

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE OPEN PUBLIC WORK SESSION
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, AUGUST 2, 2016 – 7:30 P.M.**

Mayor Kevin J. Rooney opened the Work Session Meeting at 7:30 p.m. in the second floor municipal court room.

Municipal Clerk Santimauro read the Open Public Work Session statement: "This Open Public Work Session Meeting of the Wyckoff Township Committee is now in session. In accordance with the Open Public Meetings Act, notice of this meeting appears on our Annual Schedule of meetings. A copy of said Annual Schedule has been posted on the Bulletin Board in Memorial Town Hall; a copy has been filed with the Municipal Clerk, The Record, The Ridgewood News and the North Jersey Herald and News – all newspapers having general circulation throughout the Township of Wyckoff. At least 48 hours prior to this meeting the Agenda thereof was similarly posted, filed and mailed to said newspapers."

Present: Mayor Kevin J. Rooney, Committeemen Thomas J. Madigan, Brian D. Scanlan, Rudolf E. Boonstra and John A. Carolan

Also Present: Township Administrator Robert J. Shannon, Jr., Township Attorney Robert Landel, Municipal Clerk Joyce C. Santimauro and Labor Attorney Raymond Wiss.

Mayor Rooney stated that the Township Committee has urgent and immediate business to conduct this evening therefore, the public comment period will be delayed until after the 8:00 p.m. business meeting. Once the business meeting begins, the Township Committee will immediately enter into Closed Session via Resolution #16-C8.

Mayor Rooney reviewed the following items:

1. Mayor Rooney and Committeeman Boonstra interviewed Wyckoff resident Rich Alexandrou and recommended he be appointed to the vacancy at the Planning Board. Committeeman Scanlan requested that such appointment be placed off the Consent Agenda as he has not received any information other than the basic application regarding this resident.
Mr. Scanlan also suggested that the Township Committee re-instate the second public business meeting in August as a news report indicated that a law exists, N.J.S.A. 40:81-19 that requires a governing body to meet twice per month.
2. The bids for the Crescent Avenue Improvement Project will expire shortly and Mayor Rooney suggests that the Administrator be instructed to contact the contractor and inquire whether the contractor will extend his bid price for an additional sixty (60) days. The Township Committee agreed.
3. The four (4) ordinances scheduled this evening for public hearing and further consideration which relate to traffic safety improvements are listed on the Agenda. Two (2) of the four (4) ordinances have minor clarifications to allow for longer areas of yellow striping indicating no parking.
4. Today, the governing body was provided with a report from the Township Engineer and a revised ordinance which clarifies the definition of "impervious coverage." The Township Attorney has reviewed this language and concurs with the minor clarification. This ordinance may be adopted this evening.
5. Mayor Rooney has requested the Administrator provide the Township Committee with the report regarding the cyber security procedures in place within the Township's computer programs specifically, fire walls and protections for credit cards as residents may pay taxes and recreation

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fees online. The Administrator advised that the Chief Financial Officer is currently working on the report and will provided in the Friday packet. Committeeman Scanlan suggested the Township Committee consider bidding IT Services in this regard.

- 6. Several years ago, residents who visited the Township regarding the intersection of Lafayette Avenue and Ravine Avenue expressed concerns that improvements be undertaken to increase safety at this location. Three weeks ago, Mayor Rooney met with the Township Engineer, the Traffic Safety Officer, Police Lieutenants and Gary Ascolese, former Bergen County Engineer and current Engineer for Boswell Engineering to evaluate the intersection to determine if safety enhancements can be established. The police department identified three (3) options: a) an overhead blinking light, b) a four (4) way STOP sign having LED blinking lights on four (4) STOP signs and c) a four (4) way STOP with blinking lights on the two (2) Ravine Avenue STOP signs. The police department recommends a four (4) way STOP with LED blinking STOP signs. These options were discussed at length by the governing body and members preferred a four (4) way STOP sign without LED blinking STOP signs. A consensus was reached to move forward with an ordinance prepared by the Township Attorney to establish a four (4) way STOP sign without LED blinking lights, early warning signs in advance of the four (4) way STOP intersection and pavement grooving to alert motorists of the upcoming four (4) way STOP and to contact homeowners to remove planted material which create sight restrictions for motorists at the intersection.
- 7. Mayor Rooney encouraged all residents to enjoy and purchase tickets for the Wyckoff Volunteer Fire Department’s Annual Fireworks Fundraiser on Saturday, September 3, 3016.

At 8:00 p.m. the Township Committee recesses the Open Work Session Meeting to conduct the Public Business Meeting.

At 9:45 p.m. the Township Committee reconvenes the Open Work Session Meeting voting as follows:

MOTION: BOONSTRA SECOND CAROLAN
BOONSTRA YES CAROLAN YES MADIGAN YES SCANLAN YES
ROONEY YES

Township Attorney Report:

- 1. Mr. Landel has obtained an extension for a protection of Builders Remedy Lawsuit from Superior Court, Bergen County Law Division. The Township’s efforts continue for a court approved Third Round Fair Share Plan.

Mayor Rooney opened the meeting for the ten (10) minute total public comment period for any item on or off the Agenda, two (2) minutes per speaker, with a motion from Committeeman Scanlan, seconded by Committeeman Carolan.

There was no public comment.

Committeeman Carolan motioned to close the public comment period, seconded by Committeeman Boonstra with an affirmative voice vote.

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Committeeman Carolan advised the following:

At the last Township Committee business meeting, a discussion resulted regarding Russell Farms Community Park and it was stated that the Wyckoff Garden Club was responsible for maintenance at the park. Upon further investigation, a determination was reached that this information was incorrect. The Wyckoff Garden Club was not responsible for the maintenance of the planters under the signs and in fact did not have any ongoing responsibilities for maintenance in the park. Mr. Carolan offered his apologies to the Wyckoff Garden Club. He went on to comment that the Butterfly Garden, installed by a Girl Scout Troop, was to be left alone and maintenance was not required.

Mr. Carolan worked with the Township Committee to draft a guidance memorandum – an agreement that will guide future suggestions and proposals for improvements at parks. This document will also serve as a record on contacts for projects and include direction on who and how to address the responsibility, for maintenance, if required, to avoid future misunderstandings.

Committeeman Scanlan advised he has signed a voucher for the planting of six (6) Oak trees at the Russell Farms Community Park. These trees were replacing six (6) previous trees that were planted on the right-of-way which did not survive. The Administrator will confirm whether these trees were purchased with a specific timeframe guarantee for a no cost replacement.

On July 27, 2016 Committeeman Boonstra met with the Zabriskie House Trustees, Committeeman Madigan and the Administrator to review the procedures and requirements to utilize the funding made available by the governing body for the preservation of the Zabriskie House.

Committeeman Boonstra reported that an effort has been made by members of the Wyckoff Volunteer Fire Department to provide donated labor and materials, with the assistance of the DPW to “spruce up” the front area of the municipally owned Fire Company #1 building.

The Open Work Session Meeting adjourned at 9:50 p.m.

Kevin J. Rooney
Mayor

Joyce C. Santimauro
Municipal Clerk