

**TOWNSHIP OF WYCKOFF
TOWNSHIP COMMITTEE OPEN WORK SESSION MEETING
SECOND FLOOR MUNICIPAL COURT ROOM
TUESDAY, OCTOBER 17, 2017 – 7:30 P.M.**

Mayor Rudolf E. Boonstra opened the Open Work Session Meeting at 7:30 p.m. in the second floor municipal court room.

Municipal Clerk Santimauro read the Open Public Work Session statement: "This Open Public Work Session Meeting of the Wyckoff Township Committee is now in session. In accordance with the Open Public Meetings Act, notice of this meeting appears on our Annual Schedule of meetings. A copy of said Annual Schedule has been posted on the Bulletin Board in Memorial Town Hall; a copy has been filed with the Municipal Clerk, The Record, The Ridgewood News and the North Jersey Herald and News – all newspapers having general circulation throughout the Township of Wyckoff. At least 48 hours prior to this meeting the Agenda thereof was similarly posted, filed and mailed to said newspapers."

Present: Mayor Rudolf E. Boonstra, Committeemen Thomas J. Madigan, Brian D. Scanlan, John A. Carolan and Timothy E. Shanley
Also Present: Township Administrator Robert J. Shannon, Jr., Township Attorney Robert Landel, Municipal Clerk Joyce C. Santimauro and Thomas Garlick, Esq.

Mayor Boonstra advised that the Finance Committee has reviewed and signed vouchers.

Township Committee Report:

Tom Madigan:

1. Mr. Madigan and Committeeman Shanley met with two (2) members of the Zabriskie House Trustees to review the program to refurbish the museum. Improvements continue and the preservation plan is still under development but is moving in a positive direction. Mr. Madigan announced the upcoming events at the Zabriskie House and made comment that an Eagle Scout Candidate is currently performing an Eagle Scout Community Project by removing and relaying the brick walkways around the house, a valuable improvement.
2. Mr. Madigan attended the Environmental Commission Meeting last evening and reported that the Environmental Commission is working on updating the Environmental Resource Inventory. This document will earn the Township additional Sustainable Jersey Points. The update is expected to be completed by the end of the year.
3. The Semi-Annual Resident Shredfest was conducted on Saturday, October 7, 2017 and although many residents took advantage of this free service, there were less people who participated than in previous years.

Tim Shanley:

1. Mr. Shanley attended the St. Elizabeth's Food Truck Festival Fundraising Event on Friday, October 13, 2017 where a good turnout was realized.
2. This past weekend, Mr. Shanley participated in the "Buddy Walk" at the Wyckoff Family YMCA and he thanked Lee Parker and members of the YMCA leadership for their continued support.
3. The Wyckoff Volunteer Fire Department Ladies Auxiliary sponsored the Annual Fish & Chips Dinner Fundraiser on Saturday, October 14, 2017 at Fire Company #1.

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4. Mr. Shanley attended the “Rectoberfest” Fundraiser sponsored by the Wyckoff Parks & Recreation Foundation to raise funds for the installation of an artificial turf field at the Memorial Field Complex.
5. The Wyckoff Education Foundation will hold their annual gala at the Arcola Country Club on Saturday, October 21, 2017. Proceeds from the event will benefit the Wyckoff school children.
6. Mr. Shanley received an e-mail from resident, Matthew Keller, 709 Hickory Hill Road regarding a dead tree in front of his neighbor’s house at 705 Hickory Hill Road. Mr. Shanley recognized and thanked Scott Fisher and Nancy Cole for their immediate action to investigate and inspect the tree in question. A decision was reached to remove the dead tree for this week.

John Carolan:

1. Mr. Carolan reported that he also attended many of the same events as did Committeeman Shanley as well as the Emergency Services Event to raise funds for two (2) families in our community whose children are battling cancer.
2. Mr. Carolan has been in communication with the DPW Manager concerning the Russell Farms Community Park. Rain has washed out many of the areas of the walking path which is slated for improvement.

