

**TOWNSHIP OF WYCKOFF  
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING  
SECOND FLOOR MUNICIPAL COURT ROOM  
TUESDAY, OCTOBER 17, 2017**

**TOWNSHIP OF WYCKOFF  
TOWNSHIP COMMITTEE WORK SESSION MEETING  
MUNICIPAL COURT ROOM  
TUESDAY, OCTOBER 17, 2017 - 7:30 P.M.**

1. 7:30 pm Work Session Meeting called to order by Mayor Rudolf E. Boonstra
2. Roll call of Township Committee
3. Reading of "Open Work Session" statement by Mrs. Santimauro
4. Ten Minute public comment period, two (2) minutes per speaker for public comment on any governmental issue that a member of the public feels may be of concern to the residents of the Township of Wyckoff.
5. Mayor and Municipal Clerk to sign documents
6.
  - a. Finance Committee to review and sign vouchers
  - b. Report of Township Committee
  - c. Report of Administrator
  - d. Report of Attorney
7. Recess Work Session Meeting to conduct 8:00 pm Business Meeting
8. Reconvene Work Session Meeting
9. Adjourn

**PAYMENT OF CLAIMS MAY BE PAID AT ALL WORK SESSION MEETINGS  
AND ALL TOWNSHIP COMMITTEE BUSINESS MEETINGS**

**FORMAL ACTION MAY BE TAKEN AT THIS WORK SESSION**

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TOWNSHIP OF WYCKOFF  
TOWNSHIP COMMITTEE BUSINESS MEETING  
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TUESDAY, OCTOBER 17, 2017 - 8:00 PM

1. Regular Meeting of the Wyckoff Township Committee called to order by Mayor Rudolf E. Boonstra
2. Flag Salute
3. Invocation given by Rabbi Lois Ruderman from Temple Beth Rishon
4. Reading of the "Open Public Meetings Act" statement by Mrs. Santimauro
5. Roll call of the Township Committee
6. Public Comment period, five (5) minutes per speaker for public comment on any governmental issue that a member of the public feels may be of concern to the residents of the Township of Wyckoff.
7. Approval of the following Township Committee meeting minutes:

Township Committee Regular Work Session Meeting Minutes and Regular Business Meeting Minutes from October 3, 2017 & Bid Minutes from October 3, 2017

MOTION: SHANLEY SECOND CAROLAN  
CAROLAN YES MADIGAN YES SCANLAN YES SHANLEY YES  
BOONSTRA YES

8. **Consent Agenda:** All matters listed below are considered by the Township Committee to be routine in nature. There will be no separate discussion of these items. If any discussion is desired by the Township Committee, that item will be removed from the Consent Agenda and considered separately:

**I Resolutions (Adoption of the following):**

- #17-254 Authorize Change Order #1 – Road Resurfacing
- #17-255 Authorize Contract – Garbage Disposal – year’s 2018 & 2019
- #17-256 Authorize redemption of Tax Sale Certificate #16-00015 – Block 270/Lot 16 – 94 Edison Street
- #17-257 Designate October - Fire Prevention Month
- #17-258 Designate October - Breast Cancer Awareness Month
- #17-259 Assign Contract – Clothes & Shoe Recycling boxes at the Recycling Center
- #17-260 Payment of Bills
- #17-261 Authorize Environmental Resource Inventory (ERI) Project
- #17-262 Return of Certain Overpaid Taxes, Escrows, etc.
- #17-263 Authorize Contract for Garbage Disposal for years 2020, 2021 and 2022
- #17-264 Authorize Contract for Curbside Solid Waste Collection & Vegetative Waste Collection
- #17-C16 Closed Session – Pending Litigation

**II Motions**

- a. Authorize the ten (10) day temporary sign request from the Wyckoff Family YMCA advertising the "Holiday Marketplace" at the YMCA scheduled for November 3 & 4, 2017.

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b. Approve ten (10) day temporary Grand Opening banner for Lukoil store located at 671 Wyckoff Avenue 07481

**Following is the vote on the Consent Agenda:**

MOTION: \_\_\_\_\_ CAROLAN \_\_\_\_\_ SECOND \_\_\_\_\_ SCANLAN \_\_\_\_\_  
CAROLAN YES MADIGAN YES SCANLAN YES SHANLEY YES  
BOONSTRA YES

**III Resolution (Not on Consent Agenda)**

#17-265 Public Officials of Wyckoff Transparency

MOTION: \_\_\_\_\_ BOONSTRA \_\_\_\_\_ SECOND \_\_\_\_\_ MADIGAN \_\_\_\_\_  
CAROLAN YES MADIGAN YES SCANLAN ABSTAIN SHANLEY YES  
BOONSTRA YES

**IV Ordinance – Public Hearing/Further Consideration:**

#1841 AN ORDINANCE TO AMEND CHAPTER 186, "ZONING," OF THE CODE OF THE TOWNSHIP OF WYCKOFF, SECTION 186-26, "OFF-STREET PARKING," TO AMEND PARKING REQUIREMENTS FOR PLACES OF ASSEMBLY, INCLUDING SCHOOLS AND HOUSES OF WORSHIP

MOTION: \_\_\_\_\_ CAROLAN \_\_\_\_\_ SECOND \_\_\_\_\_ SHANLEY \_\_\_\_\_  
CAROLAN YES MADIGAN YES SCANLAN YES SHANLEY YES  
BOONSTRA YES

#1842 AN ORDINANCE TO AMEND CHAPTER 157, "SEWERS" OF THE CODE OF THE TOWNSHIP OF WYCKOFF IN VARIOUS SECTIONS TO INCORPORATE BEST PRACTICE REQUIREMENTS AND PROCEDURES

MOTION: \_\_\_\_\_ CAROLAN \_\_\_\_\_ SECOND \_\_\_\_\_ SCANLAN \_\_\_\_\_  
CAROLAN YES MADIGAN YES SCANLAN YES SHANLEY YES  
BOONSTRA YES

**V Adjourn**

**PAYMENT OF CLAIMS MAY BE PAID AT ALL TOWNSHIP COMMITTEE  
WORK SESSION MEETINGS AND ALL TOWNSHIP COMMITTEE REGULAR  
MEETINGS**

**FORMAL ACTION MAY BE TAKEN DURING THIS MEETING**

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**Meeting Called To Order**

Mayor Rudolf E. Boonstra called the regular meeting of the Wyckoff Township Committee in the Municipal Court Room to order at 8:00 pm.

**Flag Salute**

The Township Committee proceeded with the Pledge of Allegiance led by Mayor Rudolf E. Boonstra.

**Invocation**

The Invocation was given by Rabbi Lois Ruderman from Temple Beth Rishon.

**Attendance**

**Township Committee Present:** Mayor Rudolf E. Boonstra; Committee Present: John A. Carolan, Thomas J. Madigan, Brian D. Scanlan and Timothy E. Shanley

**Staff Present:** Joyce C. Santimauro, Municipal Clerk, Township Administrator Robert J. Shannon, Township Attorney Robert Landel and Thomas Garlick, Esq..

**Open Public Meeting Act Statement:**

Township Clerk Joyce Santimauro read the "Open Public Meeting Act" Statement: "This regular meeting of the Township Committee of the Township of Wyckoff is now in session. In accordance with the provisions of Section 8 of the Open Public Meetings Act, I wish to advise that notice of this meeting has been posted in the lower level of the Memorial Town Hall and that a copy of the schedule of meetings has also been filed with the Township Clerk, and copies of this agenda and the annual notice of meetings, of which this is a part, have been heretofore sent to the Ridgewood News, The Record, and The North Jersey Herald and News all papers with general circulation throughout the Township of Wyckoff. At least 48 hours prior to this meeting the Agenda thereof was similarly posted, filed and mailed to said newspapers."

