

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE OPEN PUBLIC WORK SESSION
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, SEPTEMBER 2, 2014 – 7:30 P.M.**

Mayor Douglas J. Christie opened the Work Session Meeting at 7:30 p.m. in the second floor municipal conference room.

Municipal Clerk Santimauro read the Open Public Work Session statement: "This Open Public Work Session Meeting of the Wyckoff Township Committee is now in session. In accordance with the Open Public Meetings Act, notice of this meeting appears on our Annual Schedule of meetings. A copy of said Annual Schedule has been posted on the Bulletin Board in Memorial Town Hall; a copy has been filed with the Municipal Clerk, The Record, The Ridgewood News and the North Jersey Herald and News – all newspapers having general circulation throughout the Township of Wyckoff. At least 48 hours prior to this meeting the Agenda thereof was similarly posted, filed and mailed to said newspapers."

Present: Mayor Douglas J. Christie, Committeemen Kevin J. Rooney, Haakon C. Jepsen, Brian D. Scanlan and Rudolf E. Boonstra
Also Present: Township Administrator Robert J. Shannon, Jr., Township Attorney Robert Landel and Municipal Clerk Joyce C. Santimauro

Mayor Christie opened the meeting for the ten (10) minute total public comment period for any item on or off the Agenda, two (2) minutes per speaker, with a motion from Committeeman Jepsen, seconded by Committeeman Scanlan.

There was no public comment.

Committeeman Rooney motioned to close the public comment period, seconded by Committeeman Scanlan with an affirmative voice vote.

Mayor Christie advised that the Finance Committee was reviewing and signing vouchers.

Township Committee Reports:

Haakon Jepsen:

1. Mr. Jepsen attended the Wyckoff Volunteer Fire Department Fireworks Fundraiser with his daughters on Saturday, August 30, 2014 and described the display as outstanding. The CERTS were present at the event and were very helpful the entire evening.
2. Last week, Mr. Jepsen met with Jennifer Sauer, the performing Arts Director at the Wyckoff Family YMCA to continue the regular meetings with the YMCA to ascertain whether there were areas where a partnership with several big "stake holders" could promote the arts in the Township of Wyckoff. Mr. Jepsen described the discussion as fruitful and will return with ideas and suggestions.
3. A notice was received from the New Jersey League of Municipalities regarding two (2) new laws that have been adopted as it relates to schools. The first law requires schools to prepare for cardiac events in the schools and on school grounds. The second law requires all children to achieve the CPR Certification before graduating high school.

Brian Scanlan:

1. Mr. Scanlan also attended the fireworks fundraiser and opined that the show was better than last year.

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2. Mr. Scanlan announced that online recreation registration is now open and is receiving positive feedback that the program is useful and widely accepted by the residents. Mr. Scanlan recognized Andy Wingfield, Recreation Director and Beverly Smith, Recreation Secretary for their assistance entering sports information data into the program. Mr. Scanlan suggested that the online recreation program be available when residents “Google” Wyckoff online recreation registration.
3. Mr. Scanlan attended the August 25, 2014 CERT Meeting where plans were discussed for the upcoming Wyckoff Volunteer Fire Department Fireworks Fundraiser. It was suggested that the governing body review the CERT resolution at the end of the year to ensure the roster is up to date as well as listing CERT activities.

Rudy Boonstra:

1. On Thursday, August 21, 2014 Mr. Boonstra attended the Board of Adjustment Meeting and introduced the newly appointed board member, John Carolyn.
2. Mr. Boonstra attended the fireworks fundraiser on Saturday, August 30, 2014 and described the display as outstanding.
3. On Monday, August 25, 2014 Mr. Boonstra attended the Ramapo/Indian Hills Regional High School District Board of Education Meeting.
4. Mr. Boonstra has attended numerous meetings with Police Commissioner Rooney regarding the efforts to negotiate a new PBA contract as well as police department matters.

Kevin Rooney:

1. Mr. Rooney also attended and enjoyed the fireworks display and recognized the Wyckoff Volunteer Fire Department for a great effort.
2. On Thursday, August 21, 2014 Mr. Rooney attended a Police Committee Meeting regarding court security with Police Chief Fox, Judge Teschon and the Administrator. The result of the meeting indicated improvements are being pursued.
3. On Tuesday, August 26, 2014 Mr. Rooney met with DPW Manager Fisher to identify options to address the drainage issues at the Russell Farms Community Park. Efforts are underway to obtain a gazebo to be placed at the Russell Farms Community Park.
4. On Thursday, August 28, 2014 Mr. Rooney attended a meeting regarding the Pulis Field artificial turf project which included representatives from the Wyckoff Family YMCA and Boswell Engineering.
5. Mr. Rooney and Committeeman Boonstra met with representatives of Bergen County to discuss possible cost savings through shared services.
6. On Tuesday, September 2, 2014 Mr. Rooney attended a PBA Negotiations Meeting at 9:00 a.m. and a Shade Tree Commission Meeting at 6:30 p.m. The Shade Tree Commission continues to slowly work through the issues with regard to a tree preservation ordinance. Committeeman Scanlan heard that a home on Richard Place removed a

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large number of trees on the property and a discussion resulted regarding the review required and efforts for a tree preservation policy.

