHAPTER 123 OF THE CODE OF THE
TOWNSHIP OF WYCKOFF, "HISTORIC PRESERVATION," FOR THE
PURPOSE OF PROTECTING HISTORIC LANDMARKS AND GUIDING THE
ACTIONS OF THE HISTORIC PRESERVATION COMMISSION

NOW, THEREFORE, BE IT ORDAINED by the Township
Committee of the Township of Wyckoff, County of
Bergen, State of New Jersey, that new Chapter 123,
"Historic Preservation," is hereby created as follows:

SECTION 1. Chapter 123. Historic Preservation.

- § 123-1. Short title; incorporation as zoning regulation.
- § 123-2. Purposes.
- § 123-3. Designation of historic landmarks.
- § 123-4. Actions requiring review by Historic Preservation Commission.
- § 123-5. Procedures for Commission's review of building permits and alterations.
- § 123-6. Criteria for review of application.
- § 123-7. Violations and penalties.
- § 123-8. Establishment of historic districts; limitations on powers of Commission.

123-1. Short title; incorporation as zoning regulation.

This article shall be known as and may be referred to by the short title of the "Historic Preservation Ordinance of the Township of Wyckoff." As, where and to the extent necessary and appropriate, this article shall be construed as being part of and incorporated in the Zoning Ordinance of this chapter, notwithstanding the format of this separate article for purposes of convenience.

123-2. Purposes.

- A. By adopting this article, it is the intention of the Township Committee, simultaneously herewith, to create an agency which will work with and advise the Township Committee,

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Planning Board and the Zoning Board of Adjustment with respect to historic landmarks within the Township of Wyckoff and the effect of development applications thereon. Said agency is to be known as the "Historic Preservation Commission" and shall be established pursuant to Chapter 40 of the Code of the Township of Wyckoff.

- B. The establishment of the Historic Preservation Commission and the designation of historic landmarks within the Township are intended to foster the protection, enhancement and perpetuation of especially noteworthy examples or elements of the Township's environment to:
1. Safeguard the heritage of Wyckoff by preserving resources within the Township which reflect elements of its cultural, social, economic and architectural history;
 2. Encourage the continued use of historic landmarks and to facilitate their appropriate use;
 3. Promote appreciation of historic landmarks for education, pleasure and the welfare of the local population;
 4. Discourage the unnecessary demolition of historic resources;
 5. Encourage the proper maintenance and preservation of historic settings and landscapes;
 6. Encourage beautification and private reinvestment;
 7. Encourage the appropriate alteration of historic landmarks;
 8. Promote the conservation of historic landmarks and invite and encourage voluntary compliance.

123-3. Designation of historic landmarks.

- A. The Commission, as part of the preparation of an Historic Element to be provided to the Planning Board for the Master Plan of the Township of Wyckoff shall consider for historic landmark designation, any buildings, structures, objects and sites within the Township which merit historic landmark designation and protection, possessing integrity of location, design, setting, materials, workmanship and association, and

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being:

1. Of particular historical significance to the Township of Wyckoff by reflecting or exemplifying the broad cultural, political, economic or social history of the nation, state or community;
 2. Associated with historic personages important in national, state or local history;
 3. The site of an historic event which had a significant effect on the development of the nation, state or community;
 4. An embodiment of the distinctive characteristics of a type, period or method of architecture or engineering;
 5. Representative of the work of an important builder, designer, artist or architect;
 6. Significant for containing elements of design, detail, materials or craftsmanship which represent a significant innovation; or
 7. Able or likely to yield information important in prehistory or history.
- B. As part of a periodic review of the Historic Element of the Master Plan, the Commission may make a list of potential historic sites for landmark designation. For each landmark, there shall be a description of the landmark, pursuant to this article to include a description of the landmark's location and boundaries, and a map siting. The Commission shall, by certified mail, return receipt requested, notify, in writing, the property owner of a potential landmark designated site and provide the landowner an opportunity to meet voluntarily and informally with the Commission on such designation.
- C. The list of potential landmarks, as well as the descriptions, significance, location, boundaries and map siting of each, shall be subject to and contained within the Historic Preservation Element of the Master Plan as amended from time to time. The Commission shall provide its recommendations for inclusion in the Historic Preservation Element of the Master Plan to the Planning Board which shall hold hearings pursuant to statute.
1. All hearings on historic landmark ordinances for historic sites as designated

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in the appropriate element of the Master Plan shall be conducted before the Township Committee according to law.