**Public Comment**

Committeeman Carolan made a motion to open the meeting for public Comment; Seconded by Committeeman Shanley. All voted in favor.

Donna White, 532 Franklin Avenue, Wyckoff, - Ms. White stated:

"I am here because of the way I am being treated over the past 2+ years by the Wyckoff Tax Assessor.

I have been dismissed and disrespected more times than I can count. She is rude unapproachable, unreasonable and outright nasty. Her staff apologizes to me upon every interaction I have with the office.

There were errors made on my property at the reevaluation of properties. I am not here to go into details of my case but the square footage of my home was wrong, the number of garages was in question and the work sheet given to the reveal company said my property was 1.25 acres when it is .91.

When I showed her the work sheet the revaluation company shared with me, showing the incorrect property size she dismissed it saying I had no right to that document and threatened me to not present it at the county appeals process or she would have my case thrown out.

These are public documents... who does this woman think she is? Why is she allowed to have so much power in this town?

I have had two property assessment paid for with Wyckoff tax dollars. I have been to court on the county level and at the state level. I have had Pam to my

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home more than once to walk through and on the property. I have allowed her and her team through my home on numerous occasions.

She is combative and rude, she told me that I was lying about a garage that she claim was turned into living space when I furnished pictures at the county appeals process. When an agreement was being discussed she told me publicly that I was lying interrupted the discussion and had me agree to a walk through.

Then when she and her team came to my home to see for herself she laughed and said oh I was thinking of another house it's too late now you will have to appeal to the state level.

And I did appeal and my interactions with her continued to be less that the way you would treat a dog.

Presently, over two years later she refuses to take my calls, refuses to see me when I have taken time off from work to meet her , limited office hours and laugh in my face as she walks by me dismissing me telling me how busy she is. I wrote her letters and left her messages and notes in over two years she has not responded to me once.

Right now my case is in the state court and the Wyckoff tax attorney, the town's independent expert, my attorney are all in agreement on a fair settlement yet Pam again has become the obstacle to a settlement of this case refused to sign off on it telling me to "take it to the judge I am not signing it."

I grew up in this town, I am raising 4 children in this town as a single mom I deserve more respect that this woman is giving me. I know of other people in town that have has tax issues and have had to deal with her rude unprofessional behavior. I have friends and neighbors that have warned me not to come here, that she will retaliate my taxes will escalate next year and she will make my life miserable if I come to this meeting.

She herself has threatened me saying "Don't Push Me"

I am here because this is just wrong, a huge waste of time and money on everyone's part. Nobody should be treated this way. The town tax attorney has told me on numerous occasions that he has tried to reason with her and she is like a brick wall.

Really? Why is she allowed to be such an obstacle? Why is she allowed to treat people this way? Who does she answer to? I cannot be the first person or the second or the third that has stood before you?

How do you as the Township Committee stand by and allow this to go on?

Mr. Shanley began to ask a question of Ms. White, Mr. Landel interrupted him and cautioned the Township Committee that they cannot discuss an employee without first providing notice of the discussion. Ms. White questioned this statement and Mr. Landel stated it was required by state law.

Mr. Landel provided Ms. White his business card and suggested she call him.

Committeeman Carolan made a motion to close the public comment time of the regular business meeting; Seconded by Committeeman Shanley with an affirmative vote.

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**Approval of the following Township Committee meeting minutes:**

Township Committee Regular Work Session Meeting Minutes and  
Regular Business Meeting Minutes from October 3, 2017 & Bid Minutes  
from October 3, 2017

MOTION:           SHANLEY                SECOND           CAROLAN            
CAROLAN   YES      MADIGAN   YES      SCANLAN   YES      SHANLEY   YES    
BOONSTRA   YES  

**Consent Agenda:** All matters listed below are considered by the Township Committee to be routine in nature. There will be no separate discussion of these items. If any discussion is desired by the Township Committee, that item will be removed from the Consent Agenda and considered separately:

**I      Resolutions (Adoption of the following):**

**#17-254      Authorize Change Order #1 – Road Resurfacing**

**WHEREAS**, the Township Committee of the Township of Wyckoff has awarded a contract to the lowest responsive and responsible bidder to D and L Paving Contractors, Inc. via resolution #17-154 dated May 2, 2017 for \$675,767.00; and,

**WHEREAS**, the Township Administrator has filed with the Township Committee a written request for a change order in accordance with NJAC 5:34-4.4 prior to the adoption of this resolution; and,

**WHEREAS**, the Chief Financial Officer has attached a certificate of availability of funds indicating that funds are available in accounts #C-04-55-932-401 and #C-04-55-933-401 for this purpose; and,

**WHEREAS**, the Township Attorney has reviewed this information and NJAC 5:34-4 and recommends the Township Committee adopt this resolution as to form and procedure; and,

**NOW, THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that change order #1 is hereby authorized in the amount of \$23,383.58 or 3.46% for a combined total contract of \$699,150.58.

**BE IT FURTHER RESOLVED** that the attached amendatory contract be approved.

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**#17-255      Authorize Contract – Garbage Disposal – years’ 2018 & 2019**

**WHEREAS**, the current Wyckoff solid waste disposal contract expires on December 31, 2017; and,

**WHEREAS**, the Township of Wyckoff as the lead agency for the Wyckoff, Oakland, Franklin Lakes Cooperative Purchase Group was authorized to competitively procure solid waste disposal services for the Township of Wyckoff and the Borough of Oakland and the Borough of Franklin Lakes for specific years; and,

**WHEREAS**, the Wyckoff, Oakland, Franklin Lakes Cooperative Purchase Group is approved by the New Jersey Division of Local Government Services and has been assigned the registration number 176-WCGPJ; and,

**WHEREAS**, a project team coordinated by the Township Administrator developed the specifications in accordance with the Local Public Contract Law; and,

**WHEREAS**, the Township Committee approved the specifications and authorized competitive bidding; and,

**WHEREAS**, a legal advert soliciting competitive sealed bids was published in the September 8, 2017 edition of the Ridgewood News, (a newspaper circulating in Bergen County); and,

**WHEREAS**, the Township exceeded the statutory public notice requirement and further encourage competitive bidding: by posting the legal notice soliciting competitive sealed bids on its official website, [www.wyckoff-nj.com](http://www.wyckoff-nj.com) easily accessed from its home page by clicking “Bids and Jobs” quick link; and publishing the bid adverts for 25 days and not the statutory 10 day period; and,

**WHEREAS**, in order to further encourage competition the Township provided the 53 page specification free of charge to bidders; and,

**WHEREAS**, on October 3, 2017, at noon, four (4) bids were publicly opened and their contents read aloud; the bidders and their prices are detailed on the municipal clerks minutes of the bid opening which are attached to this resolution as if set forth at length; and,

**WHEREAS**, the Township confirmed that the apparent low bidder’s price includes the \$3.00 per ton State of New Jersey Recycling Tax. The low bidder’s Business Manager, Jack Bernardino confirmed to the Township Administrator that the \$3.00 per ton New Jersey Recycling tax is included in per ton bid prices as required by the bid specification; and,

**WHEREAS**, the distance of the Covanta Waste to Energy Plant from Wyckoff was verified that it is located within thirty (30) miles; and,

**WHEREAS**, the procurement project team has submitted a recommendation to award a contract to the lowest responsive and responsible bidder who submitted the lowest per ton price for years 2018 & 2019; and,

**WHEREAS**, the Township Attorney has reviewed this procurement and concurs with the award recommendation; and,

**WHEREAS**, in accordance with NJSA 40A:11-15 (3) this contract is for a term not exceeding five years and it is subject to the availability and appropriation annually of sufficient funds on January 1, 2018 and January 1, 2019 and subsequent annual budgets as required and in accordance with recently enacted regulations requiring certification of funds. The budgetary accounting encumbrance process as set forth in NJAC 5:30-5.3 (c) and 5:30 – 5.4 (b) for each fiscal year shall take the place of, and be used instead of, written certification of available funds set forth in NJAC 5:3-5.4 (a).

