

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE OPEN PUBLIC WORK SESSION
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, SEPTEMBER 6, 2016 – 7:30 P.M.**

Mayor Kevin J. Rooney opened the Work Session Meeting at 7:30 p.m. in the second floor municipal court room.

Municipal Clerk Santimauro read the Open Public Work Session statement: "This Open Public Work Session Meeting of the Wyckoff Township Committee is now in session. In accordance with the Open Public Meetings Act, notice of this meeting appears on our Annual Schedule of meetings. A copy of said Annual Schedule has been posted on the Bulletin Board in Memorial Town Hall; a copy has been filed with the Municipal Clerk, The Record, The Ridgewood News and the North Jersey Herald and News – all newspapers having general circulation throughout the Township of Wyckoff. At least 48 hours prior to this meeting the Agenda thereof was similarly posted, filed and mailed to said newspapers."

Present: Mayor Kevin J. Rooney, Committeemen Thomas J. Madigan, Brian D. Scanlan, Rudolf E. Boonstra and John A. Carolan
Also Present: Township Administrator Robert J. Shannon, Jr., Township Attorney Robert Landel and Municipal Clerk Joyce C. Santimauro

Mayor Rooney opened the meeting for the ten (10) minute total public comment period for any item on or off the Agenda, two (2) minutes per speaker, with a motion from Committeeman Scanlan, seconded by Committeeman Carolan.

Tim Buchmann, 430 Meer Avenue relayed to the Township Committee an observation he observed in Wyckoff, where a young person operating a single wheel self-propelled board (hoverboard) was traversing a public road. Mr. Buchmann suggested the Township Committee and the police department may want to examine whether these self-propelled boards are considered safe.

Committeeman Carolan motioned to close the public comment period, seconded by Committeeman Scanlan with an affirmative voice vote.

Mayor Rooney advised that the Finance Committee has reviewed and signed vouchers.

Township Committee Reports:

John Carolan:

1. Mr. Carolan attended the Wyckoff Board of Education K-8 Meeting on Monday, August 29, 2016. Mr. Carolan stated that today is the first day of school and reminded all to drive safely and alertly.
2. The Wyckoff Board of Education was able to accomplish a number of construction improvement projects this Summer. The School Board extends its appreciation to Construction Code Official Tom Gensheimer for his assistance and added value he provided to the Board of Education during these projects.
3. The DPW has completed a number of projects in the Month of August which include; sidewalk repair at the Fire Co. #1 Memorial Field, the bricks at the Town Hall 911 Memorial were replaced and a new Fire Co. #1 sign on the front façade of the firehouse was installed. The work was also supplemented with firefighter volunteers in conjunction with the DPW crews.
4. Mr. Carolan reminded everyone that on Wednesday, September 7, 2016 at 7:30 p.m. at the Pulis Field Recreation Complex, the "Celebration of Lights" will take place. The outdoor sports lighting facilities as well as the parking lot lights are now operational.

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5. Mr. Carolan advised that the DPW's next two (2) major projects are the resurfacing and replacing the basketball courts and the roller hockey rink surface, both funded by the Bergen County Open Space Trust Fund Grants.
6. Mr. Carolan and Mayor Rooney have begun and completed two (2) meetings with regard to the DPW salary contract negotiations. The contract expires on December 31, 2016. A third meeting is expected at the end of September.
7. A question from the governing body was asked about the trees at the Russell Farm Community Park. Mr. Carolan reported that the trees in the public right-of-way on Russell Avenue did not survive and were replaced. The Shade Tree Commission has had ongoing discussions regarding an ordinance to preserve trees on private property as well as an ordinance to establish the responsibility for maintenance of trees in the right-of-way to the property owner. A meeting will be scheduled with all appropriate parties to address the various difficulties if such a law were adopted.

Rudy Boonstra:

