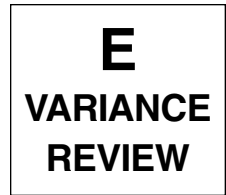


Name: _____

Address: _____

Block _____ Lot _____ Date: _____



SECTION 46-40 COMPLETENESS OF APPLICATIONS

SECTION 1 – Section 46-40. Completeness of Applications.

E. NO APPLICATION FOR VARIANCE APPROVAL SHALL BE DEEMED COMPLETE UNLESS THE FOLLOWING ITEMS, INFORMATION AND DOCUMENTATION, WHERE APPLICABLE, ARE SUBMITTED TO THE ADMINISTRATIVE OFFICER:

Yes No

- | | | |
|--------------------------|--------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | (1) Sixteen (16) copies of accurate survey showing the property and the location of all buildings existing and proposed, and their setbacks from property lines. |
| <input type="checkbox"/> | <input type="checkbox"/> | (2) Sixteen (16) copies of site plans submission details, where required by the Board of Adjustment or by ordinance. |
| <input type="checkbox"/> | <input type="checkbox"/> | (3) Sixteen (16) copies of the complete building exterior and elevation drawings of the proposed structures or buildings. |
| <input type="checkbox"/> | <input type="checkbox"/> | (4) Sixteen (16) copies of drawings of interior floor plan layout for proposed structure or buildings and adjoining rooms. |
| <input type="checkbox"/> | <input type="checkbox"/> | (5) Sixteen (16) copies of photographs of existing structures, topographical features and structures on adjoining properties. |
| <input type="checkbox"/> | <input type="checkbox"/> | (6) Sixteen (16) copies of distances from existing and proposed buildings on the property to buildings and structures on adjacent lots. |