Mayor Christie:

1. Mayor Christie attended the annual fireworks display and pronounced the event a success. The new fireworks display vendor is the same vendor who provided the fireworks for the Super Bowl conducted at MetLife Stadium in East Rutherford, New Jersey. In terms of revenue, the funds continue to be counted but it appears that the fire department covered their costs and for the first time during the event, a 50/50 raffle was conducted. Committeeman Scanlan won the raffle but donated the proceeds back to the fire department. This year, for the first time, food and activity vendors were available. Mayor Christie suggested that next year a greater invitation be extended to obtain participation from Wyckoff Chamber of Commerce members. A special thank you goes out to New York Life Insurance Company who provided a donation as well as providing identification cards for children. Another very special thank you is extended to Larry Inserra for donating his parking lot (A & P Shopping Center property) to allow the Wyckoff Volunteer Fire Department to charge patrons to park. Many thanks go out to Stop & Shop who donated a pallet of water which was sold at the event. And a thank you goes to Township Administrator Bob Shannon whose hard work ensured that all the insurances and safety precautions were in place. Finally, thanks to the Township's municipal CERTS. Committeeman Rooney suggested a review of the fireworks after the event and raised the suggestion of scheduling the fireworks display on a weekend other than Labor Day weekend.
2. Mayor Christie encouraged and invited everyone to attend the Wyckoff Volunteer Fire Department's 911 Memorial Service to be held on Thursday, September 11, 2014 at 6:00 p.m. at Fire Company #1 directly behind Town Hall. This is an annual remembrance service whereby the fire department members gather together as well as the community to share the losses sustained in Wyckoff. The ceremony is followed by a "pot luck" supper.
3. Mayor Christie reported that the Public Policy Committee has addressed the commuter Park and Ride facility and has recommended to increase the Wyckoff resident parking fee to \$250.00 per year and the non-resident fee to \$500.00 per year. A third category for Summer interns for the months of June, July and August would be set at \$75.00. The Park and Ride permits would be issued on a first come, first serve basis. The nexus for the fee increases is to keep up with the cost of maintaining this program – snow and ice removal, line striping and paving of the parking lot, etc.). Mayor Christie requested an ordinance for Township Committee consideration for introduction at the next meeting. Committeeman Rooney advised that the public works department is preparing a cost estimate to pave the remaining sections of the Wyckoff Community Park as well as lighting for the lot. A discussion contended that the increase in fees may result in a decrease of parking permits issued however, the overall benefit is significant. Committeeman Scanlan objected to the level of proposed increases. The paving could not be performed for the 2015 year but for year 2016.
4. Mayor Christie reviewed the information from the Administrator regarding his investigation how another town is performing carpet recycling and a governing body consensus determined that additional research should be performed and a program recommended for Township Committee approval.

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At 8:00 p.m. the Township Committee recessed the Work Session Meeting to conduct the public business meeting.

At 8:07 p.m. the Township Committee reconvenes the Work Session Meeting with the following vote:

MOTION: SCANLAN SECOND BOONSTRA
BOONSTRA YES JEPSEN YES ROONEY YES SCANLAN YES
CHRISTIE YES

Policy Action Items:

1. A notice of penalty was issued to the property owner at 27 Manor Road for performing work without a building permit. When individuals perform work without permits, it is the primary reason that triggers a costly mandated revaluation.
2. The third railroad grade crossing was upgraded in Midland Park, at the border of Wyckoff. The improvement began on Friday, August 22, 2014 and completed on Wednesday, August 27, 2014 (Sicomac Avenue crossing in Midland Park).
3. Next week, the Administrator will have a recommendation from staff for a grant application to compete in the New Jersey Department of Transportation Trust Fund Grant for paving roads that have significant heavy traffic.
4. The Administrator reminded all that Saturday, September 27, 2014 from 10:00 a.m. to 2:00 p.m. the Wyckoff Police Department will participate in USDEA Drug Takeback Operation. Residents may bring expired and/or unused prescriptions or over the counter medications to the Wyckoff Police Department at 340 Franklin Avenue for disposal at the Bergen County Police/Fire Academy for incineration.
5. A reminder was issued that on Saturday, October 25, 2014 from 9:00 a.m. to noon at the DPW Garage, 475 West Main Street the Township will conduct the very popular personal document paper shredding event, "Shredfest."
6. The backstop replacement program at Sicomac and Eisenhower Schools is moving forward – Sicomac Field has been completed and the one (1) backstop and foul line fence project at Eisenhower School will be completed by September 11, 2014.
7. Today, a check representing a grant payment for drunk driving enforcement, \$4,963.79 was received. These funds will be utilized specifically to fund drunk driving enforcement details.
8. Valuable public service announcements were issued to the press today regarding back to school safety, no idling of your motors at schools and remember to drive cautiously and safely.
9. The Administrator provided the following update concerning the Cablevision maintenance work which will result in a temporary disconnection of phones for residents that have chosen Optimum Voice for their phone service. Cablevision has essentially informed the Township that it will not provide any additional notice. Cablevision contends that when their customers signed a contract and consented via signature, they understood the terms of service. Also, Cablevision states