1. Last Friday, September 2, 2016 Mr. Boonstra and Committeemen Madigan, Scanlan and Carolan attended the Eagle Scout Ceremony for Andy Reynen. Mr. Shannon also attended the ceremony at the Advent Lutheran Church. Congratulations were extended to Andy for his outstanding achievement.
2. Mr. Boonstra attended the Wyckoff Volunteer Fire Department Fireworks Fundraiser on Saturday, September 3, 2016. The beautiful evening event was well attended and Mr. Boonstra thanked all residents who purchased tickets for the fundraiser. This is the volunteer fire department's primary fundraiser.
3. The Township's fire apparatus #241 which is the tower ladder truck is back in service from repair. The Township was able to utilize a substitute ladder truck loaned to the municipality from the Bergen County Fire Academy. Mr. Boonstra thanked Bob Shannon for completing the paperwork for this shared service expeditiously thereby providing Wyckoff the necessary "loaner" apparatus.
4. Mr. Boonstra reported that Sunday, September 11, 2016 is the 15th Anniversary of the World Trade Center Attack on 911. The Township's volunteer fire department will conduct a Memorial Service beginning at 2:30 p.m. at Fire Company #1 behind Town Hall. The public is invited to attend this service. A "Pot Luck" Supper will follow the service.
5. Mr. Boonstra received a suggestion from the Wyckoff Volunteer Fire Department that the Township purchase American Flags from the Wyckoff Fire Department Ladies Auxiliary. The Ladies Auxiliary are requesting residents to post American Flags along their property beginning Friday, September 9, 2016. The Township Committee authorized a \$144.00 expenditure. The Wyckoff Volunteer Fire Department has offered to post the flags, remove the flags and store the flags for next year. The Township Committee agreed.
6. Mr. Boonstra advised that he has been working with Administrator Shannon and Fire Chief Graglia a vehicle usage policy for the purpose to ensure safety of our volunteers and a safe operation of our vehicles. That process continues and the procedure is being fine-tuned.

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7. Mr. Boonstra attended a Public Policy Subcommittee Meeting this morning.
8. The Wyckoff Volunteer Fire Department has responded to 400 calls for assistance from January 1st to August 31st 2016.

Thomas Madigan:

1. On Wednesday, August 24, 2016 Mr. Madigan attended a Library Board Meeting and learned that the Library's History Room is under renovation. Also, the Library expects to advertise for competitive bids shortly for the modification of interior library space to accommodate the Makers Space Grant.
2. Mr. Madigan also made comment that he attended Andy Reynen's Eagle Scout Court of Honor Ceremony at Advent Lutheran Church. Compliments were voiced to Andy for the Community Service Project he performed at the Gardens of Wyckoff by improving the pathways and protecting a majestic elder tree.
3. Various tasks are moving forward to preserve the Zabriskie House specifically, the painting of interior and exterior areas as well as the reconstruction to preserve the historic wall of the home. On this evening's Agenda, a request from the Zabriskie House Trustees to place several temporary signs to promote their Open House Tour for the purpose of public enjoyment.
4. Mr. Madigan attended the last Ramapo/Indian Hills Regional High School District Board of Education Meeting and reported that the enrollment in the regional high school is slightly under 2,300 students.
5. Mr. Madigan stated he is awaiting with anticipation for the "Celebration of Lights Ceremony" at the Pulis Field Recreation Complex on Wednesday, September 7, 2016 at 7:30 p.m. Mr. Madigan described the complex as an example of an enormously effective public/private partnership and extended his thanks to the Parks & Recreation Foundation, the Wyckoff Family YMCA, the Wyckoff Torpedoes Soccer Club and the DPW.
6. Mr. Madigan will attend the 911 Remembrance and Reflection Ceremony at Fire Co. #1 on Sunday, September 11, 2016 beginning at 2:30 p.m.

Brian Scanlan:

1. Mr. Scanlan also attended the Eagle Court of Honor to celebrate the Community Improvement Project at the Gardens of Wyckoff performed by Eagle Scout Andy Reynen.
2. Mr. Scanlan was present at the Wyckoff Volunteer Fire Department Annual Fireworks Fundraiser on Saturday, September 3, 2016. He made comment that the DPW, the fire department, police department and the CERTS did a tremendous job and extended KUDOS to all.

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Mayor Rooney:

1. The Township has received a request from the Griffin Family to place a small plaque at the Larkin House Park to commemorate the Eagle Scout Community Service Improvement Project performed by Billy Griffin. The Township Committee discussed the size of the plaque and applied their request to the Township's policy in such case and approved the placement of an 8 X 10 plaque at the Larkin House Park.
2. Mayor Rooney reviewed a written recommendation received from the Township Engineer regarding a request from the Professional Engineer for the property owner at 515 Wyckoff Avenue. There are no public sanitary sewers on Wyckoff Avenue however, it is physically possible for that home to be connected through its rear yard to a sanitary sewer manhole on Hamden Court located behind the home. The governing body reviewed Engineer DiGennaro's report and a recommendation that either a developer's agreement or some type of document (that must be recorded) which clearly states that the owner and all future owners shall be responsible for the maintenance of the sewer lateral into the public roadway of Hamden Court and the connection into the manhole on Hamden Court. The Township Committee approved and instructed the Administrator to advise the Township Engineer.
3. Mayor Rooney and police officials met with a number of Wyckoff residents who expressed concern with regard to crosswalks, sidewalks and their opinion that motorists do not honor the law that requires vehicles to stop for pedestrians in crosswalks. The officials listened to the resident's concerns and both residents are members of the Newcomer's Club. The Township's Police Department is utilizing its electronic message board to remind motorists who drive through Wyckoff to drive the posted speed limit and stop for pedestrians in crosswalks.
4. On Monday, August 22, 2016 Mayor Rooney met with the Girl Scouts who are working on their Gold Award and also are coordinating a project with the K-8 School District.
5. On Thursday, August 25, 2016 Mayor Rooney reported that the Boiling Springs Savings Bank conducted a police department recognition luncheon and invited officers from the Wyckoff Police Department. This kind gesture was very much appreciated.
6. The "Celebration of Lights Ceremony," the activation of the outdoor sports lighting at the Pulis Field Recreation Complex, is scheduled for tomorrow evening at 7:30 p.m. Mayor Rooney described the history of the project which began in 2010 and included a "Grand Opening" for the artificial turf fields in 2015. The donated flag pole was installed today and the walking paths around the field are now complete. The concession stand and playground were funded with donations from the Mr. Inserra and Mr. Hekemian. The Torpedoes Soccer Club will be donating kitchen equipment for the operation of the concession stand section of the building. Mayor Rooney described the project as an extreme amount of hard work performed by the DPW, volunteers, the Wyckoff Family YMCA, Wyckoff Parks and Recreation Foundation and the Torpedoes Soccer Club.

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Administrator Report:

1. The 8:00 p.m. Agenda is as submitted with the exception of an authorization to commence competitive sealed bidding for supplemental snow plowing, as well as a motion to authorize and approve the application of Junior Firefighter Nicholas Angelici. A temporary sign request from the Zabriskie House Trustees was submitted for approval also.
2. The Administrator advised that October is National Fire Prevention Month. A series of attractive graphics with useful and timely information on how residents can better help protect their home from fire will be issued on a weekly basis on the Township's social media and Friday's e-mail blasts.
3. As it relates to the Crescent Avenue Road Improvement Project, the Administrator reported that the project is still on hold due to inaction of the State Government. The State has not resolved the transportation funding mechanism and until such time as a resolution is determined by the State, the Township's project and the low bid remains in abeyance.
4. The Month of September is Emergency Preparedness Month and Krista Hogue is issuing useful, timely and helpful tips to assist residents to prepare their emergency home plan. All are encouraged to participate.
5. Harriet Shugarman, the Environmental Commission Chair submitted the application to Sustainable Jersey to renew the Township's Silver Status. This decision will be communicated in late October.
6. The Administrator is in the process of preparing an ordinance requested by the Police Department to strengthen the Traffic Safety Ordinance which delineates the process for police department to perform a traffic safety review whenever a contractor and/or utility desires to excavate a road for the purpose to repair an underground facility in a municipal or county road.
7. A notice was received by the New Jersey ABC that another two (2) year extension of the inactive liquor license at the Brownstone Inn was approved. The Township Committee is required to approve the State's action at a future meeting.
8. The Township continues to promote its Facebook and Twitter for useful and timely public information. Recently, nine (9) steps/tips were posted describing how residents can help avoid garbage disposal fees and recycle.
9. The Free Personal Paper/Document Shredding Event is scheduled for Saturday, September 24, 2016 from 8:30 a.m. to 11:00 a.m. at the DPW Garage, 475 West Main Street.

Township Attorney Report:

1. Mr. Landel reported that last week a mediation session was conducted in Judge Toskos's Court Room with the court appointed Master Planner, Mayor Rooney, Administrator Shannon, Elizabeth McKenzie, Township Planner and the Fair Share Housing Office, an intervenor in the case as well as the attorney and planner for Canterbury Development Corporation, the owner of the Maple Lake property. Mr. Landel advised that he cannot discuss the specifics at this point however, Judge Toskos

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strongly encouraged mediation for a COAH approved plan. That process continues. Committeeman Scanlan inquired as to a correspondence received in the packet concerning the owner of the Maple Lake applying for a New Jersey DEP for another letter of interpretation as it relates to the limits of the wetlands. It was indicated that although that letter was received, there was no application or plan attached to same.

The Open Public Work Session Meeting adjourned at 8:00 p.m.

Kevin J. Rooney
Mayor

Joyce C. Santimauro
Municipal Clerk