

**TOWNSHIP OF WYCKOFF  
TOWNSHIP COMMITTEE OPEN WORK SESSION MEETING  
SECOND FLOOR MUNICIPAL COURT ROOM  
TUESDAY, APRIL 4, 2017 – 7:30 P.M.**

Mayor Rudolf E. Boonstra opened the Open Work Session Meeting at 7:30 p.m. in the second floor municipal court room.

Municipal Clerk Santimauro read the Open Public Work Session statement: "This Open Public Work Session Meeting of the Wyckoff Township Committee is now in session. In accordance with the Open Public Meetings Act, notice of this meeting appears on our Annual Schedule of meetings. A copy of said Annual Schedule has been posted on the Bulletin Board in Memorial Town Hall; a copy has been filed with the Municipal Clerk, The Record, The Ridgewood News and the North Jersey Herald and News – all newspapers having general circulation throughout the Township of Wyckoff. At least 48 hours prior to this meeting the Agenda thereof was similarly posted, filed and mailed to said newspapers."

**Present:** Mayor Rudolf E. Boonstra, Committeemen Thomas J. Madigan, Brian D. Scanlan, John A. Carolan and Timothy E. Shanley  
**Also Present:** Township Administrator Robert J. Shannon, Jr., Township Attorney Robert Landel, Municipal Clerk Joyce C. Santimauro and Thomas Garlick, Associate Attorney in Robert Landel's Office

Mayor Boonstra opened the meeting for the ten (10) minute total public comment period for any item on or off the Agenda, two (2) minutes per speaker, with a motion from Committeeman Scanlan, seconded by Committeeman Carolan.

There was no public comment.

Committeeman Carolan motioned to close the public comment period, seconded by Committeeman Scanlan with an affirmative voice vote.

Mayor Boonstra advised that the Finance Committee has reviewed and signed vouchers.

**Township Committee Reports:**

**Brian Scanlan:**

1. Mr. Scanlan thanked Committeeman Carolan for participating with him on a very thorough selection process to select volunteers for the Parks and Recreation Advisory Board. A recommendation to appoint Ann Smith to the Parks and Recreation Advisory Board was placed on this evening's Agenda. Mayor Boonstra thanked Mr. Scanlan and Mr. Carolan for completing this process. All governing body members agreed.
2. Mr. Scanlan provided an update to the governing body regarding discussions at the Parks and Recreation Advisory Board Meeting as it relates to the photos the Township utilizes to promote its recreation activities and municipal events in the newsletters, calendars and social media accounts. Legal guidance was provided by Mr. Garlick and although parental permission is not required, the safe manner will be to provide a disclaimer on all registration forms that photographs participants in the recreation programs and events that may visually appear in all municipal informational social/media outlets.
3. Mr. Scanlan attended the most recent Library Board of Trustees Meeting. The "maker space" area will soon be open for the use and enjoyment of Wyckoff residents.
4. Mr. Scanlan attended the Wyckoff Education Foundation's "Spring Fling" and opined that the event was successful one.

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5. On Saturday, April 1, 2017 Mr. Scanlan participated in the Annual “Team Up to Tidy Up” event, Wyckoff’s community wide clean-up day and considered the event widely successful. It was gratifying to see Mary & Tom Bugel recognized with a proclamation from the Township Committee honoring their thirty (30) years of volunteer service. The Bugels were instrumental in preserving Spring Lake which now serves as the Wyckoff Family YMCA Campus, Spring Lake, the Pulis Field Athletic Complex and the Township’s leaf compost facility.
6. Mr. Scanlan requested that the next Public Policy Committee include an ordinance amendment to address noise. Often, the police have a difficult time enforcing this ordinance as written. Mr. Scanlan will submit precise suggestive language to the Public Policy Committee.

**John Carolan:**

1. Mr. Carolan also attended the Wyckoff Education Foundation “Spring Fling” whereby proceeds from this fundraiser will be dedicated towards the completion of a stem lab at Eisenhower School.
2. Mr. Carolan announced a new Wyckoff program, an outgrowth from the budget review to achieve some cost avoidance by teaching residents the art of rose care at the Rose Garden at the Gardens of Wyckoff. Mr. Carolan thanked Bob Shannon and Scott Fisher for their creative ideas and described the Rose Garden as an amazing place. In order to preserve this “gem” for public enjoyment, a rosarian will conduct a series of classes for volunteers to learn about roses while practicing and maintaining the rose garden. The program will be conducted rain or shine on the following Saturdays: April 22<sup>nd</sup>, June 17<sup>th</sup>, July 29<sup>th</sup> and November 18<sup>th</sup>. Mayor Boonstra thanked Mr. Carolan and the Budget Committee for their efforts and if the program is successful, the Township should avoid approximately \$15,000 in maintenance costs.

