

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE OPEN PUBLIC WORK SESSION
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, DECEMBER 1, 2015 – 7:30 P.M.**

Mayor Kevin J. Rooney opened the Work Session Meeting at 7:30 p.m. in the second floor municipal court room.

Municipal Clerk Santimauro read the Open Public Work Session statement: "This Open Public Work Session Meeting of the Wyckoff Township Committee is now in session. In accordance with the Open Public Meetings Act, notice of this meeting appears on our Annual Schedule of meetings. A copy of said Annual Schedule has been posted on the Bulletin Board in Memorial Town Hall; a copy has been filed with the Municipal Clerk, The Record, The Ridgewood News and the North Jersey Herald and News – all newspapers having general circulation throughout the Township of Wyckoff. At least 48 hours prior to this meeting the Agenda thereof was similarly posted, filed and mailed to said newspapers."

Present: Mayor Kevin J. Rooney, Committeemen Haakon C. Jepsen, Brian D. Scanlan, Rudolf E. Boonstra and John A. Carolan

Also Present: Township Administrator Robert J. Shannon, Jr., Township Attorney Robert Landel and Municipal Clerk Joyce C. Santimauro

Mayor Rooney opened the meeting for the ten (10) minute total public comment period for any item on or off the Agenda, two (2) minutes per speaker, with a motion from Committeeman Scanlan, seconded by Committeeman Boonstra.

1. Ryan Spec, 437 Greenwood Avenue requested the Township Committee rezone his lot and the two (2) adjacent lots for a total of three (3) lots between the Post Office and St. Elizabeth's Church on Greenwood Avenue to a mixed use business and residential. Mr. Spec was speaking on behalf of his two (2) neighbors and he stated with the Shop Rite application approval he believes that residents will have to sell their homes because of the expected traffic. Mayor Rooney referred his comments to the Township Attorney. Mr. Landel suggested Mr. Spec send a detailed letter to the municipality stating his request and reason. Following receipt of such letter, Mr. Landel would review said letter with the Township's Planner. Mr. Landel also advised that these three (3) lots are in the RA-25 zone and without study, it is difficult to say whether any rezoning is warranted.

Committeeman Carolan motioned to close the public comment period, seconded by Committeeman Boonstra with an affirmative voice vote.

Mayor Rooney advised that the Finance Committee has reviewed and signed vouchers.

Township Committee Reports:

Haakon Jepsen:

1. Mr. Jepsen reported there are changes expected in the membership on the Environmental Commission for 2016. Ms. Janice Reynen will step down from her position. Mr. Madigan will step down to serve on the Township Committee. Harriet Shugarman, longtime Chair of the Environmental Commission will remain on the commission but will step down as Chair.
2. The Pilgrim Pipeline is gaining momentum whereby the pipeline company has applied for permits in New York State. The Environmental Commission requests the Township Committee consider a resolution in opposition of this project.

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Brian Scanlan:

1. On Monday, November 30, 2015 Mr. Scanlan participated in a conference call with the Bergen County Department of Health regarding their service and costs. The Northwest Bergen Regional Health Commission has been notified that the contract is under review and progress continues.
2. On Saturday, December 5, 2015 the Zabriskie House Trustees will conduct their Annual Open House Holiday Tour at the Zabriskie House from 10:00 a.m. to 3:00 p.m. All are invited.
3. Mr. Scanlan provided an update regarding the Zabriskie House fundraising campaign. As of today, the Zabriskie House Trustees have received \$28,000 from the mail-in campaign.
4. Mr. Scanlan reported sad news – Tony Verga, longtime member of Partners in Pride and previous president of Partners in Pride has passed away. Mr. Verga was a former newspaper editor for the Paterson Evening News and the Star Ledger.
5. Mr. Scanlan made comment on a “Letter to the Editor” in the November 26th issue of the Suburban News regarding residents who ignore the rules and place their leaves in the street creating a traffic hazard. Mr. Scanlan suggested the Township take a second look as too many people are violating these laws by placing their leaves in the street.

John Carolan:

1. Progress has been made with regard to shade tree matters.

Rudy Boonstra:

1. Mr. Boonstra attended the New Jersey League of Municipalities Conference in Atlantic City, NJ and the Joint Insurance Fund Educational Seminar for Elected Officials.
2. The DPW Leaf Crews are working diligently and on schedule.

