

PAGE NO.

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, SEPTEMBER 5, 2017**

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE WORK SESSION MEETING
MUNICIPAL COURT ROOM
TUESDAY, SEPTEMBER 5, 2017 - 7:30 P.M.**

1. 7:30 pm Work Session Meeting called to order by
Mayor Rudolf E. Boonstra
2. Roll call of Township Committee
3. Reading of "Open Work Session" statement by Mrs. Santimauro
4. Ten Minute public comment period, two (2) minutes per speaker for public
comment on any governmental issue that a member of the public feels
may be of concern to the residents of the Township of Wyckoff.
5. Mayor and Municipal Clerk to sign documents
6.
 - a. Finance Committee to review and sign vouchers
 - b. Report of Township Committee
 - c. Report of Administrator
 - d. Report of Attorney
7. Recess Work Session Meeting to conduct 8:00 pm Business Meeting
8. Reconvene Work Session Meeting
9. Adjourn

**PAYMENT OF CLAIMS MAY BE PAID AT ALL WORK SESSION MEETINGS
AND ALL TOWNSHIP COMMITTEE BUSINESS MEETINGS**

FORMAL ACTION MAY BE TAKEN AT THIS WORK SESSION

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, SEPTEMBER 5, 2017**

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE BUSINESS MEETING
MUNICIPAL COURT ROOM
TUESDAY, SEPTEMBER 5, 2017 - 8:00 PM**

1. Regular Meeting of the Wyckoff Township Committee called to order by Mayor Rudolf E. Boonstra
2. Flag Salute
3. Invocation given by Reverend Fred Provencher from Cornerstone Church
4. Reading of the "Open Public Meetings Act" statement by Mrs. Santimauro
5. Roll call of the Township Committee
6. Public Comment period, five (5) minutes per speaker for public comment on any governmental issue that a member of the public feels may be of concern to the residents of the Township of Wyckoff.
7. Approval of the following Township Committee meeting minutes:

Township Committee Regular Work Session and Regular Business
Meeting Minutes from August 22, 2017

MOTION: CAROLAN SECOND SCANLAN
CAROLAN YES MADIGAN YES SCANLAN YES SHANLEY YES
BOONSTRA YES

8. **Consent Agenda:** All matters listed below are considered by the Township Committee to be routine in nature. There will be no separate discussion of these items. If any discussion is desired by the Township Committee, that item will be removed from the Consent Agenda and considered separately:

I Resolutions (Adoption of the following):

- | | |
|---------|---|
| #17-237 | Return of certain overpaid taxes, escrow money, etc. |
| #17-238 | Authorize Purchase from State Contract |
| #17-239 | Award Contract |
| #17-240 | Payment of Bills |
| #17-241 | Release Closed Session Minutes |
| #17-242 | Approval to Submit a Grant Application and Execute a Grant Contract with the New Jersey Department of Transportation for the Lafayette Avenue Project |

II. Motions

- a. Approve the use of Fire Company #1 on October 14, 2017 for the Ladies Auxiliary annual fish/chicken and chips fundraiser.
- b. Authorize the Wyckoff Volunteer Fire Fighter applications from Daryl Bagnuolo, Jason Vaccarella and Chris Ebner.
- c. Approve the ten (10) day temporary sign request from the Wyckoff Football Boosters Association working with Wyckoff Parks and Recreation Foundation to advertise their "Recktoberfest" funding raising event at five (5) locations in Wyckoff scheduled for October 14, 2017 at McBride Field in Franklin lakes.
- d. Authorize Christian Health Care Center's ten (10) day temporary sign request to for outdoor signs advertising their gift shop's November sale.
- e. Approve the appointment of Celeste Homyachak to the Wyckoff Environmental Commission 9/5/17-12/31/19.

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**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, SEPTEMBER 5, 2017**

Following is the vote on the Consent Agenda:

MOTION: CAROLAN SECOND MADIGAN
CAROLAN YES MADIGAN YES SCANLAN ABSTAIN SHANLEY YES
BOONSTRA YES

III Adjourn

**PAYMENT OF CLAIMS MAY BE PAID AT ALL TOWNSHIP COMMITTEE
WORK SESSION MEETINGS AND ALL TOWNSHIP COMMITTEE REGULAR
MEETINGS**

FORMAL ACTION MAY BE TAKEN DURING THIS MEETING

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, SEPTEMBER 5, 2017**

Meeting Called To Order

Mayor Rudolf E. Boonstra called the regular meeting of the Wyckoff Township Committee in the Municipal Court Room to order at 8:00 pm.

Flag Salute

The Township Committee proceeded with the Pledge of Allegiance led by Mayor Rudolf E. Boonstra.

Invocation

The Invocation was given by Reverend Fred Provencher from Cornerstone Church.

