

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE OPEN WORK SESSION MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, JANUARY 15, 2019 – 7:00 P.M.**

Mayor Thomas J. Madigan opened the Open Work Session Meeting at 7:00 p.m. in the second floor municipal court room.

Municipal Clerk Santimauro read the Open Public Work Session statement: "This Open Public Work Session Meeting of the Wyckoff Township Committee is now in session. In accordance with the Open Public Meetings Act, notice of this meeting appears on our Annual Schedule of meetings. A copy of said Annual Schedule has been posted on the Bulletin Board in Memorial Town Hall; a copy has been filed with the Municipal Clerk, The Record, The Ridgewood News and the North Jersey Herald and News – all newspapers having general circulation throughout the Township of Wyckoff. At least 48 hours prior to this meeting the Agenda thereof was similarly posted, filed and mailed to said newspapers."

Present: Mayor Thomas J. Madigan, Committeemen Rudolf E. Boonstra, Timothy E. Shanley, Brian D. Scanlan and Committeewoman Melissa D. Rubenstein

Also Present: Township Administrator Robert J. Shannon, Jr., Township Attorney Robert Landel, Thomas Garlick, Esq. and Municipal Clerk Joyce C. Santimauro

Mayor Madigan advised that the Finance Committee has reviewed and signed vouchers.

Mayor Madigan opened the meeting for the ten (10) minute public comment period, two (2) minutes per speaker for public comment on any governmental issue that a member of the public feels may be of concern to the residents of the Township of Wyckoff, with a motion from Committeeman Scanlan, seconded by Committeeman Shanley.

There was no public comment.

Committeeman Shanley motioned to close the public comment period, seconded by Committeeman Scanlan with an affirmative voice vote.

At this time, Mayor Madigan stated that it is always a pleasure when the Township Committee has an opportunity to appoint a new member to the Wyckoff Police Department. This evening the Township Committee will appoint Kevin P. Oldewurtel as a probationary police officer. Mayor Madigan asked Committeeman Boonstra as the 2018 Police Commissioner to provide a brief commentary.

Mr. Boonstra disclosed that Kevin Oldewurtel completed the Cape May County Police Academy and it is a pleasure to appoint Kevin to the vacancy created by the retirement of Sgt. Tom Tully. Kevin is proficient in sign language and is also an emergency medical technician (EMT), completed HAZMAT Training and serves as an instructor for emergency vehicle operations.

Police Chief Murphy thanked the Township Committee for allowing the police department to fill the vacancy created by Sgt. Tully. The Township of Wyckoff hiring process is an arduous progression and for the first time, there was a unanimous recommendation from the Wyckoff Board of Police Officers who performed the first stage of the interview process to select Kevin Oldewurtel.

A motion by Committeeman Boonstra, seconded by Mayor Madigan, all voting affirmatively to appoint Kevin Oldewurtel as a probationary police officer.

Mayor Madigan then administered the Oath of Office to Probationary Police Officer Kevin P. Oldewurtel.

A brief recess was taken for photos.

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Review of the 8:00 p.m. Agenda:

A number of additions to the Agenda are as follows:

1. Resolution #19-106 to award low price contracts for recreation equipment through a consortium bid that Wyckoff conducts with Franklin Lakes and Oakland. A copy of the resolution was e-mailed earlier today.
2. Resolution #19-110 memorializes of the Greenwood Avenue road closure and in acceptance of a donation from Mr. Inserra, owner of the Shop Rite for paving Greenwood Avenue. A thank you letter was sent from the Township Committee.
3. A resolution to allow the Township to modify its New Jersey Department of Transportation (NJDOT) Grant Application. Previously, the Township applied to pave Greenwood Avenue however, with Greenwood Avenue now completed, the Township wishes to substitute Mountain Avenue for inclusion in this grant.
4. The Wyckoff Chamber of Commerce presentation this evening was cancelled at their request and rescheduled for Tuesday, February 5, 2019.
5. This evening a request was received from the Wyckoff Volunteer Fire Department to place temporary signs for ten (10) days at the three (3) fire houses, Town Hall and the Wyckoff Family YMCA to advertise their fire department fundraiser "A Taste of Wyckoff."

The Township Committee approved these additions to this evening's Agenda.