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey acting as the lead agency for the Wyckoff/Oakland/Franklin Lakes Cooperative Pricing System that a contract is hereby awarded to Covanta, 445 South Street, Morristown, New Jersey 07960, the lowest

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responsive and responsible bidder for solid waste disposal services in full compliance with the complete specifications and contract at its Waste to Energy Plant at 183 Raymond Blvd., Newark, New Jersey 07105 inclusive of all taxes including the \$3.00 per ton State of New Jersey Recycling Tax for years:

2018	\$65.38 per ton
2019	\$66.36 per ton

**BE IT FURTHER RESOLVED**, that the Mayor and Municipal Clerk are hereby authorized to sign the contract for services.

**BE IT FURTHER RESOLVED**, that the Municipal Clerk shall forward this resolution to the Cooperative Pricing System member's administrators to permit each member municipality to contract directly with the successful bidder in accordance with section one, items A through J on pages two and three of the specifications.

**BE IT FURTHER RESOLVED**, that the Municipal Clerk shall provide a certified copy of this resolution to the Wyckoff Chief Financial Officer, Accounts Payable Clerk and Recycling Coordinator/Public Works Manager.



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**#17-256      Authorize redemption of Tax Sale Certificate #16-00015 –  
Block 270/Lot 16-94 Edison**

**WHEREAS**, the Tax Collector of the Township of Wyckoff has previously determined that there was due and owing to the Township of Wyckoff outstanding tax and interest for tax year 2016 on Block 270/Lot 16, aka 94 Edison Street, within the Township of Wyckoff, County of Bergen, State of New Jersey; in the amount of \$7,605.40 and;

**WHEREAS**, on the 21st day of October 2016, the Township of Wyckoff executed a “Certificate of Sale of Unpaid Municipal Liens” numbered 16-00005, hereinafter referred to as a Tax Sale Certificate on the above-described property in the amount above-recited; and,

**WHEREAS**, said Tax Sale Certificate was purchased by Clemente Enterprises, P.O. Box 141, Wyckoff, NJ 07481; and,

**WHEREAS**, subsequent to the execution and filing of said Tax Sale Certificate and prior to the commencement of foreclosure proceedings against the property owner’s right to redemption of said Tax Sale Certificate, the mortgagor has paid to the Tax Collector of the Township of Wyckoff any and all charges deemed due and owing on the above-described property and the property owner is therefore entitled to a redemption of said Tax Sale Certificate pursuant to N.J.S.A. 54:5-55.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Wyckoff, that the Tax Collector be, and the same is hereby authorized and directed to cancel and endorse Tax Sale Certificate 16-00005 for redemption as of October 3, 2017 and make refund in the amount of \$7605.40 being lien amount of \$535.78, subsequent taxes, and interest in the amount of \$5,004.62 recording fees in the amount of \$65.00 and a premium of \$2,000.00 to Clemente Enterprises, and deliver said Tax Sale Certificate to the mortgagor for cancellation with the County Clerk in accordance with N.J.S.A. 54:5-55.

**#17-257      Designate October - Fire Prevention Month**

**WHEREAS**, Fire Prevention Month is celebrated because fire is a serious public safety concern both locally and nationally,

**WHEREAS**, the Wyckoff Township Committee and Wyckoff Volunteer Fire Department are committed to ensuring the safety and security of all those living in and visiting the Township of Wyckoff; and

**WHEREAS**, people are at greatest risk from fire in their homes, and the Wyckoff’s first responders are dedicated to reducing the occurrence of home fires and home fire injuries through prevention and protection education; and

**WHEREAS**, we encourage all Wyckoff residents to have a planned, practiced home-fire escape plan, which increases the chances of survival during a home fire; and

**WHEREAS**, we also encourage all residents to install smoke alarms in every sleeping room, outside each separate sleeping area, and on every level of the home, and to ensure that those devices meet the needs of those who are deaf or hearing-impaired; and,

**WHEREAS**, the Township of Wyckoff will provide a series of home fire prevention measures on its’ social media sites to assist residents and property owners.

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**NOW, THEREFORE, BE IT PROCLAIMED**, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that the month of October be designated as Fire Prevention Month.

**#17-258      Designate October – Breast Cancer Awareness Month**

**WHEREAS**, October is National Breast Cancer Awareness Month, which is an annual campaign to increase awareness of this disease and while we have seen an increase in mammography rates and decline in deaths there is more we can do; and,

**WHEREAS**, National Breast Cancer Awareness Month remains dedicated to increasing public knowledge about the importance of early detection of breast cancer diagnosis and treatment; and,

**WHEREAS**, too many women do not utilize mammography at regular intervals even though research indicates it is the best available method of detection to decrease death rates; and,

**WHEREAS**, the awareness campaign is sending out several key messages, most notably, the American Cancer Society continues to advise women to get an annual mammogram screening once they reach age 40; and,

**WHEREAS**, the National Cancer Institute estimates in the United States, more than 231,000 (female) and 2,000 (male) new cases of breast cancer will be diagnosed this year and over 40,000 people will die; and,

**WHEREAS**, there are many organizations that continue to search for a cure through vital research, they also work with the Office of Cancer Control and Prevention in New Jersey and its partners to educate our community about the importance of early detection as our best protection and the risks of breast cancer.

**NOW THEREFORE BE IT RESLOVED**, that the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey does hereby recognize all of the above and declares October as Breast Cancer Awareness Month and urges all women and their families to increase their knowledge. The Township of Wyckoff, under the leadership of Maryellen Tafate, will further promote Breast Cancer Awareness by tying “Pink Ribbons” to the trees and lamp posts around Town Hall as a symbol to encourage all women and their families to heighten their knowledge about Breast Cancer.

**#17-259      Assign Contract – Clothes & Shoe Recycling boxes at the Recycling Center**

**WHEREAS**, the Township Committee awarded a one year to GSW, Inc. on December 6, 2016 to place (4) four clothes and shoe recycling containers at the Wyckoff Recycling Center at 476 West Main Street; and,

**WHEREAS**, GSW, Inc. sold its assets to OGS Recycling, LLC. who is fulfilling the contract awarded to GSW, Inc. for the calendar year 2017; and,

**WHEREAS**, the DPW Manager and the Township Administrator recommend assignment of the contract for the remainder of calendar year 2017 based on the fact that the rent payments are current, the certificate of insurance is current ,and for the ease of contract administration; and,

**WHEREAS**, the Township Attorney has reviewed this recommendation and concurs.

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**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that the aforementioned one year contract awarded via resolution #16-295, on December 6, 2016 is hereby assigned to OGS Recycling, LLC. 100 Springdale Road, Suite A3, PMB 293, Cherry Hill, NJ 08003 for the remainder of 2017.

**BE IT FURTHER RESOLVED**, that all requirements and aspects of the specification and resolution #16-295 are assigned including the option that the Township Committee, at its sole discretion may extend the contract for two one year periods or one two year period.

**#17-260      Payment of Bills**

**WHEREAS**, the Township of Wyckoff is a municipality in the State of New Jersey operating under the authority from NJSA 40A:63-1 et seq; and,

**WHEREAS**, the Township of Wyckoff has received vouchers in claim for payment of materials supplied and/or services rendered; and,

**WHEREAS**, the said vouchers have been reviewed and the amount indicated on each voucher has been determined to be due and owing; and,

**WHEREAS**, the Township Committee has a practice of each Township Committee member participating in the reviewing and signing of vouchers; and,

**WHEREAS**, the vouchers which comprise this bill list have been reviewed and signed by two (2) Township Committee members and they have found them to in order; and,

**WHEREAS**, the Township Treasurer has certified that sufficient funds are available for payment of said vouchers.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Wyckoff that the action of the said Finance Committee be approved; and, that the payments of these bills are hereby authorized and the Chief Financial Officer is directed to issue checks for their payments as listed on the bill list attached to this date's meeting minutes and covered by checks no. 16510 – 16545 Payroll A/C, Direct Deposit Vouchers no. 8451 - 8520, Library Payroll check nos. 1353 - 1355, Library Direct Deposit Vouchers no. 3246 - 3278, Claims Wire nos. 171004, 171005 & 171006, check no. 077414 Claims Manual, Claims check nos. 077416 – 077523, Voided Claims check no. 077415 and AHDT Void no.1007.