- D. Copies of the designation list and historic site maps as adopted shall be made public and distributed to all municipal agencies reviewing development applications and building permits. A certificate of designation shall be served by certified and regular mail upon each owner and included on the list.

123-4. Actions requiring review by Historic Preservation Commission.

- A. All development activities including but not limited to those which require a permit or a development application, that affect an historical landmark shall be reviewed by the Commission, except as set forth in Subsection C below. Such review shall be required for but not be limited to the following actions:
1. Demolition of an historic landmark.
 2. Relocation of an historic landmark.
 3. All changes in the exterior architectural appearance of any historic landmark by addition, alteration, or replacement.
 4. Site plans or subdivisions affecting an historic landmark.
 5. Zoning variances affecting an historic landmark.
- B. Before an applicant prepares plans, the applicant may bring a tentative proposal to the Commission for informal review and comment. Discussions of such proposals shall be open to the public, but they will not result in any definitive action by the Commission.
- C. Review by the Commission is not required for the following:
1. When an historic landmark requires immediate emergency repair to preserve the continued habitability of the landmark and/or health and safety of its occupants or others, emergency repairs may be performed in accordance with Township codes without the necessity of first obtaining the Commission's review. Under such circumstances, the repairs performed shall

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only be such that are necessary to maintain the habitability of the structure. A request for the Commission's review shall be made as soon as possible, and no additional work shall be performed upon the structure until an appropriate request for approval is made and obtained in accordance with the procedures set forth in this article. All work done under this section shall conform to the criteria and guidelines for review of applications as adopted by the Commission in accordance with this article.

2. For changes to the interior of structures.
3. For ordinary repairs and maintenance which do not constitute a change to the appearance of the structure. The following are the only activities which do not require Commission review according to these criteria:

- a. Repair of existing windows, doors and storm windows that are compatible in style with the architectural period of design of the subject structure.
- b. Maintenance and repair of existing roof material involving no change in the design, scale or appearance of the structure.
- c. Repair of the existing roof structure such as cupolas, dormers, and chimneys, using materials which will not alter the exterior architectural appearance of the structure.
- d. Replacement or repair of existing shingles, clapboards, brick or stone, using the same materials that are being repaired or replaced, maintaining the architectural integrity of the structure.
- e. Exterior painting of existing structures.

4. Alterations to the Zabriskie House, since it is governed by deed restrictions and has its own board of trustees.

- D. Any property owner and/or tenant of any property subject to this article to which changes or alterations are proposed shall not be relieved of any obligations under this article because no building and/or development application is otherwise required.

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- E. The Commission shall hear such applications, employing its procedure used for all other applications, and shall prepare a written report on the application of this article's provisions concerning historic preservation to any of those aspects of the change, activity or action proposed and shall submit its report to the Planning Board as the case may be in accordance with this article.

123-5. Procedures for Commission's review of building permits and alterations.

- A. For historical sites designated by the appropriate element in the Master Plan and which are subject to an historic landmark designation as contained in the Ordinance, all proposed changes subject to this chapter including applications for development and all applications for the issuance of permits pertaining to historic sites or landmarks shall be referred to the Historic Preservation Commission for a written report on the application of the Ordinance provisions concerning historic preservation to any of those aspects of the change proposed, which aspects were not determined by approval of an application for development pursuant to the Municipal Land Use Law. In the case of an application for development, the Historic Preservation Commission shall submit its report to the Planning Board or Zoning Board as the case may be. In instances where a proposed change and/or permit is referred to the Commission, the Commission shall render its report to the Planning Board which shall make a decision with regard to the Commission's report and shall issue its own report to the administrative officer in charge of issuing the appropriate permit. The Historic Preservation Commission shall report to the Planning Board and the Planning Board shall report to the administrative officer within 45 days of the administrative officer's referral of the permit application to the Historic Preservation Commission. If, within the 45-day period, the Planning Board, after recommendation from the Historic Preservation Commission, recommends to the

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administrative officer against the issuance of a permit or recommends conditions to the permit to be issued, the administrative officer shall deny issuance of the permit or include the conditions in the permit to be issued, as the case may be. Failure to constitute a report within the 45-day period shall be deemed to constitute a report in favor of the issuance of the permit and without recommendation or conditions to the permit.