Attendance

Township Committee Present: Mayor Rudolf E. Boonstra; Committee Present: John A. Carolan, Thomas J. Madigan, Brian D. Scanlan and Timothy E. Shanley

Staff Present: Joyce C. Santimauro, Municipal Clerk, Township Administrator Robert J. Shannon, Township Attorney Robert Landel and Thomas Garlick, Esq..

Open Public Meeting Act Statement:

Township Clerk Joyce Santimauro read the "Open Public Meeting Act" Statement: "This regular meeting of the Township Committee of the Township of Wyckoff is now in session. In accordance with the provisions of Section 8 of the Open Public Meetings Act, I wish to advise that notice of this meeting has been posted in the lower level of the Memorial Town Hall and that a copy of the schedule of meetings has also been filed with the Township Clerk, and copies of this agenda and the annual notice of meetings, of which this is a part, have been heretofore sent to the Ridgewood News, The Record, and The North Jersey Herald and News all papers with general circulation throughout the Township of Wyckoff. At least 48 hours prior to this meeting the Agenda thereof was similarly posted, filed and mailed to said newspapers."

Public Comment

Committeeman Carolan made a motion to open the meeting for public Comment; Seconded by Committeeman Shanley. All voted in favor.

Vincent Tortorelli, 39 Princeton Avenue. Mr. Tortorelli said he was at the meeting on behalf of Steven Joern who could not attend this meeting and to follow up on the petition (requesting a study on the process of electing the Wyckoff mayor) that was presented to the Township Committee last month.

Mr. Tortorelli referenced Mayor Boonstra's comments from this evening's regular work session meeting that the two person committee would consist of Committeeman Scanlan and another member of the Township Committee (the other member of the Township Committee has not yet been determined), and at the next Township Committee meeting the subcommittee would be announced.

Mr. Tortorelli asked if the recommendation of the subcommittee would be made public. Mayor Boonstra said that the subcommittee would make a report. The Mayor responded that regarding the subcommittee report on the selection of the Mayor, that the Township Committee will strive to be transparent as they always are.

Mayor Boonstra thanked Mr. Tortorelli for his comments.

Committeeman Carolan made a motion to close the public comment time of the regular business meeting; Seconded by Committeeman Shanley with an affirmative vote.

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Township Committee Discussion

Committeeman Scanlan asked that item (e), under the Motions section of this Consent Agenda be removed. Item (e) read: "Approve the appointment of Celeste Homaychak to the Wyckoff Environmental Commission 9/5/17-12/31/19".

Mayor Boonstra replied that two (2) members of the Township Committee interviewed Celeste Homaychak.

Committeeman Scanlan said he learned of this appointment when he got the agenda.

Committeeman Madigan said there has been an opening in the Environmental Commission for over a year and all the Township Committee got a copy of this application when it came in. Mrs. Homaychak has a tremendous background of over ten years on the Environmental Commission in New Milford and on the Green Team & KPMG. She has great credentials. Committeeman Madigan said He had issues with Committeeman Scanlan's method of choosing people for Boards and commissions.

Committeeman Shanley added that Mrs. Homaychak has a lot of great ideas for the Environmental Commission and that the Environmental Commission often times does not have a quorum. Committeeman Shanley said that based on his interview with Mrs. Homaychak that he supports her appointment to the Environmental Commission. It's rare to interview a resident who has experience on a board or commission and Committeeman Shanley added that Committeeman Scanlan should like her.

Mayor Boonstra said there was no reason to remove item (e) of the Motions section of the Consent Agenda and denied Committeeman Scanlan's request to do so.

Consent Agenda: All matters listed below are considered by the Township Committee to be routine in nature. There will be no separate discussion of these items. If any discussion is desired by the Township Committee, that item will be removed from the Consent Agenda and considered separately:

I Resolutions (Adoption of the following):

#17-237 Return of certain overpaid taxes, escrow money, etc.

BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that the Treasurer is hereby authorized and directed to return certain monies as follows:

BOARD OF ADJUSTMENT:

Frank Oliveri, C/O 188 Hillside Avenue, LLC, 25 Catherine Street, Rochelle Park, New Jersey 07662 – Return of Escrow – Block 353/Lot 10 - \$255.32

TAX REFUND:

Clemente Enterprises, P.O. Box 141, Wyckoff, New Jersey 07481 – Return of sewer charges on TSC-16-00001 – Block 202/Lot 6.08 - \$236.52

#17-238 Authorize Purchase from State Contract

WHEREAS, a budget appropriation exists in the 2017 Capital Budget for a vehicle for use by the Wyckoff Police Department; and,

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WHEREAS, the Chief of Police has requested a pick-up truck to perform the work of the Wyckoff Police Department and for transport of the traffic safety materials; and,