**#17-261      Authorize Environmental Resource Inventory (ERI) Project**

**WHEREAS**, the Wyckoff Environmental Commission/Green Team is recommending to the Township Committee that they receive authorization to update the Township's Environmental Resources Inventory (ERI) which was last prepared in 1995; and,

**WHEREAS**, a current ERI may be utilized as a resource in the preparation of a master plan review as well as serving as a Sustainable Jersey best practice.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that the recommendation of the Environmental Commission/Green Team is hereby approved and the Township Committee hereby states its intention to update the Township's ERI, subject to the funds made available in the 2017 annual budget.

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**#17-262      Return of Certain Overpaid Taxes, Escrows, etc.**

**BE IT RESOLVED**, by the Township Committee of the Township of Wyckoff that the Treasurer is hereby authorized and directed to return certain monies as follows:

**BUILDING DEPT.:**

William D. Severs Company, 109 Lawrence Road, Mahwah, New Jersey 07430 – Refund of Permit #17-0090 – Work never completed – Block 288/Lot 7 – 218 Van Houten Avenue - \$100.00

Charles Cronly, 1 Pace Drive, Wyckoff, New Jersey 07481 – Refund of Permit #17-0581 – Work not completed – Block 320/Lot 6 – \$230.00

**RECREATION:**

Gina Ho, 53 Princeton Avenue, Wyckoff, New Jersey 07481 – Tennis Refund - \$65.00

Amy Tominovich, 453 Cedar Hill Avenue, Wyckoff, New Jersey 07481 – Roller Hockey Refund - \$75.00

Joy Ki, 82 Colgate Avenue, Wyckoff, New Jersey 07481 – Tennis Refund - \$65.00

**#17-263      Authorize Contract for Garbage Disposal for years 2020,2021 and 2022**

**WHEREAS**, the current Wyckoff solid waste disposal contract expires on December 31, 2017; and,

**WHEREAS**, the Township of Wyckoff as the lead agency for the Wyckoff, Oakland, Franklin Lakes Cooperative Purchase Group was authorized to competitively procure solid waste disposal services for the Township of Wyckoff and the Borough of Oakland and the Borough of Franklin Lakes for specific years; and,

**WHEREAS**, the Wyckoff, Oakland, Franklin Lakes Cooperative Purchase Group is approved by the New Jersey Division of Local Government Services and has been assigned the registration number 176-WCGPJ; and,

**WHEREAS**, a project team coordinated by the Township Administrator developed the specifications in accordance with the Local Public Contract Law; and,

**WHEREAS**, the Township Committee approved the specifications and authorized competitive bidding; and,

**WHEREAS**, a legal advert soliciting competitive sealed bids was published in the September 8, 2017 edition of the Ridgewood News, (a newspaper circulating in Bergen County); and,

**WHEREAS**, the Township exceeded the statutory public notice requirement and further encourage competitive bidding: by posting the legal notice soliciting competitive sealed bids on its official website, [www.wyckoff-nj.com](http://www.wyckoff-nj.com) easily accessed from its home page by clicking "Bids and Jobs" quick link; and publishing the bid adverts for 25 days and not the statutory 10 day period; and,

**WHEREAS**, in order to further encourage competition the Township provided the 53 page specification free of charge to bidders; and,

**WHEREAS**, on October 3, 2017, at noon, four (4) bids were publicly opened and their contents read aloud; the bidders and their prices are detailed on the municipal clerks minutes of the bid opening which are attached to this resolution as if set forth at length; and,

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**WHEREAS**, the Township confirmed that the apparent low bidder's price includes the \$3.00 per ton State of New Jersey Recycling Tax. The low bidder's representative, Michael Portenese confirmed to the Township Administrator that the \$3.00 per ton New Jersey Recycling tax is included in per ton bid prices as required by the bid specification; and,

**WHEREAS**, the distance of the Gaeta Recycling, LLC solid waste transfer station from Wyckoff was verified that it is located within 30 miles; and,

**WHEREAS**, the procurement project team has submitted a recommendation to award a contract to the lowest responsive and responsible bidder who submitted the lowest per ton price for years 2020, 2021 and 2022; and,

**WHEREAS**, the Township Attorney has reviewed this procurement and concurs with the award recommendation; and,

**WHEREAS**, in accordance with NJSA 40A:11-15 (3) this contract is for a term not exceeding five years and it is subject to the availability and appropriation annually of sufficient funds on January 1, 2020, January 1, 2021, and January 1, 2022 as required and in accordance with recently enacted regulations requiring certification of funds. The budgetary accounting encumbrance process as set forth in NJAC 5:30-5.3 (c) and 5:30 – 5.4 (b) for each fiscal year shall take the place of, and be used instead of, written certification of available funds set forth in NJAC 5:3-5.4 (a).

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey acting as the lead agency for the Wyckoff/Oakland/Franklin Lakes Cooperative Pricing System that a contract is hereby awarded to Gaeta Recycling Inc, 278-282 West Railway Ave, Paterson, NJ 07503 the lowest responsive and responsible bidder for solid waste disposal services in full compliance with the specifications and contract its transfer station at 278 West Railway Avenue, Paterson, NJ 07503 inclusive of all taxes including the \$3.00 per ton State of New Jersey Recycling Tax for years:

2020	\$67.10 per ton
2021	\$67.50 per ton
2022	\$67.90 per ton

**BE IT FURTHER RESOLVED**, that the Mayor and Municipal Clerk are hereby authorized to sign the contract for services.

**BE IT FURTHER RESOLVED**, that the Municipal Clerk shall forward this resolution to the Cooperative Pricing System member's administrators to permit each member municipality to contract directly with the successful bidder in accordance with section one, items A through J on pages two and three of the specifications.

**BE IT FURTHER RESOLVED**, that the Municipal Clerk shall provide a certified copy of this resolution to the Wyckoff Chief Financial Officer, Accounts Payable Clerk and Recycling Coordinator/Public Works Manager.

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**#17-264      Authorize Contract for Curbside Solid Waste Collection & Vegetative Waste Collection**

**WHEREAS**, the Township of Wyckoff's curbside solid waste collection, curbside recyclable collection and curbside vegetative waste collection expires on December 31, 2017; and,

**WHEREAS**, the Township Committee approved the specifications and authorized bidding on June 20, 2017; and,

**WHEREAS**, a project team coordinated by the Township Administrator developed the specifications in accordance with the NJDEP uniform specifications for solid waste collection; and,

**WHEREAS**, a legal advert soliciting competitive sealed bids was published in the August 1, 2017 issue of the Newark Star Ledger (a newspaper circulating in the State of New Jersey) and in the Passaic Herald News, ( a newspaper circulating in Bergen County) as required by the NJDEP uniform specifications for solid waste collection; and,

**WHEREAS**, the Township exceeded the statutory public notice requirement and further encouraged competitive bidding by publishing a third legal notice in the August 1, 2017 issue of the Bergen Record and the Township posted the legal notice soliciting competitive sealed bids on its official website, [www.wyckoff-nj.com](http://www.wyckoff-nj.com) easily accessed from its home page by clicking "Bids and Jobs" quick link; and,