**Tom Madigan:**

1. Mr. Madigan attended the most recent Ramapo/Indian Hills Regional High School District Board of Education Meeting and indicated the board has introduced their 2017 Budget with a 1.79% increase. The impact on an average home in Wyckoff is an increase of \$40.79.
2. At the March Environmental Commission Meeting, two (2) high school students were selected to serve as junior members of the Environmental Commission. Mr. Madigan thanked all involved for a great effort.
3. Mr. Madigan attended the successful “Team Up to Tidy” town-wide clean-up day and thanked Bob Shannon and Fran Piskadlo and all the volunteers for their time and effort. The Environmental Commission’s T-Shirt Contest, offered to Wyckoff students in K-8 grades was successful and supported by gift certificates from the Wyckoff Chamber of Commerce.
4. Mr. Madigan reminded all that Saturday, April 8, 2017 beginning at 8:30 a.m. at the DPW Garage, 475 West Main Street is the annual personal paper shredding event, known as “Shredfest.” This event allows residents to bring their personal papers to be shredded at no cost.

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5. Mr. Madigan was pleased to learn that the “maker space” program is moving forward. Last year, Mr. Madigan served on the Library Board of Trustees and considers the program a great offering.

**Tim Shanley:**

1. Mr. Shanley also attended the Annual “Team Up to Tidy Up” clean-up day and although the sun did not shine, the many volunteers created a bright and successful day.
2. Mr. Shanley recognized Luke Scoropanos, winner of the Environmental Commission’s T-Shirt Design Contest which appears on the t-shirts distributed to the participants at the Team Up to Tidy Up event.
3. Mr. Shanley attended the last meeting of the Wyckoff Volunteer Ambulance Corp and advised the corp is beginning an effort to solicit volunteers. They have requested approval to post a sign at the entrance of the Wyckoff Community Park on Wyckoff Avenue. Mr. Shanley pointed out that volunteer member Joe DeVita advised that he has responded to over 100 calls for assistance this past year.
4. Mr. Shanley attended the Knights of Columbus “Fish Fry” Fundraiser and thanked Committeemen Carolan and Madigan for attending also.
5. This evening, Mr. Shanley attended a Shade Tree Committee Meeting where a number of business items were considered specifically, the Arbor Day Event to be conducted Saturday, April 29, 2017 at 9:00 a.m. Two (2) trees will be planted in the right-of-way in front of Washington School. It is anticipated that this tree planting event will convey to the students the very important role trees play in the environment.

**Mayor Boonstra:**

1. Mayor Boonstra also attended the Wyckoff Education Foundation fundraiser and found the event very enjoyable.
2. Mayor Boonstra described the “Team Up to Tidy Up” town-wide clean-up day as a successful and well attended event. Special thanks to the Partners in Pride. Mayor Boonstra had the honor of presenting a proclamation to Tom & Mary Bugel, recognizing their dedicated volunteer service for three (3) decades as founding members of the Partners in Pride. The honor to the Bugels was well deserved.
3. Wyckoff Day, to be held at the Wyckoff Family YMCA Campus, 691 Wyckoff Avenue, is slated for Saturday, June 3, 2017 from 10:30 a.m. to 4:00 p.m. The event will begin with the Mayor’s Wellness Walk around the Pulis Field Athletic Complex and lead into YMCA Campus where the Wyckoff Day events will take place.
4. Today, Mayor Boonstra had the honor of attending the 55<sup>th</sup> Anniversary of the Wyckoff Seniors Club at a luncheon with Andy Wingfield, Recreation Director and Administrator Bob Shannon. A member of the senior’s club’s father was the Mayor of Wyckoff in 1951.

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5. On this evening's Agenda, an ordinance to establish a promotional criteria process for the police department is scheduled for public hearing and further consideration. Mayor Boonstra advised that this is a positive step forward for the police department and will assist the police department in achieving the accreditation status it is currently pursuing. Mayor Boonstra thanked the Police Committee consisting of Committeeman Tom Madigan, Police Chief Murphy, Labor Attorney Wiss and Administrator Shannon for their diligent work. A draft of the promotional criteria was provided to the PBA prior to this ordinance introduction. Suggestions were received from the PBA of which, several of the suggestions were included in the ordinance.
6. Mayor Boonstra attended a Special Planning Board Meeting where the outdoor dining application was approved at the Brickhouse Restaurant on Godwin Avenue.