WHEREAS, the Police Chief has performed research and State Contract #T-2101 exists for the purchase of a 2017 Ford F350 – 4wheel drive pick-up truck; and,

WHEREAS, a purchase order has been prepared and entered into the Township's encumbrance system on 8/29/17 for the purchase of the aforementioned pick-up truck available through State Contract #T-2101 awarded to Winner Ford of Cherry Hill, NJ for \$29,974.00; and,

WHEREAS, the Township Administrator and Township Attorney have reviewed this procurement and concur; and,

WHEREAS, the Chief Financial Officer has provided the below certificate that adequate funds exist in capital account #C-04-55-933-101 to a maximum amount as set forth in this resolution \$29,974.00

NOW THEREFORE BE IT RESOLVED, that the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey do hereby memorialize a purchase order/contract for the purchase of a 2017 Ford 350 4wheel drive pick-up to Winner Ford of Cherry Hill, 250 Haddonfield-Berlin Road, Cherry Hill, New Jersey 08034 for a maximum amount of \$29,974.00

#17-239 Award Contract

WHEREAS, the Township of Wyckoff is responsible for the maintenance and upkeep of nine (9) buildings; and,

WHEREAS, the Wyckoff Firehouse #1 roof is leaking and has reached the end of its' useful life; and,

WHEREAS, the certified Public Works Manager has obtained four (4) price quotes for a full replacement; and,

WHEREAS, N.J.S.A. 19:44A-20.4 et seq. requires contracts procured through price quotations that are below the municipalities bid threshold but over the Pay to Play threshold of \$17,500 to be authorized after municipalities obtain the political contributions disclosure forms and the business entity disclosure certification; and,

WHEREAS, the aforementioned documentation has been obtained and it is available in the Municipal Clerk's Office; and,

WHEREAS, an encumbrance of fund certification was performed on the purchase order that totals \$35,500.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that the Township Committee makes award of a contract to Janiec Roofing, Inc., 391 Passaic Avenue, Lodi, New Jersey 07644 for the removal and disposal of the existing roof and a complete re-roofing of the roof at Firehouse #1 in Scott Plaza for \$35,500.

BE IT FURTHER RESOLVED, that this contract has been awarded to this contractor based on the merits and abilities of the contractor to provide the goods or service as described herein. This contract was not awarded through a "fair and open process" pursuant N.J.S.A. 19:44A-20-4 et seq. As such, the undersigned does hereby attest that these contractors, their subsidiaries,

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assigned or principals controlling in excess of 10% of the company has neither made a contribution, that is reportable pursuant to the Election Law Enforcement Commission pursuant to N.J.S.A. 19:44A-8 or 19:44A-16, in the one (1) year preceding the award of the contract that would, pursuant to P.L. 2004, c19, affect its eligibility to perform this contract, nor will it make a reportable contribution during the term of these one (1) year contracts to any political party committee in the Township of Wyckoff if a member of that political party is serving in an elective public office of the Township of Wyckoff when the contract is awarded, or to any candidate committee of any person serving in an elective public office of the Township of Wyckoff when the contract is awarded.

#17-240 Payment of Bills

WHEREAS, the Township of Wyckoff is a municipality in the State of New Jersey operating under the authority from NJSA 40A:63-1 et seq; and,

WHEREAS, the Township of Wyckoff has received vouchers in claim for payment of materials supplied and/or services rendered; and,

WHEREAS, the said vouchers have been reviewed and the amount indicated on each voucher has been determined to be due and owing; and,

WHEREAS, the Township Committee has a practice of each Township Committee member participating in the reviewing and signing of vouchers; and,

WHEREAS, the vouchers which comprise this bill list have been reviewed and signed by two (2) Township Committee members and they have found them to in order; and,

WHEREAS, the Township Treasurer has certified that sufficient funds are available for payment of said vouchers.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that the action of the said Finance Committee be approved; and, that the payments of these bills are hereby authorized and the Chief Financial Officer is directed to issue checks for their payments as listed on the bill list attached to this date's meeting minutes and covered by checks no. 16420 – 16449 Payroll A/C, Direct Deposit Vouchers no. 8265 - 8320, Library Payroll check nos. 1344 - 1346, Library Direct Deposit Vouchers no. 3135 - 3166, Claims Wire nos. 170901, 170902 & 170903, Trs. Dog Trust - \$1,481.57, Claims check nos. 077200 - 077271 and Voided Claims check no. 077199.

#17-241 Release Closed Session Minutes

WHEREAS, Section 8 of the "Open Public Meetings Act" provides for the release of Closed Session Minutes at the discretion of the governing body or as soon as the issue has been resolved.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Wyckoff that the release of the following Closed Session Minutes is hereby authorized and directed:

Resolution

Date

#17-C7

March 21, 2017

Copies of said Minutes are attached hereto and made a part hereof as though set forth herein at length.