**WHEREAS**, in order to further encourage competition the Township provided the 72 page specification and four 24"x18" color collection route maps free of charge; and,

**WHEREAS**, on October 3, 2017, at 11:00 am, bids were publicly opened and their contents read aloud; the bidders and their prices are detailed on the municipal clerks minutes of the bid opening which are attached as if set forth at length; and,

**WHEREAS**, the Township Committee of the Township of Wyckoff reserved the right as stated in the specification and in the bid advertisement to award contracts based on the lowest responsive and responsible bid per service level or term of contract years it deems to be in the best interest of the taxpayers; and,

**WHEREAS**, the Procurement Project Team has submitted a recommendation to award a contract to the lowest responsive and responsible bidder who submitted the lowest responsive and responsible bid for garbage collection and vegetative waste collection service level; and,

**WHEREAS**, the Township Attorney has reviewed this procurement and concurs with the award recommendation; and,

**WHEREAS**, in accordance with NJSA 40A:11-15(3) this contract is for a term not exceeding five (5) years and it is subject to the availability and appropriation annually of sufficient funds on January 1, 2018, January 1, 2019, January 1, 2020, January 1, 2021 and January 1, 2022 and subsequent annual budgets as required and in accordance with recently enacted regulations requiring certification of funds. The budgetary accounting encumbrance process as set forth in NJAC 5:30-5.3(c) and 5:30-5.4(b) for each fiscal year shall take the place of, and be used instead of, written certification of available funds as set forth in NJAC 5:3-5.4(a).

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**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey, that the Township Committee deems it in the best interest of the taxpayers to award contracts based on the lowest price per service level and that contracts are awarded to Gaeta Recycling, Inc., 278-282 Railway Ave, Paterson, New Jersey, 07503, the lowest responsive and responsible bidder in compliance with the complete specifications and contract as follows:

<u>Service Level 2</u>	<u>Garbage Collection</u>
2018	\$474,500
2019	\$484,000
2020	\$493,000
2021	\$502,000
2022	\$512,000

**Total for five (5) years: \$2,465,500**

<u>Service Level 3</u>	<u>Vegetative Waste Collection</u>
2018	\$39,000
2019	\$40,000
2020	\$41,000
2021	\$42,000
2022	\$43,000

**Total for five (5) years: \$205,000**

**BE IT FURTHER RESOLVED**, that the Mayor and Municipal Clerk are hereby authorized to sign the contract for services.

**BE IT FURTHER RESOLVED**, that the Municipal Clerk shall provide a certified copy of this resolution to the Chief Financial Officer, Accounts Payable Clerk and the Recycling Coordinator/Public Works Manager.







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MOTION: \_\_\_\_\_ CAROLAN \_\_\_\_\_ SECOND \_\_\_\_\_ SHANLEY \_\_\_\_\_  
CAROLAN YES MADIGAN YES SCANLAN YES SHANLEY YES  
BOONSTRA YES

CHAIRMAN: This is the time and place for the Public Hearing on Ordinance No. 1841, and all persons who wish to be heard, please state your name and address before making your statement.

COMMITTEEMAN CAROLAN: I move that the Public Hearing on the Ordinance be closed.

COMMITTEEMAN SHANLEY: Seconded.

MOTION: \_\_\_\_\_ CAROLAN \_\_\_\_\_ SECOND \_\_\_\_\_ SHANLEY \_\_\_\_\_  
CAROLAN YES MADIGAN YES SCANLAN YES SHANLEY YES  
BOONSTRA YES

MUNICIPAL CLERK: BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that Ordinance No. 1841 be, and the same is hereby adopted, and the Municipal Clerk is hereby authorized and directed to publish the Notice of Final Passage of said Ordinance in the official newspaper for the Township as provided by law.

COMMITTEEMAN CAROLAN: I move the resolution.

COMMITTEEMAN SHANLEY: Seconded.

MOTION: \_\_\_\_\_ CAROLAN \_\_\_\_\_ SECOND \_\_\_\_\_ SHANLEY \_\_\_\_\_  
CAROLAN YES MADIGAN YES SCANLAN YES SHANLEY YES  
BOONSTRA YES

**ORDINANCE #1841**

**AN ORDINANCE TO AMEND CHAPTER 186, "ZONING," OF THE CODE OF THE TOWNSHIP OF WYCKOFF, SECTION 186-26, "OFF-STREET PARKING," TO AMEND PARKING REQUIREMENTS FOR PLACES OF ASSEMBLY, INCLUDING SCHOOLS AND HOUSES OF WORSHIP**

**BE IT ORDAINED** by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey, that the Code of the Township of Wyckoff is amended at Chapter 186, "Zoning," Section 186-26, "Off-Street Parking," Subparagraph B, "Schedule of Off-Street Parking Requirements for Specific Uses."

**SECTION 1** - Chapter 186, "Zoning," Section 186-26, "Off-Street Parking," Subparagraph B, "Schedule of Off-Street Parking Requirements for Specific Uses," shall be amended as follows:

Section 186-26. Off-street parking.

B. Schedule of off-street parking requirements for specific uses.  
[Amended 11-15-1982 by Ord. No. 885; 9-7-2004 by Ord. No. 1477]

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**Permitted Use**

Places of assembly, including schools and churches houses of worship

**Off-Street Parking Spaces Required**

1 space per 3 seats of permanent seating accommodations in largest assembly room; where benches are provided, each 22 inches of bench shall be considered 1 seat; in areas where there are no fixed seats, 1 space for each 50 square feet of floor area.

SECTION 2 - Chapter 186, "Zoning," Section 186-26, "Off-Street Parking," Subparagraph C, "Schedule of Off-Street Parking Requirements for the B-1, B-1A, B-2 and B-3 Zones," shall be amended to remove "Churches and similar places of worship including accessory buildings incidental thereto":

**#1842 AN ORDINANCE TO AMEND CHAPTER 157, "SEWERS" OF THE CODE OF THE TOWNSHIP OF WYCKOFF IN VARIOUS SECTIONS TO INCORPORATE BEST PRACTICE REQUIREMENTS AND PROCEDURES**

ORDINANCE

FINAL PASSAGE

MUNICIPAL CLERK: Mr. Chairman, I have Ordinance No. 1842, entitled: **AN ORDINANCE TO AMEND CHAPTER 157, "SEWERS" OF THE CODE OF THE TOWNSHIP OF WYCKOFF IN VARIOUS SECTIONS TO INCORPORATE BEST PRACTICE REQUIREMENTS AND PROCEDURES**

for second reading, by title only, and a copy of this Ordinance has been posted on the bulletin board in Town Hall where public notices are customarily posted, and copies have been made available to members of the general public of the Township who have requested the same.

COMMITTEEMAN CAROLAN: I move the Ordinance on second reading by Title only.

COMMITTEEMAN SCANLAN: Seconded.

MOTION:           CAROLAN                SECOND           SCANLAN            
CAROLAN   YES      MADIGAN   YES      SCANLAN   YES      SHANLEY   YES    
BOONSTRA   YES  

CHAIRMAN: This is the time and place for the Public Hearing on Ordinance No. 1835, and all persons who wish to be heard, please state your name and address before making your statement.

COMMITTEEMAN CAROLAN: I move that the Public Hearing on the Ordinance be closed.

COMMITTEEMAN SCANLAN: Seconded.

MOTION:           CAROLAN                SECOND           SCANLAN            
CAROLAN   YES      MADIGAN   YES      SCANLAN   YES      SHANLEY   YES    
BOONSTRA   YES

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MUNICIPAL CLERK: BE IT RESOLVED, by the Township Committee of the Township of Wyckoff that Ordinance No. 1835 be, and the same is hereby adopted, and the Municipal Clerk is hereby authorized and directed to publish the Notice of Final Passage of said Ordinance in the official newspaper for the Township as provided by law.

COMMITTEEMAN CAROLAN: I move the resolution.

