

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE OPEN PUBLIC WORK SESSION
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, OCTOBER 21, 2014 – 7:30 P.M.**

Mayor Douglas J. Christie opened the Work Session Meeting at 7:30 p.m. in the second floor municipal court room.

Municipal Clerk Santimauro read the Open Public Work Session statement: "This Open Public Work Session Meeting of the Wyckoff Township Committee is now in session. In accordance with the Open Public Meetings Act, notice of this meeting appears on our Annual Schedule of meetings. A copy of said Annual Schedule has been posted on the Bulletin Board in Memorial Town Hall; a copy has been filed with the Municipal Clerk, The Record, The Ridgewood News and the North Jersey Herald and News – all newspapers having general circulation throughout the Township of Wyckoff. At least 48 hours prior to this meeting the Agenda thereof was similarly posted, filed and mailed to said newspapers."

Present: Mayor Douglas J. Christie, Committeemen Kevin J. Rooney, Haakon C. Jepsen and Brian D. Scanlan

Also Present: Township Administrator Robert J. Shannon, Jr., and Municipal Clerk Joyce C. Santimauro

Absent: Committeeman Rudolf E. Boonstra and Township Attorney Robert Landel

At 7:35 p.m. Committeeman Boonstra and Township Attorney Robert Landel joined the Work Session Meeting.

Mayor Christie opened the meeting for the ten (10) minute total public comment period for any item on or off the Agenda, two (2) minutes per speaker, with a motion from Committeeman Rooney, seconded by Committeeman Scanlan.

There was no public comment.

Committeeman Scanlan motioned to close the public comment period, seconded by Committeeman Rooney with an affirmative voice vote.

Mayor Christie advised that the Finance Committee was reviewing and signing vouchers.

Township Committee Reports:

Haakon Jepsen:

1. Mr. Jepsen congratulated Administrator Shannon and his staff for the launch of the new website. This new website will result in multiple benefits to our residents. A great job!!
2. Last evening, Mr. Jepsen attended the Environmental Commission Meeting where the topic of a facebook page to expand their digital footprint was discussed. Mr. Jepsen explained the Township's unified policy on social media and how an environmental facebook page would fit into that policy.
3. Also at the Environmental Commission Meeting, Mr. Jepsen reported that Harriet Shugarman, Environmental Commission Chair discussed the existing solar panel Ordinance #1675. Members of the Environmental Commission would like to amend the ordinance in order to allow solar panels on the front roof of homes. The original solar power ordinance was an evolutionary process and the Environmental Commission would like the Township Committee to revisit this ordinance. Committeeman Scanlan indicated he would be in favor of an ordinance review. Committeeman Rooney asked Mr. Jepsen what aspect of the ordinance does Ms. Shugarman find onerous. Is it the variance application

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE OPEN PUBLIC WORK SESSION
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, OCTOBER 21, 2014 – 7:30 P.M.**

process? Ms. Shugarman's house has a very leafy rear yard, which makes placing solar panels on the rear roof very ineffective, therefore she would like to place the solar panels on the front roof. The Environmental Commission believes that cost savings for homeowners should override any aesthetic concerns to neighbors. It was also mentioned that so far there have been no applications to the Board of Adjustment to place solar panels on the front roof of a home. Committeeman Rooney advised that Ordinance #1675 in Section D-5A provides a vehicle for relief. Mayor Christie explained the Board of Adjustment process and when a governing body adopts a piece of legislation into law, it does not necessarily fit all situations. That is why an option for relief is always provided and is available to property owners who apply to the Board of Adjustment for a variance. Mr. Jepsen made comment that there may be new technology that may camouflage solar panels or solar panels may now be produced in a smaller size. Committeeman Boonstra advised that the hallmark of the Board of Adjustment is the opportunity afforded to neighbors to appear before the board on the premise to "weigh in" on an application. The Board of Adjustment is an appropriate venue if neighbors want to make comments regarding the aesthetics of an objectionable condition.

