

**TOWNSHIP OF WYCKOFF  
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING  
SECOND FLOOR MUNICIPAL COURT ROOM  
TUESDAY, NOVEMBER 1, 2016**

**(Revised)**

**TOWNSHIP OF WYCKOFF  
TOWNSHIP COMMITTEE WORK SESSION MEETING  
MUNICIPAL COURT ROOM  
TUESDAY, NOVEMBER 1, 2016 - 7:30 P.M.**

1. 7:30 pm Work Session Meeting called to order by Mayor Kevin J. Rooney
2. Roll call of Township Committee
3. Reading of "Open Work Session" statement by Mrs. Santimauro
4. Meeting open for the Work Session ten minute total public comment period for any item on or off the agenda. Two (2) minutes per speaker.
5. Mayor and Municipal Clerk to sign documents
6.
  - a. Finance Committee to review and sign vouchers
  - b. Report of Township Committee
  - c. Report of Administrator
  - d. Report of Attorney
7. Recess Work Session Meeting to conduct 8:00 pm Business Meeting
8. Reconvene Work Session Meeting
9. Adjourn

**PAYMENT OF CLAIMS MAY BE PAID AT ALL WORK SESSION MEETINGS  
AND ALL TOWNSHIP COMMITTEE BUSINESS MEETINGS**

**FORMAL ACTION MAY BE TAKEN AT THIS WORK SESSION**

TOWNSHIP OF WYCKOFF  
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING  
SECOND FLOOR MUNICIPAL COURT ROOM  
TUESDAY, NOVEMBER 1, 2016

TOWNSHIP OF WYCKOFF  
TOWNSHIP COMMITTEE BUSINESS MEETING  
MUNICIPAL COURT ROOM  
TUESDAY, NOVEMBER 1, 2016 - 8:00 PM

1. Regular Meeting of the Wyckoff Township Committee called to order by Mayor Kevin J. Rooney
2. Flag Salute
3. Invocation will be given by Township Committeeman Rudolf E. Boonstra
4. Reading of the "Open Public Meetings Act" statement by Mrs. Santimauro
5. Roll call of the Township Committee
6. Meeting open for public comment on any item on or off the Agenda; five (5) minutes per speaker
7. Presentation of the AAA Award of Excellence for Pedestrian Safety by Police Chief David Murphy to the Township Committee
8. Approval of the following Township Committee meeting minutes:

Township Committee Regular Work Session and Regular Business Meeting Minutes from October 25, 2016.

MOTION:           BOONSTRA           SECOND           CAROLAN            
BOONSTRA YES CAROLAN YES MADIGAN YES SCANLAN ABSENT  
ROONEY YES

9. **Consent Agenda:** All matters listed below are considered by the Township Committee to be routine in nature. There will be no separate discussion of these items. If any discussion is desired by the Township Committee, that item will be removed from the Consent Agenda and considered separately:

**I Resolutions (Adoption of the following):**

- #16-273      Transfer of Funds
- #16-274      America Recycles Day
- #16-275      Payment of Bills
- #16-276      Return of certain Overpaid Taxes, Escrow, etc.

**II Ordinances – Introductions**

#1818 - AN ORDINANCE TO PROVIDE FOR AND DETERMINE THE RATE OF COMPENSATION FOR EMPLOYEES OF THE PUBLIC WORKS DEPARTMENT OF THE TOWNSHIP OF WYCKOFF, AND THE METHOD OF PAYMENT OF SUCH COMPENSATION FOR THE YEAR 2017

#1819 - AN ORDINANCE TO PROVIDE FOR AND DETERMINE THE RATE OF COMPENSATION FOR EACH OFFICER OF THE POLICE DEPARTMENT OF THE TOWNSHIP OF WYCKOFF, AND THE METHOD OF PAYMENT OF SUCH COMPENSATION FOR THE YEAR 2017

**TOWNSHIP OF WYCKOFF  
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING  
SECOND FLOOR MUNICIPAL COURT ROOM  
TUESDAY, NOVEMBER 1, 2016**

**Following is the vote on the Consent Agenda:**

MOTION: \_\_\_\_\_ CAROLAN \_\_\_\_\_ SECOND \_\_\_\_\_ BOONSTRA \_\_\_\_\_  
BOONSTRA YES CAROLAN YES MADIGAN YES SCANLAN ABSENT  
ROONEY YES

**III** Adjourn

**PAYMENT OF CLAIMS MAY BE PAID AT ALL TOWNSHIP COMMITTEE  
WORK SESSION MEETINGS AND ALL TOWNSHIP COMMITTEE REGULAR  
MEETINGS**

**FORMAL ACTION MAY BE TAKEN DURING THIS MEETING**

**TOWNSHIP OF WYCKOFF  
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING  
SECOND FLOOR MUNICIPAL COURT ROOM  
TUESDAY, NOVEMBER 1, 2016**

**Meeting Called To Order**

Mayor Kevin J. Rooney called the regular meeting of the Wyckoff Township Committee in the Municipal Court Room to order at 8:00 pm.