COMMITTEEMAN SCANLAN: Seconded.

MOTION:           CAROLAN                SECOND           SCANLAN            
CAROLAN   YES        MADIGAN   YES        SCANLAN   YES        SHANLEY   YES    
BOONSTRA   YES  

**Ordinance # 1842**

**AN ORDINANCE TO AMEND CHAPTER 157, "SEWERS" OF THE CODE OF THE TOWNSHIP OF WYCKOFF IN VARIOUS SECTIONS TO INCORPORATE BEST PRACTICE REQUIREMENTS AND PROCEDURES**

**BE IT ORDAINED**, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey, that the Code of the Township of Wyckoff is amended as Chapter 157, "Sewers" in various sections to incorporate best practice requirements and procedures.

**SECTION 1 - Chapter 157, "Sewers"**

**Part 1. Sewer Use, Article 1, Definitions shall be amended as follows:**

**Section 157-1. Definitions and Word Usage**

A. Definitions. Unless the context specifically indicates otherwise, the meaning of terms used in Part 1 of this chapter shall be as follows:

**APPLICANT**

Any person who has duly applied for a permit under Part 1 of this chapter.

**AUTHORITY**

The Northwest Bergen County Sewer Authority which owns and/or controls the district sewage works into which the Township sewer system discharges or its authorized representative.

**BOARD OF HEALTH**

The Board of Health of the Township of Wyckoff or its authorized representative.

**BOD (DENOTING "BIOCHEMICAL OXYGEN DEMAND")**

The quantity of oxygen utilized in the biochemical oxidation of organic matter under standard laboratory procedure in five days at 20° C., expressed in milligrams per liter.

**BUILDING**

Any dwelling, building or structure used for human occupancy, employment, business, recreation, commercial, industrial or other purpose.

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**BUILDING CONNECTION**

~~The extension from the building drain to the building sewer at the property line, including the actual connection to the building sewer.~~

**BUILDING DRAIN**

That part of the lowest horizontal piping of a drainage system which receives the discharge from soil, waste and other drainage pipes inside the walls of the building and conveys it to the building sewer lateral connection beginning five feet [1.5 meters] outside the inner face of the building wall.

**BUILDING SEWER LATERAL**

~~That part of the Authority or public sewer system extending from the public sewer or Authority sewer in the street or other right of way to the property line for the purpose of providing sewer service to private property.~~

That part of the drainage system that extends from the end of the building drain and conveys the discharge to a public sewer (main), up to and including, the cleanout and connection with the public sewer main, typically located in the centerline of the municipal right of way

**COMMERCIAL BUILDING**

Any building not used as a one-family dwelling house and not used for industry.

**CONSTRUCTION CODE OFFICIAL**

The Construction Official of the Uniform Construction Code Department of the Township of Wyckoff.

**GARBAGE**

Solid wastes from the domestic and commercial preparation, cooking and dispensing of food and from the handling, storage and sale of produce.

**HEALTH OFFICER**

The Health Officer of the Board of Health or his duly authorized representative.

**INDIVIDUAL SEWAGE DISPOSAL FACILITY**

Any privately owned septic tank, cesspool or other similar facility intended or used for the disposal of sewage from a single-family residence, small commercial building or other establishment producing similar quantities of sewage.

**INDUSTRIAL WASTES**

The liquid wastes from an industrial manufacturing process, trade or business as distinct from sanitary sewage.

**LOCAL LAW**

All existing ordinances, rules and regulations of the Township and the Board of Health and all applicable state law.

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**NATURAL OUTLET**

Any outlet into a watercourse, pond, ditch, lake or other body of surface water or groundwater.

**NORMAL SEWAGE**

A composite of sanitary sewage which is representative of that delivered to Authority sewage works. The average characteristics of "normal sewage" shall be determined by the Authority periodically and shall be used as a basis for assessing the strength of industrial wastes.

**PERMITTEE**

A person who has duly applied for and been granted a permit from the Township.

**PERSON**

Any individual, firm, company, association, society, corporation, group, board or other agency.

**PH**

The logarithm of the reciprocal of the weight of hydrogen ions in grams per liter of solution.

**PREMISES**

Any lot shown on the Tax Map of the Township or shown on an approved subdivision.

**PROPERLY SHREDDED GARBAGE**

The wastes from the preparation, cooking and dispensing of food that have been shredded to such degree that all particles will be carried freely under the flow conditions normally prevailing in public sewers, with no particle greater than 1/2 inch [1.27 centimeters] in any dimension.

**PUBLIC SEWER (MAIN)**

The Township sewer which is generally laid longitudinally along the center lines or other part of the street or other right-of-way in which all owners of abutting properties have equal rights. "Public sewer" shall not include any dry sewer which is not yet connected to functioning sewage works.

**SANITARY SEWAGE**

Sewage (including properly shredded garbage) discharging from the sanitary conveniences of dwellings, office buildings, factories or institutions and which is free from storm- and surface water.

**SANITARY SEWER**

A sewer which carries sewage and to which storm-, surface and ground waters are not intentionally admitted.

**SEWAGE**

A combination of the water-carried wastes from residences, business buildings, institutions and industrial establishments, together with such ground-, surface and stormwaters as may be present.

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**SEWAGE TREATMENT PLANT**

Any arrangement of devices and structures used for treating sewage.

**SEWAGE WORKS**

All facilities for collecting, pumping, treating and disposing of sewage.

**SEWER**

A pipe or conduit for carrying sewage.

**SLUG**

Any discharge of water, sewage or industrial waste which, in concentration of any given constituent or in quantity of flow, exceeds for any period of duration longer than 15 minutes more than five times the average twenty-four-hour concentration of flows during normal operation.

**STORM DRAIN (SOMETIMES TERMED "STORM SEWER")**

A sewer which carries storm- and surface waters and drainage but excludes sewage and industrial wastes, other than unpolluted water or waste.

**SUSPENDED SOLIDS**

Solids that either float on the surface of or are in suspension in water, sewage or other liquids and which are removable by laboratory filtering.

**TOWNSHIP**

The Township of Wyckoff, the governing body of the Township of Wyckoff or other official or department designated by the Township Committee.

**TOWNSHIP ENGINEER**

The ~~Construction Code Official~~ NJ Licensed Professional Engineer of the Township of Wyckoff or his authorized agent.

**TOWNSHIP SEWER SYSTEM**

The sanitary sewer system owned and/or controlled by the Township of Wyckoff.

**UNPOLLUTED WATER OR WASTE**

Any water or waste containing no: free or emulsified grease or oil; acid or alkali; phenols or other substances imparting taste and odor in receiving waters; toxic and poisonous substances in suspension, colloidal state or solution; and noxious or odorous gases. It shall contain not more than 10,000 parts per million by weight of dissolved solids, of which no more than 2,500 parts per million shall be as chloride, with permissible volume subject to review by the Authority, and not more than 10 parts per million each of suspended solids and BOD. The color shall not exceed 50 parts per million.

**WATERCOURSE**

A channel in which a flow of water occurs either continuously or intermittently.

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B. Word usage. "Shall-" is mandatory; "may" is permissive.

**SECTION 2 – Chapter 157-19.**

Permit required for connection shall be amended as follows:

**Section 157-19. Permit Required for Connection**

No person shall uncover, make any connections with or opening into, use, alter or disturb any municipal or Authority sewer or appurtenance thereof without first obtaining a written permit from the Authority and from the Township Engineer. Copies of all applications, correspondence, plans, specifications and supplemental data which are furnished by the applicant to the Authority in connection with said permit shall also be furnished by the applicant to the Township Engineer. A Township permit shall not be issued in any case requiring an Authority permit until the Authority permit has been obtained by the applicant and a copy thereof is furnished to the Township Engineer.