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there is a sticker on the modem that advises that Cablevision can perform maintenance and provide an interruption of service. The Township continues to contend that a temporary interruption of phone service requires public notification and the Township will issue its own public service announcement, post such information on the Township's website and e-blast same to all site registrants. To that end, the Township is awaiting the specific days that Cablevision plans to disrupt service for this maintenance work, possibly September 29 & 30, 2014.

10. At last week's meeting, a request was received from an attorney for the estate of the owner of 35 Edgewood Avenue. This property has a cul-de-sac that exists on the survey but not on the road. The attorney for the estate requests a vacation of that cul-de-sac. The Township Committee was amenable to satisfy the request as long as the estate paid for all the municipal applicable and legitimate costs. A check was received today for those costs and a report was forwarded to Mr. Landel to begin work.
11. The Administrator is meeting this week with an attorney for the Joint Insurance Fund (JIF) regarding an individual who slipped in December 2012 in front of Wyckoff Bagels, 636 Wyckoff Avenue and is suing the municipality.
12. A request was received from a Cub Scout leader for Cub Pack 309 requesting to use Grace Church on a Friday evening and Saturday to conduct a camping and Cub Scout activity event. The Township, Police Department and Zoning Enforcement Officer have no objections. The Cub Scout leader originally requested Wyckoff Community Park however, the Recreation Director advised that the dates requested were in direct conflict with prior planned sports activities.
13. The Township Committee was advised that a new employee in the Tax Collector's Office, Maryanne Sweeney began work this week.
14. A letter from County Executive Kathleen Donovan is requesting all seventy (70) Bergen County municipalities provide a letter with the name of a resident that she could recognize as the County Executive's Volunteer of the Year. The Administrator provided the past history where previous governing bodies indicated that the Township of Wyckoff is extremely unique in that there are so many volunteers it would be impossible to recognize one individual. The Township, in the past, has not participated in the program. The Township Committee agreed.
15. Information was provided concerning the Eastern Christian Children's Retreat group home that is being constructed at 832 Mountain Avenue. The Administrator has been following guidance of Planner McKenzie and the Township Attorney. Planner McKenzie has advised that the Township can receive COAH credits. Planner McKenzie has made a recommendation to return the first payment of the Affordable Housing Development fee because the property qualifies for COAH credits. The Township Committee approved.
16. The Zoning Enforcement Officer provided a memo concerning the status of the Route 208 residential fence repair and/or replacement enforcement effort. The Township Committee reviewed the fact that the owner of 349 James Way has acquired a fence permit however, the contractor is not available to install the fence until the week of September 16, 2014. The governing body approved the issuance of a summons for the property owner at 355 James Way. With regard to the property at 488 William Way and 487 Richard Place where fences have been placed in the unpaved municipal right-of-way, abutting the Route 208 unpaved right-of-

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way, the Township Committee determined not to pursue enforcement because of the unique situation present.

17. Committeeman Scanlan suggested the Township pursue keeping the Recycling Center open on the Saturday of the three (3) day weekend holidays of Memorial Day and Labor Day so that residents may deposit their grass clippings at the center. Mr. Scanlan also suggested utilizing volunteers to staff the Recycling Center if the DPW Staff cannot work on a holiday weekend Saturday. Mr. Scanlan commented that the notice that was e-blasted and posted on the homepage of the municipal website did not clearly reflect these two (2) Saturday closings of the Recycling Center of the three (3) day holiday weekend. The Administrator advised he would personally write those updates in the future.
18. Committeeman Scanlan inquired when the stumps would be removed in the municipal traffic island of Terhune Terrace. This represents pending shade tree work that has been scheduled but not yet completed with many other requests. It was noted that the Township may have to contract a portion of the remaining shade tree work out to an outside vendor.

Township Attorney Report:

1. Mr. Landel continues to work on the Pulis Field lease documents however, there is nothing new to report at this time.
2. Mr. Landel has received a report from the Township Planner regarding a land use ordinance amendment concerning multiple uses on one (1) lot. A draft ordinance is expected for governing body consideration at the next meeting.

The Work Session Meeting adjourned at 8:40 p.m.

Douglas J. Christie
Mayor

Joyce C. Santimauro
Municipal Clerk