

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, JULY 20, 2021

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE BUSINESS MEETING
MUNICIPAL COURT ROOM
TUESDAY, JULY 20, 2021 - 8:00 PM

1. Regular Meeting of the Wyckoff Township Committee called to order
by Mayor Melissa D. Rubenstein
2. Flag Salute
3. Invocation
4. Reading of the "Open Public Meetings Act" statement by Nancy A.
Brown
5. Roll Call of the Township Committee Members Present:

BOONSTRA YES MADIGAN YES MELCHIONNE YES
SHANLEY YES RUBENSTEIN ABSENT

6. Request motion to open the Public Comment Period:

Public Comment period, five (5) minutes per speaker for public comment on any governmental issue that a member of the public feels may be of concern to the residents of the Township of Wyckoff.

Please call 201-891-7000, ext. #2220 if you wish to make a comment.

MOTION: SHANLEY SECOND MELCHIONNE
BOONSTRA YES MADIGAN YES MELCHIONNE YES
SHANLEY YES RUBENSTEIN ABSENT

Request motion to close the Public Comment Period:

MOTION: SHANLEY SECOND MELCHIONNE
BOONSTRA YES MADIGAN YES MELCHIONNE YES
SHANLEY YES RUBENSTEIN ABSENT

7. Approval of the June 15, 2021 Township Committee Work Session
and Regular Business meeting minutes:

MOTION: SHANLEY SECOND MADIGAN
BOONSTRA YES MADIGAN YES MELCHIONNE YES
SHANLEY YES RUBENSTEIN ABSENT

8. Ordinances – Public Hearing / Further Consideration:

Madam Chairperson, I have two Ordinances for Public Hearing / Further Consideration.

The first is - **ORDINANCE #1940 – AN ORDINANCE TO PROVIDE A CERTAIN CAPITAL IMPROVEMENT IN THE TOWNSHIP OF WYCKOFF AND TO PROVIDE FOR THE RECEIPT, ACCEPTANCE AND DEPOSIT OF GRANT FUNDS THEREFORE AND TO AUTHORIZE APPROPRIATIONS OF \$52,988.**

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, JULY 20, 2021

for second reading, by title only, and a copy of this Ordinance has been posted on the bulletin board in Town Hall where public notices are customarily posted, and copies have been made available to members of the general public of the Township who have requested the same.

COMMITTEE PERSON SHANLEY : I move the Ordinance on second reading by Title only.

COMMITTEE PERSON MADIGAN : Seconded.

ROLL CALL VOTE

BOONSTRA YES MADIGAN YES MELCHIONNE YES
SHANLEY YES RUBENSTEIN ABSENT

CHAIRPERSON: This is the time and place for the Public Hearing on Ordinance #1940, and all persons who wish to be heard, please state your name and address before making your statement. If you wish to comment, please dial 201-891-7000, ext. #2220.

(Public Comments are heard here.)

At the Conclusion of public comments:

COMMITTEE PERSON SHANLEY : I move that the Public Hearing on Ordinance #1940 be closed.

COMMITTEE PERSON MADIGAN : Seconded

BOONSTRA YES MADIGAN YES MELCHIONNE YES
SHANLEY YES RUBENSTEIN ABSENT

MUNICIPAL CLERK: BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that Ordinance #1940, after public hearing and further consideration is hereby adopted, and the Municipal Clerk is hereby authorized and directed to publish the Notice of Final Passage of said Ordinance in the official newspaper for the Township as provided by law.

COMMITTEE PERSON SHANLEY : I move the resolution.

COMMITTEE PERSON MADIGAN : Seconded.

ROLL CALL VOTE

BOONSTRA YES MADIGAN YES MELCHIONNE YES
SHANLEY YES RUBENSTEIN ABSENT

The second is **Ordinance #1941** which is

AN ORDINANCE AMENDING CHAPTER 186, "ZONING," SECTION 186-22, "REGULATIONS APPLYING TO ALL ZONES," OF THE CODE OF THE TOWNSHIP OF WYCKOFF TO PROHIBIT THE OPERATION OF ANY CLASS OF CANNABIS BUSINESS WITHIN THE TOWNSHIP OF WYCKOFF

for second reading, by title only, and a copy of this Ordinance has been posted on the bulletin board in Town Hall where public notices are customarily posted, and copies have been made available to members of the general public of the Township who have requested the same.

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, JULY 20, 2021**

COMMITTEE PERSON SHANLEY : I move the Ordinance on second reading by Title only.

COMMITTEE PERSON MADIGAN : Seconded.

ROLL CALL VOTE

BOONSTRA YES MADIGAN YES MELCHIONNE YES
SHANLEY YES RUBENSTEIN ABSENT

CHAIRPERSON: This is the time and place for the Public Hearing on Ordinance #1941, and all persons who wish to be heard, please state your name and address before making your statement. If you wish to comment, please dial 201-891-7000, ext. #2220.

(Public Comments are heard here.)

At the Conclusion of public comments:

COMMITTEE PERSON SHANLEY : I move that the Public Hearing on Ordinance #1941 be closed.

COMMITTEE PERSON MELCHIONNE : Seconded

ROLL CALL VOTE

BOONSTRA YES MADIGAN YES MELCHIONNE YES
SHANLEY YES RUBENSTEIN ABSENT

MUNICIPAL CLERK: BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that Ordinance #1941, after public hearing and further consideration is hereby adopted, and the Municipal Clerk is hereby authorized and directed to publish the Notice of Final Passage of said Ordinance in the official newspaper for the Township as provided by law.

COMMITTEE PERSON SHANLEY : I move the resolution.

COMMITTEE PERSON MADIGAN : Seconded.

ROLL CALL VOTE

BOONSTRA YES MADIGAN YES MELCHIONNE YES
SHANLEY YES RUBENSTEIN ABSENT

9. Consent Agenda: All matters listed below are considered by the Township Committee to be routine in nature. There will be no separate discussion of these items. If any discussion is desired by the Township Committee, that item will be removed from the Consent Agenda and considered separately:

I Resolutions (Adoption of the following):

- #21-232 Return of Landscape Performance Cash Surety –
376 Carriage Lane, Block 324, Lot 9
- #21-233 Return of Sewer Performance Cash Surety –515 Wyckoff Avenue,
Block 314, Lot 54
- #21-234 Return of Sewer Performance Cash Surety – 371 Martom Road,
Block 316, Lot 25
- #21-235 Return of Sewer Performance Cash Surety – 474 Ivy Lane,
Block 422, Lot 8
- #21-236 Authorize Signing of Civil Rights Compliance for American Rescue
Plan Funds Application

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, JULY 20, 2021**

- | | |
|---------|---|
| #21-237 | Authorize Municipal Representatives to BC Community Development Regional Committee – FY 2021-2022 |
| #21-238 | Approval of Vouchers and Authorization to Pay Bills |
| #21-239 | Award of Contract – Pay to Play Compliance – Jan Fence |
| #21-240 | Memorialize Authorization for Grant Application for Police Body-Worn Cameras |
| #21-241 | Return of Certain Overpaid Taxes, etc. |
| #21-242 | Authorize Purchase with Grant Funds from State of New Jersey |
| #21-243 | Pricing System Contract – Police Officer Body Worn Cameras |
| #21-244 | Authorize Three (3) Year Renewal of Membership in Bergen County Joint Insurance Fund Consortium |
| #21-245 | Authorize Participation in State of NJ Dept. of Law and Public Safety Grant Program |
| | Authorize Private Extension of Sewer Main to 359 Sicomac Avenue |
| #21-C4 | Closed Session – Pending Litigation |

II Ordinances – Introduction

ORDINANCE #1942

AN ORDINANCE TO PROVIDE A CERTAIN CAPITAL IMPROVEMENT IN THE TOWNSHIP OF WYCKOFF AND TO PROVIDE FOR AND AUTHORIZE APPROPRIATIONS OF \$594,000 FROM THE AFFORDABLE HOUSING TRUST FUND FOR THE COURT ORDERED THIRTY-THREE (33) UNIT HOUSING REHABILITATION OBLIGATION

ORDINANCE #1943

AN ORDINANCE TO MODIFY AND SUPPLEMENT CHAPTER 108 OF THE CODE OF THE TOWNSHIP OF WYCKOFF “CONSTRUCTION CODES, UNIFORM” TO AMEND SECTION 108-3, “FEE SCHEDULE”, TO INCREASE CERTAIN FEES FOR UNIFORM CONSTRUCTION CODE PERMITS.

ORDINANCE #1944

AN ORDINANCE TO AMEND CHAPTER 113 OF THE CODE OF THE TOWNSHIP OF WYCKOFF, FEES.

ORDINANCE #1945

AN ORDINANCE TO MODIFY CHAPTER 148, “PEDDLING AND SOLICITING” IN THE CODE OF THE TOWNSHIP OF WYCKOFF TO MODIFY SECTION 148-9, “LICENSE FEES”, TO INCREASE FEES.

ORDINANCE #1946

AN ORDINANCE TO AMEND CHAPTER 94, “BUILDINGS, INSPECTION OF” IN THE CODE OF THE TOWNSHIP OF WYCKOFF TO AMEND SECTION 94-5, FEES, TO INCREASE CERTAIN FEES.

ORDINANCE #1947

AN ORDINANCE TO AMEND CHAPTER 116 “FIRE PREVENTION ADMINISTRATION” OF THE CODE OF THE TOWNSHIP OF WYCKOFF, SECTION 116-7, “NON-LIFE HAZARD FEES” AND 116-8, “PERMIT FEES” TO PROVIDE A NEW AND INCREASED FEE SCHEDULE.

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, JULY 20, 2021**

III Motions

- A. Approve and memorialize the application of Ryan Willemann as a Junior Firefighter with Company #2 effective July 20, 2021.
- B. Approve and memorialize the application of Samuel Lin to Fire Desk with Company #1 effective July 20, 2021.
- C. Approve Saint Nicholas Greek Orthodox Church request to post temporary signs and hold an indoor flea market fundraiser at 474 Grandview Avenue, Wyckoff for three specific August weekends.
- D. Approve Provident Bank's request to hold a customer appreciation event on September 14, 2021 which includes the installation of two temporary tents in their parking lot.
- E. Approve specifications and authorize advertised sealed competitive bidding for Semi-Annual Right-of-Way Shade Tree service.
- F. Approve additional days of temporary signs and tent use July 22-28, 2021 at Eastern Christian Middle School for Midland Park Gospel Hall camp due to weather cancellations.

Clerk: May I have a motion and a second to approve the consent agenda?

The Following vote is the vote on the Consent Agenda:

MOTION: SHANLEY SECOND MELCHIONNE
BOONSTRA YES MADIGAN YES MELCHIONNE YES
SHANLEY YES RUBENSTEIN ABSENT

10. Adjourn

Chairperson: May I have a motion to and a second to adjourn the Business Meeting?

MOTION: SHANLEY SECOND MADIGAN
BOONSTRA YES MADIGAN YES MELCHIONNE YES
SHANLEY YES RUBENSTEIN ABSENT

**PAYMENT OF CLAIMS MAY BE PAID AT ALL TOWNSHIP COMMITTEE
WORK SESSION MEETINGS AND ALL TOWNSHIP COMMITTEE
REGULAR MEETINGS**

FORMAL ACTION MAY BE TAKEN DURING THIS MEETING

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE OPEN WORK SESSION MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, JULY 20, 2021 – 7:00 P.M.**

PAUSE – Municipal Clerk posted the link to the live meeting on our website's homepage.

OPEN PUBLIC MEETINGS ACT

PLEASE TAKE NOTICE, that in accordance with the Open Public Meetings Act NJS10:4-6 et seq., the Township Committee of the Township of Wyckoff shall conduct its 7:00 pm, Tuesday, July 20, 2021 Work Session meeting in the second floor court room at Wyckoff Town Hall, 340 Franklin Avenue, Wyckoff, NJ 07481 and the meeting will also be live-streamed via the Township of Wyckoff's YouTube channel and members of the public may attend the meeting to provide public comment or call 201-891-7000, ext. #2220 should they wish to provide public comment during the public comment period.

These measures are implemented to allow members of the public to observe the Township Committee meeting in person and via live streaming and to provide to the public the ability to comment telephonically during the period for public comment which appears on the agenda for the meeting.

This notice and agenda have been posted on the Township's home page Wyckoff-nj.com at the Quick Link for "Minutes & Agendas" on Friday, July 16, 2021. Please select "Township Committee" and locate the date of the meeting to view documents, such as resolutions and ordinances which are made available.

General instructions regarding access to the meeting will be posted on the Wyckoff web site's home page at www.wyckoff-nj.com as a "News" item on Friday, July 16, 2021 by 4:30 pm.

To view the Township Committee meeting via live-stream, please access the YouTube link which will be posted on the Wyckoff web site's home page at www.wyckoff-nj.com as a "NEWS" item immediately prior to the commencement of the meeting at approximately, 6:55 pm on July 20, 2021.

To be notified of all future live streamed Township meetings, please create a YouTube account and subscribe to our YouTube channel, "Township of Wyckoff".

NOTICE TO PUBLIC

As a member of the public, participating in this public meeting, your participation will be recorded. By participating in the meeting, it is assumed your consent is given for your voice, name, address, comments, and image to be broadcast and recorded.

There may be situations when, due to technical difficulties, live streaming or the recording of a meeting may not be available. A recording of the meeting will be available immediately after the meeting concludes on the Township's YouTube channel, "Township of Wyckoff. The Township shall not be responsible for and accepts no liability if the recording technology or live video streaming technology of the meeting is unavailable.

Nancy A. Brown
Acting Municipal Clerk

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE OPEN WORK SESSION MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, JULY 20, 2021 – 7:00 P.M.**

Township Committeeman Rudolf E. Boonstra opened the Open Work Session Meeting at 7:00 p.m. in the second-floor municipal court room. Mr. Boonstra introduced himself and told those gathered at the meeting that he had been asked to "step-in" for Mayor Rubenstein, as she was unable to attend this evening's meeting.

Present: Committeemen Rudolf E. Boonstra, Thomas J. Madigan, Peter J. Melchionne and Timothy E. Shanley

Also Present: Township Administrator Robert J. Shannon, Acting Municipal Clerk Nancy Brown, and Township Attorney Robert Landel

Absent: Mayor Melissa D. Rubenstein

Nancy Brown, Acting Municipal Clerk read the Open Public Work Session statement: "This Open Public Work Session Meeting of the Wyckoff Township Committee is now in session. In accordance with the Open Public Meetings Act, notice of this meeting appears on our Annual Schedule of meetings. A copy of said Annual Schedule has been posted on the Bulletin Board in Memorial Town Hall; a copy has been filed with the Municipal Clerk, The Record, The Ridgewood News and the North Jersey Herald and News – all newspapers having general circulation throughout the Township of Wyckoff. At least 48 hours prior to this meeting the Agenda thereof was similarly posted, filed and mailed to said newspapers. The Agenda with the resolutions and ordinances to be considered was posted on the Township's website at "Minutes & Agendas" on the Friday prior to this evening's meeting."

At this time, Township Committeeman Rudy Boonstra stated it was the Township Committee's pleasure to have aides from Assemblymen Rooney and DePhillips office present to present Mr. Robert Sokoly, former Wyckoff Police Chief and WWII Veteran with proclamations honoring him for his service and on the occasion of his 94th Birthday.

WHEREAS,

Robert Sokoly was born in Clymer, Pennsylvania on the same day as his twin brother, Benjamin, and his family, which included 12 other children, eventually moved from Pennsylvania to Wyckoff; and,

WHEREAS,

as the children grew up and set out to begin families of their own in Michigan, Delaware and New York, the rest of the family raised chickens, pigs, cows and turkeys on their 13-acre parcel at 325 Cedar Hill Avenue; and,

WHEREAS,

as a step towards his independence, Robert took on a job as a mechanic at a local gas station; and,

WHEREAS,

in 1945, Robert was sent to Japan after enlisting in the military; and,

WHEREAS,

Robert met his wife Jean in 1951 and the two married in 1953; and,

WHEREAS,

in 1955, Robert made a career move which would change his life when he was hired as a police officer in the Township of Wyckoff; and,

WHEREAS,

Robert rose through the ranks in the Wyckoff Police Department serving the community as Sergeant, Lieutenant, Detective and eventually was promoted to Chief of Police in 1980; and,

WHEREAS,

after 32 successful years serving the Wyckoff community on the Wyckoff Police Department, Robert retired in 1986.

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE OPEN WORK SESSION MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, JULY 20, 2021 – 7:00 P.M.**

NOW THEREFORE, BE IT PROCLAIMED by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey, that the Township of Wyckoff sincerely thanks Robert Sokoly, former Chief of Police, is sincerely thanked for his service to our community and our sincere congratulations and best wishes are extended to him on the achieving the milestone of his 94th birthday.

Witnessed by my hand and seal
this 3rd Day of July 2021:

Wyckoff Township Committee
Melissa D. Rubenstein, Mayor
Rudolf E. Boonstra
Thomas J. Madigan
Peter J. Melchionne
Timothy E. Shanley

Committeeman Boonstra opened the meeting for the ten (10) minute public comment period, two (2) minutes per speaker for public comment on any governmental issue that a member of the public feels may be of concern to the residents of the Township of Wyckoff. Please call 201-891-7000, ext. 2220 if you wish to make a public comment at this time. Motion from Committeeman Shanley, seconded by Committeeman Melchionne, all voting yes to open the ten (10) minute public comment period.

There was no public comment.

Committeeman Shanley motioned to close the public comment period, seconded by Committeeman Melchionne with an affirmative voice vote.

Review of the 8:00 p.m. Business Agenda:

1. Administrator Shannon stated the Agenda is as posted on the Wyckoff Web-site on July 16, 2021. A resolution is proposed to approve a privately funded sanitary sewer extension by the owner of 393 Sicomac Avenue (The Barn Original) to serve nine (9) lots.
2. The Agenda has resolutions that authorize Wyckoff's participation to apply for grants, renew its membership in the Bergen County Regional Consortium for lower insurance costs and accepting a \$52,988 grant for police officer body worn cameras.
3. As it relates to Ordinance #1941, a recommendation from the Planning Board has been received to adopt the ordinance to prohibit the operation of any class of cannabis business in Wyckoff.
4. Six (6) ordinances are proposed for introduction and will be further considered on August 17, 2021. These ordinances are from the Project Team of Mr. Boonstra and Mr. Madigan to review all user fees. These ordinances increase certain fees.

Policy Action Items:

1. The Project Team that is reviewing the user fees will require a third meeting to complete the effort.
2. The Administrator asked to meet with the governing body to discuss 5G and Personnel.

