

**TOWNSHIP OF WYCKOFF  
TOWNSHIP COMMITTEE OPEN PUBLIC WORK SESSION  
SECOND FLOOR MUNICIPAL COURT ROOM  
TUESDAY, FEBRUARY 16, 2016 – 7:30 P.M.**

Mayor Kevin J. Rooney opened the Work Session Meeting at 7:30 p.m. in the second floor municipal court room.

Municipal Clerk Santimauro read the Open Public Work Session statement: "This Open Public Work Session Meeting of the Wyckoff Township Committee is now in session. In accordance with the Open Public Meetings Act, notice of this meeting appears on our Annual Schedule of meetings. A copy of said Annual Schedule has been posted on the Bulletin Board in Memorial Town Hall; a copy has been filed with the Municipal Clerk, The Record, The Ridgewood News and the North Jersey Herald and News – all newspapers having general circulation throughout the Township of Wyckoff. At least 48 hours prior to this meeting the Agenda thereof was similarly posted, filed and mailed to said newspapers."

**Present:** Mayor Kevin J. Rooney, Committeemen Thomas J. Madigan, Rudolf E. Boonstra and John A. Carolan

**Also Present:** Township Administrator Robert J. Shannon, Jr., Municipal Clerk Joyce C. Santimauro and Joseph Kalosieh, Attorney for Robert Landel

**Absent:** Committeeman Brian D. Scanlan

Mayor Rooney opened the meeting for the ten (10) minute total public comment period for any item on or off the Agenda, two (2) minutes per speaker, with a motion from Committeeman Boonstra, seconded by Committeeman Madigan.

There was no public comment.

Committeeman Carolan motioned to close the public comment period, seconded by Committeeman Boonstra with an affirmative voice vote.

Mayor Rooney advised that the Finance Committee has reviewed and signed vouchers.

**Township Committee Reports:**

**Thomas Madigan:**

1. Mr. Madigan reported that the Environmental Commission has moved forward with the selection of two (2) junior members. Additionally, two (2) junior members have been selected for the Green Team. The selection committee consists of Mr. Madigan, John Adams and Chris DePhillips.
2. On Saturday, February 13, 2016 Mr. Madigan attended a seminar in Chatham, New Jersey regarding the proposed Pilgrim Pipe Line. Most of the municipalities represented were communities where the pipeline is proposed to be constructed. The focus of the seminar was to contribute money from those municipalities to oppose the route of the Pilgrim Pipe Line.
3. The topic of a natural resource inventory update was discussed at the Environmental Commission. Previously, there was an erroneously high figure mentioned however, the Environmental Commission anticipates a consultant's fee would be no more than \$6,000. Mayor Rooney advised Mr. Madigan that if the Environmental Commission is requesting funds to be considered in this year's budget, that request must be presented before Friday, February 19, 2016. A considerable amount of work has already been accomplished regarding limiting the municipal budget. The Administrator was requested to advise of the date of the current Natural Resources Inventory. Mr. Shannon responded that the inventory was authored in 1995 as a booklet.

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4. Mr. Madigan attended the Ramapo/Indian Hills High School District Board of Education Meeting where a discussion ensued regarding enrollment and the projection that the Franklin Lakes student population was decreasing. Mr. Madigan stated that the high school district is working on developing the enrollment projection.
5. The Library Board of Trustees Meeting is scheduled for Wednesday, February 17, 2016 whereby the implementation of the "Maker Space Grant" will be addressed.
6. Several weeks ago, Mr. Madigan attended the Wyckoff Chamber of Commerce Membership Meeting. The program speaker was Mayor Rooney and guest speaker was Congressman Scott Garrett.

**John Carolan:**

1. Mr. Carolan reported that the DPW did an outstanding job last evening. Four (4) inches of snow fell then, freezing rain covered the roads. However, roads were passable prior to the commuter rush hour.
2. Mr. Carolan attended the Wyckoff Board of Education K-8 Meeting on Monday, February 15, 2016. Discussions at the meeting included the preliminary 2016 Budget. The board of education is working diligently to bring the new budget within 2%. However, that figure does not include healthcare costs which are outside of their 2% cap limitation.
3. At last evening's Wyckoff Board of Education K-8 Meeting, the Principal of Coolidge School spoke about events and improvements that are taking place at the school.
4. The total K-8 school enrollment from last year has increased by four (4) students and stands at 2,104 students.
5. Mr. Carolan reminded governing body members that on Saturday, March 12, 2016 the Wyckoff Education Foundation will conduct their annual fundraiser event where the proceeds will be targeted to purchase computer tablets for the students. The event will be held at the Indian Trails Club in Franklin Lakes.