Rudy Boonstra:

1. Mr. Boonstra attended the Wyckoff Volunteer Fire Department Ladies Auxiliary Fish & Chips Fundraiser Dinner on Saturday, October 18, 2014. Mr. Boonstra also attended the Wyckoff Parks and Recreation Foundation Oktoberfest fundraising event that evening at McBride Field, Franklin Lakes.
2. At the last Board of Adjustment Meeting, two separate individuals, one builder and one applicant made unsolicited comments to Mr. Boonstra that the Wyckoff Board of Adjustment acts in a very professional and fair manner.

Brain Scanlan:

1. The Wyckoff Board of Health conducted its Annual Health Fair and Influenza Program on Saturday, October 11, 2014 at the Wyckoff Public Library. 144 individuals were vaccinated for the flu and more than 200 people attended the health fair. It was determined to be a successful event and Committeeman Jepsen provided the Wyckoff Board of Health with helpful feedback for the purpose of encouraging high school students to attend the Health Fair.
2. On Wednesday, October 15, 2014 Mr. Scanlan attended a Garden Club presentation regarding "leaving the leaves." It essentially encourages residents to compost their leaves on their own property. A report from the Borough of Glen Rock was circulated at the presentation advising it spends \$240,000 collecting leaves. If residents would compost a portion of their leaves, substantial savings could result in each community.
3. Last weekend, Mr. Scanlan attended the Oasis Fundraiser, the Wyckoff Education Foundation 5K Fun Run, the Wyckoff Volunteer Fire Department Ladies Auxiliary "Fish & Chips" Dinner Fundraiser and the Wyckoff Parks and Recreation Foundation Oktoberfest fundraiser.

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE OPEN PUBLIC WORK SESSION
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, OCTOBER 21, 2014 – 7:30 P.M.**

4. Mr. Scanlan reported that at last evening's Parks and Recreation Advisory Board Meeting a number of issues were thoroughly discussed. The issues include the following: a) the likely closure of Pulis Field in the Spring of 2015. This will affect the lacrosse games and it may appear that the lacrosse games will all be away games to avoid the construction. b) a number of complaints have been received from parents of children who play on the B-Team Football Program specifically, the league the program is affiliated with has changed dramatically. The quality and quantity of the games for the "B" Team players is less this year; c) baseball tryouts were discussed whereby the Recreation Director has been tasked to research third party evaluators for next year's tryouts. Currently, coaches rate the players and then coach the team. The Recreation Director was provided options which included contacting Ramapo College baseball coaches to be the evaluators and/or former Ramapo or Indian Hills baseball players who have played baseball in college. The purpose is to remove the concern of parents of personal influences when coaches select their teams; d) field use was discussed and the Recreation Director will be providing the Advisory Board with a monthly report indicating who has rented the recreation fields and the fees paid to ensure compliance.
5. Mr. Scanlan was delighted with the public service announcement issued regarding the polling places.

Kevin Rooney:

1. On Wednesday, October 8, 2014 Mr. Rooney participated in the ongoing discussions concerning the dispatch operation, a shared service.
2. Mr. Rooney has attended three (3) recent PBA Negotiation Meetings.
3. Mr. Rooney attended the retirement dinner for Retired Officer Pete Goodman on Thursday, October 9, 2014.
4. On Tuesday, October 14, 2014 Mr. Rooney attended a meeting with representatives from the Wyckoff Family YMCA regarding the Pulis Field Artificial Turf Field Project.
5. Last weekend, Mr. Rooney attended the Oasis Fundraiser as well as the Wyckoff Education Foundation Fun Run, the Wyckoff Parks and Recreation Foundation Oktoberfest Fundraiser and the Wyckoff Volunteer Fire Department Ladies Auxiliary Fish & Chips Fundraiser Dinner.
6. This morning, Mr. Rooney met with the DPW Manager and reports that on Monday, October 20, 2014 leaf collection began in District 1.