Brian Scanlan:

1. Mr. Scanlan volunteered at the Shredfest on Saturday, October 7, 2017 and thanked the many volunteers who donated their time.
2. Mr. Scanlan attended the Open House at the Zabriskie House Museum as well as the other events previously mentioned in addition to attending the Oasis Event Fundraiser in Franklin Lakes.
3. The Wyckoff Parks & Recreation Advisory Meeting was conducted last evening and the board reviewed various routine business matters.
4. The Wyckoff Board of Health Meeting has been rescheduled to Thursday, October 19, 2017 at 7:30 p.m.
5. Mr. Scanlan suggested that before the start of the 8:00 p.m. business meeting, a moment of silence could be observed. The Wyckoff Volunteer Fire Department lost a member of Fire Company #1, Shane Myer who recently passed away.

Mayor Boonstra:

1. Mayor Boonstra also attended the same fundraising events in September and October as reported by members of the governing body.
2. On Tuesday, October 10, 2017 Borst Landscaping and the DPW planted several very large arborvitae in the area of the last residential home of the Spring Meadow Condominium Association where complaints had been received that lights from vehicles leaving the Pulis Soccer Field were shining into the condo unit. The plantings are intended to shield the exiting vehicle lights.

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3. Mayor Boonstra reported that several of the deciduous trees at the Russell Farms Community Park will be utilized to replace the two (2) dead trees that are located on the berm between the last row of Spring Meadow Condominium units and the parking lot of the Pulis Soccer Field.
4. Mayor Boonstra attended the last Planning Board Meeting and commented that there was a denial of a subdivision application at 50 Ravine Avenue. The five (5) lot subdivision at the Meer Estates on Wyckoff Avenue was deemed complete. Testimony and hearings will begin at the next meeting on this application.
5. On Friday, October 13, 2017 Mayor Boonstra attended a Police Committee Meeting where he, Committeeman Madigan, Police Chief Murphy and Administrator Shannon reviewed the PBA Contract.
6. Mayor Boonstra made comment that as Mayor, he occasionally observes issues that require guidance to the governing body. Recently, a matter came to his attention that one (1) member of the Township Committee went to employees for information for other than municipal purposes. Mayor Boonstra has prepared a resolution for governing body consideration. Committeeman Scanlan commented that there is no reporter in the audience this evening and advised Mayor Boonstra he would not vote on this draft resolution as he has not had the opportunity to review the resolution.

Review of the Agenda:

1. As it relates to Ordinance #1841, the Township Committee has received a recommendation from the Planning Board, in accordance with the statute, to adopt Ordinance #1841.
2. Also this evening, a public hearing and further consideration is scheduled for Ordinance #1842 to make changes to the Township code for the sanitary sewer system. A recommendation has been received from the Township Engineer for governing body adoption.
3. A resolution has been added for a Closed Session discussion regarding pending litigation, primarily Ridgewood Water litigation.
4. The Administrator reviewed three (3) resolutions on this evening's Agenda that refer to the recent garbage and trash collection disposal procurement. Two (2) resolutions award contracts to the lowest responsive and responsible bidder for garbage disposal on a per year basis. The Township's bidding strategy was such that the Township reserved the right to award contracts either overall or based on individual years. The intention of the strategy is to obtain the lowest price for the taxpayer and those rights were reserved in the specification. Therefore, these resolutions reflect an award for 2018 and 2019 to one (1) garbage disposal location. The second resolution awards the years 2020, 2021 and 2022 to the lowest responsive and responsible bidder.
5. With regard to the resolution concerning garbage collection and vegetative waste collection, a procurement following the DEP mandated uniform solid waste bid specifications was issued, advertised and followed for garbage collection, recycling collection and vegetative waste collection. The Township again, reserved the right to award an overall contract based on all three (3) service levels or award a contract based on the lowest responsive and responsible price for each service level or the ability to award a contract based on the lowest responsive and

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responsible price for different years in each service level. This information was clearly listed in the bid specification and clearly listed in the bid advertisement. (The bid advertisement distinguished that reservation of rights with bold lettering and such bold lettering was underscored).

