

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE OPEN WORK SESSION
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, JANUARY 14, 2014 – 7:30 P.M.**

Mayor Douglas J. Christie opened the Work Session Meeting at 7:30 p.m. in the second floor municipal conference room.

Municipal Clerk Santimauro read the Open Public Work Session statement: "This regular Work Session Meeting of the Wyckoff Township Committee is now in session. In accordance with the Open Public Meetings Act, notice of this meeting appears on our Annual Schedule of meetings. A copy of said Annual Schedule has been posted on the Bulletin Board in Memorial Town Hall; a copy has been filed with the Municipal Clerk, The Record, The Ridgewood News and the North Jersey Herald and News – all newspapers having general circulation throughout the Township of Wyckoff. At least 48 hours prior to this meeting the Agenda thereof was similarly posted, filed and mailed to said newspapers."

Present: Mayor Douglas J. Christie, Committeemen Kevin J. Rooney, Haakon C. Jepsen and Rudolf E. Boonstra

Also Present: Township Administrator Robert J. Shannon, Jr., Township Attorney Robert Landel and Municipal Clerk Joyce C. Santimauro

Absent: Committeeman Brian D. Scanlan

Mayor Christie opened the meeting for the ten (10) minute total public comment period for any item on or off the Agenda, two (2) minutes per speaker, with a motion from Committeeman Rooney, seconded by Committeeman Jepsen.

There was no public comment.

Committeeman Rooney motioned to close the public comment period, seconded by Committeeman Jepsen with an affirmative voice vote.

Mayor Christie advised that the Finance Committee was reviewing and signing vouchers.

Township Committee Reports:

Haakon Jepsen:

1. Mr. Jepsen reported that he engaged in a lengthy conversation with Jackie Denequolo on Thursday, January 9, 2014 regarding the website "migration" from TNT MAX Services to gov.office. After speaking to Jackie, Mr. Jepsen feels confident that this project will be completed successfully.
2. Mr. Jepsen indicated that on Sunday, January 12, 2014 he placed his Christmas tree at the curb which was then collected on Monday, January 13, 2014. Mr. Jepsen requested to know the number of Christmas trees that have been collected to date, at the conclusion of this year and past years. Mr. Jepsen recently read an article regarding recycling in preparation for the liaison duties on the Environmental Commission that discussed the placement of Christmas trees in a residential backyard for use by birds. Then, in the Spring, the trees would be chipped into mulch. Mr. Jepsen asked if Christmas trees are permitted to be brought to the Recycling Center in the Spring. The Administrator replied yes. Committeeman Boonstra commented that wreaths and garland incorporate wires and therefore would not be appropriate for chipping.

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Rudy Boonstra:

1. On Wednesday, January 8, 2014 Mr. Boonstra attended the Planning Board Meeting where Rich Bonsignore was re-elected Chair to the Planning Board. Joseph Perconti was selected again as Planning Board Attorney. Two (2) applications were reviewed from condo associations to allow the individual unit owners to install emergency generators.
2. Mr. Boonstra attended a Police Subcommittee Meeting on Friday, January 10, 2014.
3. On Saturday, January 11, 2014 Mr. Boonstra attended and volunteered at the Annual Free Rabies Prevention Program. The program was described as efficient and successful.
4. The Board of Adjustment will conduct their Reorganization Meeting on Thursday, January 16, 2014.

Kevin Rooney:

1. Mr. Rooney attended a meeting on Thursday, January 9, 2014 with the Wyckoff Family YMCA regarding the Wyckoff Parks and Recreation Foundation's effort to construct artificial turf fields at the Pulis Soccer Facility. A follow-up meeting will be conducted on Thursday, January 16, 2014.
2. With regard to the Police Subcommittee Meeting on January 10, 2014, a follow-up meeting is scheduled for Friday, January 17, 2014.
3. Mr. Rooney volunteered at the Free Rabies Prevention Program on Saturday, January 11, 2014. Approximately 258 dogs and cats were vaccinated for rabies. 191 "Wyckoff" dogs were vaccinated and 35 non-resident dogs participated in the program. Mr. Rooney's suggestion of placing a donation box at Saturday's event realized \$420.00. The Public Policy Subcommittee is discussing conducting the 2015 Free Rabies prevention Program in a different format, possibly charging a lower fee for residents and a higher fee for non-residents. The State of New Jersey has been decreasing their funding and it was uncertain whether or not the Township would receive the State funded rabies vaccine.
4. Mr. Rooney attended the Public Policy Subcommittee Meeting this morning and reported that on January 2, 2014 the DPW responded to an 8" snow storm and plowed for approximately twenty-four (24) hours. Committeeman Boonstra commented that the DPW performs an incredible job and on that morning he was traveling through a number of other towns and Wyckoff roads were in far more superior condition.
5. Mr. Rooney commented that the Township is confronted again with many budget challenges, many significant. The Township is paying for its defense in two (2) litigations. The first litigation is the Wyckoff Shopping Center and Henry McNamara vs Aldo's Restaurant which the town has paid \$9,200 to date to defend the Planning Board. The second litigation is the Boulder Run Shopping Center and Stop and Shop vs the Wyckoff Planning Board and the Inserra Shop Rite application where the Township has paid \$13,000 to date.