**SECTION 3 – Chapter 157-20.**

Classes of Permits shall be deleted as follows:

**A. Classes of Permits**

~~There shall be two classes of Township building sewer connection permits, which shall be issued by the Township Engineer (after submission of a completed application, on forms prescribed by the Township Engineer, and submission of a reasonably accurate plan) as follows:~~

~~(1)~~

~~Residential and commercial service to be connected to the Township sewer system or to the Authority sewer system and for which the application shall be accompanied by an inspection and permit fee of \$10 for each one-family dwelling and \$10 for each unit, such as a store, apartment, office or similar facility, in a commercial building.~~

~~(2)~~

~~Service for establishments producing industrial wastes to be connected to the Township sewer system or to the Authority sewer system and for which the application shall be accompanied by an inspection and permit fee of \$25 for each separate building sewer.~~

~~B.~~

~~Any request for reinspection required by nonconforming or incomplete work shall be accompanied by a reinspection fee of \$10.~~

~~C.~~

~~Classes of Authority building sewer connection permits and fees therefor shall be as stipulated by the Authority. All costs in connection with the securing of an Authority permit shall be borne by the applicant.~~

**SECTION 4 – Chapter 157-21 is renumbered to Chapter 157-20,**

**Permit to empty individual disposal facility; Fee shall be amended as follows:**



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**SECTION 157-20. Permit to empty individual disposal facility;  
Fee.**

157-24 20 A permit shall be required to pump or empty any individual sewage disposal facility, and an application for such a permit shall be accompanied by a permit fee of \$10 issued by the Board of Health.

**SECTION 5 – Chapter 157-22 is renumbered to Chapter 157-21.**

**Extension of Sewer System shall be amended as follows:**

**157-22 21. Extensions of sewer system.**

Extensions of or changes in the existing Township sewer system to provide sewer service to an unserved area may be initiated by any private resident and, if approved by the Township Committee, shall be privately funded. The applicant shall satisfy the requirements of the Township Engineer and engage their own professional engineer to design plans in accordance with Township requirements and obtain a Treatment Works Approval from the NJDEP. by the Township or by petition from property owners submitted to the Township Engineer. The Township of Wyckoff will not participate or fund any portion of a sewer extension.

**SECTION 6 – Chapter 157-23 is renumbered to Chapter 157-22.  
Installation of building sewer laterals: Charges shall be amended as follows:**

**157-23 22. Installation of building sewer laterals; charges**

A. Where a public sewer is available but no building sewer exists, a property owner desiring sewer service shall make application to the Township Engineer or acting upon notification of the Township to connect shall apply, in writing, to obtain a permit to make a new sewer connection. the Township Engineer to have a building sewer installed. Installation of building sewer laterals shall in all cases be done by a licensed, registered and insured sewer contractor upon obtaining all necessary permits from approved by the Township, or by such Township department or official as may be designated by the Township and shall be installed at the place and in the The work shall be performed in a manner prescribed by the Township Engineer. In each such case, or in any instance where the connection to the building sewer requires the performance of labor or the furnishing of materials by the Township, there shall be a minimum charge of \$300 to cover the Township's costs. Where, because of the nature and extent of the work to be done or the pavement or terrain to be penetrated or the width of the road traversed or in any other circumstances where the sum of \$300 is not sufficient to cover the costs and expenses of the Township, the Township Engineer shall fix a higher fee to cover the Township's costs and expenses. All work to be performed within the public right of way shall require a road opening permit.

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**B.**

~~In the similar case of an available Authority sewer but no building sewer, the property owner shall make application to the Authority for the installation of the building sewer.~~

~~**C. B.**~~

~~All costs and expenses incidental to the installation of a building sewer lateral shall be paid by the owner, including any required connection fees to the Township and Authority. , ~~whether the installation is by the Township or the Authority.~~~~

**D.** Properties which have not had sewer assessments.

**(1)**

In addition to the foregoing, the property owner shall pay to the Township a connection fee in an amount determined by the Township Administrator in accordance with the following formula:

**(a)**

The amount representing all debt service, including but not limited to sinking funds, reserve funds, the principal and interest on bonds and the amount of any loans and interest thereon, paid by the Township to defray the capital cost of developing the system as of the end of the immediately preceding fiscal year of the Township shall be added to all capital expenditures made by the Township not funded by a bond ordinance or debt for the development of the system as of the end of the immediately preceding fiscal year of the Township.

**(b)**

Any gifts, contributions or subsidies to the Township received from, and not reimbursed or reimbursable to, any federal, state, County or municipal government or agency or any private person and that portion of amounts paid to the Township by a public entity under a service agreement or service contract which is not repaid to the public entity by the Township shall then be subtracted.

**(c)**

The remainder shall be divided by the total number of service units served by the Township at the end of the immediately preceding fiscal year of the Township, and the results shall then be apportioned to each new connector according to the number of service units attributed to that connector, to produce the connector's contribution to the cost of the system. In attributing service units to each connector, the estimated average daily flow of sewage for the connector shall be divided by the average daily flow of sewage for the average single-family residence in the Township as determined by the Township Engineer, to produce the number of service units to be attributed. A connector may propose, in writing, an alternate method to determine the estimated average daily flow of sewage by delivering copies of the connector's alternate proposed methodology to the Township Administrator. The Township Administrator will review the submissions and report to the Township Committee, which may, after public hearing in the manner set forth below, permit the

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connection fee charged pursuant to this section to be computed according to the methodology proposed by the connector if the Township Committee finds that such proposal will result in a more accurate estimate of sewage flow.

**(2)**

The connection fee shall may be recomputed at the end of each fiscal year of the Township after public hearing is held in the manner prescribed in this section. The revised connection fee may be imposed upon those who subsequently connect in that fiscal year to the system.

**(3)**

The Township shall prescribe, and from time to time when necessary, revise the connection fee charged under this section. The revised connection fee may be adopted by the Township Committee after public hearing thereon which shall be held at least 20 days after notice of the proposed adjustment and of the time and place of the public hearing which shall be published in at least two newspapers of general circulation in the Township. The Township Committee shall provide evidence at the hearing showing that the proposed adjustment of the connection fee is necessary and reasonable, and shall provide an opportunity for cross examination of persons offering such evidence, and a transcript of the hearing shall be made, and a copy thereof shall be available upon request to any interested party at a reasonable fee. A copy of the connection fee determination and the amount thereof in effect at all times shall be kept on file in the office of the Township Clerk and Township Administrator, and at all times shall be open to public inspection.

**E.**

For the fiscal year 2000, and until revised by the Township Committee as prescribed herein, the connection fee apportioned to one service unit shall be \$2,418.

**SECTION 6 – Chapter 157-24 is renumbered to Chapter 157-23, Connections from building drains to building sewer laterals is amended as follows:**

**157-24 23 Connections from building drains to building sewer laterals.**

The building connection from the building drain to the public sewer via a building sewer lateral shall be installed by and at the expense of the permittee. No person, firm or corporation except a master plumber licensed to do work in the Township or a person holding a license to do such work issued by the State of New Jersey shall carry on the business of building sewer connection work in the Township of Wyckoff. Notwithstanding the foregoing, a bona fide owner of a single family or two-family dwelling house in the Township who resides therein may install his own building connection, provided he personally performs all labor and personally purchases all material in connection therewith and otherwise complies with all requirements of this Part 1 and all other applicable law.

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Any person doing the work or any part thereof referred to in this section shall file satisfactory proof of insurance protecting the Township and Authority from public liability and property damage in an amount determined by the Township Engineer and in form satisfactory to the Township Attorney.

**SECTION 7 – Chapter 157-25 is renumbered to 157-24, Compliance with Plumbing Code is amended as follows:**

**157-25-24. Compliance with Plumbing Subcode.**

All ~~building~~sewer connections shall be made in accordance with the Plumbing Subcode of the Uniform Construction Code of the State of New Jersey.

