

**TOWNSHIP OF WYCKOFF
SHADE TREE COMMISSION**

Meeting Minutes

Tuesday, January 5, 2016 6:35 pm

1. Shade Tree Commission Chair Mark Borst called the Shade Tree Commission Public Business Meeting to order at 6:35 pm in the small conference room on the second floor of Town Hall.
2. Shade Tree Commission Secretary Elaine Booth read the Open Public Meetings statement: "This Public Business Meeting of the Wyckoff Shade Tree Commission is now in session. In accordance with the Open Public Meetings Act, notice of this Public Business Meeting appears on our Annual Schedule of meetings. A copy of said Annual Schedule has been posted on the Bulletin Board in Memorial Town Hall; a copy has been filed with the Municipal Clerk, The Record, The Ridgewood News and the North Jersey Herald News - all newspapers which have general circulation throughout the Township of Wyckoff. At least 48 hours prior to this meeting, the Agenda thereof was similarly posted, filed and mailed to said newspapers." Formal action may be taken at this meeting.
3. Roll Call - Present:
Shade Tree Commission members: Mark Borst, Bill Butler, Scott Fisher
Staff present: Elaine Booth, Shade Tree Commission Secretary
Township Committee Liaison John A. Carolan, Township Committeeman
Absent Dan Kindergan, Glenn Sietsma
4. Re-Organization of Shade Tree Commission.
 - a. Scott Fisher made a motion to nominate Mark Borst, Chair of the Shade Tree Commission. Seconded by Bill Butler. All present voted in favor. Motion carried.
5. Approval of the meeting minutes from October 13, 2015. Bill Butler made motion to approve October 13, 2015 meeting minutes as written, seconded by Scott Fisher. All present voted in favor; motion approved.
5. Old Business
 - a. Secretary provided update of outstanding tree work to be performed and an update of tree stumps to be ground. Mr. Fisher stated that he was working on the stump list; calls must be made to the utility companies for mark-outs before stump grinding may begin. There are several trees to be removed which require the assistance of either Orange Rockland Electric Company or Public Service Electric & Gas since tree branches are involved or touching the wires or the trees are located extremely close to the utility pole. Mr. Fisher was confident that the outstanding tree work, given the current weather conditions will be completed in a timely manner.
6. New Business
 - a. Brief discussion concerning Arbor Day, April 30, 2016; possible locations of trees to be planted were talked over. This item will be discussed at the March 1, 2016 meeting.

Motion to adjourn by Mark Borst, second by Bill Butler. All present voted in favor. Meeting adjourned 6:55 pm.

Elaine Booth, Secretary
Shade Tree Commission