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE OPEN WORK SESSION MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, JULY 20, 2021 – 7:00 P.M.**

3. Two (2) bids will be advertised on Friday, July 23, 2021 for; semi-annual shade tree work and paving Mountain Avenue. Bid openings will be on Tuesday, August 10, 2021 at 11:00 a.m. The NJDOT took longer than expected to approve the Mountain Avenue bid specifications.
4. Reminder – Fall Shredfest is Friday, October 15, 2021 at the Wyckoff Community Park – 8:30 – 11:30 a.m.
5. The Project Team continues to work towards the purchase of optimum insurance coverage for cybercrime insurance. The next Project Team Meeting is Thursday, July 28, 2021. Training modules were sent to all employees and governing body members in addition to multifactor authentication requirements.
6. Since last meeting, Bergen County paved and striped the remaining section of Sicomac Avenue (Hawthorne to Birchwood Drive).
7. Despite the rainiest month of July in recent years and a shortage of road striping paint, the DPW Line Painting Crew continues to paint road markings in anticipation and preparation of schools opening in September. To provide context as to this effort, each year the Line Painting Crew paints: 263 Stop lines, 34 Crosswalks, 24 School Crosswalks, 48 School X-ing legends, 21 Directional Arrows and 23 ADA Parking Stalls.
8. The first tranche of Federal American Rescue Program funds have been received. The Township is waiting for procedures from the State of New Jersey.
9. A letter was received on Monday, July 19, 2021, from the Bergen County Planning Board. The subdivision at the former Maple Lake property was approved. Thanks to Mr. Landel's for his diligent efforts. Mr. Landel will provide an update in his report this evening.

Committeeman Shanley asked if the contract for the sale of the property had a deadline. The Administrator advised it does and the grant has a deadline which has been extended to September 6, 2021. Mr. Shanley advised that he signed the agreement, and he recalls the Township has to complete the transaction within the deadlines. Mr. Landel did a great job obtaining Bergen County Planning Board approval of the subdivision.

Township Committee Reports:

Peter Melchionne:

1. Mr. Melchionne advised that most of the boards do not meet in July and August. Therefore, there is nothing to report at this time.

Thomas J. Madigan:

1. Mr. Madigan is pleased that the Township Committee is voting two (2) new members into the Wyckoff Volunteer Fire Department this evening. Samuel Lin will be appointed to the Fire Desk and Ryan Willemann as a Junior Firefighter in Company #2.

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE OPEN WORK SESSION MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, JULY 20, 2021 – 7:00 P.M.**

2. Mr. Madigan attended the Wyckoff K-8 Board of Education Meeting last evening. It was reported that the Board of Education is refinancing their debt. They reported a 3% rate reduction can be achieved which is expected to save \$450,000 over ten (10) years.
3. The following sanitary sewer projects are progressing:
 - Sicomac/Terhune private sewer extension for nine (9) lots.
 - Hillside/Evers/Paul Court private sewer extension. NJDEP has approved the sewer extension application.
 - Morley Drive sewer extension.

Timothy Shanley:

1. Congratulations to Police Chief Murphy and his Team for conducting a successful Junior Police Academy. Mr. Shanley reported that his twelve (12) & thirteen (13) year old sons attended and learned a lot. The son of Maryellen Tafrate (Clerk's Office), Chris Weston, was the Bomb Squad Demonstrator @ this year's academy.
2. The Recreation Board met on Monday, July 12, 2021 and Wyckoff will again participate in the new soccer league.
3. On Monday, July 19, 2021, the new lightning detection systems were installed. Mr. Shanley thanked Bob Shannon for obtaining a grant to pay for this improvement, Andy Wingfield for the implementation and management of the system with parent notifications and the Township Committee for approving this project. The fields receiving the lightning detection system are: Memorial Field, Wyckoff Community Park and the Pulis Field Soccer Complex. This improvement is a critical safety improvement because it takes the "guess work" out of the safety time before a game can resume and/or whether lightning was observed.

4. The Fireworks Committee met on Monday, July 19, 2021 with Joy Vottero and Lee Parker from the Wyckoff Family YMCA to discuss a proposal to change Wyckoff Day from September 18, 2021 to September 25, 2021 to coincide with the Fireworks Display on September 25, 2021. The Police Chief and the Fire Chief were in favor and thought the fire department fundraising efforts could benefit from the YMCA's advertising. Committeeman Boonstra reminded all that the Township Committee has approved September 25, 2021 for the festival at St. Nicholas Greek Orthodox Church. Committeeman Madigan expressed a concern not to impact the church's fundraiser with another event on September 25th. It was suggested that the Fireworks Committee meet with the Wyckoff Day Committee and provide a recommendation.

Rudolf E. Boonstra:

1. Mr. Boonstra also visited the Junior Police Academy and congratulated Police Chief Murphy, Sgt. Ferriera, Officers Christopher, Maglione and Scalise for their efforts as well as the other officers who contributed to the successful event.
2. The effort to solicit a new officer for a 2021 retirement continues.
3. The Historic Preservation Commission does not meet in July and August.
4. The Planning Board met and recommended adoption of Ordinance #1941 to prohibit cannabis operations in Wyckoff.

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE OPEN WORK SESSION MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, JULY 20, 2021 – 7:00 P.M.**

5. The Environmental Commission met last evening and made the following determinations:
 - Collect plastic bags to earn a free bench from Trek. The effort to collect 500lbs. of plastic bags can be deposited at the Recycling Center and the Wyckoff Library.
 - The State of New Jersey passed a law that makes electrical vehicle charging stations an inherently beneficial use. Mr. Boonstra suggested the Township Committee review its' zoning code.
 - To perform tennis ball recycling.
6. Mr. Boonstra also attended the Wyckoff K-8 Board of Education Meeting.

Township Attorney Report:

Thomas Garlick, Esq., representing Robert Landel, Esq. reported:

1. Work on the Maple Lake deeds for the transaction continues.

Recess Open Work Session Meeting to Conduct the 8:00 pm Business Meeting at 7:40 p.m.

MOTION: SHANLEY SECOND MELCHIONNE
BOONSTRA YES MADIGAN YES MELCHIONNE YES
SHANLEY YES RUBENSTEIN ABSENT

Motion to enter a Closed Session Discussion in accordance with Resolution #21-C4 from the Open Public Work Session Meeting at 7:40 p.m.:

MOTION: SHANLEY SECOND MADIGAN
BOONSTRA YES MADIGAN YES MELCHIONNE YES
SHANLEY YES RUBENSTEIN ABSENT

Motion to Exit the Closed Session Discussion and re-enter the open section of the Open Work Session Meeting at 7:59 p.m.:

MOTION: SHANLEY SECOND MADIGAN
BOONSTRA YES MADIGAN YES MELCHIONNE YES
SHANLEY YES RUBENSTEIN ABSENT

A motion to create a Township Committee Sub-Committee to assist legal counsel and authorize the Township Attorney to pursue mediation in the Waste Management vs. Wyckoff Litigation:

MOTION: SHANLEY SECOND MELCHIONNE
BOONSTRA YES MADIGAN YES MELCHIONNE YES
SHANLEY YES RUBENSTEIN ABSENT

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE OPEN WORK SESSION MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, JULY 20, 2021 – 7:00 P.M.

Adjourn the Open Work Session Meeting at 8:00 p.m.

MOTION: SHANLEY SECOND MELCHIONNE
BOONSTRA YES MADIGAN YES MELCHIONNE YES
SHANLEY YES RUBENSTEIN ABSENT



Rudolf E. Boonstra
Township Committee



Nancy A. Brown
Acting Municipal Clerk

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, JULY 20, 2021**

Meeting Called To Order

Committeeman Rudolf E. Boonstra called the regular meeting of the Wyckoff Township Committee in the Municipal Court Room to order at 8:00 pm.

Flag Salute

The Township Committee proceeded with the Pledge of Allegiance led by Committeeman Rudolf E. Boonstra.

Invocation

The Invocation was given by Committeeman Rudolf E. Boonstra.

RE: Township Committee Meeting of Tuesday, July 20, 2021, 7:00 p.m. Work Session and 8:00 p.m. Business Meetings will be livestreamed, and public comments will be available telephonically.

Reading of the "Open Public Meetings Act" statement by Nancy A. Brown PLEASE TAKE NOTICE, that in accordance with the Open Public Meetings Act NJSA10:4-6 et seq., the Township Committee of the Township of Wyckoff shall conduct its 7:00 pm, Tuesday, July 20, 2021 Work Session meeting in the second floor court room at Wyckoff Town Hall, 340 Franklin Avenue, Wyckoff, NJ 07481 and the meeting will also be live-streamed via the Township of Wyckoff's YouTube channel and members of the public may attend the meeting to provide public comment or call 201-891-7000, ext. #2220 should they wish to provide public comment during the public comment period.

These measures are implemented to allow members of the public to observe the Township Committee meeting in person and via live streaming and to provide to the public the ability to comment telephonically during the period for public comment which appears on the agenda for the meeting.

This notice and agenda have been posted on the Township's home page Wyckoff-nj.com at the Quick Link for "Minutes & Agendas" on Friday, July 16, 2021. Please select "Township Committee" and locate the date of the meeting to view documents, such as resolutions and ordinances which are made available.

General instructions regarding access to the meeting will be posted on the Wyckoff web site's home page at www.wyckoff-nj.com as a "News" item on Friday, July 16, 2021 by 4:30 pm.

To view the Township Committee meeting via live-stream, please access the YouTube link which will be posted on the Wyckoff web site's home page at www.wyckoff-nj.com as a "NEWS" item immediately prior to the commencement of the meeting at approximately, 6:55 pm on July 20, 2021.

To be notified of all future live streamed Township meetings, please create a YouTube account and subscribe to our YouTube channel, "Township of Wyckoff"

NOTICE TO PUBLIC

As a member of the public, participating in this public meeting, your participation will be recorded. By participating in the meeting, it is assumed your consent is given for your voice, name, address, comments, and image to be broadcast and recorded.

There may be situations when, due to technical difficulties, live streaming or the recording of a meeting may not be available. A recording of the meeting will be available immediately after the meeting concludes on the Township's YouTube channel, "Township of Wyckoff. The Township shall not be responsible for and accepts no liability if the recording technology or live video streaming technology of the meeting is unavailable.

Nancy A. Brown
Acting Municipal Clerk

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, JULY 20, 2021**

Attendance

Township Committee Present: Committee Present: Rudolf E. Boonstra, Peter J. Melchionne, Thomas J. Madigan and Timothy E. Shanley.

Township Committee Absent: Mayor Melissa D. Rubenstein;

Staff Present: Township Administrator Robert J. Shannon; Acting Municipal Clerk Nancy Brown and Thomas Garlick, Esq.

Staff Absent: Township Attorney Robert Landel.

Meeting Open for Public Comment

Committeeman Shanley made a motion to open the meeting for Public Comment; Seconded by Committeeman Melchionne. All voted in favor.

There being no callers after several minutes had passed, Committeeman Boonstra requested a motion to close the public comment period.

Committeeman Shanley made a motion to close the Public Comment Period; Seconded by Committeeman Melchionne. All voted in favor.

Approval of the June 15, 2021 Township Committee Work Session and Regular Business meeting minutes:

MOTION: SHANLEY SECOND MADIGAN
BOONSTRA YES MADIGAN YES MELCHIONNE YES
SHANLEY YES RUBENSTEIN ABSENT

Ordinances – Public Hearing / Further Consideration:

Mr. Chairman, I have two Ordinances for Public Hearing / Further Consideration.

The first is - **ORDINANCE #1940 – AN ORDINANCE TO PROVIDE A CERTAIN CAPITAL IMPROVEMENT IN THE TOWNSHIP OF WYCKOFF AND TO PROVIDE FOR THE RECEIPT, ACCEPTANCE AND DEPOSIT OF GRANT FUNDS THEREFORE AND TO AUTHORIZE APPROPRIATIONS OF \$52,988.**

for second reading, by title only, and a copy of this Ordinance has been posted on the bulletin board in Town Hall where public notices are customarily posted, and copies have been made available to members of the general public of the Township who have requested the same.

COMMITTEE PERSON SHANLEY : I move the Ordinance on second reading by Title only.

COMMITTEE PERSON MADIGAN : Seconded.

ROLL CALL VOTE

BOONSTRA YES MADIGAN YES MELCHIONNE YES
SHANLEY YES RUBENSTEIN ABSENT

CHAIRPERSON: This is the time and place for the Public Hearing on Ordinance #1940, and all persons who wish to be heard, please state your name and address before making your statement. If you wish to comment, please dial 201-891-7000, ext. #2220.

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, JULY 20, 2021

Administrator Shannon interjected to say, Mr. Boonstra, I'd like to place on the record that the Township has received a Notice from the New Jersey Department of Law & Public Safety regarding this grant and that the grant for this purchase in the amount of \$52,988 is authorized. Additionally, Police Chief David Murphy recommends this Ordinance.

At the Conclusion of public comments:

COMMITTEE PERSON SHANLEY : I move that the Public Hearing on Ordinance #1940 be closed.

COMMITTEE PERSON MADIGAN : Seconded

BOONSTRA YES MADIGAN YES MELCHIONNE YES
SHANLEY YES RUBENSTEIN ABSENT

MUNICIPAL CLERK: BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that Ordinance #1940, after public hearing and further consideration is hereby adopted, and the Municipal Clerk is hereby authorized and directed to publish the Notice of Final Passage of said Ordinance in the official newspaper for the Township as provided by law.

COMMITTEE PERSON SHANLEY : I move the resolution.

COMMITTEE PERSON MADIGAN : Seconded.

ROLL CALL VOTE

BOONSTRA YES MADIGAN YES MELCHIONNE YES
SHANLEY YES RUBENSTEIN ABSENT

TOWNSHIP OF WYCKOFF
ORDINANCE #1940

AN ORDINANCE TO PROVIDE A CERTAIN CAPITAL IMPROVEMENT IN THE TOWNSHIP OF WYCKOFF AND TO PROVIDE FOR THE RECEIPT, ACCEPTANCE AND DEPOSIT OF GRANT FUNDS THEREFORE AND TO AUTHORIZE APPROPRIATIONS OF \$52,988.00

WHEREAS, the Township of Wyckoff has made an application to the State of New Jersey, Department of Law & Public Safety for the purchase of Police Body-Worn Cameras; and,

WHEREAS, the Township of Wyckoff has received a notice that it is the recipient of a grant in the amount of \$52,988.00 for the purchase of Police Body-Worn Cameras; and

WHEREAS, the Township of Wyckoff shall enter into a contract with the State of New Jersey, Department of Law & Safety to participate in the receipt of grant funds made available.

NOW THEREFORE, BE IT ORDAINED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey, as follows:

SECTION 1. The Township of Wyckoff, in the County of Bergen shall proceed with the purchase of Police Body-Worn Cameras.

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, JULY 20, 2021**

SECTION 2. The cost of implementing said improvements in Section 1 shall be paid by the Township out of funds:

- a. \$52,988.00 to be authorized specifically for said purpose from the State of New Jersey, Department of Law & Public Safety.
- b. Total appropriation authorized is \$52,988.00.

The second is **Ordinance #1941** which is

AN ORDINANCE AMENDING CHAPTER 186, "ZONING," SECTION 186-22, "REGULATIONS APPLYING TO ALL ZONES," OF THE CODE OF THE TOWNSHIP OF WYCKOFF TO PROHIBIT THE OPERATION OF ANY CLASS OF CANNABIS BUSINESS WITHIN THE TOWNSHIP OF WYCKOFF

for second reading, by title only, and a copy of this Ordinance has been posted on the bulletin board in Town Hall where public notices are customarily posted, and copies have been made available to members of the general public of the Township who have requested the same.

COMMITTEE PERSON SHANLEY: I move the Ordinance on second reading by Title only.

COMMITTEE PERSON MADIGAN: Seconded.

ROLL CALL VOTE

BOONSTRA YES MADIGAN YES MELCHIONNE YES
SHANLEY YES RUBENSTEIN ABSENT

CHAIRPERSON: This is the time and place for the Public Hearing on Ordinance #1941, and all persons who wish to be heard, please state your name and address before making your statement. If you wish to comment, please dial 201-891-7000, ext. #2220.

Administrator Shannon interjected to say, Mr. Boonstra, I'd like to place on the record that we have received a memorandum from Maureen Mitchell, Secretary to the Planning Board advising us that Ordinance #1941 was reviewed by the Planning Board at their meeting on Wednesday, July 14th 2021 meeting and was unanimously approved by a vote of 6 for and 0 against.

During the Public Comment period, resident, Mr. Richard Grosfelt of 326 Windham Court came forward to make a comment. He asked the Township Committee to confirm that all six types of businesses/licenses have been prohibited with this Ordinance.

Mr. Boonstra confirmed this to be the case along with Mr. Shanley.

Mr. Shanley stated that he wanted to have on record that he supports this Ordinance because the State of New Jersey has not yet provided any guidance via their special Commission that was charged with providing additional information on forthcoming regulations for cannabis. He further stated that this Ordinance does not mean that in the future we cannot make a change and accept any of the six different types of cannabis businesses here in Wyckoff.

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, JULY 20, 2021**

At the Conclusion of public comments:

COMMITTEE PERSON SHANLEY : I move that the Public Hearing on Ordinance #1941 be closed.

COMMITTEE PERSON MELCHIONNE : Seconded

ROLL CALL VOTE

BOONSTRA YES MADIGAN YES MELCHIONNE YES
SHANLEY YES RUBENSTEIN ABSENT

MUNICIPAL CLERK: BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that Ordinance #1941, after public hearing and further consideration is hereby adopted, and the Municipal Clerk is hereby authorized and directed to publish the Notice of Final Passage of said Ordinance in the official newspaper for the Township as provided by law.

COMMITTEE PERSON SHANLEY : I move the resolution.

COMMITTEE PERSON MADIGAN : Seconded.

ROLL CALL VOTE

BOONSTRA YES MADIGAN YES MELCHIONNE YES
SHANLEY YES RUBENSTEIN ABSENT

ORDINANCE #1941

AN ORDINANCE AMENDING CHAPTER 186, "ZONING," SECTION 186-22, "REGULATIONS APPLYING TO ALL ZONES," OF THE CODE OF THE TOWNSHIP OF WYCKOFF TO PROHIBIT THE OPERATION OF ANY CLASS OF CANNABIS BUSINESS WITHIN THE TOWNSHIP OF WYCKOFF

WHEREAS, in 2020 New Jersey voters approved Public Question No. 1, which amended the New Jersey Constitution to allow for the legalization of a controlled form of marijuana called "cannabis" for adults at least 21 years of age; and

WHEREAS, on February 22, 2021, Governor Murphy signed into law P.L. 2021, c. 16, known as the "New Jersey Cannabis Regulatory, Enforcement Assistance, and Marketplace Modernization Act" (the "Act"), which legalizes the recreational use of marijuana by adults 21 years of age or older, and establishes a comprehensive regulatory and licensing scheme for commercial recreational (adult use) cannabis operations, use and possession; and

WHEREAS, the Act establishes six marketplace classes of licensed businesses, including:

- Class 1 Cannabis Cultivator license, for facilities involved in growing and cultivating cannabis;
- Class 2 Cannabis Manufacturer license, for facilities involved in the manufacturing, preparation, and packaging of cannabis items;

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, JULY 20, 2021**

- Class 3 Cannabis Wholesaler license, for facilities involved in obtaining and selling cannabis items for later resale by other licensees;
- Class 4 Cannabis Distributer license, for businesses involved in transporting cannabis plants in bulk from one licensed cultivator to another licensed cultivator, or cannabis items in bulk from any type of licensed cannabis business to another;
- Class 5 Cannabis Retailer license for locations at which cannabis items and related supplies are sold to consumers; and
- Class 6 Cannabis Delivery license, for businesses providing courier services for consumer purchases that are fulfilled by a licensed cannabis retailer in order to make deliveries of the purchased items to a consumer, and which service would include the ability of a consumer to make a purchase directly through the cannabis delivery service which would be presented by the delivery service for fulfillment by a retailer and then delivered to a consumer.