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6. Mr. Rooney provided an end of the year report on the Wyckoff Volunteer Ambulance Corps. In 2013, the ambulance responded to 1,133 calls for emergency assistance. The ambulance corps travelled 15,048 miles, logging 2,940 crew hours.

Mayor Christie:

1. Mayor Christie reported that he and Committeeman Scanlan conducted six (6) interviews with residents who responded to the Township's request via e-mail blasts for medical health professionals to volunteer on the Wyckoff Board of Health. Upon completion of the interviews, an appointment recommendation will be provided at the next meeting.
2. Last Sunday, January 5, 2014, Mayor Christie was happy to see Girl Scout Troop 24 selling wrist bands in front of the Stop & Shop to raise money for their bee hive project.
3. Mayor Christie attended the Bloodborne Pathogen training on Monday, January 6, 2014 with other members of the Wyckoff Volunteer Fire Department and Volunteer Ambulance Corps.
4. Mayor Christie attended the Planning Board Meeting last week and commented that the application for the Wyckoff Family YMCA to install an 800 kilowatt emergency generator and an HVAC system was granted. Mr. Christie inquired if the emergency generator would provide emergency power and/or heat and cooling for the entire facility. The YMCA responded the emergency generator would provide this service. The YMCA was asked if the facility would be available as a "warming center" in the Township's emergency management plan and the YMCA agreed. This will be a condition of the resolution granting the relief requested by the YMCA.
5. Mayor Christie reported that Fire Chief Graglia conducted a meeting in Wyckoff with the representatives of the thirteen (13) municipalities of the Northwest Bergen Mutual Aid Association. Mayor Christie provided the opening remarks.
6. Mayor Christie attended the Wyckoff Board of Health Meeting in place of Committeeman Scanlan who was away on business. The volunteers on the Board of Health have an abundant amount of energy and the meeting included the third in a series of programs designed for the care of parents of senior age. These programs have been attracting as many as 100 members of the audience.
7. On Monday, January 13, 2014, Mayor Christie attended a Zabriskie House Board of Trustees Meeting and discussed how to engage that group with extra interest in the Zabriskie House. At the meeting, it was reported that the Wyckoff Board of Education is not as interested as it once was having children visiting the Zabriskie House.
8. Mayor Christie attended the Wyckoff Parks and Recreation Advisory Board Meeting last evening for Committeeman Scanlan who was away on business. A number of topics were discussed.
9. This morning, a Public Policy Subcommittee was conducted with Mayor Christie, the Township Attorney and Committeeman Rooney in attendance. Mr. Landel will prepare an ordinance concerning sideyard setbacks to limit the size of residential homes.

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10. Mayor Christie volunteered at the Free Rabies Prevention Program on Saturday, January 11, 2014.

Review of the 8:00 p.m. Agenda:

1. The Administrator reported that this evening's agenda is as submitted with one (1) proposed addition that being a resolution from the Chief Financial Officer for a budget transfer. The Township Committee agreed.
2. Mr. Shannon also reviewed Ordinance #1726 which amends a section of the traffic code to modify the parking limitations on Wyckoff Avenue in front of the bagel shop/Chinese restaurant/cleaners and two parking spaces on Highland Avenue from one (1) hour parking to fifteen (15) minute parking. The impetus of this change was from former Mayor Boonstra, when conducting his Saturday morning mayoral session in December, where the owner of the Chinese restaurant visited Mr. Boonstra and indicated that the parking spaces in front of her establishment have a one (1) hour parking allotment. Most individuals patronizing these three (3) establishments come in and leave within a fifteen (15) minute timeframe. Mr. Boonstra referred this matter to Police Chief Fox, who conducted a study with his staff that included speaking with area businesses. The governing body determined, based on a recommendation from Police Chief Fox, to amend the ordinance. A discussion on the wording of the ordinance was proposed by Committeeman Rooney. The Township Attorney responded regarding the construction of the ordinance and it was concluded that the ordinance was adequate as written.