- B. All appeals pursuant to this section shall be made to the Zoning Board of Adjustment as provided by N.J.S.A. 40:55D-70a.

123-6. Criteria for review of application.

In reviewing an application for its effect on an historic landmark, the following criteria shall be used by the Commission, Planning Board and Zoning Board of Adjustment. The criteria set forth in Subsection A hereof relates to all projects affecting an historical landmark. The criteria set forth in Subsections B through D relate to specific types of undertakings and shall be used in addition to the general criteria set forth in Subsection A.

- A. In regard to all applications affecting an historical landmark, the following factors shall be considered:
1. The impact of the proposed change on the historical and architectural significance of the landmark.
 2. The landmark's importance to the public and the extent to which its historical or architectural interests would be adversely affected to the detriment of the public interest.
 3. The hardship to the property owner if the application were denied or conditions were imposed.
- B. In regard to an application for new construction, alterations, additions, repairs or replacements affecting an historic landmark, the following criteria shall be considered:
1. Height. The height of the proposed building shall be visually compatible with adjacent buildings.
 2. Proportions of the building's front facade.

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The relationship of the width of the building to the height of the front elevations shall be visually compatible with the buildings and places to which it is visually related.

a. Proportion of openings within the facility. The relationship of the width of windows to the height of windows in a building shall be visually compatible with the buildings and places to which it is visually related.

3. Relationship of materials, texture, and color. The relationship of materials, texture and color of the facade and roof of a building shall be visually compatible with the predominant materials used in the building to which it is visually related.

4. Exterior features. A structure's related exterior features, such as lighting, fences, signs, sidewalks, driveways and parking areas, shall be compatible with the features of those structures to which it is visually related and shall be appropriate for the historical period for which the structure is significant.

C. In regard to an application to demolish an historic landmark, the following matters shall be considered:

1. Its historic, architectural, cultural, or scenic significance.

2. Its potential for use for those purposes currently permitted by the Zoning Ordinance.

3. Its structural condition and the economic feasibility of alternatives to the proposal.

4. Its importance to the community and the extent to which its historical or architectural value is such that its removal would be detrimental to the public interest.

5. The extent to which it is of such old, unusual, or uncommon design, craftsmanship, texture or material that it could be reproduced only with great difficulty and expense or other hardship to the property owner.

6. The extent to which its retention would

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promote the general welfare by maintaining and increasing real estate values, generating business, attracting tourists, attracting new residents, stimulating interest and study in architecture and design, or making the municipality an attractive and desirable place in which to live.

- D. In regard to an application to move any historic landmark, the following matters shall be considered:
1. The historic loss to the site of the original location.
 2. The reasons for not retaining the landmark or structure at its present site.
 3. The compatibility, nature, and character of the current and of the proposed surrounding areas as they relate to the protection of interests referred to in this article.
 4. The probability of significant damage to the landmark or structure itself.
 5. The hardship to the property owner if the application were denied or conditions were imposed.

123-7. Violations and penalties.

Any penalty for a violation of this article shall be determined in accordance with the penalties set forth in Chapter 1, Article II, Section 1-15, General penalty established.

123-8. Establishment of historic districts; limitations on powers of Commission.

- A. The establishment of an historic district in the Township of Wyckoff shall be initiated and implemented in the same way as for historic landmarks.
- B. No duties or powers of the Commission shall supersede or infringe on the powers of other Township boards and committees.

SECTION 2. Except as hereby amended, all other sections of the Code of the Township of Wyckoff shall remain in full force and effect.

SECTION 3. This Ordinance shall take effect upon final passage and publication according to law.

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#1877 - AN ORDINANCE AUTHORIZING THE APPROPRIATION OF \$307,150.00 FOR IMPROVEMENTS OR PURPOSES AUTHORIZED TO BE UNDERTAKEN BY THE TOWNSHIP OF WYCKOFF, COUNTY OF BERGEN, STATE OF NEW JERSEY, AND PROVIDING THE NECESSARY FUNDS THEREFORE

ORDINANCE #1877

AN ORDINANCE AUTHORIZING THE APPROPRIATION OF \$307,150.00 FOR IMPROVEMENTS OR PURPOSES AUTHORIZED TO BE UNDERTAKEN BY THE TOWNSHIP OF WYCKOFF, COUNTY OF BERGEN, STATE OF NEW JERSEY, AND PROVIDING THE NECESSARY FUNDS THEREFORE

BE IT ORDAINED, by the Township Committee of the Township of Wyckoff, in the County of Bergen, State of New Jersey as follows:

Section 1. The improvements described in Section 3 of this ordinance are hereby authorized by the Township of Wyckoff, and there is hereby appropriated the sum of money herein stated as the appropriations made therefore and amounting to \$307,150.00.

