

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE OPEN WORK SESSION MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, JULY 17, 2018 – 7:00 P.M.**

Township Committeeman Thomas J. Madigan opened the Open Work Session Meeting at 7:00 p.m. in the second floor municipal court room.

Administrator Robert J. Shannon read the Open Public Work Session statement: "This Open Public Work Session Meeting of the Wyckoff Township Committee is now in session. In accordance with the Open Public Meetings Act, notice of this meeting appears on our Annual Schedule of meetings. A copy of said Annual Schedule has been posted on the Bulletin Board in Memorial Town Hall; a copy has been filed with the Municipal Clerk, The Record, The Ridgewood News and the North Jersey Herald and News – all newspapers having general circulation throughout the Township of Wyckoff. At least 48 hours prior to this meeting the Agenda thereof was similarly posted, filed and mailed to said newspapers."

Present: Committeemen Thomas J. Madigan, Rudolf E. Boonstra, Timothy E. Shanley and Melissa D. Rubenstein

Also Present: Township Administrator Robert J. Shannon, Jr., Township Attorney Robert Landel and Thomas Garlick, Esq.

Absent: Mayor Brian D. Scanlan and Municipal Clerk Joyce C. Santimauro

Mr. Shannon opened the meeting for the ten (10) minute public comment period, two (2) minutes per speaker for public comment on any governmental issue that a member of the public feels may be of concern to the residents of the Township of Wyckoff, with a motion from Committeeman Shanley, seconded by Committeeman Rubenstein.

There was no public comment.

Committeeman Rubenstein motioned to close the public comment period, seconded by Committeeman Shanley with an affirmative voice vote.

Mr. Madigan advised that the Finance Committee has reviewed and signed vouchers.

Review of the 8:00 p.m. Agenda:

1. The Township Committee has the honor this evening of swearing in apprentice junior firefighter Carson Alnor into Fire Co. #1.
2. The Staff has recommended the governing body consider three (3) resolutions for addition to this evening's agenda.
 - a. The first resolution recommended by the Fire Chief authorizes the use of Memorial Field for the Annual Wyckoff Volunteer Fire Department Fireworks Fundraiser.
 - b. The second resolution closes appropriate roads to conduct the fireworks fundraiser.
 - c. The third resolution, recommended by the Police Chief to appoint an additional registered nurse as required for death pronouncements.
3. Three (3) ordinances are scheduled for public hearing and further consideration this evening. Ordinance #1860 included at the end of the last meeting, a question regarding marijuana and whether CBD, a marijuana derivative, should be prohibited as well. The Township Committee briefly discussed this issue and based on legal advice from the Township Attorney, determined to add the word "derivatives" after marijuana and before paraphernalia in the ordinance at the time of the public hearing. Mr. Landel noted this as a clarification reflecting the governing body's legislative intent. The Township Committee approved.

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Mr. Madigan asked the Administrator to provide an update with regard to the new dual stream recycling program.

Mr. Shannon advised that Monday, July 16, 2018 and Tuesday, July 17, 2018 began the switch from single stream recycling, no longer acceptable by the recycling market, to dual stream recycling. The recycling contractor reported that the first two (2) days of the new program were successful. There were very few homes that the recycling hauler had to bypass due to “contaminated” materials (pizza boxes & recyclables wrapped in plastic).

The Administrator will continue with the robust and broad public information program. Additional brochures have been placed in the Library, the Larkin House Senior Center and provided for distribution from the Clerk’s Office.

Thank you’s are extended to the Staff in the Clerk’s Office, Joyce, Maryellen and Anna are doing a herculean job by responding in a helpful manner to resident inquiries and on occasion, complaints.

This week, the next attempt to inspire greater recycling compliance will include an “esprit de corps” between the Monday recycling route and the Tuesday recycling route. The public service announcements, e-mail blasts, social media postings and messages from “Mrytle the Turtle” will continue to be posted in earnest.

Mr. Madigan now asked the Administrator to furnish a summary of the current road resurfacing project.

Approximately eight (8) roads were completed in Phase One on June 22, 2018. The milling and paving continues in Phase Two of approximately eight (8) roads to be completed on schedule by July 20th or July 23rd. The final phase of the project will begin shortly thereafter. The Administrator pointed out that Wyckoff went out to bid this year independently and obtained a better price than from the co-op regional bid price. One of the reasons this pricing could be achieved is that the milling and paving are managed in such a way that a contractor does not suffer excessive mobilization costs.

The Crescent Avenue Improvement Project, funded by a \$167,000 grant will begin on Wednesday, July 18, 2018 with a section of drainage pipe being installed across Crescent Avenue. The milling and paving of the road will then follow.

