

**TOWNSHIP OF WYCKOFF  
TOWNSHIP COMMITTEE OPEN PUBLIC WORK SESSION  
SECOND FLOOR MUNICIPAL COURT ROOM  
TUESDAY, JULY 5, 2016 – 7:30 P.M.**

Mayor Kevin J. Rooney opened the Work Session Meeting at 7:30 p.m. in the second floor municipal court room.

Administrator Robert Shannon read the Open Public Work Session statement: "This Open Public Work Session Meeting of the Wyckoff Township Committee is now in session. In accordance with the Open Public Meetings Act, notice of this meeting appears on our Annual Schedule of meetings. A copy of said Annual Schedule has been posted on the Bulletin Board in Memorial Town Hall; a copy has been filed with the Municipal Clerk, The Record, The Ridgewood News and the North Jersey Herald and News – all newspapers having general circulation throughout the Township of Wyckoff. At least 48 hours prior to this meeting the Agenda thereof was similarly posted, filed and mailed to said newspapers."

**Present:** Mayor Kevin J. Rooney, Committeemen Thomas J. Madigan, Rudolf E. Boonstra and John A. Carolan

**Also Present:** Township Administrator Robert J. Shannon, Jr., and Attorney Ari Bernstein from the Law Firm of Robert Landel

**Absent:** Committeeman Brian D. Scanlan, Township Attorney Robert Landel and Municipal Clerk Joyce C. Santimauro

Mayor Rooney opened the meeting for the ten (10) minute total public comment period for any item on or off the Agenda, two (2) minutes per speaker, with a motion from Committeeman Boonstra, seconded by Committeeman Carolan.

There was no public comment.

Committeeman Boonstra motioned to close the public comment period, seconded by Committeeman Carolan with an affirmative voice vote.

Mayor Rooney advised that the Finance Committee has reviewed and signed vouchers.

**Township Committee Reports:**

**Thomas Madigan:**

1. Mr. Madigan attended the Ramapo High School Graduation Ceremony along with "oodles" of proud parents supporting their graduates.
2. The Mission of Honor Ceremony was conducted last week at the Vander Plaat Funeral Home where the remains of six (6) veterans were honored.
3. Mr. Madigan wished everyone a Happy 4<sup>th</sup> of July and stated we all have so many blessings to be thankful for.

**John Carolan:**

1. Last week, the DPW removed and restored areas where ten (10) tree stumps existed. Mr. Carolan advised the DPW crews are half-way through the "stump" list.
2. Very shortly, Orange & Rockland Utilities will be providing power to the pavilion at the Pulis Field Recreation Complex. The bathrooms have been installed and the DPW continues to work towards the project completion. Mayor Rooney indicated that a realistic completion date will be approximately August 1, 2016. The installation of additional recreation equipment and landscaping is also pending.

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Mayor Rooney informed the governing body that the speed table humps thru Scott Plaza must first be installed before the annual road resurfacing begins tentatively scheduled for the week of July 18, 2016. This may delay the continuation of work at the Pulis Field Recreation Complex due to conflicting priorities.

3. Mayor Rooney requested Mr. Carolan to discuss an issue where projects are performed in our parks and the required follow-up maintenance is not performed. The first community improvement project discussed was the Butterfly Garden at the Russell Farms Community Park. Weeds are growing throughout the garden and maintenance must be performed. It was stated that when the Girl Scouts requested to perform this project, an agreement was initially procured that the Girl Scouts would perform the weed maintenance would be performed on the garden. Committeeman Madigan, Environmental Commission Liaison will speak with the Girl Scouts to put such maintenance into effect. The second area indicated was the planted area around the story boards. It was mentioned that the Garden Club was to maintain this area as well as planting bulbs. The Garden Club will be contacted in this regard. Mayor advised that he has spoken with Almstead Tree Service which donated the arboretum at the Russell Farms Community Park where several dead trees require removal and replacement. Almstead has agreed to replant and additional eighteen (18) trees.

Mayor Rooney discussed the walking path at the Russell Farms Community Park. When an extensive rain occurs, the natural flow of drainage is across the park and thereby washes out the chip stone pathway at the lower end of the park. The Township will now have to consider the installation of an extensive drainage system or paving the pathway to prevent this occurrence.