WHEREAS, the Township Committee previously amended the Township of Wyckoff Land Development Code so as to prohibit the sale of marijuana in response to the State Legislature's potential legalization of the use and sale of marijuana in the State of New Jersey; and

WHEREAS, the previous amendment to the Township of Wyckoff Land Development Code has been voided by the Act; and

WHEREAS, section 31b of the Act authorizes municipalities to prohibit by ordinance the operation of any one or more classes of cannabis establishments, distributors and/or delivery services anywhere within the municipality, with the exception that a local governmental entity may not prohibit the delivery of cannabis items and related supplies by a delivery service based and initiated from outside the township; and

WHEREAS, section 31b of the Act also stipulates, however, that any municipal regulation or prohibition must be adopted within 180 days of the effective date of the Act (*i.e.*, by August, 22, 2021); and

WHEREAS, pursuant to section 31b of the Act, the failure to do so shall mean that for a period of five years thereafter, the growing, cultivating, manufacturing, selling and reselling of cannabis and cannabis items shall be permitted uses in all industrial zones, and the retail selling of cannabis items to consumers shall be a conditional use in all commercial and retail zones; and

WHEREAS, at the conclusion of the initial and any subsequent five-year period following a failure to enact local regulations or prohibitions, the municipality shall again have 180 days to adopt an ordinance regulating or prohibiting cannabis businesses, but any such ordinance would be

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, JULY 20, 2021

prospective only and would not apply to any cannabis business already operating within the municipality; and

WHEREAS, the Township Committee of the Township of Wyckoff has determined that, due to present uncertainties regarding the potential future impacts that allowing one or more classes of cannabis businesses might have on New Jersey municipalities in general, and on Wyckoff in particular, it is at this time necessary and appropriate, and in the best interest of the health, safety and welfare of Wyckoff's residents and members of the public who visit, travel, or conduct business in Wyckoff, to amend Wyckoff's zoning regulations to prohibit all manner of cannabis and/or marijuana-related land use and development within the geographic boundaries of Wyckoff; and

WHEREAS, officials from two prominent non-profit organizations that have been established for the purpose of advising New Jersey municipalities on legal matters such as have been presented by the Act (those organizations being the New Jersey State League of Municipalities and the New Jersey Institute of Local Government Attorneys) have strongly urged that, due to the complexity and novelty of the Act; the many areas of municipal law that are or may be implicated in decisions as to whether or to what extent cannabis or medical cannabis should be permitted for land use purposes or otherwise regulated in any particular municipality; and the relatively short duration in which the Act would allow such decisions to be made before imposing an automatic authorization of such uses in specified zoning districts subject to unspecified conditions, the most prudent course of action for all municipalities, whether or not generally in favor of cannabis or medical cannabis land development and uses, would be to prohibit all such uses within the Act's 180-day period in order to ensure sufficient time to carefully review all aspects of the Act and its impacts;

NOW, THEREFORE, BE IT ORDAINED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey as follows:

Section 1. Pursuant to section 31b of the New Jersey Cannabis Regulatory, Enforcement Assistance, and Marketplace Modernization Act (P.L. 2021, c. 16), all cannabis establishments, cannabis distributors, and/or cannabis delivery services are hereby prohibited from operating anywhere in the Township of Wyckoff, except for the delivery of cannabis items and related supplies by a delivery service based and initiated from outside the Township, notwithstanding any State law to the contrary.

Section 2. That Chapter 186, entitled "Zoning," Section 186-22, "Regulations applying to all zones," shall be amended to repeal and replace subparagraph X., prohibiting the sale of marijuana and marijuana paraphernalia, as follows:

Section 186-22. Regulations applying to all zones.

X. ~~The sale of marijuana, its derivatives and paraphernalia, including but not limited to equipment and/or devices associated with marijuana use, is hereby prohibited in all zoning districts, except medical marijuana prescribed by a physician and dispensed by a~~

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, JULY 20, 2021

licensed pharmacist:

All classes of cannabis establishments, cannabis distributors and/or cannabis delivery services as said terms are defined in section 3 of P.L. 2021, c. 16, are hereby prohibited in all zoning districts, except for the delivery of cannabis items and related supplies by a cannabis delivery service based and initiated from outside the Township of Wyckoff.

Section 3. Repealer. All ordinances or parts of ordinances inconsistent or in conflict with this ordinance are hereby repealed as to said inconsistencies and conflict.

Section 4. Severability. If any section, part of any section or clause or phrase of this ordinance is for any reason held to be invalid or unconstitutional, such decision shall not affect the remaining provisions of this ordinance. The Township Committee of the Township of Wyckoff declares that it would have passed the ordinance and each section thereof, irrespective of the fact that any one or more of the subsections, sentences, clauses or phrases may be declared unconstitutional or invalid.

Section 5. Effective Date. This Ordinance shall take effect immediately upon passage, publication and filing with the Bergen County Planning Board, and as otherwise provided for by law.

Consent Agenda: All matters listed below are considered by the Township Committee to be routine in nature. There will be no separate discussion of these items. If any discussion is desired by the Township Committee, that item will be removed from the Consent Agenda and considered separately:

I Resolutions (Adoption of the following)

**#21-232 Return of Landscape Performance Cash Surety –
376 Carriage Lane, Block 324, Lot 9**

WHEREAS, Mr. and Mrs. Stephen Morante, owners of 376 Carriage Lane, Wyckoff, New Jersey in an email dated June 11, 2021 have requested the release of a \$1,000 Landscape Performance Cash Surety; and

WHEREAS, the Township's Engineer, Mr. Mark Di Gennaro, in an email dated June 16, 2021 states that the \$1,000 being held as Performance Cash Surety is approved to be released; and

WHEREAS, Mr. and Mrs. Stephen Morante, owners of 376 Carriage Lane, Wyckoff, New Jersey posted the following with the Municipal Clerk on April 7, 2021 for landscape/site improvements:

Performance Cash Surety \$1,000.00

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen and State of New Jersey that they hereby accept the recommendation of the Township Engineer, Mr. Mark Di Gennaro to release the \$1,000 Performance Cash Surety.

BE IT FURTHER RESOLVED, that the Municipal Clerk will forward a copy of this resolution to the Township Engineer, Mr. Mark Di Gennaro and to Mr. and Mrs. Stephen Morante, owners of 376 Carriage Lane, Wyckoff, New Jersey, 07481.

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, JULY 20, 2021**

**#21-233 Return of Sewer Performance Cash Surety –
515 Wyckoff Avenue, Block 314, Lot 54**

WHEREAS, Mr. Rod Cipriano, Principal of Cipriano Enterprises, Inc., dba RFC Excavating and Landscape Construction, 74 Ethel Avenue, Hawthorne, New Jersey 07506, in an email dated June 9, 2021 has requested the release of a \$1,000 Performance Cash Surety for work completed at 515 Wyckoff Avenue; and

WHEREAS, the Township issued a road opening permit for a sewer connection to Mr. Rod Cipriano, Principal of Cipriano Enterprises, Inc., dba RFC Excavating and Landscape Construction, 74 Ethel Avenue, Hawthorne, New Jersey 07506 at 515 Wyckoff Avenue; and

WHEREAS, the Township's Engineer, Mr. Mark Di Gennaro, in an email dated June 9, 2021, states that the \$1,000 being held as Performance Cash Surety is approved to be released; and

WHEREAS, Mr. Rod Cipriano, Principal of Cipriano Enterprises, Inc., dba RFC Excavating and Landscape Construction, 74 Ethel Avenue, Hawthorne, New Jersey 07506 posted the following with the Municipal Clerk on October 18, 2019 for site improvements/road opening permit:

Performance Cash Surety \$1,000.00

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen and State of New Jersey that they hereby accept the recommendation of the Township Engineer, Mr. Mark Di Gennaro to release the \$1,000 Performance Cash Surety.

BE IT FURTHER RESOLVED, that the Municipal Clerk will forward a copy of this resolution to the Township Engineer, Mr. Mark Di Gennaro and to Mr. Rod Cipriano, Principal of Cipriano Enterprises, Inc., dba RFC Excavating and Landscape Construction, 74 Ethel Avenue, Hawthorne, New Jersey 07506.

**#21-234 Return of Sewer Performance Cash Surety –
371 Martom Road, Block 316, Lot 25**

WHEREAS, Mr. Rod Cipriano, Principal of Cipriano Enterprises, Inc., dba RFC Excavating and Landscape Construction, 74 Ethel Avenue, Hawthorne, New Jersey 07506, in an email dated June 9, 2021 has requested the release of a \$1,000 Landscape Performance Cash Surety for work performed at 371 Martom Road for a sewer extension; and

WHEREAS, the Township issued a road opening permit for a sewer connection to Mr. Rod Cipriano, Principal of Cipriano Enterprises, Inc., dba RFC Excavating and Landscape Construction, 74 Ethel Avenue, Hawthorne, New Jersey 07506 for work to be completed at 371 Martom Road; and

WHEREAS, the Township's Engineer, Mr. Mark Di Gennaro, in an email dated June 9, 2021, states that the \$1,000 being held as Performance Cash Surety is approved to be released; and

WHEREAS, Mr. Rod Cipriano, Principal of Cipriano Enterprises, Inc., dba RFC Excavating and Landscape Construction, 74 Ethel Avenue, Hawthorne, New Jersey 07506 posted the following with the Municipal Clerk on July 30, 2019 for site improvements/road opening permit:

Performance Cash Surety \$1,000.00

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, JULY 20, 2021**

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen and State of New Jersey that they hereby accept the recommendation of the Township Engineer, Mr. Mark Di Gennaro to release the \$1,000 Performance Cash Surety.

BE IT FURTHER RESOLVED, that the Municipal Clerk will forward a copy of this resolution to the Township Engineer, Mr. Mark Di Gennaro and to Mr. Rod Cipriano, Principal of Cipriano Enterprises, Inc., dba RFC Excavating and Landscape Construction, 74 Ethel Avenue, Hawthorne, New Jersey 07506.

**#21-235 Return of Sewer Performance Cash Surety –
474 Ivy Lane, Block 422, Lot 8**

WHEREAS, Mr. Rod Cipriano, Principal of Cipriano Enterprises, Inc., dba RFC Excavating and Landscape Construction, 74 Ethel Avenue, Hawthorne, New Jersey 07506, in an email dated June 9, 2021 has requested the release of a \$1,000 Landscape Performance Cash Surety for work performed at 474 Ivy Lane for a sewer extension; and

WHEREAS, the Township issued a road opening permit for a sewer connection to Mr. Rod Cipriano, Principal of Cipriano Enterprises, Inc., dba RFC Excavating and Landscape Construction, 74 Ethel Avenue, Hawthorne, New Jersey 07506 for work to be completed at 474 Ivy Lane; and

WHEREAS, the Township's Engineer, Mr. Mark Di Gennaro, in an email dated June 9, 2021, states that the \$1,000 being held as Performance Cash Surety is approved to be released; and

WHEREAS, Mr. Rod Cipriano, Principal of Cipriano Enterprises, Inc., dba RFC Excavating and Landscape Construction, 74 Ethel Avenue, Hawthorne, New Jersey 07506 posted the following with the Municipal Clerk on November 23, 2020 for site improvements/road opening permit:

Performance Cash Surety \$1,000.00

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen and State of New Jersey that they hereby accept the recommendation of the Township Engineer, Mr. Mark Di Gennaro to release the \$1,000 Performance Cash Surety.

BE IT FURTHER RESOLVED, that the Municipal Clerk will forward a copy of this resolution to the Township Engineer, Mr. Mark Di Gennaro and to Mr. Rod Cipriano, Principal of Cipriano Enterprises, Inc., dba RFC Excavating and Landscape Construction, 74 Ethel Avenue, Hawthorne, New Jersey 07506.

**#21-236 Authorize Signing of Civil Rights Compliance for American
Rescue Plant Funds Application**

WHEREAS, the Township of Wyckoff is desirous of applying for funding from the Federal American Rescue Plan; and

WHEREAS, a requirement of submitting an application for funding is assurances of compliance with Title VI of the Civil Rights Act of 1964; and

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen and State of New Jersey that the Wyckoff Township Administrator or the Wyckoff Municipal Clerk are hereby authorized to sign the Assurances of Compliance with Civil Rights element, which is a required component when submitting an application for American Rescue Plan funding.

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, JULY 20, 2021**

OMB Approved No. 1505-0271
Expiration Date: November 30, 2021

ASSURANCES OF COMPLIANCE WITH CIVIL RIGHTS REQUIREMENTS

ASSURANCES OF COMPLIANCE WITH TITLE VI OF THE

CIVIL RIGHTS ACT OF 1964

As a condition of receipt of federal financial assistance from the Department of the Treasury, the recipient named below (hereinafter referred to as the "Recipient") provides the assurances stated herein. The federal financial assistance may include federal grants, loans and contracts to provide assistance to the Recipient's beneficiaries, the use or rent of Federal land or property at below market value, Federal training, a loan of Federal personnel, subsidies, and other arrangements with the intention of providing assistance. Federal financial assistance does not encompass contracts of guarantee or insurance, regulated programs, licenses, procurement contracts by the Federal government at market value, or programs that provide direct benefits.

The assurances apply to all federal financial assistance from or funds made available through the Department of the Treasury, including any assistance that the Recipient may request in the future.

The Civil Rights Restoration Act of 1987 provides that the provisions of the assurances apply to all of the operations of the Recipient's program(s) and activity(ies), so long as any portion of the Recipient's program(s) or activity(ies) is federally assisted in the manner prescribed above.

1. Recipient ensures its current and future compliance with Title VI of the Civil Rights Act of 1964, as amended, which prohibits exclusion from participation, denial of the benefits of, or subjection to discrimination under programs and activities receiving federal financial assistance, of any person in the United States on the ground of race, color, or national origin (42 U.S.C. § 2000d *et seq.*), as implemented by the Department of the Treasury Title VI regulations at 31 CFR Part 22 and other pertinent executive orders such as Executive Order 13166, directives, circulars, policies, memoranda, and/or guidance documents.
2. Recipient acknowledges that Executive Order 13166, "Improving Access to Services for Persons with Limited English Proficiency," seeks to improve access to federally assisted programs and activities for individuals who, because of national origin, have Limited English proficiency (LEP). Recipient understands that denying a person access to its programs, services, and activities because of LEP is a form of national origin discrimination prohibited under Title VI of the Civil Rights Act of 1964 and the Department of the Treasury's implementing regulations. Accordingly, Recipient shall initiate reasonable steps, or comply with the Department of the Treasury's directives, to ensure that LEP persons have meaningful access to its programs, services, and activities. Recipient understands and agrees that meaningful access may entail providing language assistance services, including oral interpretation and written translation where necessary, to ensure effective communication in the Recipient's programs, services, and activities.
3. Recipient agrees to consider the need for language services for LEP persons when Recipient develops applicable budgets and conducts programs, services, and activities. As a resource, the Department of the Treasury has published its LEP guidance at 70 FR 6067. For more information on taking reasonable steps to provide meaningful access for LEP persons, please visit <http://www.lep.gov>.

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, JULY 20, 2021

OMB Approved No. 1505-0271
Expiration Date: November 30, 2021

4. Recipient acknowledges and agrees that compliance with the assurances constitutes a condition of continued receipt of federal financial assistance and is binding upon Recipient and Recipient's successors, transferees, and assignees for the period in which such assistance is provided.
5. Recipient acknowledges and agrees that it must require any sub-grantees, contractors, subcontractors, successors, transferees, and assignees to comply with assurances 1-4 above, and agrees to incorporate the following language in every contract or agreement subject to Title VI and its regulations between the Recipient and the Recipient's sub-grantees, contractors, subcontractors, successors, transferees, and assignees:

The sub-grantee, contractor, subcontractor, successor, transferee, and assignee shall comply with Title VI of the Civil Rights Act of 1964, which prohibits recipients of federal financial assistance from excluding from a program or activity, denying benefits of, or otherwise discriminating against a person on the basis of race, color, or national origin (42 U.S.C. § 2000d et seq.), as implemented by the Department of the Treasury's Title VI regulations, 31 CFR Part 22, which are herein incorporated by reference and made a part of this contract (or agreement). Title VI also includes protection to persons with "Limited English Proficiency" in any program or activity receiving federal financial assistance, 42 U.S.C. § 2000d et seq., as implemented by the Department of the Treasury's Title VI regulations, 31 CFR Part 22, and herein incorporated by reference and made a part of this contract or agreement.

6. Recipient understands and agrees that if any real property or structure is provided or improved with the aid of federal financial assistance by the Department of the Treasury, this assurance obligates the Recipient, or in the case of a subsequent transfer, the transferee, for the period during which the real property or structure is used for a purpose for which the federal financial assistance is extended or for another purpose involving the provision of similar services or benefits. If any personal property is provided, this assurance obligates the Recipient for the period during which it retains ownership or possession of the property.
7. Recipient shall cooperate in any enforcement or compliance review activities by the Department of the Treasury of the aforementioned obligations. Enforcement may include investigation, arbitration, mediation, litigation, and monitoring of any settlement agreements that may result from these actions. The Recipient shall comply with information requests, on-site compliance reviews and reporting requirements.
8. Recipient shall maintain a complaint log and inform the Department of the Treasury of any complaints of discrimination on the grounds of race, color, or national origin, and limited English proficiency covered by Title VI of the Civil Rights Act of 1964 and implementing regulations and provide, upon request, a list of all such reviews or proceedings based on the complaint, pending or completed, including outcome. Recipient also must inform the Department of the Treasury if Recipient has received no complaints under Title VI.
9. Recipient must provide documentation of an administrative agency's or court's findings of non-compliance of Title VI and efforts to address the non-compliance, including any voluntary compliance or other

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, JULY 20, 2021

OMB Approved No. 1505-0271
Expiration Date: November 30, 2021

agreements between the Recipient and the administrative agency that made the finding. If the Recipient settles a case or matter alleging such discrimination, the Recipient must provide documentation of the settlement. If Recipient has not been the subject of any court or administrative agency finding of discrimination, please so state.

10. If the Recipient makes sub-awards to other agencies or other entities, the Recipient is responsible for ensuring that sub-recipients also comply with Title VI and other applicable authorities covered in this document State agencies that make sub-awards must have in place standard grant assurances and review procedures to demonstrate that that they are effectively monitoring the civil rights compliance of sub-recipients.