Section 2. For the financing of said improvements, and to meet the cost therefore, there is hereby appropriated from the Capital Improvement Fund for the Township of Wyckoff, the said sum, being available by virtue of a provision included in the approved 2019 Municipal Budget.

Section 3. The improvements authorized and the appropriations therefore are for the purchase of road resurfacing and curb replacement, engineering services for road and facility improvements, environmental assessment, improvements to public buildings and facilities, purchase of safety equipment for firefighters, rescue truck upgrades, purchase recreation program equipment, park and recreation area enhancements, various Town Hall and Public Works complex improvements, public safety equipment, purchase of DPW heavy equipment, police patrol SUV and equipment, recreation field improvements, Police interview room recorder, Town Hall and Recreation facility security, Public Meeting video recording and web viewing, and various other capital improvements.

Section 4. This Ordinance shall take effect immediately upon final passage and publication according to law.

#1878 - AN ORDINANCE AMENDING ORDINANCE #1711, #1734, #1827 & #1854 ENTITLED AN ORDINANCE APPROPRIATING FUNDS FOR "MAJOR VEHICLE REPAIRS" AND APPROPRIATING ADDITIONAL FUNDS FOR THE SAID PURPOSE

ORDINANCE #1878

AN ORDINANCE AMENDING ORDINANCE #1711, #1734, #1827 & #1854 ENTITLED AN ORDINANCE APPROPRIATING FUNDS FOR "MAJOR VEHICLE REPAIRS" AND APPROPRIATING ADDITIONAL FUNDS FOR THE SAID PURPOSE

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SECTION 1. Ordinance #1619, #1646, #1711, #1734, #1827 & #1854 for “major vehicle repairs” is hereby amended as follows:

SECTION 2. There is hereby allocated and appropriated the sum of \$35,000.00 for major vehicle repairs. Said amount of \$35,000.00 shall consist of an appropriation made in the 2019 Capital Improvement Fund in the 2019 Municipal Budget and designated as “Appropriation for major vehicle repairs”.

SECTION 3. Said major vehicle repair shall be such as conforms to the recommendation of the Department of Public Works Manager and approved by the Township Committee.

SECTION 4. This Ordinance shall take effect immediately upon final passage and publication as required by law.

#1879 - AN ORDINANCE TO PROVIDE FOR AND DETERMINE THE
RATE OF COMPENSATION OF EACH OFFICER AND TOWN HALL
EMPLOYEE OF THE TOWNSHIP OF WYCKOFF, AND THE METHOD
OF PAYMENT OF SUCH COMPENSATION FOR THE YEAR 2019

**TOWNSHIP OF WYCKOFF
ORDINANCE #1879**

**AN ORDINANCE TO PROVIDE FOR AND DETERMINE THE RATE OF
COMPENSATION OF EACH OFFICER AND TOWN HALL EMPLOYEE
OF THE TOWNSHIP OF WYCKOFF, AND THE METHOD OF
PAYMENT OF SUCH COMPENSATION FOR THE YEAR 2019**

BE IT ORDAINED, by the Township Committee of the Township of Wyckoff, in the County of Bergen, State of New Jersey, as follows:

SECTION 1. The rate of compensation of each officer and Town Hall employee of the Township of Wyckoff for the year 2019 whose compensation shall be on an annual basis within the range, and shall be paid semi-monthly, is as follows:

Chief of Police.....	up to 187,860
Township Administrator.....	up to 167,050
Township Clerk/Admin Assistant.....	up to 92,930
Executive Administrative Assistant.....	up to 62,520
Administrative Support Assistant/Special Projects.....	up to 46,640
CFO/Assist. Administrator/.....	up to 151,435
Information Technology/Cyber-Security Coordinator.....	up to 17,690
Finance/Accounts Payable Clerk.....	up to 53,250
Payroll/Certifying Officer/Tax Searcher/ Sewer Utility Clerk.....	up to 66,800
Tax/Finance Clerk/Payroll/Sewer Utility Clerk.....	up to 38,585
Tax Collector.....	up to 23,775
Tax Assessor.....	up to 76,400
Recreation Director.....	up to 120,960
Twp. Engineer/Building Inspector/Sewer Eng.....	up to 150,155
Municipal Housing Liaison.....	up to 19,400
Construction Code Officer/Bldg Subcode Officer.....	up to 106,290
Plumbing Subcode Official.....	up to 25,770
Elevator Subcode Official.....	up to 8,180
Electrical Subcode Official.....	up to 33,620
Fire Subcode Official.....	up to 17,820