**Flag Salute**

The Township Committee proceeded with the Pledge of Allegiance led by Mayor Kevin J. Rooney.

**Invocation**

The Invocation was given by Pastor Wesley Kenyon from Wyckoff Assembly of God Church.

**Attendance**

**Township Committee Present:** Mayor Kevin J. Rooney; Committee Present: Rudolf E. Boonstra, John A. Carolan and Thomas J. Madigan

**Township Committee Member Absent:** Brian D. Scanlan

**Staff Present:** Joyce C. Santimauro, Municipal Clerk and Township Attorney Robert Landel.

**Staff Absent:** Township Administrator Robert J. Shannon

**Open Public Meeting Act Statement**

Municipal Clerk Santimauro read the "Open Public Meeting Act" Statement: "This regular meeting of the Township Committee of the Township of Wyckoff is now in session. In accordance with the provisions of Section 8 of the Open Public Meetings Act, I wish to advise that notice of this meeting has been posted in the lower level of the Memorial Town Hall and that a copy of the schedule of meetings has also been filed with the Township Clerk, and copies of this agenda and the annual notice of meetings, of which this is a part, have been heretofore sent to the Ridgewood News, The Record, and The North Jersey Herald and News all papers with general circulation throughout the Township of Wyckoff. At least 48 hours prior to this meeting the Agenda thereof was similarly posted, filed and mailed to said newspapers."

**Meeting Open for Public Comment**

The Township Committee voted unanimously to open the public portion of the meeting.

Timothy Buchman, 430 Meer Avenue. Mr. Buchman said that in connection to the "No Knock" ordinance he would like further clarification on not prohibiting door to door solicitation by non-profit, charitable, religious or political organizations.

The Township Committee voted unanimously to close the public portion of the meeting.

Approval of the following Township Committee meeting minutes:

Township Committee Regular Work Session and Regular Business  
Meeting Minutes from October 25, 2016.

MOTION:           BOONSTRA           SECOND           CAROLAN            
BOONSTRA YES CAROLAN YES MADIGAN YES SCANLAN ABSENT  
ROONEY YES

**TOWNSHIP OF WYCKOFF  
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING  
SECOND FLOOR MUNICIPAL COURT ROOM  
TUESDAY, NOVEMBER 1, 2016**

**Consent Agenda:** All matters listed below are considered by the Township Committee to be routine in nature. There will be no separate discussion of these items. If any discussion is desired by the Township Committee, that item will be removed from the Consent Agenda and considered separately:

**I      Resolutions (Adoption of the following):**

**#16-273      Transfer of Funds**

**WHEREAS**, N.J.S.A. 40A:4-58 permits the transfer of funds during the last two (2) months of the fiscal year.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Wyckoff that the transfer of the following funds is hereby authorized and directed:

**From:**

Engineering	20-165	6,200
Celebration of Events	30-420	2,700
Fire Hydrants	31-448	5,100
Bldg. & Grounds	26-310	11,000
Gasoline	31-460	16,000
Solid Waste	32-465	7,000

\$48,000

**To:**

Police	O/E 25-240	8,000
Telephone	31-440	20,000
Park Maintenance	28-375	10,000
Recycling	26-306	10,000

\$48,000

**#16-274      American Recycles Day**

**WHEREAS**, the Township of Wyckoff recognizes the importance of protecting and preserving our natural resources and adopting conscientious habits that will improve our daily lives and bring about a cleaner, safer and more sustainable environment; and,

**WHEREAS**, although there has been a significant increase in the amount of recycling in the Township of Wyckoff to date, we must also focus on other initiatives such as waste reduction, composting, the reuse of products and materials and purchasing recycled products; and,

**WHEREAS**, by encouraging businesses, state agencies, non-profit organizations, schools and individuals to celebrate **AMERICA RECYCLES DAY**, we can further promote recycling as an environmentally efficient and economically smart habit; and,