With regard to the proposed "Sensory Garden" at the Russell Farms Community Park, it was mentioned that the maintenance for that garden cannot become the responsibility of the DPW. A recent letter from a Condominium Association President to a Township Committee member regarding a planted center median expressed concern that the traffic island should be manicured to a much greater extent than the traffic islands are currently maintained. A response has been provided that a resident group can maintain the island on Sunrise Drive or the traffic island will be removed.

Mayor Rooney expressed that fact that the DPW, during the Summer must mow the grass at the various traffic islands where Route 208 off-ramps intersect with municipal roads because of sight restrictions. The New Jersey Department of Transportation (NJDOT) no longer maintains these areas in a timely fashion.

Lastly, Mr. Carolan will develop a guidance bulletin that can be provided to each group/organization who wishes to perform a community improvement project so they know that the project continues with maintenance responsibilities of the group/organization when the project is built.

**Rudy Boonstra:**

1. Mr. Boonstra, as well as Mayor Rooney, Committeemen Madigan and Scanlan attended the "Mission of Honor Ceremony" at Vander Plaat Funeral Home for the deceased veterans. Mr. Boonstra described the ceremony as very moving and solemn. He was pleased to report that the

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ten (10) firefighters who participated and drove Fire Engine #234 to the cemetery in Wrihstown, New Jersey all returned safely.

2. Mr. Boonstra reminded all to purchase tickets for the Annual Fireworks Fundraiser on Saturday, September 3, 2016.
3. The Oath of Office will be administered to Junior Firefighter Clayton Alnor this evening.
4. Listed on this evening's Agenda is a public hearing to release \$132,000 of Open Space Trust Fund monies for the historic preservation of the Zabriskie House, our municipal museum of Early American History located at 421 Franklin Avenue.

**Mayor Rooney:**

1. On Friday, June 24, 2016 Mayor Rooney and Committeeman Boonstra attended a celebration at Fire Company #2 where Tony Avia, a former departmental fire chief, mayor and longtime president of Fire Association #2 received good wishes on his retirement and relocation to Myrtle Beach, South Carolina.  
A celebration was also held for Brian Hendrickson who completed multiple terms as Deputy Chief and Battalion Chief. Proclamations were presented to both gentlemen.
2. That same evening, Mayor Rooney left the dinner at Fire Company #2 to travel to Memorial Field to throw out the first pitch at the Men's Softball Game Fundraiser sponsored by Blue Moon Café. Proceeds of the fundraiser will be donated to the fire department. Mayor Rooney also accepted a donation from Mr. Mitch Baker for the Wyckoff Volunteer Fire Department.
3. A Municipal Alliance Meeting was conducted on Monday, June 27, 2016 and the Township of Wyckoff will join several other communities to provide drug drop off locations for unused and/or expired prescriptions and over the counter medications for disposal at the Wyckoff Police Department Headquarters when the police desk is staffed. The program will also include a mobile drug drop-off base which may travel to events such as the twice a year shred fest and the free rabies prevention program if the police so choose.

**Update Summary from Administrator:**

1. The Administrator reported that a revised Agenda has been submitted. Resolution #16-198 was removed and would have awarded a contract to the low bidder to perform the Crescent Avenue road improvements funded by a New Jersey Department of Transportation Trust Fund Grant (NJDOT). However, on Friday, July 1, 2016 the Township received notice that Governor Christie issued Executive Order #210 which rescinds all contract awards for improvement projects funded by the Transportation Trust Fund until such time as the State Legislature and the Governor resolve the funding issues for the Transportation Trust Fund moving forward. Therefore, the contract cannot be awarded. The resolution to close Crescent Avenue and authorize a detour will be removed from the Agenda as well. The Township has been working diligently to start this project and complete same before Lincoln School reopens in September.

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2. Resolution #16-198 will be replaced with a resolution to authorize the release of funds for historic preservation if after the public hearing the governing body decides to move forward in that regard.  
The Administrator will place on the record that a legal advertisement was published more than ten (10) days prior to this evening's scheduled public hearing to receive public comments on the release of the \$132,000 to renovate and rehabilitate the Zabriskie House Historical site at 421 Franklin Avenue.
3. The Administrator reviewed the status of the project team that he and the Public Works Manager have been serving on with the NBCUA. The complexities and restrictions of sewer assessments were outlined which limit municipal options although intent exists to work with NBCUA to make future connections possible.

The Open Work Session Meeting adjourned at 7:59 p.m.

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Kevin J. Rooney  
Mayor

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Robert J. Shannon, Jr.  
Township Administrator