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Zoning Enf./Prop Maint. Officer/Fire Marshal.....	up to 71,275
Municipal Magistrate.....	up to 20,385
Recreation Secy.....	up to 43,295
Affordable Housing/Planning Bd./Zoning Bd Secy.....	up to 33,000
Office Clerk/Secretary/Deputy Registrar	up to 51,570
Office Clerk/Secretary/OPRA Coordinator.....	up to 35,880
Qualified Purchasing Agent.....	up to 2,600
Grant Writer.....	up to 2,600
Deputy Tax Collector.....	up to 5,000
Office Clerk/UCC Clerk/Tax Assessor Secy.....	up to 33,000
Technical Assistant/Office Clerk/Secy.....	up to 46,130
Library Payroll & Management Resource Shared Service....	up to 10,735
Required Extended Office Hours.....	up to 2,000
Class 2 Appointment to Planning Board.....	35.00 per meeting

Six months service of a calendar year is required for consideration of a salary increase after hiring date.

Other Part Time/Police/Seasonal Personnel

Part-time Police Desk Clerk.....	up to 15.58 per hour
Special Police Officer - Class 1.....	up to 25.79 per hour
School Crossing Guard(s).....	up to 21.62 per hour
Court Bailiff.....	up to 19.62 per hour
Court Security Officer	up to 52.56 per hour
Police Matron.....	up to 19.09 per hour
Bldgs & Grounds Laborer(s).....	up to 15.58 per hour
DPW Seasonal Laborer(s)/Recycling Ctr Attnd p/t....	up to 18.22 per hour
Clerical Assistants, Court Clerk (part-time).....	up to 15.56 per hour
Assessing Inspector(s) (part-time).....	up to 22.13 per hour

Recreation Assistants:

Adult Basketball Director.....	up to \$900 per season
Clinic Assistants.....	up to 7.00 per hour
Cheerleading Trainers (per team)	up to \$300 per season
Hall Monitors.....	up to 5.00 per hour
Office Employees.....	up to 8.50 per hour
Program Directors/Clinic Directors.....	up to \$500 per season
Referee/Umpire Director.....	up to \$525 per season
Summer Camp Counselors.....	up to 9.15 per hour
Summer Camp Directors.....	up to 21.00 per hour
Tennis Shed Attendants.....	up to 7.00 per hour

Officials & Umpires:

Baseball and Softball (Rec).....	up to 22.00 per game
Home Plate Assignment.....	up to 5.00 per game
Baseball (Traveling) & Women’s softball.....	up to 62.00 per game
Basketball.....	up to 35.00 per game
Soccer.....	up to 50.00 per game
League Mandated Official.....	up to 80.00 per game
Scorekeeper.....	up to 7.00 per game
Single Official performing a 2 Official Game.....	up to 10.00 per game
Roller Hockey Referee.....	up to 60.00 per game

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TUESDAY, APRIL 16, 2019

Board and Commission secretary or staff attending night meetings shall receive \$45 per meeting up to three hours or \$55 per meeting up to four hours or \$75 per meeting over four hours or more.

Township Committee.....\$4,254 annually

SECTION 2. In addition to their annual salary, each officer and employee hired prior to January 1, 1994 shall receive longevity compensation computed at 2% of their annual salary for each five (5) years of service, to a maximum of 10% of their salary. Six months of a calendar year is required for one year of service for longevity calculation.

SECTION 3. Twelve (12) paid holidays are authorized for full time employees and specific part time employees equal to their daily regular hours of work, excluding seasonal employees.