Lafayette Avenue is on schedule to begin on approximately August 6, 2018. The two (2) areas of ADA curb ramps were constructed on Friday, July 13, 2018. The DPW is working on the repair of the existing sidewalk and a landscape wall at Ravine and Lafayette Avenues to achieve a code compliant sidewalk. The Township thanks Mr. & Mrs. Fitzpatrick for their permission and cooperation to perform these repairs.

Timothy Shanley:

1. A Parks and Recreation Advisory Board Meeting was conducted last evening where it was disclosed that the Summer Camp enrollment figures are down slightly from last year. The football program registrations are slightly less than last year however, there are ample registrants to have an A and a B Team at the PeeWee, Junior and Senior levels.
2. With regard to the e-mail received from a resident from Old Tappan complaining about the Wyckoff parents at a travelling baseball game against a Teel Competitive Travelling Baseball Team, a thorough investigation revealed the complaint to be completely unfounded.
3. The Board of Adjustment conducted a Special Meeting on Tuesday, July 10, 2018 regarding the application from the Christian Health Care Center that reflects the County of Bergen’s request for a traffic signal at Cedar

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Hill Avenue and Sicomac Avenue. A Special Meeting will be conducted on Tuesday, July 24, 2018.

4. Mr. Shanley thanked Committeewoman Rubenstein for posting the new recycling information on the privately hosted Wyckoff Moms Website.
5. Mr. Shanley requested the Administrator send a letter to PSE&G and Bergen County requesting that both parties repair the damage from the downed electric line from last March which also damaged the curbing and roadway in front of the Cedar Hill Christian Reformed Church. On a similar note, Committeeman Boonstra referenced that a letter should be sent to the State with regard to the small section of sidewalk on the Russell Avenue Route 208 overpass damaged by a State of New Jersey plow truck that is in need of repair.
6. Mr. Shanley made comment on the two (2) letters received today from Wyckoff residents on Weymouth Drive who are parents of freshmen attending Ramapo High School in September. The regional high school superintendent was contacted to discuss their issues with Ms. McKay specifically, who assured Mr. Shanley the school is working with the parents to arrive at a solution. Mr. Madigan added that he also contacted the school business administrator to address this ridership bus issue.
7. Mr. Shanley obtained an article today that reports four (4) states (New Jersey, New York, Connecticut and Maryland) have sued the federal government regarding the SALT, State Local Tax Deduction for property taxes that was capped at \$10,000.
8. Mr. Shanley offered to meet with the new Mayor of the Village of Ridgewood to discuss the Ridgewood Water dispute moving forward. He has not received a reply.

Melissa Rubenstein:

1. The First Access for All Committee Meeting was conducted where parent members were the majority in attendance. The next meeting will be in August where one of the topics for discussion is the I.D. card as reported in the New Jersey League of Municipalities Magazine as helpful in that the Tenafly Access for All Committee issued to persons with special needs. Often times, special needs individuals are not always verbal and the I.D. card would be a form of assistance to assist them with first responders. As way of background, a law was passed that exempts the lists of persons with special needs from the OPRA Law.
2. The Board of Health has two (2) vacancies for consideration this evening; the physician appointment will be filled tonight and Carol Hertenstein has resigned as President of the Board of Health to relocate out of State. That position will need to be filled.
3. Both Ms. Rubenstein and Committeeman Shanley who serve on the subcommittee for the artificial turf field committee, have not received the cost information on the artificial turf field project. A meeting should be imminent and the Recreation Director should be involved as well. Mr. Shannon added that as way of good news, the Township's application to the Bergen County Open Space Park Improvement Program which included funding of a portion of the artificial turf field was reviewed and considered eligible.

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Rudy Boonstra:

1. Ordinance #1860 was reviewed at the last Planning Board Meeting on Wednesday, July 11, 2018 and is recommended for adoption this evening.
2. The Planning Board Agenda included a one (1) lot subdivision at 30 Ravine Avenue, the former Snyder Family Homestead, a double lot at the corner of Ravine Avenue and Wiltsie Court. Ridgewood Water Company has advised that it will not provide water service for the second lot due to their moratorium. However, they will continue to provide water to the existing home.
3. The Agenda includes Resolution #18-219 which clearly authorizes funding to the Northwest Bergen Sewer Utilities Authority for the sewer trunk main extension to the Knolls neighborhood. It includes \$80,000 of which \$62,500 will be a contribution from Brooks Brothers Construction. Mr. Shannon contacted Howard Herwitz, Executive Director of the Authority and he advised that construction is expected to begin in September.
4. At the August 21, 2018 Township Committee Meeting, the Chiefs of Police will be present to present the governing body and Police Chief David Murphy with the formal accreditation plaque.