Policy Action Items prior to the 8:00 p.m. Business Agenda:

1. The Township is continuing to verify that the Bergen County Freeholder Meeting Agenda on Wednesday, January 16, 2019 will include the recommendations for the Bergen County Open Space Advisory Board to include a \$900,000 grant to the Township of Wyckoff allowing the acquisition of a portion of the Maple Lake property. As of last week, the Township was advised that this topic will be listed on the agenda and begin at 7:30 p.m. at One Bergen County Plaza, Room 520 in Hackensack. However, after a communication was disseminated to the County this afternoon, it remains rather unclear whether this action item is referenced on the Freeholders Agenda. The Administrator will advise the governing body of any further developments.
2. The business meeting on Tuesday, February 5, 2019 will include a donation presentation to the Wyckoff Volunteer Fire Department and the Wyckoff Ambulance Corp by St. Nicholas Greek Orthodox Church and the Wyckoff Chamber of Commerce presentation of the photo contest winners.
3. Eagle Scout Matt Reynan has requested to hold his Eagle Court of Honor in the Wyckoff DPW Garage. The Eagle Scout's Community Service Project consisted of installing landscaping around the DPW Garage property and also reconstructing and updating the DPW sign at this location. The governing body expressed its opinion they had no objection to this request if the DPW Manager is in agreement with this request as well.

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4. The Wyckoff Volunteer Fire Department has advised the Township that it can no longer continue to provide the annual fireworks fundraiser due to the lack of profit realized at the event.

At this time, The Township Engineer arrived whereby Mr. Di Gennaro was asked to come to discuss with the governing body information provided as it relates to a Planning Board subdivision approval in 2018 which includes an offsite sanitary sewer extension. Committeeman Boonstra, the Sewer Committee Liaison explained that although the subdivision applications are approved by the Planning Board, the Township Committee approves off-site sewer extensions. The developer has contemplated extending the sewer from its end point on Hillside Avenue up to Evers Street, making a left on Evers Street, then a right through a sideyard and hook into the dry sewer on Paul Court which is constructed through a sideyard of a lot behind the property that is proposed to obtain a sideyard easement. The easement will provided to the Township at no cost and the offsite sewer extension would result in sewerage for fourteen (14) lots – two (2) more lots than that of the subdivider. The Township Committee discussed this project and its consequences. Mr. DiGennaro advised that six (6) lots on Paul Court would otherwise not be connected if the sewer line did not follow in this direction. The report includes the usual requirements and conditions of a privately funded sewer project. A dry sewer system was constructed in 1985 when the homes on Paul Court were built. If the sewer does not follow this route, those homes would not be connected. Committeeman Scanlan inquired whether the sewer would be able to service lots 31 and 32 located on Newtown Road. Mr. DiGennaro responded that those lots could be connected however, the specifics would have to be evaluated. The Township Attorney mentioned that a sewer extension agreement would be required. The Township Committee further considered this matter and requested a resolution be drafted for consideration at the next meeting.

5. The Town Hall zero waste recycling program has been embraced and preliminary reports indicate the program is positive.
6. Bergen County has taken away from the Township the responsibility to salt the 12.7 miles of Bergen County roads in Wyckoff. Bergen County has elected to salt the Bergen County roads when the weather results in snow and ice.
7. A new emergency management preparedness fact sheet for residents has been designed and posted on our website. The fact sheet will also be published in the Spring 2019 Resident Newsletter.
8. The Township received notice it was awarded a Recycling Tonnage Grant from the NJDEP amounting to \$24,880.
9. The New Jersey League of Municipalities contacted the Administrator and requested he write two (2) articles for their magazine on Wyckoff's two (2) 2018 Public Information Contest entries. Consistent with the League practice, they require the Mayor to be a co-author.
10. The 2019 Free Community Shredfest Event will be conducted on Saturday, April 27, 2019, the same date as the Annual "Team Up to Tidy Up" town-wide clean-up to allow for the Township to promote that Saturday morning as a day of service.
11. The second order of recycling barrels are in the process of being sold.