SECTION 4. Annual vacation with pay is authorized for all full-time employees on the following basis:

- a. During the first year of employment..... pro-rated with a 5 (five) day maximum
- b. During the second year thru eighth year..... 10 working days/year
- c. During the ninth year thru thirteenth year..... 15 working days/year
- d. During the fourteenth year..... 16 working days/year
- e. During the fifteenth year..... 17 working days/year
- f. During the sixteenth year..... 18 working days/year
- g. During the seventeenth year..... 19 working days/year
- h. During the eighteenth year..... 20 working days/year
- i. During the nineteenth year..... 23 working days/year
- j. During the twentieth year..... 24 working days/year
- k. During the twenty first year
and each year thereafter..... 25 working days/year

SECTION 5. All salaries and compensation provided for full time employees provided for herein shall be retroactive (in full or in part) to January 1, 2019. All 2019 salaries and compensation for part time employees hired on or before June 30 of the prior year will receive retroactive compensation (in full or in part) to January 1, 2019, provided they continue to be employed with the Township on July 1, 2019.

SECTION 6. In accordance with Chapter 78, all full-time employees receiving health benefits will contribute the commensurate contribution amount as per P.L. 2011.

SECTION 7. If any section or part of this ordinance shall be adjudged invalid, such adjudication shall apply only to such section or part, and the remainder of the ordinance shall be deemed valid and effective.

SECTION 8. This ordinance shall take effect after final passage and publication as required by law.

Following is the vote on the Consent Agenda:

MOTION: SHANLEY SECOND SCANLAN
BOONSTRA YES RUBENSTEIN YES SCANLAN YES SHANLEY YES
MADIGAN YES

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Ordinance – Public Hearing/Further Consideration

#1874 - AN ORDINANCE TO AMEND CHAPTER 186, "ZONING," OF THE CODE OF THE TOWNSHIP OF WYCKOFF, ARTICLE III, "PERMITTED USES," SECTION 186-9, "USES IN THE R-15 RESIDENCE ZONE," SECTION 186-10, "PERMITTED USES IN THE B-1 CENTRAL BUSINESS ZONE," AND SECTION 186-13, "PERMITTED USES IN THE B-3 OFFICE ZONE"

ORDINANCE

FINAL PASSAGE

MUNICIPAL CLERK: Mr. Chairman, I have Ordinance No. 1874, entitled:

AN ORDINANCE TO AMEND CHAPTER 186, "ZONING," OF THE CODE OF THE TOWNSHIP OF WYCKOFF, ARTICLE III, "PERMITTED USES," SECTION 186-9, "USES IN THE R-15 RESIDENCE ZONE," SECTION 186-10, "PERMITTED USES IN THE B-1 CENTRAL BUSINESS ZONE," AND SECTION 186-13, "PERMITTED USES IN THE B-3 OFFICE ZONE"

for second reading, by title only, and a copy of this Ordinance has been posted on the bulletin board in Town Hall where public notices are customarily posted, and copies have been made available to members of the general public of the Township who have requested the same.

COMMITTEEMAN BOONSTRA: I move the Ordinance on second reading by Title only.

COMMITTEEMAN SCANLAN: Seconded.

MOTION: _____ BOONSTRA _____ SECOND _____ SCANLAN
BOONSTRA YES RUBENSTEIN YES SCANLAN YES SHANLEY YES
MADIGAN YES

CHAIRMAN: This is the time and place for the Public Hearing on Ordinance No. 1874 , and all persons who wish to be heard, please state your name and address before making your statement.

COMMITTEEMAN BOONSTRA: I move that the Public Hearing on the Ordinance be closed.

COMMITTEEMAN SCANLAN: Seconded.

MOTION: _____ BOONSTRA _____ SECOND _____ SCANLAN
BOONSTRA YES RUBENSTEIN YES SCANLAN YES SHANLEY YES
MADIGAN YES

MUNICIPAL CLERK: BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that Ordinance No. 1874 be, and the same is hereby adopted, and the Municipal Clerk is hereby authorized and directed to publish the Notice of Final Passage of said Ordinance in the official newspaper for the Township as provided by law.

COMMITTEEMAN BOONSTRA: I move the resolution.

COMMITTEEMAN SCANLAN: Seconded.

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MOTION: _____ BOONSTRA _____ SECOND _____ SCANLAN _____
BOONSTRA YES RUBENSTEIN YES SCANLAN YES SHANLEY YES
MADIGAN YES

ORDINANCE #1874

AN ORDINANCE TO AMEND CHAPTER 186, "ZONING," OF THE CODE OF THE TOWNSHIP OF WYCKOFF, ARTICLE III, "PERMITTED USES," SECTION 186-9, "USES IN THE R-15 RESIDENCE ZONE," SECTION 186-10, "PERMITTED USES IN THE B-1 CENTRAL BUSINESS ZONE," AND SECTION 186-13, "PERMITTED USES IN THE B-3 OFFICE ZONE"

BE IT ORDAINED by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey, that the Code of the Township of Wyckoff is amended at Chapter 186, "Zoning," Article III, "Permitted Uses," Section 186-9, "Uses in the R-15 Residence Zone," Section 186-10, "Permitted Uses in the B-1 Central Business Zone," and Section 186-13, "Permitted Uses in the B-3 Office Zone."