At 8:05 p.m. the Township Committee recesses the Work Session Meeting to conduct the public business meeting.

At 8:35 p.m. the Township Committee reconvenes the Work Session meeting voting as follows:

MOTION: ROONEY SECOND BOONSTRA
BOONSTRA YES JEPSEN YES ROONEY YES SCANLAN ABSENT
CHRISTIE YES

Policy Action Items:

1. The \$20,000 Sustainable Jersey Grant application to install flashing signals for fire trucks exiting and entering the Sicomac firehouse powered by solar panels and retrofitting the Grandview Avenue flashing school crosswalk signals with solar power is 80% complete. The application will be completed later this week.
2. The Chief Financial Officer has been working diligently on the budget preparation. That process continues.
3. The Administrator reminded the governing body that the JIF Reorganization Meeting is Thursday, January 30, 2014 at 6:00 p.m.
4. The next Township Committee Public Business Meeting is Tuesday, February 4, 2014.
5. The DPW has responded to seven (7) emergency snow or salting events since the beginning of the season. The first event began on December

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9th and the last event thus far was Sunday, January 5th. At this point, the Township has received twenty (20) inches of snow.

6. Police Chief Fox has requested the Township Committee conduct a presentation to retired Police Sergeant Dale Winters at the next meeting on Tuesday, February 4, 2014. The Township Committee agreed.
7. The Administrator reported that he attended both the January 6th morning and evening Bloodborne Pathogen Training sessions provided to Township employees, volunteer fire and ambulance and CERT members. Frances Piskadlo is in the process of updating the bloodborne pathogen control manual.
8. The Construction Code Official recently issued a \$1,500 fine to Weichert Realtors, 391 Franklin Avenue for performing construction work without a permit.
9. The Administrator provided a draft of an inclement weather policy and asked for governing body input.
10. 2014 is the 25th Anniversary that the Township of Wyckoff Police Department has been teaching DARE to the sixth grade students.
11. 2014 is the 350th Anniversary of the founding of the State of New Jersey.
12. The first of three (3) public education sessions regarding the State mandated revaluation will be conducted on Wednesday, January 15, 2014 at 10:00 a.m. in the Wyckoff Library. The revaluation is mandated by the Bergen County Board of Taxation, therefore the Township Committee has no alternative but to fund the revaluation process. Significant public outreach has been formed to alert residents who may be available in the morning on a weekday to attend this first session. The Tax Assessor shall conduct the program. The Administrator will videotape the session and if the session records well, the videotape will be posted on the Township's website, cable channel and U-Tube.
13. Committeeman Rooney requested if the police, engineer and DPW Manager could perform their annual inspection on all the roads in Wyckoff and provide a recommendation on the roads most in need of repair. The Township has experienced extreme swings of cold weather and warm balmy weather this winter. Significant rain, ice and snow all contribute to asphalt road deterioration. It would be beneficial for the Finance Committee to obtain this information soon since the Township Committee may have to consider investing additional funding in road resurfacing. The Administrator commented that Wyckoff is one of the few communities that has a very professional review of its municipal roads each year. The Police Chief reviews each road from a traffic safety perspective, the DPW Manager reviews each road from a traffic and maintenance perspective and the Township Engineer reviews the roads from a road integrity perspective. Then, they come together as a group and a consensus is forged based on their observations and inspections.

Township Attorney Report:

1. Mr. Landel advised that the two (2) ordinances introduced this evening were prepared for introduction.
2. The termination agreement with Nextel to vacate their co-location at the Route 208 cell tower was concluded. Nextel provided a one (1) year

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notice as per the lease agreement and will pay the rental fee through October 2014. Mr. Landel was also able to obtain a fee of \$5,000 from Nextel in lieu of the removal of their storage building. On a positive note, AT&T will be taking the place of Nextel on the cell tower.

Mayor Christie reported that the Wyckoff Parks and Recreation Advisory Board have determined to cancel the baseball parade because of a lack of interest in marching in the parade. This will result in a savings of police department overtime.

The Work Session Meeting adjourned at 8:55 p.m.

Douglas J. Christie
Mayor

Joyce C. Santimauro
Municipal Clerk