**TOWNSHIP OF WYCKOFF  
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING  
SECOND FLOOR MUNICIPAL COURT ROOM  
TUESDAY, NOVEMBER 1, 2016**

**WHEREAS**, state and community leaders can help encourage recycling by informing citizens about local recycling options, they can also help foster greater awareness of the need to expand collections programs by promoting the benefits of recycling investments for businesses; and,

**WHEREAS, AMERICA RECYCLES DAY** is a nationally recognized day dedicated to promoting and celebrating recycling in the United States of America.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Wyckoff, County of Bergen, State of New Jersey that Tuesday, November 15, 2016 be designated as America Recycles Day, and the Township Committee encourages all residents to utilize the curbside single stream recycling collection program and to help us achieve the Nifty-Fifty.

**#16-275      Payment of Bills**

**WHEREAS**, the Township of Wyckoff is a municipality in the State of New Jersey operating under the authority from NJSA 40A:63-1 et seq; and,

**WHEREAS**, the Township of Wyckoff has received vouchers in claim for payment of materials supplied and/or services rendered; and,

**WHEREAS**, the said vouchers have been reviewed and the amount indicated on each voucher has been determined to be due and owing; and,

**WHEREAS**, the Township Committee has a practice of each Township Committee member participating in the reviewing and signing of vouchers; and,

**WHEREAS**, the vouchers which comprise this bill list have been reviewed and signed by two (2) Township Committee members and they have found them to in order; and,

**WHEREAS**, the Township Treasurer has certified that sufficient funds are available for payment of said vouchers.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Wyckoff that the action of the said Finance Committee be approved; and, that the payments of these bills are hereby authorized and the Chief Financial Officer is directed to issue checks for their payments as listed on the bill list attached to this date's meeting minutes and covered by checks no. 15437 – 15471 Payroll A/C, Direct Deposit Vouchers no. 6564 - 6615, Library Payroll check nos. 1259 - 1263, Library Direct Deposit Vouchers no. 2417 - 2446, Claims Wire nos. 161101, 161102 & 161103, check no. 02332 Accutrack A/C, Claims check nos. 075098 – 075198 and Voided Claims check no. 075097.

**#16-276      Return of certain Overpaid Taxes, Escrow, etc.**

**BE IT RESOLVED**, by the Township Committee of the Township of Wyckoff that the Treasurer is hereby authorized and directed to return certain monies as follows:

**BOARD OF ADJUSTMENT:**

John Amodeo, 289 Meadowbrook Road, Wyckoff, New Jersey 07481 – Return of Escrow – Block 506/Lot 17 – 537 Franklin Terrace - \$220.91

Paul Fine, 611 Buena Vista Way, Wyckoff, New Jersey 07481 – Return of Escrow – Block 319/Lot 1 - \$391.75

**TOWNSHIP OF WYCKOFF  
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING  
SECOND FLOOR MUNICIPAL COURT ROOM  
TUESDAY, NOVEMBER 1, 2016**

Steven & Meredith Domingues, 904 Jefferson Street, Apt. 2B, Hoboken, New Jersey 07030 – Return of Escrow – Block 352/Lot 5 – 287 Newtown Road - \$459.84

**PLANNING BOARD:**

Christopher & Caitlin Thorwarth, 750 Wyckoff Avenue, Wyckoff, New Jersey 07481 – Return of Escrow – Block 215/Lot 8 – \$531.50

Eastern Christian Children’s Retreat, 700 Mountain Avenue, Wyckoff, New Jersey 07481 – Return of Escrow – Block 434/Lot 49.04 - \$1,249.63

**RECREATION:**

Debbie Kinney-Chen, 111 Sheldon Street, Wyckoff, New Jersey 07481 – Basketball Refund - \$73.00

**II Ordinances – Introductions**

#1818 - AN ORDINANCE TO PROVIDE FOR AND DETERMINE THE RATE OF COMPENSATION FOR EMPLOYEES OF THE PUBLIC WORKS DEPARTMENT OF THE TOWNSHIP OF WYCKOFF, AND THE METHOD OF PAYMENT OF SUCH COMPENSATION FOR THE YEAR 2017