The United States of America has the right to seek judicial enforcement of the terms of this assurances document and nothing in this document alters or limits the federal enforcement measures that the United States may take in order to address violations of this document or applicable federal law.

Under penalty of perjury, the undersigned official(s) certifies that official(s) has read and understood the Recipient's obligations as herein described, that any information submitted in conjunction with this assurances document is accurate and complete, and that the Recipient is in compliance with the aforementioned nondiscrimination requirements.

Township of Wyckoff

Recipient

Date 7-20-21

Mary A. Ben

Signature of Authorized Official

PAPERWORK REDUCTION ACT NOTICE

The information collected will be used for the U.S. Government to process requests for support. The estimated burden associated with this collection of information is 30 minutes per response. Comments concerning the accuracy of this burden estimate and suggestions for reducing this burden should be directed to the Office of Privacy, Transparency and Records, Department of the Treasury, 1500 Pennsylvania Ave., N.W., Washington, D.C. 20220. DO NOT send the form to this address. An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a valid control number assigned by OMB.

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, JULY 20, 2021

#21-237

Authorize Municipal Representatives to BC Community Development Regional Committee – FY 2021-2022

WHEREAS, the Municipality of the Township of Wyckoff has entered into a three (3) year Cooperative Agreement with the County of Bergen as provided under the Interlocal Services Act N.J.S.A. 40A:65-1 et seq. and Title 1 of the Housing and Community Development Act of 1974; and,

WHEREAS, said Agreement requires that the Municipal Council to appoint a representative and alternate and that the Mayor appoint a representative and alternate for the FY 2021-2022 term starting July 1, 2021 and ending on June 30, 2022; and,

WHEREAS, in the Township Committee form of government, the governing body appoints officials as a body.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee (governing body) of the Township of Wyckoff, County of Bergen, State of New Jersey that Robert Shannon, Municipal Administrator is hereby appointed as the Township of Wyckoff representative and Nancy A. Brown, Municipal Clerk is hereby appointed as the Township of Wyckoff alternate representative to serve on the Community Development Regional Committee for FY 2021-2022; and,

BE IT FURTHER RESOLVED, that an original, certified copy of this resolution be immediately e-mailed and sent via postage to Robert G. Esposito, Director, Bergen County Division of Community Development, One Bergen County Plaza, Fourth Floor, Hackensack, New Jersey 07601 / resposito@co.bergen.nj.us as soon as possible and no later than Friday, July 30, 2021.

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, JULY 20, 2021**



BERGEN COUNTY | COMMUNITY DEVELOPMENT REGIONS

Central Region

Laura Salandra, Administrator
Elmwood Park
Fair Lawn
Garfield
Hackensack
Lodi
Maywood
Paramus
River Edge
Rochelle Park
Saddle Brook

Southeast Region

Laura Salandra, Administrator
Bogota
Cliffside Park
Edgewater
Englewood
Englewood Cliffs
Fairview
Fort Lee
Leonia
Palisades Park
Ridgefield
Ridgefield Park

Northwest Region

Carmela Sciglitano, Administrator
Allendale
Franklin Lakes
Glen Rock
Ho-Ho-Kus
Mahwah
Midland Park
Oakland
Ramsey
Ridgewood
Saddle River
Upper Saddle River
Waldwick
Wyckoff

Pascack Valley Region

Danielle Romero, Administrator
Emerson
Hillsdale
Montvale
Old Tappan
Oradell
Park Ridge
River Vale
Washington Township
Westwood
Woodcliff Lake

Northern Valley Region

Danielle Romero, Administrator
Alpine
Bergenfield
Closter
Cresskill
Demarest
Dumont
Harrington Park
Haworth
New Milford
Northvale
Norwood
Rockleigh
Teaneck
Tenafly

Southwest Region

Carmela Sciglitano, Administrator
Carlstadt
East Rutherford
Hasbrouck Heights
Little Ferry
Lyndhurst
Moonachie
North Arlington
Rutherford
South Hackensack
Teterboro
Wallington
Wood-Ridge

Bergen Countywide Region

Danielle Romero, Administrator

All 70 Municipalities | Projects that Are Countywide, Multi-Regional in Scope

**All Six Regions and Bergen Countywide Public Service Projects
Shanthi Brigati, Administrator**

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, JULY 20, 2021**

#21-238 Approval of Vouchers and Authorization to Pay Bills

WHEREAS, the Township of Wyckoff is a municipality in the State of New Jersey operating under the authority from NJSA 40A:63-1 et seq; and,

WHEREAS, the Township of Wyckoff has received vouchers in claim for payment of materials supplied and/or services rendered; and,

WHEREAS, the said vouchers have been reviewed and the amount indicated on each voucher has been determined to be due and owing; and,

WHEREAS, the Township Committee has a practice of each Township Committee member participating in the reviewing and signing of vouchers; and,

WHEREAS, the vouchers which comprise this bill list have been reviewed and signed by two (2) Township Committee members and they have found them to in order; and,

WHEREAS, the Township Treasurer has certified that sufficient funds are available for payment of said vouchers.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that the action of the said Finance Committee be approved; and, that the payments of these bills are hereby authorized and the Chief Financial Officer is directed to issue checks for their payments as listed on the bill list attached to this date's meeting minutes and covered by checks no. 19666 – 19738 Payroll A/C, Direct Deposit Vouchers no. 15001 - 15199, Library Payroll check nos. 1565 - 1571, Library Direct Deposit Vouchers no. 6459 - 6517, Claims Wire nos. 210701 - 210708, check nos. 1154 – 1157 Accutrack A/C, Claims check nos. 085900 – 086138 and Trs. Dog Trust - \$6,997.20.

#21-239 Award of Contract – Pay to Play Compliance – Jan Fence

WHEREAS, the Recreation Director has determined a need exists to replace and upgrade the existing safety fencing that surrounds the playground at the Memorial Field Campus; and,

WHEREAS, N.J.S.A. 19:44A-20.4 et seq., requires contracts procured through price quotations that are below the municipalities bid threshold but over the Pay to Play threshold of \$17,500 to be authorized after municipalities obtain the political contributions disclosure forms and the business entity disclosure certification.

WHEREAS, the aforementioned documentation has been obtained and it is available for public inspection in the Municipal Clerk's office; and,

WHEREAS, an encumbrance of funds certification is a requirement before a purchase order may be issued.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that the Township Committee authorizes an award of a purchase order to Jan Fence, Inc., 4 Industrial Road, Pequannock, New Jersey 07470 for \$25,800.90.

BE IT FURTHER RESOLVED, that this contract has been awarded to this contractor based on the merits and abilities of the contractor to provide the goods or service as described herein. This contract was awarded through the alternate method pursuant N.J.S.A. 19:44A-20-4 et seq. As such, the undersigned does hereby attest that these contractors, their subsidiaries, assigned or principals controlling in excess of 10% of the company has neither made a contribution that

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, JULY 20, 2021**

is reportable pursuant to the Election Law Enforcement Commission pursuant to N.J.S.A. 19:44A-8 or 19:44A-16, in the one (1) year period preceding the award of the contract that would, pursuant to P.L. 2004, c. 19, affect its eligibility to perform this contract, nor will it make a reportable contribution during the term of these one (1) year contracts to any political party committee in the Township of Wyckoff if a member of that political party is serving in an elective public office of the Township of Wyckoff when the contract is awarded, or to any candidate committee of any person serving in an elective public office of the Township of Wyckoff when the contract is awarded.

CERTIFICATE OF AVAILABLE FUNDS

I, DIANA MCLEOD, CHIEF FINANCIAL OFFICER OF THE TOWNSHIP OF WYCKOFF IN ACCORDANCE WITH NJAC 5:30-5.5 (B) 2, CERTIFY THAT THIS CONTRACT AWARD WILL TAKE PLACE ON JULY 20, 2021 AND APPROPRIATED IN THE CAPITAL FUND ORDINANCE #1931. THE BUDGETARY ACCOUNTING ENCUMBRANCE PROCESS AS SET FORTH IN NJAC 5:30 (C) AND 5:30 – 5.4 (B) FOR EACH FISCAL YEAR SHALL TAKE THE PLACE OF AND BE USED INSTEAD OF, WRITTEN CERTIFICATION OF AVAILABLE FUNDS AS SET FORTH IN NJAC 5:30-5.4 (A).

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, JULY 20, 2021

BUSINESS ENTITY DISCLOSURE CERTIFICATION
FOR NON-FAIR AND OPEN CONTRACTS

Required Pursuant to N.J.S.A. 19:44A-20.8

TOWNSHIP OF WYCKOFF

Part I – Vendor Affirmation

The undersigned, being authorized and knowledgeable of the circumstances, does hereby certify that

Jan Fence, Inc <name of business entity> has not made and will not make any reportable contributions pursuant to N.J.S.A. 19:44A-1 et seq. that, pursuant to P.L. 2004, c. 19 would bar the award of this contract in the one year period preceding this contract award action and during the period of the contract award to any of the following named candidate committee, joint candidates committee; or political party committee representing the elected officials of the Township of Wyckoff as defined pursuant to N.J.S.A. 19:44A-3(p), (q) and (r).

N/A	

Part II – Ownership Disclosure Certification

☒ I certify that the list below contains the names and home addresses of all owners holding 10% or more of the issued and outstanding stock of the undersigned.

Check the box that represents the type of business entity:

☐ Partnership ☐ Corporation ☒ Sole Proprietorship ☒ Subchapter S Corporation
☐ Limited Partnership ☐ Limited Liability Corporation ☐ Limited Liability Partnership

Name of Stock or Shareholder	Home Address
Robert Corrao	28 Glen Ct Rampton Lakes NJ 07442

Part 3 – Signature and Attestation:

The undersigned is fully aware that if I have misrepresented in whole or part this affirmation and certification, I and/or the business entity, will be liable for any penalty permitted under law.

Name of Business Entity: Jan Fence, Inc

Signature of Affiant: Robert Corrao

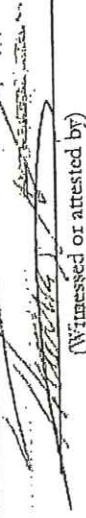
Name of Affiant: Robert Corrao

Title: President

Date: 2/18/21

Printed

Subscribed and sworn before me this 18 day of FEBRUARY, 2021.


 (Witnessed or attested by)

My Commission expires:

TOM J. MILLER
NOTARY PUBLIC OF NEW JERSEY
 Comm. # 50056128

(Seal)

My Commission Expires 03/06/2022

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, JULY 20, 2021**

**List of Agencies with Elected Officials Required for Political Contribution Disclosure
N.J.S.A. 19:44A-20.26**

County Name: Bergen

State: Governor, and Legislative Leadership Committees
Legislative District #s: 32, 35, 36, 37, 38, 39, 40

State Senator and two members of the General Assembly per district.

County:

Freeholders
County Executive

County Clerk
Surrogate

Sheriff

Municipalities (Mayor and members of governing body, regardless of title):

Allendale Borough	Hasbrouck Heights Borough	Ridgefield Borough
Alpine Borough	Haworth Borough	Ridgefield Park Village
Bergenfield Borough	Hillsdale Borough	Ridgewood Village
Bogota Borough	Ho-Ho-Kus Borough	River Edge Borough
Carlstadt Borough	Leonia Borough	River Vale Township
Cliffside Park Borough	Little Ferry Borough	Rochelle Park Township
Closter Borough	Lodi Borough	Rockleigh Borough
Cresskill Borough	Lyndhurst Township	Rutherford Borough
Demarest Borough	Mahwah Township	Saddle Brook Township
Dumont Borough	Maywood Borough	Saddle River Borough
East Rutherford Borough	Midland Park Borough	South Hackensack Township
Edgewater Borough	Montvale Borough	Teaneck Township
Elmwood Park Borough	Moonachie Borough	Tenafly Borough
Emerson Borough	New Milford Borough	Teterboro Borough
Englewood City	North Arlington Borough	Upper Saddle River Borough
Englewood Cliffs Borough	Northvale Borough	Waldwick Borough
Fair Lawn Borough	Norwood Borough	Wallington Borough
Fairview Borough	Oakland Borough	Washington Township
Fort Lee Borough	Old Tappan Borough	Westwood Borough
Franklin Lakes Borough	Oradell Borough	Woodcliff Lake Borough
Garfield City	Palisades Park Borough	Wood-Ridge Borough
Glen Rock Borough	Paramus Borough	Wyckoff Township
Hackensack City	Park Ridge Borough	
Harrington Park Borough	Ramsey Borough	

(continued on next page)

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, JULY 20, 2021**

Boards of Education (Members of the Board):

Allendale Borough	Haworth Borough	Ramapo-Indian Hill Regional
Alpine Borough	Hillsdale Borough	Ramsey Borough
Bergenfield Borough	Ho Ho Kus Borough	Ridgefield Borough
Bogota Borough	Leonia Borough	Ridgefield Park Township
Carlstadt Borough	Little Ferry Borough	Ridgewood Village
Carlstadt-East Rutherford	Lodi Borough	River Dell Regional
Cliffside Park Borough	Lyndhurst Township	River Edge Borough
Closter Borough	Mahwah Township	River Vale Township
Cresskill Borough	Maywood Borough	Rochelle Park Township
Demarest Borough	Midland Park Borough	Rockleigh
Dumont Borough	Montvale Borough	Rutherford Borough
East Rutherford Borough	Moonachie Borough	Saddle Brook Township
Edgewater Borough	New Milford Borough	Saddle River Borough
Elmwood Park	North Arlington Borough	South Hackensack Township
Emerson Borough	Northern Highlands Regional	Teaneck Township
Englewood Cliffs Borough	Northern Valley Regional	Tenafly Borough
Fair Lawn Borough	Northvale Borough	Teterboro
Fairview Borough	Norwood Borough	Upper Saddle River Borough
Fort Lee Borough	Oakland Borough	Waldwick Borough
Franklin Lakes Borough	Old Tappan Borough	Wallington Borough
Garfield City	Oradell Borough	Westwood Regional
Glen Rock Borough	Palisades Park	Wood Ridge Borough
Hackensack City	Paramus Borough	Woodcliff Lake Borough
Harrington Park Borough	Park Ridge Borough	Wyckoff Township
Hasbrouck Heights Borough	Pascack Valley Regional	

Fire Districts (Board of Fire Commissioners):

None

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, JULY 20, 2021

C. 271 POLITICAL CONTRIBUTION DISCLOSURE FORM

Contractor Instructions

Business entities (contractors) receiving contracts from a public agency that are NOT awarded pursuant to a "fair and open" process (defined at N.J.S.A. 19:44A-20.7) are subject to the provisions of P.L. 2005, c. 271, s.2 (N.J.S.A. 19:44A-20.26). This law provides that 10 days prior to the award of such a contract, the contractor shall disclose contributions to:

- any State, county, or municipal committee of a political party
- any legislative leadership committee*
- any continuing political committee (a.k.a., political action committee)
- any candidate committee of a candidate for, or holder of, an elective office:
 - of the public entity awarding the contract
 - of that county in which that public entity is located
 - of another public entity within that county
 - or of a legislative district in which that public entity is located or, when the public entity is a county, of any legislative district which includes all or part of the county

The disclosure must list reportable contributions to any of the committees that exceed \$300 per election cycle that were made during the 12 months prior to award of the contract. See N.J.S.A. 19:44A-8 and 19:44A-16 for more details on reportable contributions.

N.J.S.A. 19:44A-20.26 itemizes the parties from whom contributions must be disclosed when a business entity is not a natural person. This includes the following:

- individuals with an "interest" ownership or control of more than 10% of the profits or assets of a business entity or 10% of the stock in the case of a business entity that is a corporation for profit
- all principals, partners, officers, or directors of the business entity or their spouses
- any subsidiaries directly or indirectly controlled by the business entity
- IRS Code Section 527 New Jersey based organizations, directly or indirectly controlled by the business entity and filing as continuing political committees, (PACs).

When the business entity is a natural person, "a contribution by that person's spouse or child, residing therewith, shall be deemed to be a contribution by the business entity." [N.J.S.A. 19:44A-20.26(b)] The contributor must be listed on the disclosure.

Any business entity that fails to comply with the disclosure provisions shall be subject to a fine imposed by ELBC in an amount to be determined by the Commission which may be based upon the amount that the business entity failed to report.

The enclosed list of agencies is provided to assist the contractor in identifying those public agencies whose elected official and/or candidate campaign committees are affected by the disclosure requirement. It is the contractor's responsibility to identify the specific committees to which contributions may have been made and need to be disclosed. The disclosed information may exceed the minimum requirement.

The enclosed form, a content-consistent facsimile, or an electronic data file containing the required details (along with a signed cover sheet) may be used as the contractor's submission and is disclosable to the public under the Open Public Records Act.

The contractor must also complete the attached Stockholder Disclosure Certification. This will assist the agency in meeting its obligations under the law. **NOTE: This section does not apply to Board of Education contracts.**

Required Pursuant To N.J.S.A. 19:44A-20.26

Part I - Vendor Information

Vendor Name:	JAN FENSTER, INC		
Address:	4 INDUSTRIAL RD		
City:	Pearmanville	State:	NJ
		Zip:	07440

Signature

Robert Collins
Printed Name

President
Title

Disclosure requirement: Pursuant to N.J.S.A. 19:44A-20.26 this disclosure must include all reportable political contributions (more than \$300 per election cycle) over the 12 months prior to submission to the committees of the government entities listed on the form provided by the local unit.

☐ Check here if disclosure is provided in electronic form.

[illegible]

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, JULY 20, 2021**

STATEMENT OF OWNERSHIP DISCLOSURE Page 1 of 2
N.J.S.A. 52:25-24.2 (P.L. 1977, c.33, as amended by P.L. 2016, c.43)

This statement shall be completed, certified to, and included with all bid and proposal submissions. Failure to submit the required information shall render the bid proposal unresponsive and it will not be considered for an award.

Name of Organization: JAN FENIE, Inc

Organization Address: 4 INDUSTRIAL RD PERMANN, NJ 07440

Part I Check the box that represents the type of business organization:

- ☐ Sole Proprietorship (skip Parts II and III, execute certification in Part IV)
☐ Non-Profit Corporation (skip Parts II and III, execute certification in Part V)
☒ For-Profit Corporation (any type)
☐ Limited Liability Company (LLC)
☐ Partnership Limited Partnership Limited Liability Partnership
☐ Other (be specific): _____

Part II

☒ The list below contains the names and addresses of all stockholders in the corporation who own 10 percent or more of its stock, of any class, or of all individual partners in the partnership who own a 10 percent or greater interest therein, or of all members in the limited liability company who own a 10 percent or greater interest therein, as the case may be. (COMPLETE THE LIST BELOW IN THIS SECTION)

OR

- ☐ No one stockholder in the corporation owns 10 percent or more of its stock, of any class, or no individual partner in the partnership owns a 10 percent or greater interest therein, or no member in the limited liability company owns a 10 percent or greater interest therein, as the case may be. (SKIP TO PART IV)

(Please attach additional sheets in the below format if more space is needed):

Name of Individual or Business Entity	Home Address (for Individuals) or Business Address
Robert Carrao	28 Glen Ct Perham Lakes NJ 07442

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, JULY 20, 2021**

STATEMENT OF OWNERSHIP DISCLOSURE

Page 2 of 2

Part III DISCLOSURE OF 10% OR GREATER OWNERSHIP IN THE STOCKHOLDERS, PARTNERS OR LLC MEMBERS LISTED IN PART II

If a bidder has a direct or indirect parent entity which is publicly traded, and any person holds a 10 percent or greater beneficial interest in the publicly traded parent entity as of the last annual federal Security and Exchange Commission (SEC) or foreign equivalent filing, ownership disclosure can be met by providing links to the website(s) containing the last annual filing(s) with the federal Securities and Exchange Commission (or foreign equivalent) that contain the name and address of each person holding a 10% or greater beneficial interest in the publicly traded parent entity, along with the relevant page numbers of the filing(s) that contain the information on each such person. Attach additional sheets in the below format if more space is needed.