SECTION 1 - Chapter 186, "Zoning," Article III, "Permitted Uses,"
Section 186-9, "Uses in the R-15 Residence Zone," shall be amended as follows:

Section 186-9. Uses in the R-15 Residence Zone.

~~Offices or studios of artists, architects, dentists, doctors, lawyers, engineers, planners, real estate and insurance brokers~~ Home occupation, subject to the following regulations:

- a. Such home occupation shall be conducted entirely within the dwelling and only by the occupants thereof and not more than one person who does not reside in said dwelling. Such use shall be clearly incidental and secondary to the use of the dwelling for dwelling purposes.
- b. The residential character of the lot and the dwelling unit shall be maintained. Neither the interior nor the exterior of the dwelling will be structurally altered so as to require compliance with nonresidential construction codes to accommodate the home occupation. No additional buildings, driveways or parking lots shall be added on the property to accommodate the home occupation.
- c. The occupation shall not produce external noise, vibration, smoke, dust, odor, heat, glare, fumes, electrical interference, runoff, waste or nuisance outside the dwelling unit. No equipment or materials associated with the home occupation shall be displayed or stored where visible from anywhere outside the premises.
- d. There shall be no direct selling of merchandise on the premises.
- e. Such use shall not occupy more than 25% of the gross floor area of the dwelling.

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- f. No vehicle used in connection with the home occupation which has commercial lettering or markings and/or requires a commercial driver's license to operate is allowed to be parked on the premises or on any street adjacent to the residentially zoned property.
- g. No signs shall be permitted on the exterior or interior of the home, which shall advertise or indicate the location of the home occupation office, with the exception that a lawyer, doctor, dentist, architect, planner, engineer or like professional shall be permitted one sign pursuant to the regulations of Section 186-26E(2).

SECTION 2 - Chapter 186, "Zoning," Article III, "Permitted Uses,"
Section 186-10, "Permitted Uses in the B-1 Central Business Zone," shall be amended as follows:

Section 186-10. Permitted uses in the B-1 Central Business Zone.

~~Offices or studios of artists, architects, dentists, doctors, lawyers, engineers, planners, real estate and insurance brokers and certified public accountants, when located in the building primarily used by the occupant as his dwelling and provided there are no nonresident employees and provided not more than 25% of the total floor area of the dwelling unit is used for such purposes~~ Home occupation, as regulated by § 186-9

SECTION 3 - Chapter 186, "Zoning," Article III, "Permitted Uses,"
Section 186-13, "Permitted Uses in the B-3 Office Zone," shall be amended as follows:

Section 186-13. Permitted uses in the B-3 Office Zone.

In the B-3 Office Zone, only the following uses are permitted: professional, administrative and sales offices, provided that no storage, handling or physical transfer of goods takes place upon the premises and that any display of samples is not visible from the exterior of the structure; banking, lending and savings institutions; clubhouses for fraternal, social, charitable, recreational or veterans organizations, not conducted for profit; mortuaries and funeral homes, but not crematories; dwellings, single-family; dwellings, two-family; accessory uses incidental to a permitted use; places of worship, including parish houses and Sunday school buildings (see Article IV); incidental home occupations as regulated by § 186-9; professional artists' and photographers' studios; public buildings of a governmental nature, but not including workshops or warehouses; pay telephone booths within 10 feet of principal building; academic tutoring services, provided that not more than 1,500 square feet of floor area is devoted to these purposes.

SECTION 4 - Except as hereby amended, all other parts of Chapter 186 of the Code of the Township of Wyckoff shall remain in full force and effect.

SECTION 5 - Upon introduction, this Ordinance shall be referred to the Planning Board of the Township of Wyckoff for its review and comment.

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SECTION 6 - This Ordinance shall take effect upon final passage and publication according to law.

V Adjourned 8:22pm

Mayor Thomas J. Madigan

Joyce C. Santimauro, Municipal Clerk