Mayor Rooney:

1. As a follow-up to last meeting’s discussion concerning the approval of the curbside vegetative waste collection for 2016, the recommendation at this point is to continue consistent with the every other week curbside collection schedule. The program would begin the first week of May and continue for thirteen (13) weeks ending on October 21, 2016 when the Fall Leaf Collection begins. Mayor Rooney requested the Administrator add this information to the 2016 Municipal Calendar.
2. Mayor Rooney also attended the New Jersey League of Municipalities Conference for two (2) days with the Administrator, DPW Manager, Police Chief Fox and Township Engineer. Considerable time was spent with questioning vendors at the exhibition hall. On the way down to the conference, Mayor Rooney, Administrator Shannon and Public Works Manager Fisher sopped in Brick, NJ and visited the new Herbertsville Playground. The Town of Brick “fit” this pocket park into a neighborhood where three (3) streets intersected at this location. The design of the park

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which included basketball courts and playground was functionally well designed. The playground activities were segregated by appropriate age group. At the exhibition hall, the Township was able to speak to the architect who designed this park.

3. The Public Policy Committee conducted a subcommittee meeting this morning and discussed a tree ordinance. Mr. Landel is performing additional research on that subject.

Review of the 8:00 p.m. Agenda:

The Administrator stated the Agenda is as submitted with a few minor changes:

1. The ordinance which addresses the abolishment of the municipal Sunday sales language and relies on the State statute has been modified based on comments from Committeemen Scanlan and Carolan.
2. The ordinance which authorizes the sale of 370 Clinton Avenue to the United Way to construct a special needs housing facility has been amended to reflect the purchase price.

Policy Action Items:

1. The Administrator requested the Township Committee provide authorization by approving the bid specifications and authorize competitive sealed bidding for a New Jersey Electrical Contractor to install necessary wiring and electrical connections for a complete functioning outdoor sports lighting system at the Pulis Field Recreational Complex. Mayor Rooney made comment he was in favor of authorizing the bidding because this is the last remaining construction component to functionalize the outdoor sports lighting.
2. The ordinance to authorize the sale of the property for a special needs facility essentially states the purchase price of \$300,000. Also, Mayor Rooney thanked Committeemen Scanlan and Carolan for their feedback regarding the blue law ordinance.
3. As a follow-up to Committeeman Boonstra's report, the leaf crews are in the third townwide collection round currently in District 8. The leaf crews are averaging three (3) days per district due to the majority of leaves falling late this Fall.
4. The Township has received notice that 2016 is the every other year when the township modifies, in accordance with the JIF Mandate, its Public Official Liability Policies to ensure all is properly in order. The Administrator advised this is a significant undertaking for both himself and staff.
5. The Administrator confirmed with Committeeman Jepsen that he will be at the Public Business Meeting on Tuesday, December 15, 2015. This will be Mr. Jepsen's last meeting as a member of the governing body.
6. An article in the recent Suburban News indicated the Borough of Ramsey was now eligible to receive additional grants. The Township contacted Ramsey to explore what this implied as essentially Wyckoff is in the same position as Ramsey to qualify for grants.

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7. As of today at 4:30 p.m. the Clerk's Office has issued 292 commuter park and ride permits. Forty-one (41) of those issued permits were sold to non-residents. Thirty-three (33) permits remain available for purchase.
8. The Administrator spoke with a representative from Congressman Garrett's Office today regarding the opportunity to apply for FEMA Grants for firefighting equipment to assist our firefighters and reduce the alliance on tax dollars for such needed equipment. As way of background, the Administrator contacted Congressman Garrett's Office in August when the Administrator read that Congressman Pascrell announced the award of FEMA Grants to municipalities in that congressional district. The Administrator made numerous follow-up calls and there is a twenty (20) day period for the Township as well as other municipalities to apply for this competitive grant program. The Township Committee approved.
9. Letters were mailed to 575 residents who have a fire hydrant in front of their home requesting they assist the fire department by removing snow away from the hydrants. A public service announcement was issued as well.

Township Attorney Report:

1. The ordinance regarding the prohibition of Sunday sales mirrors the State law and now the enforcement in Wyckoff will be consistent with all other municipalities in Bergen County.
2. Ordinance #1791 authorizes the execution of a sale of the property at 370 Clinton Avenue for special needs housing should the Township Committee determine to do so.
3. The Administrator has received a draft agreement with amendments from the attorneys form Toll Brothers regarding a sewer extension agreement on their Franklin Lakes property. Mr. Landel will review said document and advise.
4. Although specific information may not be divulged, Mr. Landel received a draft report from the planning expert hired by the consortium of municipalities in New Jersey to address the statewide affordable housing quota numbers that have been issued by the Fair Share Housing Society and the Builders Association. Additional information will be provided.
5. Mayor Rooney suggested to the Township Attorney that before any money is spent with Planner McKenzie regarding Mr. Spec's request for rezoning, the Township review and consider a cost estimate of her services in this regard if necessary.

The Open Public Work Session Meeting adjourned at 8:00 p.m.

Kevin J. Rooney
Mayor

Joyce C. Santimauro
Municipal Clerk