Website (URL) containing the last annual SEC (or foreign equivalent) filing	Page #'s

Please list the names and addresses of each stockholder, partner or member owning a 10 percent or greater interest in any corresponding corporation, partnership and/or limited liability company (LLC) listed in Part II other than for any publicly traded parent entities referenced above. The disclosure shall be continued until names and addresses of every non-corporate stockholder, and individual partner, and member exceeding the 10 percent ownership criteria established pursuant to N.J.S.A. 52:25-24.2 has been listed. Attach additional sheets in the below format if more space is needed.

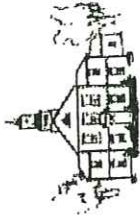
Stockholder/Partner/Member and Corresponding Entity Listed in Part II	Home Address (for Individuals) or Business Address

Part IV Certification

I, being duly sworn, upon my oath, hereby represent that the foregoing information and any attachments thereto to the best of my knowledge are true and complete. I acknowledge that I am authorized to execute this certification on behalf of the bidder/proposer; that the Township of Wyckoff is relying on the information contained herein and that I am under a continuing obligation from the date of this certification through the completion of any contracts with Township of Wyckoff to notify the Township of Wyckoff Township Administrator, in writing, of any changes to the information contained herein; that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification, and, if I do so, I am subject to criminal prosecution under the law and that it will constitute a material breach of my agreement(s) with the Township of Wyckoff, permitting the Township of Wyckoff to declare any contract(s) resulting from this certification void and unenforceable.

Full Name (Print): <u>Robert Corrao</u>	Title: <u>PRESIDENT</u>
Signature: <u>Robert Corrao</u>	Date: <u>2/18/2021</u>

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, JULY 20, 2021**



TOWNSHIP OF WYCKOFF
MEMORIAL TOWN HALL - 340 FRANKLIN AVENUE
WYCKOFF, NEW JERSEY 07481-1907
TEL: 201-891-7000 FAX: 201-891-9359

January 8, 2021

Jan Fence Company, Inc.
Randi Ginsberg
4 Industrial Road
Pequannock, NJ 7440

Via email to: randi@janfence.com

**Re: Pay to Play Compliance Requirements For
2021 Purchase Order Contracts**

Dear Vendor:

This letter is being sent to you for compliance with to the "Pay to Play" law. As a result of this law any contract in excess of \$17,500, or any contract which is estimated that may exceed \$17,500, (the contract) must be awarded in accordance with certain procedures. The Township Committee will follow the alternate process of the law. This law impacts the Township's ability to issue purchase orders.

In accordance with the law when a contract is awarded, under this statutory process, you are not permitted to donate more than \$300 to elected officials, as listed on the attachment to this letter, either during the term of the contract, or for the one year preceding the contract.

Specific language regarding the "Pay to Play" legislation will be included in the resolution awarding contracts for purchase orders over the \$17,500.00 threshold.

Also, in accordance with this law when a business entity has received \$50,000.00 or more in public contracts with public entities, a report must be filed with the New Jersey Election Law Enforcement Commission (ELEC).

Please complete the three attached forms: The Business Entity Disclosure Certification form, the Political Contribution Disclosure form and Stockholder Disclosure Certification and return them to me before January 29, 2021.

Thank you.

Very truly yours,

A handwritten signature in dark ink, appearing to read "Nancy A. Brown".

Nancy A. Brown
Acting Municipal Clerk

Attachments:

Pay to Play Compliance Forms
Cc: Township Committee

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, JULY 20, 2021



TOWNSHIP OF WYCKOFF

Pay to Play Checklist

- ☒ 1. **Review** List of Agencies which contains Elected Officials Required for Political Contribution Disclosure; Business Entity Disclosure Certification requirements and Contractor Instructions.
- ☒ 2. **Complete the following & Return to us:**
 - ☒ a. Business Entity Disclosure Certification, sign, date and have notarized.
 - ☒ b. Political Contribution Disclosure Form
 - ☒ c. Statement of Ownership Disclosure

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, JULY 20, 2021

BUSINESS ENTITY DISCLOSURE CERTIFICATION
FOR NON-FAIR AND OPEN CONTRACTS
Required Pursuant To N.J.S.A. 19:44A-20.8
TOWNSHIP OF WYCKOFF

The following is statutory text related to the terms and citations used in the Business Entity Disclosure Certification form.

“Local Unit Pay-To-Play Law” (P.L. 2004, c.19, as amended by P.L. 2005, c.51)

19:44A-20.6 Certain contributions deemed as contributions by business entity.

5. When a business entity is a natural person, a contribution by that person's spouse or child, residing therewith, shall be deemed to be a contribution by the business entity. When a business entity is other than a natural person, a contribution by any person or other business entity having an interest therein shall be deemed to be a contribution by the business entity.

19:44A-20.7 Definitions relative to certain campaign contributions.

6. As used in sections 2 through 12 of this act:

“business entity” means any natural or legal person, business corporation, professional services corporation, limited liability company, partnership, limited partnership, business trust, association or any other legal commercial entity organized under the laws of this State or of any other state or foreign jurisdiction;
“interest” means the ownership or control of more than 10% of the profits or assets of a business entity or 10% of the stock in the case of a business entity that is a corporation for profit, as appropriate;

Temporary and Executing

12. Nothing contained in this act shall be construed as affecting the eligibility of any business entity to perform a public contract because that entity made a contribution to any committee during the one-year period immediately preceding the effective date of this act.

The New Jersey Campaign Contributions and Expenditures Reporting Act (N.J.S.A. 19:44A-1 et seq.)

19:44A-3 Definitions. In pertinent part...

p. The term “political party committee” means the State committee of a political party, as organized pursuant to R.S.19:5-4, any county committee of a political party, as organized pursuant to R.S.19:5-3, or any municipal committee of a political party, as organized pursuant to R.S.19:5-2.

q. The term “candidate committee” means a committee established pursuant to subsection a. of section 9 of P.L.1973, c.83 (C.19:44A-9) for the purpose of receiving contributions and making expenditures.

r. the term “joint candidates committee” means a committee established pursuant to subsection a. of section 9 of P.L.1973, c.83 (C.19:44A-9) by at least two candidates for the same elective public offices in the same election in a legislative district, county, municipality or school district, but not more candidates than the total number of the same elective public offices to be filled in that election, for the purpose of receiving contributions and making expenditures. For the purpose of this subsection: ...; the offices of member of the board of chosen freeholders and county executive shall be deemed to be the same elective public offices in a county, and the offices of mayor and member of the municipal governing body shall be deemed to be the same elective public offices in a municipality.

19:44A-8 and 16 Contributions, expenditures, reports, requirements.

While the provisions of this section are too extensive to reprint here, the following is deemed to be the pertinent part affecting amounts of contributions:

... as stated in this subsection without further adjustment by

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, JULY 20, 2021**

#21-240 Memorialize Authorization for Grant Application for Police Body-Worn Cameras

WHEREAS, the Township of Wyckoff applied for American Rescue Plan (ARP) grant funds; and,

WHEREAS, a certification is required of a municipal official indicating the Township of Wyckoff will not discriminate against persons with Limited English Access; and,

WHEREAS, the Municipal Administrator, who also serves as the ADA Complaint Officer and the Civil Rights Complaint Officer and the Administrator is assigned the responsibility to serve the community as the contact point for "Improving Access to Services for Persons with Limited English Access (LEA)" as a compliance effort; and,

WHEREAS, this resolution will be adopted each calendar year at the Township of Wyckoff Re-Organization Meeting; and,

WHEREAS, the Township of Wyckoff agrees to make part of every contract, protection language to persons with "Limited English Proficiency."

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that the Municipal Administrator is authorized to sign said certifications (#OMB 1505-0271) as a component of the Township of Wyckoff grant application.

BE IT FURTHER RESOLVED, that the Municipal Clerk shall place a similar resolution on each Re-Organization Meeting Agenda for Township Committee consideration.

#21-241 Return of Certain Overpaid Taxes, etc.

BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that the Treasurer is hereby authorized and directed to return certain monies as follows:

BUILDING DEPT.:

Roseann & Ingrid Maglioto, 420 Hidden Valley Court, Wyckoff, New Jersey 07481 – Duplicate payment for Permit #21-0316 – Block 204/Lot 23 - \$53.00

Peter Hartevelde, 323 Hil-Ray Avenue, Wyckoff, New Jersey 07481 – Refund of Storm Water Management Fee due to duplicate payment – Block 498/Lot 74 - \$500.00

BOARD OF ADJUSTMENT:

Matt Serkes, 110 Ravine Avenue, Wyckoff, New Jersey 07481 – Return of Escrow – Block 483/Lot 44 - \$155.00

TAX REFUND:

Jennifer R. Jacobus, Esq., 201 Littleton Road, 1st Floor, Morris Plains, New Jersey 07950 – State Tax Court Reduction – 441 Clinton Avenue – Block 224/Lot 15.01 - \$13,947.08

RECREATION:

Alessandra Yanofsky, 524 Waverly Road, Wyckoff, New Jersey 07481 – Summer Camp Refund - \$393.00.

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, JULY 20, 2021**

Jess Ergner, 451 Sicomac Avenue, Wyckoff, New Jersey 07481 – Tennis Camp Refund - \$90.00

Lisa Robertson, 17 Glen Drive, Wyckoff, New Jersey 07481 – Tennis Team Refund - \$85.00

Amanda Felix, 129 Ullman Avenue, Wyckoff, New Jersey 07481 – Summer Camp Refund - \$503.00

Sean Bumgarner, 490 Chapman Place, Wyckoff, New Jersey 07481 – Tennis Camp Refund - \$230.00

#21-242 Authorize Purchase with Grant Funds from State of New Jersey Pricing System Contract - Police Officer Body Worn Cameras

WHEREAS, the Township of Wyckoff has obtained a grant from the New Jersey Attorney General's Office towards the purchase of twenty-six (26) Police Officer Body Worn Cameras; and,

WHEREAS, the Chief of Police has advised that the purchase and deployment of the Police Body Worn Cameras is a benefit to the Township of Wyckoff; and,

WHEREAS, the Chief of Police has researched options and he will capture cost avoidances if this purchase is made via an existing State contract which he has researched and the cameras meet the rules of the New Jersey Attorney General's Program; and,

WHEREAS, a State Contract #17-Fleet-00793 exists which the Township is authorized to utilize; and,

WHEREAS, the Chief of Police recommends that the Township Committee award a contract for the purchase of twenty-six (26) Police Officer Body Worn Cameras and necessary accessories to Watch Guard Video, 415 East Exchange, Allen, Texas 75002; and,

WHEREAS, the Chief Financial Officer provides the below certificate indication that adequate funds exist to the maximum amount as set forth in this resolution amounting to \$58,387.00 for this purchase.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that a purchase order is hereby authorized to Watch Guard Video, 415 East Exchange, Allen, Texas 75002 for the purchase of twenty-six (26) new, never been used before, most current model Police Officer Body Worn Cameras and accessories in accordance with the requirements of the Township of Wyckoff Purchase Order/Contract totaling \$58,387.

CERTIFICATE OF AVAILABLE FUNDS

I, DIANA MCLEOD, CHIEF FINANCIAL OFFICER OF THE TOWNSHIP OF WYCKOFF IN ACCORDANCE WITH NJAC 5:30-5.5 (b) 2 CERTIFY THAT THIS CONTRACT AWARD WHICH WOULD TAKE PLACE ON JULY 20, 2021 AND IS SUBJECT TO THE AVAILABILITY OF FUNDS APPROPRIATED IN THE 2021 CAPITAL ORDINANCE #1940, CAPITAL ORDINANCE #1904 & CAPITAL ORDINANCE #1852. THE BUDGETARY ACCOUNTING ENCUMBRANCE PROCESS AS SET FORTH IN NJAC 5:30 (c) AND 5:30 – 5.4 (b) FOR EACH FISCAL YEAR SHALL TAKE THE PLACE OF AND BE USED INSTEAD OF, WRITTEN CERTIFICATION OF AVAILABLE FUNDS AS SET FORTH IN NJAC 5:30-5.4 (a).

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, JULY 20, 2021**

#21-243 Authorize Three (3) Year Renewal of Membership in Bergen County Joint Insurance Fund Consortium

WHEREAS, the Township of Wyckoff is a member of the Bergen County Municipal Joint Insurance Fund; and,

WHEREAS, said renewed membership terminates as of December 31, 2021, unless earlier renewed by agreement between the Municipality and the Fund; and,

WHEREAS, the Township of Wyckoff desires to renew said membership.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey as follows:

1. The Township of Wyckoff agrees to renew its membership in the Bergen County Municipal Joint Insurance Fund and to be subject to the Bylaws, Rules and Regulations, coverages and operating procedures thereof as presently existing or as modified from time to time by lawful act of the Fund.
2. The Mayor and Municipal Clerk shall be and hereby are authorized to execute the agreement to renew membership annexed hereto and made a part hereof and to deliver same to the Bergen County Municipal Joint Insurance Fund evidencing the Municipality's intention to renew its membership.

**TOWNSHIP OF WYCKOFF
AGREEMENT TO RENEW MEMBERSHIP IN THE
BERGEN COUNTY MUNICIPAL JOINT INSURANCE FUND**

WHEREAS, the Bergen County Municipal Joint Insurance Fund (hereinafter, the Fund), is a duly chartered Municipal Insurance Fund as authorized by NJSA 40A:10-36 et seq., and;

WHEREAS, the Township of Wyckoff is currently a member of said Fund, and;

WHEREAS, effective December 31, 2021, said membership will expire unless earlier renewed, and;

WHEREAS, the Mayor and Township Committee of the Township of Wyckoff have resolved to renew said membership;

NOW THEREFORE, it is agreed as follows:

1. The Township Committee of the Township of Wyckoff hereby renews its membership in the Bergen County Municipal Joint Insurance Fund for a three (3) year period, beginning January 1, 2022 and ending January 1, 2025.*
2. The Township of Wyckoff hereby ratifies and reaffirms the Indemnity and Trust Agreement, Bylaws and other organizational and operational documents of the Bergen County Municipal Joint Insurance Fund as from time to time amended and altered by the Department of Banking and Insurance in accordance with the Applicable Statutes and administrative regulations as if each and every one of said documents were re-executed contemporaneously herewith.
3. The Township of Wyckoff hereby agrees to be a participating member of the Fund for the period herein provided for and to comply with all of the rules and regulations and obligations associated with said membership.
4. In consideration of the continuing membership of the Township of Wyckoff in the Bergen County Municipal Joint Insurance Fund, the Fund agrees, subject to the continuing approval of the

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, JULY 20, 2021**

Commissioner of Insurance, to accept the renewal application of the Township of Wyckoff.

5. Executed this 20th day of July 2021 as the lawful and binding act and deed of the Township of Wyckoff, which execution has been duly authorized by public vote of the governing body.

#21-244 Authorize Participation in State of NJ Dept of Law and Public Safety Grant Program

WHEREAS, the Township of Wyckoff has applied to participate in the State of New Jersey, Dept. of Law and Public Safety SFY21-Body-Worn Camera Grant Program for the Wyckoff Police Department; and,

WHEREAS, the Township of Wyckoff has been notified that it qualifies and is awarded a SFY-21 Body-Worn Camera Grant amounting to \$52,988.00; and,

WHEREAS, Police Chief, David V. Murphy recommends participation in this grant program; and

WHEREAS, participation requires the Township of Wyckoff to state the following:

- Township of Wyckoff Police Department - Recipient Unit of Local Government
- Address – Township of Wyckoff, 340 Franklin Avenue, Wyckoff NJ 07481
- NJ Dept. of Law & Public Safety, Office of Attorney General SFY-21 Body-Worn Camera Grant Program
- State Account #BFY21-100-066-1020-495
- Date of Award – July 13, 2021
- Award Amount - \$52,988, Match - \$0, Total \$52,988
- Award Period – January 1, 2021, to December 31, 2025
- Award Number – 21-BWC-487
- The Township of Wyckoff Police Department is “authorized to accept” this grant and the Township of Wyckoff Police Department “does accept the grant award”
- The Township of Wyckoff Police Department is accepting these grant funds for the purpose of purchasing Police Officer body-worn cameras in accordance with this grant program.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that the Wyckoff Township Committee as the grant recipient unit of local government authorizes the acceptance of the aforementioned grant program funds and does accept the grant award for the grant purpose of purchasing police officer body-worn cameras in accordance with the grant application.

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, JULY 20, 2021

STATE OF NEW JERSEY
DEPARTMENT OF LAW AND PUBLIC SAFETY
OFFICE OF THE ATTORNEY GENERAL

SFY21 BODY-WORN CAMERA
GRANT PROGRAM

GENERAL CONDITIONS

1. **Legal Authority for the Application:** The Grantee agrees that it possesses legal authority to apply for the grant; and that, if applicable, a resolution or similar action has been duly adopted or passed as an official act of the applicant's governing body, authorizing the filing of the application, including all understandings and assurances contained therein, and directing and authorizing the person identified as the official representative of the applicant to act in connection with the application and to provide such additional information as may be required. The Grantee agrees that it has the institutional, managerial, and financial capability (including funds sufficient to pay any required non-State share of project cost) to ensure proper planning, management, and completion of the project described in this application.
2. **Compliance with State and Federal Laws:** The Grantee agrees to comply with all requirements imposed by the Department of Law and Public Safety (L&PS) and the Office of the Attorney General (OAG) concerning special requirements of all Federal, State, municipal laws and regulations and Department of Treasury, State Circulars generally applicable to the activities in which the grantee is engaged in the performance of this grant. Failure to comply with these laws, regulations and State circulars will be grounds for termination of this grant.
3. **Prohibition Against Personal Enrichment:** The Grantee agrees that it will establish safeguards to prohibit employees from using their positions for a purpose that constitutes, or gives the appearance of, personal gain for themselves or others, particularly those with whom they have family, business, or other ties.
4. **Prohibition Against Conflicts of Interests:** The Grantee will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest.
5. **Anti-Discrimination/Affirmative Action:** The Grantee assures that it will comply, and all of its contractors will comply with the requirements of the State's anti-discrimination and affirmative action laws and regulations, including N.J.A.C. 17:27, applicable provisions of N.J.S.A. 10:5-1, et al., as amended, and all implementing regulations. Failure to comply with these laws, rules, regulations, and State Circular Letters will be grounds for termination of this award.