TOWNSHIP OF WYCKOFF
COUNTY OF BERGEN
STATE OF NEW JERSEY
RESOLUTION #17-241

INTRODUCED: Carolan

SECONDED: Scanlan

MEETING DATE: August 22, 2017

REFERENCE: Release Closed
Session Minutes

VOTE: CAROLAN ☒ MADIGAN ☒ SCANLAN ☒ SHANLEY ☒ BOONSTRA ☒

WHEREAS, Section 8 of the "Open Public Meetings Act" provides for the release of Closed Session Minutes at the discretion of the governing body or as soon as the issue has been resolved.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Wyckoff that the release of the following Closed Session Minutes is hereby authorized and directed:

Resolution

Date

#17-C7

March 21, 2017

Copies of said Minutes are attached hereto and made a part hereof as though set forth herein at length.

CERTIFICATION

I, JOYCE SANTIMAURO, MUNICIPAL CLERK OF THE TOWNSHIP OF WYCKOFF, CERTIFY THE ABOVE TO BE A TRUE AND CORRECT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE.

JOYCE C. SANTIMAURO
MUNICIPAL CLERK

RESOLUTION #2017-C7
NJSA 10:4-12b (7)
Litigation

March 21, 2017

Present: Rudolf Boonstra, Mayor
John Carolan, Deputy Mayor
Brian D. Scanlan
Timothy Shanley
Tom Madigan

Staff Present: Robert E. Landel, Township Attorney
Joyce C. Santimauro, Municipal Clerk
Robert J. Shannon, Jr., Township Administrator
Thomas Garlick, Attorney in Mr. Landel's Office

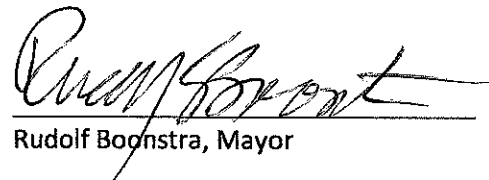
9:05 pm

The Township Attorney provided an update of the meeting held on March 8, 2017 with President of United Way of Bergen County and answered questions from the Township Committee.

The issue focuses on the verified fact that HMFA is out of funds and it will not reimburse the United Way of Bergen County for its purchase price or construction costs. United Way of Bergen County has requested the Township utilize its Affordable Housing Trust Fund for this purpose. The Township Committee reviewed its existing contract and options. After a thorough discussion of scenarios, a consensus appeared to exist to utilize the Affordable Housing Trust Fund for up to \$500,000 to achieve the supportive housing for individuals with developmental disabilities.

Adjourn: 9:40 pm.


Joyce C. Santimauro, Municipal Clerk


Rudolf Boonstra, Mayor

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, SEPTEMBER 5, 2017**

**#17-242 Approval to Submit a Grant Application and Execute a
Grant Contract with the New Jersey Department of
Transportation for the Lafayette Avenue Project**

NOW THEREFORE BE IT RESOLVE, that the Township Committee of the Township of Wyckoff formally approves the grant application for the above stated project.

BE IT FURTHER RESOVED, that the Mayor and Clerk are hereby authorized to submit an electronic grant application identified as MA-2018-Lafayette Avenue – 00133 to the New Jersey Department of Transportation on behalf of the Township of Wyckoff.

BE IT FURTHER RESOVED, that the Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of the Township of Wyckoff, and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

II Motions

- a. Approve the use of Fire Company #1 on October 14, 2017 for the Ladies Auxiliary annual fish/chicken and chips fundraiser.
- b. Authorize the Wyckoff Volunteer Fire Fighter applications from Daryl Bagnuolo, Jason Vaccarella and Chris Ebner.
- c. Approve the ten (10) day temporary sign request from the Wyckoff Football Boosters Association working with Wyckoff Parks and Recreation Foundation to advertise their "Recktoberfest" funding raising event at five (5) locations in Wyckoff scheduled for October 14, 2017 at McBride Field in Franklin lakes.
- d. Authorize Christian Health Care Center's ten (10) day temporary sign request to for outdoor signs advertising their gift shop's November sale.
- e. Approve the appointment of Celeste Homaychak to the Wyckoff Environmental Commission 9/5/17-12/31/19.

Following is the vote on the Consent Agenda:

MOTION: CAROLAN SECOND MADIGAN
CAROLAN YES MADIGAN YES SCANLAN ABSTAIN SHANLEY YES
BOONSTRA YES

III Meeting adjourned 8:17 p.m.

Rudolf E. Boonstra
Mayor

Joyce C. Santimauro
Municipal Clerk