

**BOARD OF HEALTH MEETING  
PUBLIC WORK SESSION MEETING MINUTES  
THURSDAY, OCTOBER 8, 2015**

Dr. Morski, Vice President of the Board of Health called the Board of Health meeting to order at 7:30 p.m. in the second floor west wing conference room.

Dr. Morski led the Pledge of Allegiance.

**Members in attendance:** Richard Morski, MD, Steven Clarke, DC, Linda Brock, RN, Donna Garbaccio, RN, Wendy Coffey, MSW, LCSW, Municipal Alliance Chair, Lynne Spreen-Raffo, RN, Michael Sparozic, R.PH, Brian Scanlan, Township Committee Liaison

**Staff in attendance:** Angela Musella, Health Officer, Northwest Bergen Regional Health Commission (NWBRHC), Cindy Risseeuw, Secretary

**Absent:** Carol Hertenstein, RN

**Reading of the Open Public Meetings Act Public Work Session statement:**

Cindy Risseeuw, Secretary, read the Open Public Work Session statement: "This Regular Work Session Meeting of the Wyckoff Board of Health is now in session. In accordance with the Open Public Meetings Act, notice of this meeting appears on our Annual Schedule of meetings. A copy of said Annual Schedule has been posted on the Bulletin Board in Memorial Town Hall; a copy has been filed with the Municipal Clerk, The Record, The Ridgewood News and the North Jersey Herald and News – all newspapers having general circulation throughout the Township of Wyckoff. At least 48 hours prior to this meeting the Agenda thereof was similarly posted, filed and mailed to said newspapers. Formal action may be taken at this meeting."

**Motion to Move Approval of the September 10, 2015 Regular Meeting and Work Session Meeting Minutes to the November 12, 2015 Meeting:**

Linda Brock motioned and Donna Garbaccio seconded; members present voted affirmatively.

**Member of the public present:**

None present.

**Report of Board Members:**

None

**Report of the Board of Health President:**

None

**Report of the Health Officer:**

Ms. Angela Musella, Health Officer, reviewed the NWBRHC September 2015 Activity Report (distributed and attached) as follows:

1. Seven mandated establishment inspections were performed; all satisfactory.
2. One animal bite was reported.
3. Three cases of Lyme disease were reported.
4. Three temporary event food licenses were issued (St. Nicholas Greek Orthodox Church Festival, Bigelow Tea at Stop & Shop Parking Lot, Wyckoff Fire Department Fireworks).
5. Dates have not been set for the influenza vaccine at Stop & Shop.
6. Gail Brunner, REHS, will be retiring effective December 31, 2015.

**New and Unfinished Business:**

Ordinance – (Public Hearing/Further Consideration)

Ordinance #87 – An ordinance to amend the Code of the Township of Wyckoff, Chapter 193, “Wildlife Feeding”, Section 193-1, “Purpose” and Section 193-3, “Prohibited Conduct” to Extend the Prohibited Conduct to Any Other Property

Second Reading by Title Only:

Motioned: Brian Scanlan                      Seconded: Dr. Morski

Roll Call Vote:

Brock: Yes    Clarke: Yes    Coffey: Abstained    Garbaccio: Yes  
Hertenstein: Absent    Morski: Yes    Sparozic (Alt #1): Abstained  
Spreen-Raffo (Alt #2): Yes    Scanlan: Yes

Public Hearing on the Ordinance Closed:

Motioned: Brian Scanlan                      Seconded: Dr. Morski

Roll Call Vote:

Brock: Yes Clarke: Yes Coffey: Abstained Garbaccio: Yes  
Hertenstein: Absent Morski: Yes Sparozic (Alt #1): Abstained  
Spreen-Raffo (Alt #2): Yes Scanlan: Yes

October 17, 2015 is the Health Fair and Influenza Prevention Program at Eisenhower School from 10:00 a.m. – 3:00 p.m. in the Cafeteria. The Mayor's Wellness kickoff and Stigma Free program will be incorporated into this year's Health Fair. Vendors should enter through rear gate off Drury Lane. CERTs have been requested to assist at the Drury Lane gate, help vendors getting supplies to Cafeteria and staffing a CERT table as part of the Health Fair.

Ms. Coffey stated that as part of the Stigma Free program, college students will be returning back to Ramapo and Indian Hills High Schools to talk about the transition from high school to college.

A nominating committee consisting of Steve Clarke and Michael Sparozic has been formed to present nominations for the positions of President and Vice President of the Board of Health at the November 12, 2015 meeting.

Dr. Morski reminded members of the following Open Public Records Act (OPRA) Law requirements. Board members must include the following language on all memos to board members:

“The Board/Commission Secretary or Liaison shall be included in any email a Township Committee appointed Board/Commission member sends. All emails are subject to the Open Public Records Act and as such, may be requested by citizens. (This requirement is applicable to all members of the Wyckoff Planning Board, Zoning Board of Adjustment, Library Board of Trustees, Recreation and Parks Commission, Board of Health, Environmental Commission, Shade Tree Commission, Design Review Advisory Committee and any other ad-hock committee regardless if it is sent from your personal/business computer or personal/business data phone.) There should be no expectation that the content of emails exchanged with municipal officials and employees will remain private.”

Donna Garbaccio motioned to close the Public session; seconded, Steve Clarke; all members present voting affirmatively.

The Board of Health Meeting adjourned at 8:30 p.m.