**Rudy Boonstra:**

1. Mr. Boonstra reported he has been attending a number of fire department meetings regarding the cost and outfitting of a fire pumper to replace an existing thirty (30) year fire pumper at Fire Company #3.
2. Yesterday, Mr. Boonstra attended a fire department radio meeting where the fire department's recent request for antenna replacements were reviewed. The reasons for these requests were discussed. Although this is not an urgent capital request, the objective of the review team is to consider the required financial support and to meet with the Bergen County Dispatch Center to utilize their expertise and assistance in reviewing dispatch service for the fire department. Mayor Rooney suggested that any financial request must accompany a cost sharing plan for the Northwest Bergen Mutual Aid Fire Desk, located at Firehouse #1. The Township of Wyckoff's contribution to the Northwest Bergen Mutual Aid Association is the funding and staffing of this desk.

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3. Last week, Mr. Boonstra attended the Planning Board Meeting and the only application on the Agenda was the application of the Eastern Christian Children's Retreat to perform various building modifications at a second lodge on the campus property to accommodate the ADA related shower operations for patients at the facility. The application was deemed complete and will be reviewed at the next meeting.

**Mayor Rooney:**

1. Mayor Rooney reported that on this evening's Agenda, there are five (5) properties that the DPW, at the request of the police department, cleared sidewalks of snow and ice. These five (5) resolutions will establish a lien on each property owner who failed to clear their sidewalks. The police department has "stepped up" enforcement of this public safety function.
2. Mayor Rooney was out of town this week but met with Committeeman Carolan and the Administrator prior to his absence concerning the 2016 Municipal Budget. A series of meetings have been conducted and several additional meetings are scheduled with an introduction date of the budget set for March 15, 2016.
3. This evening, Mayor Rooney received a letter from a second grade student, James from Washington School. The letter was read aloud which reflects James opinion that a traffic signal should be installed on the side of Washington School as he is often late for school due to traffic volume. James's letter will be forwarded to Police Chief Fox.
4. On Friday, February 19, 2016 Mayor Rooney will be a guest reader at Coolidge School.

**Report of the Administrator:**

1. The Agenda is as submitted on Friday with the exception of a recommendation which includes a resolution to authorize an annual shared service contract with the Borough of Waldwick to participate in their baby well clinic, a State mandated service.
2. The Agenda also includes the introduction of two (2) ordinances which increase fees as a result of a review of the budget by the Finance Committee.
3. The Spring Resident Newsletter development process has begun.
4. The 2017 Municipal Calendar Theme project has commenced.
5. The Township has received notice that an award will be presented to the Township of Wyckoff at the Joint Insurance Fund (JIF) Annual Award Ceremony on Tuesday, March 15, 2016. Any governing body member who wishes to attend, please advise the Administrator. The Township completed 2015 without any lost work time since employee injuries were avoided.
6. Upcoming community events include: Saturday, April 16, 2016 is the townwide "Team Up to Tidy Up" cleanup effort as well as the Annual Free Shredfest Event at the DPW Garage, 476 West Main Street from 9:00 a.m. to 11:30 a.m. On Saturday, April 30, 2016 the Township will celebrate ("Treeabrate") the Annual Arbor Day Ceremony.

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7. Information has been placed on the Township's Facebook and Twitter pages that the New Jersey State League of Municipalities Scholarship Essay Contest entitled "What My Governing Body does Best" is available. Applications have also been sent to area high schools.
8. The Q & A for Sunday Sales question in the Township's webpage under the "Wyckopedia" click bar has been updated to reflect the Township Committee's adoption of an ordinance in this regard in December 2015.
9. A Recreation Department Facebook page was added to the Township's social media communication program.
10. Mayor Rooney advised that Mr. Landel was absent this evening and thanked Mr. Joseph Kalosieh for assisting.

The Open Public Work Session Meeting adjourned at 7:55 p.m.

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Kevin J. Rooney  
Mayor

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Joyce C. Santimauro  
Municipal Clerk