The resolution this evening awards a contract to Gaeta Recycling for garbage collection and vegetative waste collection based on the lowest responsive and responsible price for each year of those two (2) service levels.

As it relates to the recycling collection, the Administrator met today with the apparent low bidder for the recycling collection who expressed disappointment that they were not awarded the contract overall. The Administrator explained that the bidding statutes exist for the benefit of the taxpayers and not the aggrandizement of the bidders. As such, the municipality is not going to pay more when it had a strategy to obtain the benefits of advertised, sealed, competitive bids.

This service level will require additional work before a recommendation is presented to the governing body for consideration.

Policy Action Items:

1. On Friday, October 6, 2017 the Administrator volunteered at the Township's bi-annual free shredfest event. Approximately, 110 vehicles proceeded to the drop-off location with their personal documents, far less than the 300 vehicles who participated at the 2016 shredfest event. Concerns for the safety of our volunteers will be addressed at the next event with safety vests.
2. The Township has been routinely notifying the New Jersey Department of Transportation (NJDOT) about two (2) very large, overhanging dead trees on their Route 208 northbound right-of-way, just after the Grandview Avenue exit. After three (3) or four (4) notifications the trees were recently removed.
3. The Fall Curbside Leaf Collection Program began in earnest on Monday, October 16, 2017 in District One. The crews are averaging 1 – 1½ days per district. The Township will post the leaf collection district updates on the municipal website and all social media accounts.
4. The Administrator has completed the application to the Joint Insurance Fund (JIF) to apply for landuse insurance coverage. The detailed applications were signed by the Planning Board and Board of Adjustment Chairmen and submitted with the full and complete requirements of the JIF.
5. The Administrator made comment with regard to a memorandum from the Recreation Director. Approximately, two (2) years ago, a policy change was made in the Recreation Department to utilize outside consultants to make decisions on which players are chosen for travelling sports teams. This eliminates the Recreation Director and the members of the Parks and Recreation Advisory Board from the selection process. It also removes any allegations of favoritism. The process includes a discussion prior to the try-outs with the parents conducted by the Recreation Director, explaining to the parents they must adjust their expectations. At the end of the try-out session, a skills "report card" is provided to the parents by the third party independent evaluator on their child's performance rating. Committeeman Madigan inquired if there was any progress on the suggestion of re-instituting the baseball parade. Committeeman Scanlan advised that the Recreation Advisory Board

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arrived at a conclusion to survey the parents when registration begins for baseball/softball. Based on those responses, the parade would be scheduled or not scheduled. Unfortunately, this year, the Wyckoff Education Foundation had rescheduled their Fun Run Fundraiser from a Fall event to a Spring event and based on other school and municipal events, the date for conducting the parade would be extended two (2) to three (3) weeks into the playing season and lose its appeal as opening day parade. It was suggested that the various boards, commissions and organizations collaborate for available dates for year 2019.

Township Attorney Report:

1. Mr. Landel met with Committeemen Scanlan, Madigan and the Administrator this evening in the subcommittee to review if a change of government should be recommended for a direct election of the mayor from the public. The subcommittee examined a number of alternative options and has scheduled additional meetings for discussion.
2. Mr. Landel reviewed Ordinance #1841, scheduled for public hearing and further consideration this evening. He met with building officials for their input, minor changes will be made and submitted for governing body adoption.
3. Mr. Landel has requested a Closed Session this evening to review the Ridgewood Water Litigation.

Mayor Boonstra asked for a motion to adjourn the Open Work Session Meeting when Elizabeth Choi, 556 Overlook Drive requested to make a comment at this time outside of the scheduled time for public comment as she was unable to remain for the public business meeting. Ms. Choi inquired as to the content of Resolution #17-265 that was read by Mayor Boonstra.

The Open Work Session Meeting adjourned at 8:08 p.m.

Rudolf E. Boonstra
Mayor

Joyce C. Santimauro
Municipal Clerk