Thomas Madigan:

1. Mr. Madigan reminded the audience that there is a second public comment period at 8:00 p.m.
2. Mr. Madigan forwarded a letter to Orange & Rockland Utilities asking for a reply to his suggestions. A reply was received however, the issues referenced in the letter were not addressed. Last week, there was a meeting of the OEM Directors for Wyckoff and three (3) other municipalities, however it appears that nothing was accomplished at the meeting.
The Administrator stated that the Township Committee has been extremely diligent since Winter Storm Riley and after each meeting has either adopted resolutions, communicated with the Board of Public Utilities (the overseer of all utilities in the State of New Jersey) and has communicated with Orange & Rockland. It is important to keep this focus on their intense radar screen to ensure that change can be effectuated and that the residents can be better served due to their procedures during times of power outages.
3. Mr. Madigan has visited the Wyckoff Post Office and contacted Congressman Gottheimer regarding the removal of the mail receptacle at the drive-thru lane at the post office. (FYI – this receptacle was robbed of all its mail in June so that's why it was removed). Congressman Gottheimer's Office responded that the district will reconsider replacing the receptacle once a new receptacle is located and deemed "vandal proof."

Policy Action Items:

1. A report was provided to the Township Committee that reflects an increase in the eight (8) social media accounts the Township utilizes and the registry of residents for the Friday E-News communication. Last

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month, 110 residents have registered their e-mail address for information and news.

2. A report of vandalism was received regarding the bathroom facilities under Fire Co. #1 that were used by the travelling baseball tournament last week. In the future, those bathrooms will remain locked and the booster association will be required to contract portable toilets to prevent these acts of vandalism.
3. With regard to the Crescent Avenue Improvement Project, the garbage and recycling contractor, as well as the post office have been advised of the project. Emergency services have also been notified and a broad public information notice has been disseminated to residents and businesses in the work area.
4. As it relates to the Lafayette Avenue Improvement Project, funded by a \$215,000 New Jersey Department of Transportation Grant, this project is slated to begin on Monday, August 6, 2018.
5. In accordance with governing body direction, letters to Governor Murphy have been sent regarding the resolution requesting a municipal utilities authority be established to review any future water rate increases and the fairness letters to District 40 Legislators. The letter was also sent to Jason Martucci, Director of the Division of Local Government Services.
6. The Administrator reminded the governing body that the October meetings published in the 2018 Municipal Calendar have been changed to October 2nd and October 16th respectively. Please mark your calendars.
7. This week, the Township has exceeded the 60th resident request via the website for information and response. That process continues to be utilized frequently and replies are provided within seven (7) days as per the OPRA Standard.
8. A public service announcement was issued on smoke detectors and when they should be completely replaced (every ten (10) years).
9. At the next business meeting on Tuesday, August 7, 2018 at 7:00 p.m. a representative from the DEP will be present to provide an update to the governing body. Then, at 8:00 p.m. The Wyckoff Chamber of Commerce will present their awards to the winners of their photo contest.
10. Meeting minutes from the recent Affordable Housing Project Team Meeting are provided for Township Committee review as the Affordable Housing Authority.
11. The Administrator reviewed the Fall Resident Newsletter which will feature the Special Needs Home, Library cards, Fall leaf Collection, Storm Informed and the Dual Stream Recycling Program.

At 8:00 p.m. the Township Committee recesses the Open Work Session discussion of the Open Public Meeting to conduct the Public Business Meeting.

At 8:45 p.m. the Township Committee reconvenes the Open Work Session discussion of the Open Public Work Session Meeting voting as follows:

MOTION: SHANLEY SECOND RUBENSTEIN
BOONSTRA YES MADIGAN YES RUBENSTEIN YES
SCANLAN ABSENT SHANLEY YES

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At 8:45 p.m. the Township Committee recesses the Open Work Session discussion of the Open Public Meeting to enter into Closed Session discussion via Resolution #18-C18.

At 9:42 p.m. the Township Committee reconvenes the Open Work Session discussion of the Open Public Work Session Meeting voting as follows:

MOTION: SHANLEY SECOND MADIGAN
BOONSTRA YES MADIGAN YES RUBENSTEIN YES
SCANLAN ABSENT SHANLEY YES

A motion by Committeeman Shanley to authorize the Mayor, (and if he is unable to return to Wyckoff due to his business travels, Mr. Boonstra) to sign a letter agreement with the intervenor/plaintiff incorporating and including the latest plan changes for a sixty-one (61) unit development consisting of nine (9) affordable housing units in return for the acquisition of approximately twenty (20) acres of the twenty-six (26) acre tract for 1.2 million dollars.

Seconded by Committeewoman Rubenstein; Voting yes: Committeeman Shanley, Committeeman Madigan, Committeewoman Rubenstein and Committeeman Boonstra.

The Open Work Session Meeting adjourned at 9:45 p.m.

Brian D. Scanlan
Mayor

Joyce C. Santimauro
Municipal Clerk