Mayor Christie:

1. Mayor Christie advised that he attended all the same fundraising events last weekend as previously reported.
2. On Saturday, October 11, 2014 Mayor Christie attended a Northwest Bergen Mayor's Association Meeting where the primary discussion topics included police contracts and the proliferation of deer in Upper Saddle River and Saddle River as well as areas in Bergen County.

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE OPEN PUBLIC WORK SESSION
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, OCTOBER 21, 2014 – 7:30 P.M.**

3. A number of Girl Scout Troops have recently visited Town Hall specifically, twenty-two (22) girls from Lincoln School and nine (9) girls from Washington School including Committeeman Jepsen's daughter. Last Friday, October 17, 2014 Mayor Christie, Administrator Shannon and Clerk Santimauro provided a presentation to the Girls Scouts regarding citizenship.
4. On the morning of Thursday, October 16, 2014 Mayor Christie provided remarks and a presentation to the Wyckoff/Midland Park Rotary Club.
5. On Saturday, October 18, 2014 Mayor Christie performed a wedding ceremony at the home of a Wyckoff couple.
6. Mayor Christie attended the Christian Health Care Center benefit dinner to honor Gary and Raeann Dykehouse and the owners of Kuiken Lumber.

At 7:50 p.m. Mayor Christie asked Committeeman Scanlan, a member of the Finance Committee to review the status of the discussions regarding the commuter park and ride facility at the Cornerstone Christian Church and the extensive preparations on the draft ordinance to be considered this evening.

The Finance Committee, consisting of Mr. Scanlan and Committeeman Rooney, as well as Police Chief Fox and Municipal Clerk Santimauro met and performed a number of cost calculations with the goal of covering the Township's costs and the cost of an expansion of a parking lot. The result was several very good answers however, not everyone will be pleased with the decisions made. The approach will amortize parking construction costs and annual maintenance costs of operating the commuter lot in exchange for having the use of the parking lot to provide a commuter parking program.

The fee for residents will increase to \$125.00 for residents per permit per year. The fee for non-residents will increase to \$300.00. The Township total parking spaces at the commuter lot is 178. From November 7th to November 28th, the Township will sell commuter parking permits to Wyckoff residents. Wyckoff residents may purchase one (1) parking permit only on a first come/first served basis. From November 24th to November 30th residents may purchase a second parking permit if any permits are remaining. On December 1st permits will be available to all non-residents if any remain for purchase.

Next year, the Township will look to pave an additional sixty (60) parking spaces to accommodate as many commuters as possible. The number of parking permits to be sold will be 300.

Police Chief Fox agreed to monitor the use of the parking lot and potentially release additional parking permits if the need is warranted and parking spaces are consistently available. This year, for the first time, the Township experienced a situation where there were not enough parking spaces. The Township's policy has always been that a permit does not guarantee a space.

Township Committeeman Rooney indicated that the parking spaces for commuter parking will be delineated at the Wyckoff Community Park overflow in yellow paint. Additional signage will allow commuter parking from 6:00 a.m. to 10:00 p.m. At such time when the additional commuter parking spaces are paved and safety lighting is installed, those new spaces at the Wyckoff Community Park will also be painted yellow and similar signage posted.

The park and ride permit application asks all riders to back their car into the parking space to allow easier enforcement for the police department to monitor the lot to ensure individuals have purchased a valid permit.

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE OPEN PUBLIC WORK SESSION
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, OCTOBER 21, 2014 – 7:30 P.M.**

Committeeman Rooney reported that he and Committeeman Scanlan worked diligently to reach this compromise. Once the new parking spaces are paved, the DPW will be required to plow the entrances and exits to the park. It was also reported that two (2) parking spaces will be converted to ADA availability parking spaces.

Committeeman Jepsen confirmed that initially 300 parking permits would be sold. During the New Year, Police Chief Fox will monitor the parking lot to determine if additional spaces can be provided. That understanding was confirmed as well as the fact that currently, there are more persons desiring parking permits that permits available for sale. At this point, demand exceeds the number of parking spaces available.