**Review of the 8:00 p.m. Agenda:**

1. With regard to the 8:00 p.m. Agenda, please note a Title 59 Plan & Design Defense resolution relative to the Pulis Field Athletic Complex has been placed on this evening's Agenda.
2. The Agenda will also include three (3) ordinances for public hearing and further consideration.
3. There is a motion request to approve the bid specifications for the road resurfacing project and a new WOLF procurement for a shared service for firefighter equipment. The Township Committee approved.

**Administrator Report:**

1. The Municipal Clerk sent a letter to the owner of the liquor license at the Brownstone Inn to request the addition of a telephone number to the "Liquor License for Sale" sign on the building.
2. Information was provided from the Passaic County Engineering Department regarding a culvert replacement on Squawbrook Road in North Haledon which will result in a road detour including Mountain Avenue in Wyckoff. A public service announcement has been drafted and will be issued after the pre-construction meeting.
3. The Township's recent grant application for a \$20,000 New Jersey Sustainable Grant receipt has been confirmed by Sustainable Jersey. Due to the voluminous number of grant applications received, Sustainable Jersey will be extending their review process until later in April.
4. The Administrator reported that previously the Township was notified that it was successful in obtaining a \$50,834 federal grant for the purchase of firefighter safety gear.
5. A communication was received from the Bergen County Office of Open Space Grants where the Township must reflect its intent to apply by May, 5, 2017.
6. The every other week vegetative waste curbside collection program is set to begin on Thursday, April 13<sup>th</sup> and Friday, April 14<sup>th</sup>. Gaeta Recycling has been contacted to ensure all is in order for a successful start.

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- 7. A meeting has been requested by the Ridgewood Village Council with Midland Park and Glen Rock to review the water rate sprinkler restriction ordinance on Thursday, April 13, 2017 at 7:00 p.m. The changes to the Ridgewood Water ordinance that regulates when lawns may be watered in the Summer will be discussed.

**Township Attorney Report:**

- 1. Mr. Landel advised that he wishes to discuss two (2) topics concerning negotiation for Closed Session.
- 2. A draft of the lighting ordinance was furnished for Township Committee consideration for introduction. Various questions were asked by Committeeman Madigan and Committeeman Scanlan. Changes were made prior to introduction at the public business meeting. Mr. Madigan asked that the Public Policy Committee research the type of lighting permitted by commercial establishments in a broader spectrum.

At 8:05 p.m. the Township Committee recesses the Open Work Session discussion of the Open Public Meeting to conduct the Public Business Meeting.

At 8:27 p.m. the Township Committee reconvenes the Open Work Session discussion of the Open Public Work Session Meeting voting as follows:

MOTION: CAROLAN SECOND MADIGAN  
CAROLAN YES MADIGAN YES SCANLAN YES SHANLEY YES  
BOONSTRA YES

At 8:28 p.m. the Township Committee recesses the Open Work Session Meeting discussion to enter into Closed Session Discussion via Resolution #17-C8.

At 8:55 p.m. the Township Committee reconvenes the Open Work Session Meeting Discussion voting as follows:

MOTION: SCANLAN SECOND CAROLAN  
CAROLAN YES MADIGAN YES SCANLAN YES SHANLEY YES  
BOONSTRA YES

A motion by Committeeman Scanlan, seconded by Committeeman Carolan which authorizes the Township Attorney to amend a contract with United Way with regard to supportive housing for individuals with developmental disabilities at 370 Clinton Avenue to include the payment of \$400,000 from the Township's Affordable Housing Trust Fund for the purchase of the property of which set amount will be returned to the Township of Wyckoff, a \$75,000 non-refundable contribution from the Affordable Housing Trust Fund for the construction of the facility, authority for Mr. Landel to prepare and negotiate a PILOT Agreement, waiver of the municipal portion of the building permit fees for that project and authority for the Township Attorney and the Administrator to work with the Affordable Housing Planner to modify the affordable housing trust fund spending plan and lastly, efforts to commence the construction forthwith and as expeditiously as possible, all governing body members voting yes.

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The Open Public Work Session Meeting adjourned at 9:00 p.m.

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Rudolf E. Boonstra  
Mayor

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Joyce C. Santimauro  
Municipal Clerk