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, JULY 20, 2021

6. **Debarments and Suspensions:** The Grantee understands and agrees to comply with State Executive Order No. 34 (March 17, 1976), and State Circular Letter regarding Debarments, Suspensions & Disqualifications, OMB 93-13-GSA. Grantee will not conduct business with ineligible firms or individuals who are considered debarred, suspended or disqualified.
7. **Minimum Wage/Maximum Hours:** The Grantee agrees to comply with the minimum wage and maximum hours provision of the Federal Fair Labor Standards Act, 29 U.S.C. § 201 et seq., and the New Jersey Prevailing Wage Act, N.J.S.A. 34:11-56.25 et seq.
8. **Financial Management System:** The Grantee agrees to maintain an adequate financial management system in accordance with generally accepted principles of accounting. The Grantee shall maintain accurate and current financial reports, accounting records, internal controls, budget controls, and cash management procedures for receiving, holding and expending grant funds. The Grantee shall maintain accurate and complete disclosure of financial results of each grant in the Detailed Cost Statements (DCS), have procedures to determine allowable costs, and provide source documentation for financial records.
9. **Accounting Records:** The Grantee agrees to enter, maintain and record all grant funds received by the State for this program in accounting records separate from all other fund accounts, including funds derived from other grant awards. Disbursed grant funds shall be available for expenditure by the Grantee in accordance with the provisions of the grant throughout the project period subject to such conditions as OAG may prescribe.
10. **Audit Requirements:** The Grantee agrees to comply with the organizational audit requirements of 2 C.F.R. Part 200.500, et seq., the Government Accountability Office's Government Auditing Standards (Yellow Book), and the State Circular, Single Audit Policy for Recipients of Federal Grants, State Grants and State Aid Payments, 15-08-OMB.

The Grantee understands and agrees that funds may be withheld, or other related requirements may be imposed, if outstanding audit issues (if any) are not satisfactorily and promptly addressed. The Grantee must submit to OAG any copies of any exceptions and/or findings regarding this project as a result of a single audit. The Grantee immediately will report to OAG any changes in its fiscal year.
11. **Allowable Costs:** The Grantee agrees that grant funds will be used only for allowable costs as determined by applicable cost principles specific to the Grantee located at State Circular, Grant Agreements-Agency Contracts, Allowable Costs, 07-05-OMB.
12. **Data Collection and Reporting Requirements:** The Grantee agrees to provide information required for any reporting, data collection, and evaluation conducted by L&PS, OAG and the State of New Jersey. The Grantee also agrees that it will submit timely reports, including programmatic and financial reports, as L&PS may require. If reports are not submitted as required, L&PS may, at its discretion, suspend payments on

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, JULY 20, 2021

this grant. The State of New Jersey may, at its discretion, withhold payments to the Grantee on this or any grant with other State agencies until the required reports have been submitted.

13. **Budget Revisions/Grant Extensions:** The Grantee agrees to report any Budget Revisions or Grant Extensions as follows:
- a. Deviations in excess of 1% from the approved budget or extensions in the grant period require prior approval via OAG Grant Adjustment Request Form. Grantee should be aware that approved budget revisions may result in the imposition of additional special conditions.
 - b. L&PS may request changes in the scope of services of the Grantee to be performed hereunder. Such changes, which are mutually agreed upon by and between L&PS and the Grantee must be incorporated in written amendments to this grant.
 - c. If the Grantee is making program expenditures or providing grant services at a rate which, in the judgment of L&PS, will result in substantial failure to expend the grant amount or provide grant services, L&PS may so notify the Grantee. If, after consultation, the Grantee is unable to develop to the satisfaction of L&PS a plan to rectify its low level of program expenditures or grant services, L&PS may upon thirty (30) days notice to the Grantee, reduce the grant amount by a sum so that the revised grant amount fairly projects program expenditures over the grant period. This reduction shall take into account the Grantee's fixed costs and shall establish the committed level of services for each program element of grant services at the reduced grant amount. If such a determination is made by L&PS subsequent to the awarding of the grant and the funds have already been received by the Grantee, the reduced amount will be remitted to L&PS.
 - d. The Grantee agrees that should circumstances affecting the grant-funded project change it will immediately contact OAG in writing and advise of such changes; and prior to (or not timely) expending any grant funds other than as contained on the approved budget, it will request and receive prior written approval from OAG via a OAG Grant Adjustment Request Form.

14. **Program Income:** The Grantee agrees that all income earned by the Grantee from grant-supported activities is deemed program income. The Grantee agrees to add program income to funds committed to the program to further eligible program objectives. The use of program income must be shown on the detailed cost statements.

State Circular, Grant Agreements-Agency Contracts, 07-05-OMB, defines program income to include any interest earned of \$250 or more in a fiscal year on advances of grant funds.

15. **Licensing and Publishing:** The Grantee agrees that L&PS and OAG reserve a royalty-free, non-exclusive and irrevocable license to reproduce, publish, or otherwise use, and authorize others to use: the copyright in any work developed from activities supported by this grant, and any rights of copyright to which a grantee purchases ownership with support. The Grantee agrees that L&PS reserves the right to require the Grantee not to

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, JULY 20, 2021

publish any work, which right shall not be exercised unreasonably. The Grantee assures that any publication by the Grantee shall include, on the title page, a standard disclaimer of responsibility by L&PS for any opinions or conclusions contained therein.

16. **Records Retention:** Unless otherwise directed by OAG, State or Federal statute, all grant records shall be retained for a period of seven years. This period is extended until otherwise directed if there is any litigation, claim, negotiation, action, or audit in progress and/or audit finding involving grant records started before the end of the seven-year period.
17. **Access to Records:** The Grantee agrees to give the New Jersey Attorney General, L&PS and OAG through any authorized representative, access to and the right to examine all paper and electronic records, books, papers, and documents related to the grant including pertinent accounting records, books, documents, and papers as may be necessary to monitor and audit the Grantee's operations. L&PS reserves the right to have access to all work papers produced in connection with audits made by the Grantee or independent certified public accountants, registered municipal accountants or licensed public accountants hired by the Grantee to perform such audits.
18. **Grant Fund Availability:** Grantee recognizes and agrees that both the initial provision of funding and the continuation of such funding under this grant is expressly dependent upon the availability to L&PS of funds appropriated by the State Legislature from State and/or Federal revenue or such other funding sources as may be applicable. A failure of L&PS to make any payment under this grant or to observe and perform any condition on its part to be performed under the grant as a result of the failure of the Legislature to appropriate shall not in any manner constitute a breach of the agreement by L&PS or an event of default under the agreement and L&PS shall not be held liable for any breach of the agreement because of the absence of available funding appropriations. In addition, future funding shall not be anticipated from L&PS beyond the duration of the award period set forth in the grant agreement and in no event shall the grant agreement be construed as a commitment by L&PS to expend funds beyond the termination date set in the grant agreement.
19. **Subcontracts and Assignments:** The Grantee shall not subcontract any of the work or services covered by this grant, nor shall any interest be assigned or transferred except as may be provided for in this grant or with the express written approval of L&PS. No rights or obligations of the Grantee under this subgrant, in whole or part, may be assigned or subcontracted to another entity for any reason without the prior written approval of OAG and L&PS. The Grantee may not transfer any rights or obligations under this grant pursuant to an acquisition, affiliation, consolidation, merger or other synergy with another entity.
20. **Advances of State Grants:** If applicable, the Grantee agrees that it will deposit advances of State grants in interest bearing accounts.

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, JULY 20, 2021

21. **Failure to Comply with Award Conditions:** If the Grantee materially fails to comply with the terms of an award, whether stated in a State or Federal statute or regulation, an assurance, general condition, special condition, in a State plan or application, a notice of award, or elsewhere, the Grantee agrees that L&PS may take one or more of the following actions, as appropriate in the circumstances:
 - a. Temporarily withhold cash payments pending correction of the deficiency by the Grantee or take more severe enforcement action.
 - b. Disallow all or part of the cost of the activity or action not in compliance.
 - c. Wholly or partly suspend or terminate the current award for the Grantee's program.
 - d. Withhold further awards for the program.
 - e. Request the balance of grant funds to be returned and/or seek reimbursement for funds expended that were not in compliance with the terms and conditions of the grant agreement.
 - f. Take other remedies that may be legally available.
22. **Grant Termination:** When the Grantee has failed to comply with grant award requirements, stipulations, standards, or conditions, the Grantee agrees that L&PS may suspend the grant and withhold further payments; prohibit the Grantee from incurring additional obligations of grant funds pending corrective action by the Grantee; or decide to terminate the grant in accordance with the below paragraph. L&PS shall allow all necessary and proper costs, which the Grantee could not reasonably avoid during the period of suspension, provided they meet State requirements.
23. **L&PS Termination of the Grant:** The Grantee agrees that L&PS may terminate the grant in whole or in part whenever it is determined that the Grantee has failed to comply with the conditions of the grant. L&PS shall notify the Grantee in writing of the determination and the reasons for the termination together with the effective date. Payments made to the Grantee or recoveries by L&PS under the grant terminated for cause shall be in accord with the legal right and liability of the parties.
24. **Mutual Termination of the Grant:** L&PS and the Grantee may terminate the grant in whole, or in part, when both parties agree that the continuation of the project would not produce beneficial results commensurate with the further expenditure of funds. The two parties shall agree upon the termination conditions, including the effective date and in case of partial terminations, the portion to be terminated. The Grantee shall not incur new obligations for the terminated portion after the effective date and shall cancel as many outstanding obligations as possible.
25. **Grant Termination for Convenience:** L&PS may terminate this grant for convenience, upon 60 days written advance notice to the Grantee, for any reason whatsoever, including lack of funding available to L&PS. Upon receipt of a notice of termination for convenience, the Grantee shall cease incurring additional obligations of grant funds. However, L&PS shall allow the Grantee to incur all necessary and proper costs which the Grantee cannot reasonably avoid during the termination process, as long as these costs comply with all program requirements.

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, JULY 20, 2021**

26.

Grant Termination - Notification and Due Process: If the grant award is terminated for the Grantee's failure to comply with State or Federal statutes, regulations, or terms and conditions of the grant, L&PS will provide notification to the Grantee, including information that the decision may be considered in evaluating future applications.

In taking an enforcement action, L&PS may provide the Grantee an opportunity for such hearing, appeal, or other administrative proceeding to which the Grantee is entitled under any statute or regulation applicable to the action involved.

High Risk Grantees: Grantee agrees that under certain instances it may be considered "High Risk":

- a. If L&PS determines that a Grantee: Has a history of unsatisfactory performance.
 - i. Has not filed its quarterly financial reports (Detailed Cost Statements) or Final Grant Narrative in a timely manner.
 - ii. Is not financially stable.
 - iii. Has a financial management system which does not appear adequate according to the General Conditions, or meet the standards expressed according to State Circular Letter, Standard Grant Agreement Form, VIII Financial Management System, 07-05-OMB.
 - iv. Has not conformed to terms and conditions of previous awards.
 - v. Is otherwise not responsible; and L&PS determines that an award will be made; special conditions and/or restrictions shall correspond to the high risk condition and shall be included in the award.
- b. If a Grantee is considered "High Risk," then L&PS may impose additional Special Conditions or restrictions on the Grantee at any time including:
 - i. Issuing payment on a reimbursement basis.
 - ii. Withholding authority to proceed to the next phase until receipt or evidence of acceptable performance within a given funding period.
 - iii. Requiring additional, more detailed financial reports.
 - iv. Requiring additional project monitoring.
 - v. Requiring the Grantee obtain technical or management assistance.
 - vi. Establishing additional prior approvals.
 - vii. Wholly or partly suspending or terminate the current award for the Grantee's program.
 - viii. Withhold further and future awards for the program.
- c. If L&PS decides to impose such special conditions, L&PS will notify the Grantee as soon as possible, in writing, of:
 - i. The nature of the special conditions/restrictions.
 - ii. The reason(s) for imposing the special conditions.
 - iii. The corrective actions that must be taken before the special conditions will be removed by the Department and the time allowed for completing the corrective actions.
 - iv. The method of requesting reconsideration of the conditions/restrictions imposed.

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, JULY 20, 2021

27. **Corruption of Public Resources Act:** The Grantee understands and agrees that, in compliance with the Corruption of Public Resources Act, N.J.S.A. 2C:27-12, it cannot knowingly misuse State grant funds for an unauthorized purpose, and violations under this act could result in a prison term of up to 20 years, and, under N.J.S.A. 2C:30-8, subject to a fine of up to \$500,000. The Grantee understands and agrees that misuse of award funds may result in a range of penalties, including suspension of current and future funds, suspension or debarment from State grants, recoupment of monies provided under an award and civil and/or criminal penalties, including under the New Jersey False Claims Act, N.J.S.A. 2A: 32C-3.
28. **Prohibition Against State Employee Status:** The Grantee understands and agrees that persons performing services in connection with a grant shall not be considered employees of the State of New Jersey for any purpose, including but not limited to, defense and indemnification for liability claims, workers compensation or unemployment.
29. **Indemnification by non-State Agencies:** The Grantee agrees that it shall be solely responsible for and shall defend, indemnify, keep, save, and hold the State of New Jersey harmless from all claims, loss, liability, expense, or damage resulting from all mental or physical injuries or disabilities, including death, to its employees or recipients of the Grantee's services or to any other persons, or from any damage to any property sustained in connection with the delivery of the Grantee's services that results from any acts or omissions, including negligence or malpractice of any of its officers, directors, employees, agents, servants or independent contractors, or from the Grantee's failure to provide for the safety and protection of its employees, whether or not due to negligence, fault, or default of the Grantee. The Grantee's responsibility shall also include all legal fees and costs that may arise from these actions. The Grantee's liability under this agreement shall continue after the termination of this agreement with respect to any liability, loss, expense, or damage resulting from acts occurring prior to termination.
30. **Release by State Agencies:** The Grantee shall be responsible for, at its own expense defend itself against, and hereby releases the L&PS for any and all suits, claims losses, demands, expenses, or damages of whatsoever kind or nature, arising out of or in connection with any act or omission of the Grantee and its employees, representatives, agents, independent contractors or invitees, related to this grant agreement.

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, JULY 20, 2021

SPECIAL CONDITIONS

1. **Prohibited Use of Funds:** The Grantee certifies that all grant funds will be used exclusively for purposes set forth in the grant application.
2. **Prohibition of Supplanting:** The Grantee agrees that funds made available under this program will be used to supplement but not supplant funds that were, or are, set aside for the same purpose.
3. **Compliance with Program Laws and Regulations:** Grantee will follow all applicable requirements and procedures as required by the Department of Law and Public Safety (L&PS), the Office of the Attorney General (OAG), and as outlined in the notification, award, and other letters sent to the Grantee. Grantee also agrees to follow all applicable requirements and procedures as required by the State of New Jersey.
4. **Attorney General's Directive on Body-Worn Cameras:** Attorney General's Directives on Body-Worn Cameras: The Grantee must comply with Attorney General Law Enforcement Directive No. 2015-12021-5, *Law Enforcement Directive Regarding Police Body-Worn Cameras (BWCs) and Stored BWC Recordings*; Attorney General Law Enforcement Directive 2019-4, *Directive Ensuring the Independent Investigation of Criminal Cases Involving Police Use-of-Force or In-Custody Deaths*; as well as any updates to laws and statutes related to BWCs (i.e., N.J.S.A. 40A:14-118.3-.5), and/or new or supplemental guidance to policy, Directives, or Guidelines, concerning BWCs that may occur at the direction and authority of the Attorney General.
5. **Municipal Budget Cap:** In order to be exempt from the municipal budget cap, any monies provided by the municipality must be in the form of matching funds as specified by N.J.S.A. 40A:4-45.3 1. Therefore, the State award and the required fringe benefit match under the Body-Worn Cameras Program are outside the budget cap. However, any additional dollars spent by the municipality in support of the project, including any overmatch, will fall under the Division of Local Government Services budget cap requirements.
6. **Time and Attendance Records:** Grantee must maintain a timekeeping system which provides, at a minimum, records for all personnel charged to the grant as follows: positions (filled with grant funds); rank/title; employee's name; date hired; annual salary; total daily hours worked, and the signatures of the employee and supervisor.
7. **Financial and Performance Reporting:** The Grantee agrees to file timely Detailed Cost Statements (DCS) and payment vouchers within fifteen (15) days after the end of each quarter. The Grantee also agrees to file a timely Final Grant Narrative Report within fifteen (15) days after the end date of the grant period. The Final Grant Narrative Report should describe accomplishments and activities that took place during the grant period. *The Grantee understands and agrees that failure to comply with these filing deadlines may result in a reduction or total loss of the Grantee's award. L&PS may, at its discretion, terminate this or any other BWC grant awards for delinquent reporting.*

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, JULY 20, 2021**

8. **Availability of Grant Funds:** The Grantee understands that annual funding for the Body-Worn Cameras Program is uncertain and that funding for each year's grant depends on the continued collection of sufficient program revenue. The Grantee accepts this award on the condition that if sufficient funds are not available, the municipality may not receive its entire State award.
9. **Purchase of Equipment, Consumable Supplies, and Services:** The Grantee agrees that all equipment, consumable supplies, and services purchased or leased with grant funds will be acquired by following standard county and local bidding/procurement procedures, including P.L. 2004, c. 19 (N.J.S.A. 19:44A-20.4 and N.J.S.A. 19:44A-20.5) or state bidding/procurement procedures, including P.L. 2005, c. 51 (N.J.S.A. 19:44A-20.13), when applicable. The Grantee agrees that all equipment purchased under the subaward will be tagged and properly inventoried to reflect use of federal or State funds, as applicable. The Grantee agrees to maintain an inventory list on all consumable supplies purchased with grant funds in the official grant file.
10. **Eligible Expenses:** Recipients of Body-Worn Camera Grant Program funding will be allotted a fixed dollar amount for each camera to be purchased. This dollar amount will exceed the cost of a camera. The excess funding is to be used for ancillary equipment such as clips, chargers, batteries, etc., as well as storage costs. Recipients are not to profit from this funding; ALL funding is to be used towards the cost of implementing the Body-Worn Camera Grant Program. It is the responsibility of the recipient to maintain proof of all expenditures; this documentation will be requested in the event of an audit or site visit.

CERTIFICATION

I certify that the programs proposed in this application meet all the requirements of the Body-Worn Cameras Grant Program; that all the information presented is correct; and that the applicant will comply with the provisions of this grant program and all other applicable Federal and State laws, regulations, and guidelines.