**SECTION 8 – Chapter 157-26 is renumbered to 157-25, Laying of building sewer laterals connections is amended as follows:**

**157-26 25 Laying of building sewer laterals connections.**

Where determined by the Township Engineer to be feasible, the building ~~sewer laterals connections~~ for new construction shall be brought to the building at an elevation below the basement floor. The ~~building connections laterals~~ for existing buildings may be brought to the building below the basement floor (for basement service by gravity) if determined by the Township Engineer to be feasible, or where there are no plumbing facilities requiring basement service or where approved artificial means of lifting basement sewage is provided, they may be brought to the building above the basement floor. Building ~~connections sewer laterals~~ shall not be laid parallel to or within three feet of any bearing wall, which might thereby be weakened. The building connection shall not be laid in the same trench as the water service connection or any other public utility, and they shall be provided with a minimum horizontal separation of 5 feet where practical 10 feet. ~~Normally, if horizontal separation is impractical,~~ the building ~~sewer lateral connection~~ shall be placed at a lower elevation than, and at least 18 inches below, the bottom of the water service line. The depth shall be sufficient to afford protection from frost. The building ~~sewer lateral connection~~ shall be laid at uniform grade and ~~be properly bedded in granular material with no point loading in straight alignment insofar as possible.~~ Changes in direction shall be made only with ~~fittings of not greater than 45 degrees properly curved pipe and fittings.~~ Cleanouts ~~shall be placed outside the foundation at the connection point between the building drain and the building sewer lateral and, as described for the point of connection to the building sewer, shall be constructed at every change in direction, ninety-degree bend~~ and at approximately equal intervals of no more than 75 feet in straight runs, ~~of building connection.~~ The building sewer lateral from the building shall connect to the building sewer lateral at the property line via a cleanout. The cleanout at the property line and the pipe located within the public right of way shall be 6 inch ductile iron pipe to the point of connection with the public sewer main.

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**SECTION 9** – Chapter 157-27 is renumbered to 157-26. Connections of surface drainage to sanitary sewers prohibited is amended as follows:

**157-27 26** **Connections of surface drainage to sanitary sewers prohibited.**

No person shall connect roof downspouts, exterior foundation drains, areaway drains or other sources of surface runoff or groundwater to a building sewer [lateral](#), [building connection](#) or building drain which in turn is connected directly or indirectly to a sanitary sewer. Sump pumps shall not be connected to a sanitary sewer.

**SECTION 10** – Chapter 157-28 is renumbered to 157-27. Separate connection for each building: exception is amended as follows:

**157-28 27** **Separate Connection for each building; exception**

A separate and independent building sewer [lateral](#) ~~connection~~ in a separate trench shall be provided for every building; except where one building stands at the rear of another on an interior lot and no private sewer is available or can be constructed to the rear building through an adjoining alley, court, yard or driveway, then the building [drain connection](#) from the front building may be extended to the rear building and the whole considered as one building [sewer lateral connection](#).

**Section 11** – Chapter 157-29 is renumbered to 157-28. Lifting sewage when gravity flow not possible is amended as follows:

**157-29 28**. **Lifting sewage when gravity flow not possible**

In buildings in which the building drain is too low to permit gravity flow to the building sewer [lateral](#), sanitary sewage carried by such building drain shall be lifted by approved artificial means and discharged to the building [drain connection](#) or building sewer [lateral](#).

**SECTION 12.** Chapter 157-30 is renumbered to 157-29. Excavations for building connections is amended as follows:

**157-30 29**. **Excavations for building connections.**

All excavations required for the installation of building [sewer laterals connection](#) shall be open trench-work unless otherwise approved by the Township Engineer. Pipe laying and backfill shall be performed in accordance with the requirements of the Township Engineer, and no backfill shall be placed over a pipe until the work has been inspected by the Township Engineer.

**SECTION 13.** Chapter 157-31 is renumbered to 157-30. Inspection of building [sewer laterals and drain](#) connections is amended as follows:

**157-31 30**. **Inspection of building sewer laterals and drain connections.**

The permittee shall notify the Township Engineer when the building [drain connection](#) is ready for inspection and connection to the building sewer

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[lateral](#). The Township Engineer shall apply appropriate tests to the building [drain connection](#), and the plumber performing the installation shall at his own expense furnish all necessary tools, labor and material for such tests and shall remove and replace or satisfactorily repair any defective work or materials when ordered to do so by the Township Engineer. ~~The actual connection shall be made under the direct supervision of the Township Engineer or his authorized representative.~~

**SECTION 14. Chapter 157-32 is renumbered to 157-31. Guarding of excavations is amended as follows:**

**157-32 31. Guarding of excavations.**

All excavations for building [sewer laterals connections](#) shall be adequately guarded with barricades and lights so as to protect the public. Streets, sidewalks and other public property disturbed ~~during in~~ the course of the work shall be restored in a manner satisfactory to the Township Engineer.

**SECTION 15. Chapter 157-33 is renumbered to 157-32. Indemnification of Township for loss or damage is amended as follows:**

**157-33 32. Indemnification of Township for loss or damage.**

The property owner ~~and contractor~~ shall indemnify the Township from any loss, expense or damage that may result from installation of a building [sewer lateral connection](#).

**SECTION 16 – Chapter 157-34 is renumbered to 157-33. Discharges into sewer system of adjacent municipality is amended as follows:**

**157-34 33.**

Where a building [sewer lateral connection](#) discharges into the sewer system of an adjacent municipality, the provisions of all ordinances, rules and regulations of such other municipality, as well as the applicable terms of any agreement between the Township and such other municipality, shall apply to such building [sewer lateral connection](#) and its use in addition to the requirements of this Part 1 of this chapter.

**SECTION 17 – Chapter 157-35 is renumbered to 157-34. Time for completing building connections is amended as follows:**

**157-35 34. Time for completing connections.**

The building [sewer lateral connection](#), ~~including the actual~~ connection to the [municipal public sewer building sewer](#), shall be completed within ~~three months six months~~ of the issuance of a permit unless an extension is granted by the Township Engineer.

**SECTION 18 – Chapter 157-35 shall remain vacant for future use, when and if required is amended as follows:**



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**SECTION 19** – Chapter 157-45. Responsibility for maintenance of building drains, building sewer laterals and installations. connections. is amended as follows:

**157-45. Responsibility for maintenance of building drains, building sewer laterals & and installations. connections**

~~A. The building sewers shall be maintained by the Township or the Authority. The building connections shall be maintained by the property owners and occupants.~~

**A. Each property owner shall maintain and be responsible for the proper upkeep, repair and/or replacement of the building drains and building sewer lateral from the building located on the property to the point of connection with the municipal public sewer main, typically located in the centerline of the roadway or public right of way.**

**B. In the event of a blockage, the property owner shall be responsible to immediately clear the blockage or retain a private contractor, at its sole cost and expense, to clean the building sewer lateral, regardless of the cause of the blockage.**

**C. The property owner shall further be responsible for cleaning and sanitizing all areas which may have been contaminated by sewage as a result of their building sewer lateral blockage, whether on private or public property.**

**B.D. Every owner, occupant or person having charge and control of property within the Township shall be responsible for the proper installation, repair, maintenance and upkeep of all connections between their property and the municipal public sewer main and all connections between their property and the main storm drain, catch basin or gutter into which such connections discharge. This responsibility extends up to and including the actual connection with the public main.**

**SECTION 20.**

All other parts of Chapter 157 of the Code of the Township of Wyckoff shall remain in full force and effect.

**SECTION 21.**

This ordinance shall become effective immediately or as soon as permitted by relevant New Jersey statutes upon passage and publication as required by law.

**IV** Meeting adjourned 8:45 p.m.

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Rudolf E. Boonstra  
Mayor

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Joyce C. Santimauro  
Municipal Clerk

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