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Township Committee Reports:

Rudy Boonstra:

1. Mr. Boonstra and Committeeman Rubenstein met with the Zabriskie House Trustees last week where the discussion focused on the decorative wall adjacent to the Franklin Avenue side of the Zabriskie House. This decorative wall requires restoration however, a road closure would be necessary for these improvements. The cost of said improvement is estimated at approximately \$35,000 and the Trustees are requesting funds from the Municipal Open Space Tax which includes historic preservation. The governing body then discussed other alternatives. No action was taken.
2. Mr. Boonstra provided an update with regard to the sewer project the Northwest Bergen County Utilities Authority is performing on Wyckoff Avenue. There are two (2) change orders being considered; (1) the depth of the sewer in relation to the first home constructed and (2) the utility company placed a pole directly in the middle of the Wyckoff Avenue sidewalk which prevents the sewer from being installed at this location therefore, a relocation of that sewer main will be required.
3. The Planning Board Meeting on Wednesday, January 9, 2019 was comprised routine business.

Melissa Rubenstein:

1. The Wyckoff Board of Health met last week where Ordinance #93 was adopted which creates an additional expedited septic fee.
2. The Wyckoff Board of Health welcomed their newest member – Ms. Devlaleena Sen.
3. The Wyckoff Board of Health was disappointed to learn that a local convenience store was selling vaping materials which is contrary to the municipal ordinance. The Wyckoff Police Department responded to the location and removed the paraphernalia.
4. The Environmental Commission meets on Monday evening and the Finance Committee has scheduled the first review of the 2019 Municipal Budget during the day on Monday.
5. At the 2019 Free Rabies Prevention Program, 205 rabies vaccinations were administered – 183 dogs and 22 cats.

Timothy Shanley:

1. Mr. Shanley attended the Parks and Recreation Advisory Board Meeting on Monday, January 14, 2019. Mr. Shanley also attended the fire department meetings at all three (3) fire companies.
2. Mr. Shanley attended the Shop Rite Grand Opening and wished Mr. Inserra and the Shop Rite Team good luck.
3. With regard to the Ridgewood Water Litigation, Mr. Shanley had the opportunity to speak with special counsel. The mediation at the Appellate Court only proceeded on a limited basis – Ridgewood officials had to return to full council to obtain any further direction. Mr. Shanley

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requested the Administrator obtain a copy of the Ridgewood Agenda to verify that council will enter into closed session.

4. Mr. Shanley volunteered at the Free Rabies Prevention Program on Saturday, January 5, 2019 and thanked the Municipal Clerk and Staff for a very efficient and organized event.
5. The Zoning Board of Adjustment Meeting is scheduled for Thursday, January 17, 2019.

Brian Scanlan:

1. Mr. Scanlan also volunteered at the Free Rabies Prevention Program on Saturday, January 5, 2019. The weather cooperated for the event and many dog owners participated including Mr. Scanlan's pet.
2. Mr. Scanlan expressed his gratitude to the Inserra Family for paving Greenwood Avenue and wished them best of luck with the new Shop Rite.
3. Prior to the holiday discussion pertaining to a historic preservation committee, one of the planner interview questions was if the candidate had experience in historic preservation. Elizabeth McManus, the successful planner applicant recommended that Wyckoff examine the Township of Vernon's Historic Preservation Commission. A copy of the document has been obtained and Mr. Scanlan will make an evaluation and provide a sample ordinance for governing body review.

Mayor Madigan:

1. Mayor Madigan also volunteered at the Free Rabies Prevention Program on Saturday, January 5, 2019.
2. Mayor Madigan attended the Shop Rite "Soft Opening" on Saturday, January 12, 2019 and the "Grand Opening" on Sunday, January 13, 2019 and participated in the Ribbon Cutting Ceremony. Special thanks to the Inserra Family for paving Greenwood Avenue.
3. On this evening's Agenda is a resolution designating the month of January as "Blood Donor Month" and encouraged everyone to donate blood.
4. On Thursday, January 17, 2019 the Wyckoff Chamber of Commerce will conduct its monthly business meeting at 8:00 a.m. at the Blue Moon Café. Mayor Madigan will provide the opening remarks.
5. Mayor Madigan and Committeewoman Rubenstein will meet with the Administrator and the Chief Financial Officer on Monday, January 21, 2019 to begin the process of reviewing the 2019 Municipal Budget.
6. Mayor Madigan and Committeeman Shanley attended the Wyckoff Ambulance Corp Installation Dinner on Saturday, January 12, 2019 and extended congratulations to the officers who were installed for 2019. They are: Hayley Rooney, Captain, Randy Banks, 1st Lieutenant and Jen Martin, 2nd Lieutenant.

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The Open Work Session Meeting adjourned at 7:58 p.m.

Thomas J. Madigan
Mayor

Joyce C. Santimauro
Municipal Clerk