Wyckoff Police Department

Grant # 21-BWC-487

Awardee

Mayor Melissa Rubenstein

Printed Name

(Mayor, Chief Executive or Village President)

Signature

(Mayor, Chief Executive or Village President)

Date

7-20-21

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, JULY 20, 2021**



**NEW JERSEY DEPARTMENT OF LAW AND PUBLIC SAFETY
OFFICE OF THE ATTORNEY GENERAL
AWARD CONTRACT**

PROJECT TITLE SFY21 Body-Worn Camera Grant Program	AWARD AMOUNT
IMPLEMENTING AGENCY	STATE: \$52,988.00 MATCH: \$0 TOTAL: \$52,988.00
RECIPIENT: Wyckoff Police Department	
STATE ACCOUNT NO. BFY21-100-066-1020-495	DATE OF AWARD: 7/13/2021

In accordance with the provisions of P.L. 2020, c. 142, N.J.S.A. 40A:14-118.3-5, the Attorney General Law Enforcement Directive No. 2015-1, and based on the program application, the Office of the Attorney General hereby awards to the above-named Subrecipient, a subaward in the amount specified for the purposes set forth in the approved application.

The subaward is subject to all applicable federal and state statutes and the requirements set forth in the general conditions, special conditions, approved budget, application authorization, and certifications attached to this program. The subaward is also subject to all applicable federal, state, and local financial accounting requirements, including the filing of single audits as required by 2 C.F.R. Part 200.500 et seq. and State Circular Letters 15-08-OMB and 07-05-OMB (if applicable). Lastly, this Subaward incorporates all conditions and representations contained or made in the application and notice of availability of funds.

FOR THE RECIPIENT

Signature of Authorizing Official

Mayor Melissa Rubenstein

Typed Name and Title of Authorizing Official

FOR THE STATE OF NEW JERSEY
DEPARTMENT OF LAW AND PUBLIC SAFETY,
OFFICE OF THE ATTORNEY GENERAL

Attorney General or Designee

Date

Award Number: 21-BWC-487

Award Period:
January 1, 2021 - December 31, 2025

Recipient Fiscal Year Start Date:

Contact:
John Cooney, Grant Analyst
Office of the Attorney General
John.Cooney@nj.oag.gov

TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, JULY 20, 2021

#21-245 Authorize Private Extension of Sewer Main to 359 Sicomac Avenue

WHEREAS, the Township Engineer has been assisting the owner of 359 Sicomac Avenue with correcting the owner's malfunctioning septic system; and,

WHEREAS, the owner of the subject property has decided to extend the public sanitary sewer main in Terhune Terrace to serve the two structures at 359 Sicomac Avenue (The Barn Original building and a single family home) as well as The Barn's owner's private single family home located at 363 Sicomac Avenue; and,

WHEREAS, the Township Engineer in these discussions consistently attempts to route the path of the sewer main to service as many homes as possible; and

WHEREAS, the Township Engineer's July 18, 2021, memorandum titled, "Sewer Extension Request – Terhune Terrace" lists thirteen (13) requirements that comprise his recommendations and via which he recommends that the Township Committee make part of any approval; and

WHEREAS, the Township Engineer also recommends a route of the sanitary sewer main which will serve a total of nine (9) lots; and

WHEREAS, the Township of Wyckoff shall contribute a maximum of \$45,000 towards this sanitary sewer extension.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that the Wyckoff Township Committee does hereby approve a private sanitary sewer main extension in accordance with the conditions and requirements contained in the Township Engineer's aforementioned July 18, 2021, memorandum and subject to an encumbrance of available funds.

#21-C4 Closed Session – Pending Litigation

WHEREAS, the Township Committee of the Township of Wyckoff is subject to certain requirements of the "Open Public Meetings Act", N.J.S.A. 10:4-12, et seq.; and,

WHEREAS, the "Open Public Meetings Act", N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and,

WHEREAS, it was necessary for the Township Committee of the Township of Wyckoff to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

N.J.S.A. 10:4-12b (7) – Litigation

- A. Estate of Elizabeth Acquire vs. Township of Wyckoff
- B. Waste Management vs. Township of Wyckoff
- C. 283 Squawbrook Road Potential Litigation

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey assembled in public session on April 27, 2021 meeting, hereby authorize, that an Executive Session closed to the public shall be conducted on July 20, 2021 in the Municipal Court Room at Town Hall, 340 Franklin Avenue, Wyckoff, New Jersey 07481, for the discussion of matters relating to the specific items designated above.

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, JULY 20, 2021**

**TOWNSHIP OF WYCKOFF
ENGINEERING DEPARTMENT**

MEMORANDUM

TO: Bob Shannon, Township Administrator

FROM: Mark A. DiGennaro, P.E., Township Engineer

DATE: July 18, 2021

RE: Sewer Extension Request – Terhune Terrace

I have received a set of plans titled “Sewer Extension and Profiles” for BMW Holdings, LLC. prepared by McNally Associates signed by Matthew Greco, PE consisting of 4 sheets and dated 5/10/21 prepared for the owner of Block 436 Lots 4 known as 359 Sicomac Ave. The subject property is the Barn Restaurant and a single family dwelling located on it. In the fall of 2020, the property was permitted to transfer ownership provided the new owners addressed the failed septic systems serving the two structures on the property. After performing a feasibility analysis, the owners have opted to perform a sanitary sewer main extension along Terhune Terrace which will serve the subject property as well as potentially 8 other properties along the route.

The plan proposal is to install approximately 1100 LF of 8 inch ductile iron sewer main beginning at a point of connection with the Township termination manhole located in Terhune Terrace and running up the street toward Sicomac Avenue, then approximately 50 LF north along Sicomac Ave and 115 LF south along Sicomac Ave. The resultant project will result in municipal sewers becoming available to 9 total properties listed below:

1. Terhune Terrace – House #s – 525,531,537,543,545 (new lot)
2. Sicomac Ave - House #s – 359, 363, 371, 370

At this time, it is known that only the project applicant at 359 (Barn property) and 363 Sicomac (Barn owner’s private residence) will be participating in the cost of the project.

Based on the information provided, I take no exception to allow the sewer extension as it is a typical sewer extension of a gravity system further into the sewer service area. Consistent with discussions with the Township Committee Liaison, Rudy Boonstra, I recommend for consideration that the Township contribute the ductile iron sewer main pipe and concrete manholes to the project which serves to further extend the availability of sewers into the Sicomac Area. It is estimated that the Township’s cost of materials for the project are:

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, JULY 20, 2021**

• 1100 LF DIP C1 52 – 8 inch @ \$29.90/LF	= \$32,890.00
• 5 Concrete Precast Manholes @ \$1650.00 EA	= \$8,250.00
• 5 Manhole Frame/Cover @ \$324.00 EA	= \$ 1,620.00
Total	= \$ 42,760.00 say \$45,000

In addition, the Township typically pays for the installation of sanitary laterals to the non-participating property owners provided the cost to do so is not unreasonable based on the unit price bid received by the applicant's contractor. At this time, it appears there would be a total of 6 lateral connections along the route which could be installed. Any expense incurred by the Township to install a sewer lateral for a non-participating property will be recovered by the Township upon that property connecting to the sewer.

Should the Township Committee agree to allow the sewer extension presented, the following conditions must be satisfied:

1. The applicant must provide the following:
 - a. Proof of notice to property owners along Terhune Terrace and Sicomac within the sewer route affording them the opportunity to participate in the project. Written documentation is preferred as well as their responses.
2. The applicant shall be responsible for all costs of the project including, but not limited to, design, permitting, construction, easement acquisition, survey, deed descriptions, recording fees, sewer connection fees, legal document fees and septic abandonment (on applicant's properties).
3. The septic systems must be abandoned in accordance with NJAC 7:9A.
4. Approval shall be subject to final engineering review and approval of the design plans and specifications by the Township Engineer and in accordance with Township Code.
5. The applicant is required to obtain a NJDEP Treatment Works Approval.
6. Prior to issuance of any permits for construction, all participants shall pay the current connection fee to the NBCUA, \$120 UCC plumbing permit fee to the Township of Wyckoff.
7. In the past, the Township of Wyckoff has encouraged privately funded sewer extensions by waiving section 165-21G of the Township Code requiring curb to curb asphalt resurfacing along the length of the new sewer trench in Terhune Terrace. Sicomac Ave is a County road and the applicant will be required to comply with the County's restoration requirements as it has just been resurfaced.
8. The applicant and any participants shall pay to Wyckoff the applicable sewer capital recapture charge in the amount of \$2418.00 for each lateral connection.
9. Obtain the necessary road opening permit from the Engineering Department.
10. Post a performance guarantee and maintenance guarantee in the amount to be determined by the Township Engineer.
11. Post engineering escrow with the Township in the amount of \$2500 for legal, administrative and inspection expenses. This has been received.
12. Execute a Sanitary Sewer Main Extension Agreement with the Township prepared by the Township Attorney.

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, JULY 20, 2021**

13. Provide proof of insurance in accordance with the requirements of sewer extension agreement.

Based on the above, I believe this proposed sewer extension is feasible and serves to address the existing non-compliant septic on the property which must be abated and extends the sewer service further into the Sicomac sewer service area.

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, JULY 20, 2021**

BE IT FURTHER RESOLVED, that the minutes of the said closed session will be made public when the Township Committee of the Township of Wyckoff determines the reason for the minutes to remain closed no longer exists and the Municipal Clerk shall attach to this resolution when completed the Closed Session Meeting Minutes related to the specific items designated above.

II Ordinances – Introduction

ORDINANCE #1942

AN ORDINANCE TO PROVIDE A CERTAIN CAPITAL IMPROVEMENT IN THE TOWNSHIP OF WYCKOFF AND TO PROVIDE FOR AND AUTHORIZE APPROPRIATIONS OF \$594,000 FROM THE AFFORDABLE HOUSING TRUST FUND FOR THE COURT ORDERED THIRTY-THREE (33) UNIT HOUSING REHABILITATION OBLIGATION

WHEREAS, the Township of Wyckoff has obtained a Final Judgement of Compliance and Repose, dated March 4, 2021, for its Housing Element and Fair Share Plan; and

WHEREAS, such approval includes a court ordered rehabilitation obligation for property owners with low and moderate incomes to rehabilitate owner-occupied units and for a rental rehabilitation program to satisfy the Township's rehabilitation share of thirty-three (33) units; and

WHEREAS, the Township of Wyckoff Affordable Housing spending plan allows Affordable Housing Trust Fund fees to be used to meet the Township's Affordable Housing rehabilitation need of both owner-occupied units and rental rehabilitation programs; and

NOW THEREFORE BE IT ORDAINED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey, as follows:

SECTION 1. The Township of Wyckoff shall utilize funds from its Affordable Housing Trust Fund for its Affordable Housing rehabilitation program.

SECTION 2. The cost of implementing said improvements in Section 1 shall be paid by the Township out of the following funds:

- a. \$594,000 to be authorized specifically for said purpose from the Wyckoff Affordable Housing Trust Fund.
- b. Total appropriation authorized is \$594,000.

SECTION 3. If any section or part of this ordinance shall be adjudged invalid, such adjudication shall apply only to such section or part, and the remainder of the ordinance shall be deemed valid and effective.

SECTION 4. This ordinance shall take effect after final passage and publication as required by law.

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, JULY 20, 2021**

ORDINANCE #1943

AN ORDINANCE TO MODIFY AND SUPPLEMENT CHAPTER 108 OF THE CODE OF THE TOWNSHIP OF WYCKOFF "CONSTRUCTION CODES, UNIFORM" TO AMEND SECTION 108-3, "FEE SCHEDULE", TO INCREASE CERTAIN FEES FOR UNIFORM CONSTRUCTION CODE PERMITS.

BE IT ORDAINED, by the Township Committee of the Township of Wyckoff County of Bergen, State of New Jersey, Chapter 108 is amended as follows:

SECTION 1 Section 108-1, "Establishment of Enforcement Agency" remains unchanged.

SECTION 2 Section 108-2, "Establishment of Board of Appeals; procedure" remains unchanged.

SECTION 3 Section 108-3, "Fee Schedule" is amended as follows:

SS 108-3 Fee Schedule

A. The fee for a construction permit shall be the sum of the subcode fees listed herein and shall be paid before the permit is issued:

- (1) Plan review fee
 - (a) New Construction. The non-refundable fee shall be 20% of the amount to be charged for the building subcode fee and is part of the total for the building subcode fee.
 - (b) Additions. The non-refundable fee shall be 20% of the amount to be charged for the building subcode fee and is part of the total for the building fee.
 - (c) Renovations, alterations and repairs. The non-refundable fee shall be 20% of the amount to be charged for the building subcode fee and is part of the total for the building subcode fee. The Minimum fee shall be \$50 \$75.
 - (d) Roofing and siding. No plan review fee is required.
- (2) Building subcode fees. The fee for work under the building subcode shall be as follows:
 - (a) New building and additions. Permit fees shall be based upon the volume of the structure. Volume shall be computed in accordance with N.J.A.C. 5:23-2.28. The building permit fee shall be in an amount and rate established by the New Jersey Department of Community Affairs (NJDCA) for the_per cubic foot charge of volume for

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, JULY 20, 2021**

buildings and structures of all use groups and types of construction as classified and defined in Article 3 of the building subcode. State of New Jersey training fees shall be in an amount and rate established by the NJDCA for the per cubic foot charge of volume of new construction in accordance with N.J.A.C. 5:23- 4.19(b). The following minimum fees shall be in effect:

[1] Principal building: ~~\$4,000~~
\$1,100

[2] Additions: less than 120 square feet of floor area, ~~\$450~~ \$175; 121 square feet of floor area and greater, ~~\$300~~ \$375.

[3] Accessory building: ~~\$400~~
\$110

[4] Sheds greater than 100 square feet: ~~\$400~~ \$150.

(b) Renovations, alterations, decks and repairs. The fee shall be based upon the estimated cost* of the work. The fee shall be in the amount of ~~\$22~~ \$25 per \$1,000 of the estimated cost. The minimum fee shall be ~~\$40~~ \$100. This fee scale shall also apply to roofing and siding.

*NOTE: For the purpose of determining estimated cost, the applicant shall submit to the enforcing agency, if available, cost data produced by the architect or engineer of record or by the contractor. A bona fide contractor's bid, if available, shall be submitted. The enforcing agency will make the final decision regarding estimated cost. Included in the building subcode permit is a non-refundable plan review fee which is 20% of the building subcode fee.

(c) Swimming Pools. Permit fees for inground pools shall be ~~\$380~~ \$410 in addition to electric, plumbing, fire (if pool heater installed) and fence permits, as well as a certificate of occupancy fee. Above ground pools shall require a permit fee of ~~\$60~~ \$65 in addition to electric, plumbing, fire (if pool heater installed) and fence permits, as well as a certificate of occupancy

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, JULY 20, 2021**

fee. Inground pools require Stormwater Management review by the Township Engineer prior to Submittal of inground pool permits.

- (d) Change of contractor fee \$35 \$60
- (e) Asbestos hazard abatement permit shall be \$70 In accordance with NJAC 5:23-8.10(a)1, and \$14 for a certificate of occupancy following successful completion of abatement in accordance with NJAC 5:23-8.10(a)2.

(3) Plumbing subcode fees.

(a) The fees for installation or replacement under the plumbing subcode shall be as follows:

Fixture/Equipment	Fee
Water closet	\$15 <u>\$20</u>
Urinal/bidet	\$15 <u>\$20</u>
Bathtub	\$15 <u>\$20</u>
Lavatory	\$15 <u>\$20</u>
Shower	\$15 <u>\$20</u>
Floor drain	\$15 <u>\$20</u>
Sink	\$15 <u>\$20</u>
Dishwasher	\$15 <u>\$20</u>
Drinking fountain	\$15 <u>\$20</u>
Washing machine	\$15 <u>\$20</u>
Hose bib	\$15 <u>\$20</u>
Generator	\$100 <u>\$125</u>
Gas piping	\$50 <u>\$55</u>
Fuel oil piping	\$50 <u>\$55</u>
Water heater	\$30 <u>\$35</u>
Steam boiler	\$65 <u>\$70</u>
Hot water boiler	\$65 <u>\$70</u>
Sewer pump	\$60 <u>\$65</u>
Interceptor/separator	\$50 <u>\$55</u>
Backflow preventer	\$18 <u>\$22</u>
Inground pool, (includes drains/backflow preventer)	\$200 <u>\$215</u>
Grease trap	\$60 <u>\$65</u>
Water-cooled air-conditioning or refrigeration unit	\$50 <u>\$55</u>
Sewer connection	\$80 <u>\$85</u>
Water service connection	\$55 <u>\$60</u>
Gas service connection	\$50 <u>\$55</u>
Commercial dishwasher	\$40 <u>\$45</u>
Water cooler	\$15 <u>\$20</u>
Water softener	\$15 <u>\$20</u>
Sewer ejector	\$60 <u>\$65</u>
Reduced-pressure backflow device	\$15 <u>\$20</u>
Vent stack	\$12 <u>\$20</u>
Dry well	\$12 <u>\$20</u>
Minimum plumbing fee	\$65 <u>\$70</u>

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, JULY 20, 2021**

(b) A plan review fee of 20% is included in the plumbing subcode fees as listed in Subsection A(3)(a) above.

(c) Change of contractor fee \$35 \$60

(4) Demolition permits. The fee for demolition permits shall be as follows:

(a) Principal building: \$450 \$300

(b) Accessory building: \$40 \$100

(c) Shed over 100 square feet: \$40 \$100

(d) Shed 100 square feet or less: \$20 \$50

(5) Relocation of building. The fee for the removal of one building from one lot to another location on the same lot shall be in the amount of \$22 \$25 per \$1,000 of the estimated cost of moving, plus the estimated cost of a new foundation and all work necessary to place the building, in its completed condition, in the new location.

(6) Signs. The fee for a permit to construct a sign shall be in the amount of \$25 \$30 for each side to be displayed and \$0-25 \$0.45 per square foot of surface area of the sign, computed on each side of the sign to be displayed. This fee shall be in addition to any Planning Board application fee which may be required by Chapter 186 Zoning.

(7) Fences. The fee for a permit to construct a fence up to six feet-in height shall be in the amount of \$25 \$30 per \$1,000 of value, or a minimum fee of \$50 \$75, which shall include the plan review fee. This fee shall be in addition to any Planning Board application fees which may be required by Chapter 186, Zoning. Pool fences required by the Uniform Construction Code to establish a safety barrier shall require a fee of \$420 \$130.

(8) Certification of occupancy.

(a) The fee for certificate of occupancy shall be as follows:

Unit	Fee
Each new business, industrial or residential structure	<u>\$175</u> <u>\$190</u>
Each unit of condominiums or Townhouses	<u>\$80</u> <u>\$85</u>
each business establishment (all zones)	<u>\$80</u> <u>\$85</u>
Each industrial establishment	<u>\$80</u> <u>\$85</u>
Each change in commercial use	<u>\$80</u> <u>\$85</u>

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, JULY 20, 2021**

pursuant to the Uniform Construction Code

Each adult condominium unit resale	\$80	\$85
Continued occupancy letter	\$80	\$85
Addition	\$420	\$130
Each detached garage, accessory structure	\$60	\$65
Shed	\$12	\$20
Renewal of temporary certificate of occupancy	\$250	\$270
Inground swimming pool	\$120	\$410

- (b) A certificate of occupancy/approval shall only be issued if current property taxes, sewer service charges any outstanding building violation penalties are paid.