At 8:07 p.m. the Township Committee recesses the Work Session Meeting to conduct the 8:00 p.m. public business meeting.

At 8:30 p.m. the Township Committee reconvenes the Work Session Meeting voting as follows:

MOTION: ROONEY SECOND SCANLAN
BOONSTRA YES JEPSEN YES ROONEY YES SCANLAN YES
CHRISTIE YES

Policy Action Items:

1. The Administrator reports that the current “Recyclometer” for the month of September, Wyckoff residents recycled the highest rate of any previous month at 38.09%.
2. The Administrator reported that Joyce Santimauro rewrote the Raffle Instruction Bulletin and the One Day Liquor License Permit Instructional Bulletin. The application was rewritten based on one (1) year’s experience and the instructions were enhanced to be more useful to our residents based on the typical questions received. The new bulletins have been posted on the new website.
3. The Annual Tax Sale will be conducted on Thursday, October 23, 2014 at 10:00 a.m. in the Municipal Court Room.
4. Saturday, October 25, 2014 from 9:00 a.m. till noon is the bi-annual “Shredfest”, the free personal paper shredding event where residents may bring their personal documents shredded at no cost to the DPW Garage, 475 West Main Street. The event begins at 9:00 a.m. and closes at noon and/or when the mobile shredding vehicle is full. In order to accommodate as many residents as possible, a limit of four (4) bags/boxes per person is permitted on a first come – first served basis.
5. The Administrator provided a copy of the New Jersey Department of Community Affairs Best Practices Checklist. This checklist has been prepared by the Chief Financial Officer, reviewed by the Administrator and mailed to the State within the required timeframe. It has been provided for the governing body for any questions and/or discussion.
6. A grant application has been submitted to FEMA. In July, the Township was notified it will receive a \$75,000 grant for the purpose of an emergency generator purchase. The instructions required additional information on a secondary application form which was prepared by the police department, Ptl. Kyle Ferriera and mailed. The latest information

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE OPEN PUBLIC WORK SESSION
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, OCTOBER 21, 2014 – 7:30 P.M.**

received to date is an approximate one (1) month decision timeframe for the project.

- 7. The meeting minutes from an election administration and implementation meeting were provided. A public service announcement has been prepared regarding the polling locations for each of the ten (10) voting districts.
- 8. In the last three (3) years, the police department has conducted two (2) community wide drug takeback events each year for a total of six (6). This very popular event has been very well received by Wyckoff residents. A report from Detective Musto advised that the information received from the U.S. Drug Enforcement Agency (DEA) is that the USDEA will no longer be providing this annual event. Instead, local police departments that have new buildings or surplus areas will be designated as 24/7 drug takeback locations. The closest police department that has been designated is in Waldwick, on Prospect Street.
- 9. Today, the Township was notified it will receive a New Jersey DEP Recycling Tonnage Grant amounting to \$37,266.00.
- 10. The Administrator informed the governing body that on Friday, October 24, 2014 he will take a vacation day as bereavement leave due to the passing of his cousin.

Township Attorney Report:

- 1. The 8:00 pm. Agenda included an ordinance to vacate a portion of a cul-de-sac at 35 Edgewood Avenue no longer needed for public use.
- 2. Mr. Landel received the final letters of trustee for Richard Lynch, recently appointed to the Zabriskie House Trust.
- 3. Mr. Landel continues to work on the Pulis Field leases for both the Wyckoff Family YMCA and the Wyckoff Torpedoes Soccer Club.

At 8:35 p.m. the Township Committee recesses the Work Session meeting to enter into Closed Session discussion via Resolution #14-C6.

At 9:19 p.m. the Township Committee re-enters the Open Work Session Meeting voting as follows:

MOTION: ROONEY SECOND SCANLAN
BOONSTRA YES JEPSEN YES ROONEY YES SCANLAN YES
CHRISTIE YES

The Work Session Meeting adjourned at 9:20 p.m.

Douglas J. Christie
Mayor

Joyce C. Santimauro
Municipal Clerk