**TOWNSHIP OF WYCKOFF  
ORDINANCE #1818**

**AN ORDINANCE TO PROVIDE FOR AND DETERMINE THE RATE OF COMPENSATION FOR EMPLOYEES OF THE PUBLIC WORKS DEPARTMENT OF THE TOWNSHIP OF WYCKOFF, AND THE METHOD OF PAYMENT OF SUCH COMPENSATION FOR THE YEAR 2017**

**BE IT ORDAINED**, by the Township Committee of the Township of Wyckoff, in the County of Bergen, State of New Jersey, as follows:

**Section 1A.** The rate of compensation of the Public Works Department of the Township of Wyckoff for the year 2017 whose compensation shall be on an annual basis and shall be paid semi-monthly is as follows:

Step 8 .....	70,902
Step 7 .....	66,684
Step 6 .....	62,466
Step 5 .....	59,592
Step 4 .....	56,716
Step 3 .....	53,842
Step 2 .....	51,029
Step 1 .....	48,094
Probationary year 2.....	42,000
Probationary year 1.....	40,200

**Section 1B.** The rate of compensation for Public Works Department staff of the Township of Wyckoff for the year 2017 for the below listed positions and whose compensation shall be on an annual basis and shall be paid semi-monthly is as follows:

Public Works Manager.....	81,125-97,782
Public Works Foreman.....	75,677-77,493
Lead Laborer(s).....	75,677

**Section 2A.** In addition to their annual salary, each employee hired prior to

**TOWNSHIP OF WYCKOFF  
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING  
SECOND FLOOR MUNICIPAL COURT ROOM  
TUESDAY, NOVEMBER 1, 2016**

January 1, 1994 shall receive longevity compensation computed at 2% their annual salary as follows:

- Six to ten years.....2%
- Eleven to fourteen years.....4%
- Fifteen to eighteen years.....6%
- Nineteen to twenty-two years....8%
- Twenty three years or more.....10%

Six months of a calendar year is required for one year of service for longevity calculation.

**Section 2B.**

Longevity compensation is not provided for employees hired on or after January 1, 1994.

**Section 3.** Each member of the Department of Public Works shall receive a reimbursement up to \$150. toward the purchase of work boots and up to \$75. for clothing.

**Section 4.** There may be paid to Public Works Department employees authorized standby time at the rate of \$138. per week.

**Section 5.** There may be paid to the employee provided the assignment of mechanic, \$750.00 for this yearly assignment.

**Section 6.** There may be paid to the employee certified as a New Jersey licensed electrician \$750.00 for this yearly assignment.

**Section 7.** Employees authorized overtime shall be paid an hourly wage equal to one and one half (1-1/2) time, after working 40 hours. To compute the base hourly rate of an employee for overtime or other purposes, the employee's yearly base salary, together with his yearly longevity increment, if applicable, shall be divided by 2080 hours.

**Section 8.** Annual vacation with pay is authorized in accordance with the collective bargaining agreement.

**Section 9.** Department of Public Works full time regular employees shall receive twelve (12) paid holidays.

**Section 10.** All salaries and compensation provided for herein shall be effective as of January 1, 2017.

**Section 11.**

Commencing January 1, 2017, public works employees shall commence contributions towards the cost of health care benefits as mandated by law.

**Section 12.**

Each public works employee shall receive up to \$150. towards the purchase of eyeglasses as determined by the Township Administrator.

**Section 13.** If any section or part of this ordinance shall be adjudged invalid, such adjudication shall apply only to such section or part, and the remainder of the ordinance shall be deemed valid and effective.

**Section 14.** This ordinance shall take effect after final passage and publication as



TOWNSHIP OF WYCKOFF  
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING  
SECOND FLOOR MUNICIPAL COURT ROOM  
TUESDAY, NOVEMBER 1, 2016

required by law.

TOWNSHIP OF WYCKOFF  
ORDINANCE #1819

AN ORDINANCE TO PROVIDE FOR AND DETERMINE THE RATE OF  
COMPENSATION FOR EACH OFFICER OF THE POLICE DEPARTMENT OF  
THE TOWNSHIP OF WYCKOFF, AND THE METHOD OF PAYMENT OF SUCH  
COMPENSATION FOR THE YEAR 2017

BE IT ORDAINED, by the Township Committee of the Township of Wyckoff, in  
the County of Bergen, State of New Jersey, as follows for year 2017:

**SECTION 1A.** The rate of compensation for each officer of the Police  
Department of the Township of Wyckoff hired before January 1, 2010 for the year  
2017 whose compensation shall be on an annual basis and shall be paid  
semi-monthly is as follows:

	<u>2017</u>
Academy	\$41,384
Completion of Academy	\$46,919
Step 1	\$65,723
Step 2	\$74,583
Step 3	\$83,983
Step 4	\$93,115
Step 5	\$102,246
Step 6	\$111,376
Step 7	\$126,844
Sergeant	\$133,083
Lieutenant	\$139,280
Captain	\$145,496

**SECTION 1B.** The rate of compensation for each officer of the Police  
Department of the Township of Wyckoff hired on or after January 1, 2010 for the  
year 2017 whose compensation shall be on an annual basis and shall be paid  
semi-monthly is as follows:

	<u>2017</u>
Probation 1 <sup>st</sup> Year	\$41,000
Probation 2 <sup>nd</sup> Year	\$49,000
Step 1	\$58,856
Step 2	\$66,242
Step 3	\$73,628
Step 4	\$81,014
Step 5	\$88,400
Step 6	\$95,786
Step 7	\$103,172
Step 8	\$110,558
Step 9	\$126,844
Sergeant	\$133,063
Lieutenant	\$139,280
Captain	\$145,496

**SECTION 2A.** In addition to their annual salary, each officer hired before

**TOWNSHIP OF WYCKOFF  
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING  
SECOND FLOOR MUNICIPAL COURT ROOM  
TUESDAY, NOVEMBER 1, 2016**

January 1, 1998 shall receive longevity compensation computed at a percentage of their annual salary as follows:

Six to ten years.....	2%
Eleven to fourteen years.....	4%
Fifteen to eighteen years.....	6%
Nineteen to twenty two years.....	8%
Twenty three years or more.....	10%

**SECTION 2B.** In addition to their annual salary, each officer hired between January 1, 1998 and December 31 2014 shall receive longevity compensation computed at a percentage of their annual salary as follows:

6th year.....	1%
7 to 10 years.....	2%
11th year .....	3%
12 to 14 years.....	4%
15th year.....	5%
16 to 18 years.....	6%
19th year.....	7%
20 years or more.....	8%

**SECTION 2C.** In addition to their annual salary, each officer hired on or after January 1, 2015 shall receive longevity compensation computed at a percentage of their annual salary as follows:

10 to 19 years.....	1%
20 years or more .....	2%

**SECTION 3.** Commencing January 1, 2015, employees shall commence contributions mandated by Chapter 78 or such other laws as may be enacted during the term of the contract governing employee health care insurance contributions.

**SECTION 4.** The work period shall begin as of 12:01 A.M. Saturday and end as of 12:00 midnight Friday.

**SECTION 5.** The officer in charge of the Detective Bureau as assigned by the Chief, shall be paid the sum of \$2,500.00 annually. The amount shall be paid as part of that officer's regular pay and in addition to his base salary. Other Detective Bureau personnel, excepting the officer in charge, regularly assigned to the Detective Bureau by the Chief, shall be paid the annual sum of \$2,000.00.

**SECTION 6.** Court time, excluding civil court, and excluding regular tour of duty, shall be considered overtime, and shall be compensated at time and one half (1-1/2).

**SECTION 7.** Each member of the Police Department shall be allowed a clothing allowance of \$875.00 per year.

**SECTION 8.** Employees authorized overtime shall be paid an hourly wage equal to one and one half (1-1/2) time, after working 40 hours or working in excess of a tour of duty for a day. To compute the base hourly rate of any employee for overtime or other purposes, the employee's base salary plus yearly longevity increment shall be divided by 2080 hours.

**SECTION 9.** Annual vacation with pay is authorized in accordance with the employment contract.

**SECTION 10.** All salaries and compensation provided for herein shall be effective as of January 1, 2017.

**Following is the vote on the Consent Agenda:**

**TOWNSHIP OF WYCKOFF  
TOWNSHIP COMMITTEE REGULAR BUSINESS MEETING  
SECOND FLOOR MUNICIPAL COURT ROOM  
TUESDAY, NOVEMBER 1, 2016**

MOTION: \_\_\_\_\_ CAROLAN \_\_\_\_\_ SECOND \_\_\_\_\_ BOONSTRA \_\_\_\_\_  
BOONSTRA YES CAROLAN YES MADIGAN YES SCANLAN ABSENT  
ROONEY YES

III Meeting adjourned 8:20 p.m.

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Kevin J. Rooney  
Mayor

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Joyce C. Santimauro  
Municipal Clerk