- (9) Miscellaneous certifications. The fee for each request for written clarification of any sort shall be \$32 \$60. This shall include but not be limited to requests for floodplain information or the availability of sewers, or ~~inquiries into the requirement for certificates of occupancy upon resale of residential property.~~

- (10) Fire subcode fees.

- (a) The fees under the fire subcode shall be as follows:

Description	Fee	
Water supply source	\$32	\$35
Method of valve supervision	\$32	\$35
Local alarm supervision	\$32	\$35
Central supervision	\$32	\$35
Proprietary supervision	\$32	\$35
Flammable liquid storage tanks	\$250	\$270
Combustible liquid storage tanks	\$150	\$160
Liquefied petroleum gas (LPG) storage tanks	\$400	\$110
Liquefied natural gas (LNG) storage tanks	\$400	\$110
Wet sprinkler heads, up to 25 heads	\$80	\$85
Dry sprinkler heads, up to 25 heads	\$80	\$85
Sprinkler heads:		
26 to 75 heads	\$140	\$150
76 to 200 heads	\$160	\$175
Each additional head over 200	\$60	\$65
Smoke detectors	\$75	\$80 minimum, and \$20 for
each smoke detector over 8		
Heat detectors, each	\$3	\$5
Kitchen hood exhaust systems, commercial	\$75	\$80
Pre-engineered systems:		
CO ₂	\$50	\$55
Halon suppression	\$50	\$55
Foam suppression	\$50	\$55

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, JULY 20, 2021**

Dry chemical	<u>\$50-\$55</u>
Wet chemical	<u>\$50-\$55</u>
Gas- or oil-fired appliance	<u>\$65-\$70</u>
Generator	<u>\$100-\$125</u>
Pool Heater	<u>\$100-\$125</u>
Fireplace or wood burning stove	<u>\$75-\$80</u>
Gasoline pump	<u>\$180-\$200</u>
MPD (multiple product dispenser)	<u>\$200-\$225</u>
Underground storage tank removal	<u>\$100-\$125</u>
or abandonment of tank	
Standpipes:	
4-inch riser	<u>\$75 \$100</u>
6-inch riser	<u>\$100 \$125</u>
8-inch riser	<u>\$150 \$175</u>
Over 8-inch riser	<u>\$200 \$225</u>
Minimum fire subcode fee	<u>\$65 \$75</u>

(b) A plan review fee of 20% is included in the fire subcode fees as listed in Subsection A (10)(a) above

(c) Change of contractor fee
\$35 \$60

(11) Electrical subcode fees.

(a) The fees for installation or replacement under the electrical subcode shall be as follows:

Description	Fee
Fixtures, receptacles, switches	<u>\$60 \$65</u>
1 to 50 outlets	<u>\$4 \$2</u>
Each additional above 50	<u>\$25 \$30</u>
Range	<u>\$25 \$30</u>
Oven(s)	<u>\$25 \$30</u>
Surface unit	<u>\$25 \$30</u>
Dishwasher	<u>\$25 \$30</u>
Garbage disposal	<u>\$25 \$30</u>
Dryer	<u>\$25 \$30</u>
Space heater/air handler	<u>\$50 \$55</u>
Air-conditioning unit	<u>\$50 \$55</u>
Burglar alarms	<u>\$25 \$30</u>
Intercom panels, each	<u>\$25 \$30</u>
Storable pools, spas/hot tubs	<u>\$60 \$65</u>
Pool installation	<u>\$200 \$215</u>
Generator	<u>\$100 \$125</u>
Water heater(s)	<u>\$25 \$30</u>
Central heat: oil, gas or electric	<u>\$25 \$30</u>
Baseboard heat units	<u>\$25 \$30</u>
Thermostats, each	<u>\$10 \$15</u>
Heat pump, each	<u>\$25 \$30</u>
Pump(s), each	<u>\$25 \$30</u>
Motor control center/ subpanels	<u>\$50 \$55</u>
Sign, each	<u>\$25 \$30</u>
Light standards, each	<u>\$20 \$25</u>
Motors, fractional horsepower,	<u>\$10 \$15each</u>
Motors, all others, each	<u>\$25 \$30</u>
Transformers, each	<u>\$25 \$30</u>
Generators, each	<u>\$25 \$30</u>

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, JULY 20, 2021**

Service entrance	\$90	\$100
Elevator	\$150	<u>\$160</u>
Rain sensor	\$40	<u>\$50</u>
Active solar system	\$650	<u>\$695</u>
Minimum electric subcode fee	\$75	<u>\$80</u>

(b) A plan review fee of 20% is included in the electrical subcode fee as listed in Subsection A(11)(a) above

(c) Change of Contractor fee \$35 \$60.

(12) Smoke detector compliance certificate fees.
(a) Installation.

[1] Smoke detectors shall be installed in each dwelling unit, as defined in N.J.S.A. 55:13A-3 and N.J.S.A. 52:27D-196, upon the sale, rental, transfer or lease of any dwelling unit in the Township of Wyckoff.

[2] Each dwelling unit sold, rented, leased or transferred shall have a smoke-sensitive alarm device on each level of the structure and outside each separate sleeping area in the immediate vicinity of the bedrooms and located on or near the ceiling in accordance with National Fire Protection Association Standard No. 74-1984 for the installation, maintenance and use of household fire-warning equipment. The installation of battery-operated smoke-sensitive alarm devices shall be accepted as meeting the requirements of this section. The smoke-sensitive device shall be tested and listed by a product certification agency recognized by the Bureau of Fire Safety.

(b) Maintenance responsibility.

[1] Sellers, transferors, lessors, buyers, transferees and tenants of all dwelling units subject to this chapter shall be responsible for the correct installation and maintenance of smoke detectors as described herein.

[2] The owner of a rental unit shall, at the time of installation of the smoke detector and thereafter at the commencement of each tenancy, provide to the tenant at least

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, JULY 20, 2021**

one copy of written instructions on the operation, maintenance and testing of the smoke detector, including the replacement of batteries in the battery-operated unit.

[3] The owner and tenant of each rental unit shall be responsible for the proper maintenance of the smoke detectors, including the replacing of batteries and repair or replacement of the unit, in accordance with the standards hereinabove set forth.

(c) Inspection and records. Upon the sale of a dwelling unit or the rental, lease or transfer of any dwelling unit, the seller, landlord, transferor, buyer, transferee or tenant is required to obtain from the Township of Wyckoff a smoke detector certificate of compliance stating that the property is in compliance with the provisions of this chapter.

(d) Fee. Applications for smoke detector compliance certificates shall be submitted to the Chief of the Fire Prevention Bureau of the Township of Wyckoff with the application fee prepaid. Within 10 business days of the receipt of the application and fee, the designated official of the Township of Wyckoff shall inspect the premises to determine whether the same complies with the provisions of this chapter. The application fee for a certificate of smoke detector and carbon monoxide compliance (CSDCMAC), as required by N.J.A.C. 5:70-2.3, shall be based upon the amount of time remaining before the change of occupant is expected, as follows:

- [1] Requests for a CSDCMAC received more than 10 business days prior to the change of occupant: \$75 \$90.
- [2] Requests for a CSDCMAC received four to 10 business days prior to the change of occupant: \$125 \$145.
- [3] Requests for a CSDCMAC received fewer than four business days prior to the change of occupant: \$175 \$205.
- [4] There will be a reinspection fee of \$40 \$50 for each inspection visit thereafter.

(e) Penalty provision. Any person or corporation, including an officer, director or employee of a corporation, who violates any of the provisions of this subsection shall commit a violation of the Uniform Fire Safety Act and shall be subject to a fine of not more than \$500 for the first offense and not more than \$2,000 for a subsequent

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, JULY 20, 2021**

offense, and be enforceable by civil action in a summary manner under the Penalty Enforcement Law, N.J.S.A. 2A:58-1 et seq., with further provision that a violator who fails to pay may be imprisoned for up to six months. In case of continuing violations, each day that the violation persists shall be deemed a separate violation. In addition, the violator shall become liable to the Township of Wyckoff for the cost of suppressing any fire directly or indirectly resulting from the violation pursuant to the provisions of N.J.S.A. 52:27D-210.

(13) Elevator subcode fees. The fees for work under the elevator subcode shall be as follows:

(a) Plan review fee.

[1] Per elevator: ~~\$260~~ \$280 each.

[2] Dumbwaiter: ~~\$430~~ \$140 each.

[3] Stairway chair lift, inclined and vertical wheelchair lift and man lift: ~~\$450~~ \$160.

(b) Construction inspection for Subsection **A(13)(a)**: ~~\$225~~ \$240 each.

~~(c) Certification of compliance for Subsection A(13)(a): \$0 no charge.~~

~~(d)~~ (c) Inspections.

[1] The fee for the six-month routine inspection of elevator devices shall be as follows:

[a] Traction and winding drum elevators (one to 10 floors): ~~\$214~~ \$225

[b] Hydraulic elevators: ~~\$454~~ \$165

[c] Roped hydraulic elevators: ~~\$214~~ \$225

[2] The fee for the one-year periodic inspection and witnessing of tests of elevator devices, which shall include a six-month routine inspection, shall be as follows:

[a] Traction and winding drum elevators (one to 10 floors): ~~\$302~~ \$325

[b] Hydraulic elevators: ~~\$227~~ \$235

[c] Roped hydraulic elevators: ~~\$302~~ \$325

[d] Dumbwaiters: ~~\$483~~ \$195

[e] Man lifts, stairway chair lifts, inclined and vertical wheelchair lifts: ~~\$483~~ \$195

[f] Other (each): ~~\$400~~ \$110

[3] The fee for the three-year or five-year inspection of elevator devices shall be as follows:

[a] One to 10 floors (five-year inspection): ~~\$513~~ \$550

~~(e)~~ (d) For renovation or alteration, per \$1,000 or fraction thereof of the estimated cost of work: \$20 each.

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, JULY 20, 2021**

B. The Construction Official shall, with the advice of the subcode officials, prepare and submit to the Township Committee biannually a report recommending a fee schedule based on the operating expenses of the agency and any other expenses of the municipality fairly attributable to the enforcement of the State Uniform Construction Code Act.

C. Surcharge fees.

(1) In order to provide for the training, certification and technical support programs required by the Uniform Construction Code Act and the regulations,^[3] the enforcing agency shall collect, in addition to the fees specified above, a surcharge fee of \$0.0006 per cubic foot of volume of new construction. Said surcharge fee shall be remitted to the Bureau of Housing Inspection, Department of Community Affairs, on a quarterly basis for the fiscal quarters ending September 30, December 31, March 31 and June 30, and not later than one month next succeeding the end of the quarter for which it is due. In the fiscal year in which the regulations first become effective, said fee shall be collected and remitted for the third and fourth quarters only.

(2) The enforcing agency shall report annually at the end of each fiscal year to the Bureau of Housing Inspection, and not later than July 31, the total amount of the surcharge fee collected in the fiscal year. In the fiscal year in which the regulations first become effective, said report shall be for the third and fourth quarters only.

SECTION 4 – Section 108-4, “Violations and Penalties” remains unchanged.

SECTION 5 – Section 108-5, “Interpretations of Powers” remains unchanged.

SECTION 6 – Except as herein amended and supplemented, all other provisions of Chapter 108 of the Code of the Township of Wyckoff, “Construction Codes, Uniform”, remain in full force and effect.

SECTION 7 – This Ordinance shall take effect immediately upon final passage and publication as required by law.

ORDINANCE #1944

AN ORDINANCE TO AMEND CHAPTER 113 OF THE CODE OF THE TOWNSHIP OF WYCKOFF, FEES.

BE IT ORDAINED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey, that Chapter 113 of the Code of the Township of Wyckoff, Fees, be amended as follows:

SECTION 1 Chapter 113-1 B. “Services of Other, fees collected by the Tax Collector” is hereby amended as follows:

(12) Zoning Permit for residential uses \$40 \$75.

SECTION 2 Except as herein amended and supplemented, all other provisions of Chapter 113 of the Code of the Township of Wyckoff, Fees, shall remain in full force and effect.

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, JULY 20, 2021**

SECTION 3 This ordinance shall take effect immediately after final passage and publication as required by law.

ORDINANCE #1945

AN ORDINANCE TO MODIFY CHAPTER 148, "PEDDLING AND SOLICITING" IN THE CODE OF THE TOWNSHIP OF WYCKOFF TO MODIFY SECTION 148-9, "LICENSE FEES", TO INCREASE FEES.

BE IT ORDAINED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey, that Chapter 148, "Peddling and Soliciting" of the Code of the Township of Wyckoff, Fees, be amended as follows:

SECTION 1 Chapter 148-9 "License fees", is hereby modified as follows:

§ 148-9 License fees.

The license fees shall be as follows:

- A. Solicitors: Upon submitting an application for a background investigation of the character and record of such solicitor, an application fee of ~~\$450~~ \$160. Following that investigation and upon approval of the Chief of Police, a license fee of ~~\$300~~ \$320. All licenses shall expire on December 31 of the year in which they are issued.
- B. Peddlers: Upon submitting an application for a background investigation of the character and record of such peddler, an application fee of ~~\$450~~ \$160. Following that investigation and upon approval of the Chief of Police, a license fee of ~~\$425~~ \$135 per day or ~~\$300~~ \$320 per year. All licenses shall expire on December 31 of the year in which they are issued.
- C. In addition to the application and license fees, there shall be a charge of \$10 for reimbursement of the Township's cost to produce each solicitor photo identification badge or peddler placard.

SECTION 2 Except as herein amended and supplemented, all other provisions of Chapter 148 of the Code of the Township of Wyckoff, Fees, shall remain in full force and effect.

SECTION 3 This ordinance shall take effect immediately after final passage and publication as required by law.

ORDINANCE #1946

AN ORDINANCE TO AMEND CHAPTER 94, "BUILDINGS, INSPECTION OF" IN THE CODE OF THE TOWNSHIP OF WYCKOFF TO AMEND SECTION 94-5, FEES, TO INCREASE CERTAIN FEES.

BE IT ORDAINED, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey, that Chapter 94, "Buildings, Inspection of", subsection 94-5, "Fees" of the Code of the Township of Wyckoff, be amended as follows:

SECTION 1 Chapter 94-5 "Fees"

The following fees shall be ~~changed~~ charged for the issuance of a certificate of approval for resale and shall be based upon the amount of time remaining before the change of ~~occupant~~ occupancy is expected, as follows:

- A. Multifamily dwellings of three or more units: \$75 each unit.

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, JULY 20, 2021**

- B. One- and two-family dwellings: The application fee for a certificate of approval for resale as required before the change of occupant except as noted in § 94-3, Exceptions, are as follows:
- (1) Requests for certificate of approval for resale received more than ten (10) business days prior to the change of ~~occupant~~ occupancy: \$150 \$160.
 - (2) Requests for certificate of approval for resale received four (4) to ten (10) business days prior to the change of ~~occupant~~ occupancy: \$200 \$240.
 - (3) Requests for certificate of approval for resale received fewer than four (4) business days prior to the change of ~~occupant~~ occupancy: \$250 \$300.
- C. Nonresidential buildings: \$150 \$160 each tenancy.
- D. Reinspection fee: \$40 \$75.

SECTION 2 Except as herein amended and supplemented, all other provisions of Chapter 94 of the Code of the Township of Wyckoff, "Buildings, Inspections of", shall remain in full force and effect.

SECTION 3 This ordinance shall take effect immediately after final passage and publication as required by law.

ORDINANCE #1947

AN ORDINANCE TO AMEND CHAPTER 116 "FIRE PREVENTION ADMINISTRATION" OF THE CODE OF THE TOWNSHIP OF WYCKOFF, SECTION 116-7, "NON-LIFE HAZARD FEES" TO PROVIDE AN INCREASED FEE SCHEDULE.

BE IT ORDAINED by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey, that Chapters 116-7, "Non-Life Hazard Fees", and Chapter 116-8, "Permit Fees" are hereby amended to provide for a new and increased fees as follows:

SECTION 1 Chapter 116-7 Non-Life Hazard Uses; Fees

- A. In addition to the registrations required by the Uniform Fire Code, the following non-life hazard uses shall register with the Bureau of Fire Prevention. These uses shall be inspected once per year and pay an annual fee as follows:

Use Group	Fee
Assembly	\$400 <u>\$110</u>
Business	
Less than 5,000 square feet	\$50 <u>\$55</u>
5,000 square feet to 10,000 square feet	\$400 <u>\$110</u>
More than 10,000 square feet	\$200 <u>\$220</u>
Mercantile	
Less than 5,000 square feet	\$50 <u>\$55</u>
5,000 square feet to 12,000 square feet	\$400 <u>\$110</u>
Factory/storage	\$400 <u>\$110</u>
Residential	
Up to ten (10) units	\$85 <u>\$95</u>
11-30 units	\$200 <u>\$220</u>
Over 30 units-	\$585
<u>31-50 units</u>	<u>\$625</u>
<u>Over 50 units</u>	<u>\$1,000</u>

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, JULY 20, 2021**

B. Buildings owned or used by the Township of Wyckoff and any buildings owned or used by the Board of Education of the Township of Wyckoff shall be exempt from fees imposed by this section.

SECTION 2 – Except as hereby amended, all other Sections of Chapter 116 shall remain in full force and effect.

SECTION 3 - This Ordinance shall take effect upon final passage and publication according to law.

III Motions

- A. Approve and memorialize the application of Ryan Willemann as a Junior Firefighter with Company #2 effective July 20, 2021.
- B. Approve and memorialize the application of Samuel Lin to Fire Desk with Company #1 effective July 20, 2021.
- C. Approve Saint Nicholas Greek Orthodox Church request to post temporary signs and hold an indoor flea market fundraiser at 474 Grandview Avenue, Wyckoff for three specific August weekends.
- D. Approve Provident Bank's request to hold a customer appreciation event on September 14, 2021 which includes the installation of two temporary tents in their parking lot.
- E. Approve specifications and authorize advertised sealed competitive bidding for Semi-Annual Right-of-Way Shade Tree service.
- F. Approve additional days of temporary signs and tent use July 22-28, 2021 at Eastern Christian Middle School for Midland Park Gospel Hall camp due to weather cancellations.

Clerk: May I have a motion and a second to approve the consent agenda?

The Following vote is the vote on the Consent Agenda:

MOTION:	SHANLEY	SECOND	MELCHIONNE
BOONSTRA	YES	MADIGAN	YES
SHANLEY	YES	RUBENSTEIN	ABSENT

Meeting was adjourned at 8:18pm

Chairperson: May I have a motion to and a second to adjourn the Business Meeting?

MOTION:	SHANLEY	SECOND	MADIGAN
BOONSTRA	YES	MADIGAN	YES
SHANLEY	YES	RUBENSTEIN	ABSENT

During the course of this live meeting there were between one and four concurrent viewers watching on YouTube.

 Committeeman, Rudolf E. Boonstra	 Nancy A. Brown Acting Municipal Clerk
--	---