

**WYCKOFF DEPARTMENT OF PARKS AND RECREATION BOARD**  
**REGULAR MEETING**  
**December 18, 2016**

Doug Arone opened the Recreation Board Meeting at 7:30 p.m. in the Courtroom of Town Hall at 340 Franklin Avenue with the reading of the Open Public Meetings Act. “This Regular meeting of the Wyckoff Department of Parks and Recreation Board is now in session. In accordance with the Open Public Meetings Act, notice of this meeting has been posted on the bulletin board in the Memorial Town Hall and the Recreation Office; a copy has been filed with the Township Clerk, *The Ridgewood News*, *The Record*, and *The North Jersey Herald and News*, all papers with general circulation throughout the Township of Wyckoff.” At least 48 hours prior to this meeting the agenda was similarly posted, filed and mailed to said newspapers.

Members Present: Doug Arone, Tom Valente, Sue Buchanan, Chris Beane, Moe Ismael, Rich Sica

Members Absent: Jeff Eischen, Hayley Rooney, Heather Alnor, Ed Pettit

Staff Present: Andy Wingfield, Recreation Director

Brian Scanlan, Township Committee Liaison to Recreation Board

The minutes of the November 14, 2016 meeting were discussed. A motion to approve the minutes was made by Tom Valente and seconded by Moe Ismael. The motion was carried.

**Recreation Director’s Report:**

**Recreation Board Status:**

The Director thanked those Board Members with expiring terms for volunteering to remain on the Recreation Board for another term. With that, the Director informed the members that the Board would be unchanged in 2017.

**Recreation Equipment Bid:**

The Director advised the Board that the 2017 Recreation Equipment Bid has been advertised and that the sealed bids would be opened and reviewed on January 5, 2017 in the Courtroom of Town Hall. By way of review, the Director informed the Board that Wyckoff is the lead agent on this cooperative process between Wyckoff, Franklin Lakes, and Oakland. By bringing the three towns together in this process, we are able to take advantage of greater purchasing power and, therefore, lower pricing from the vendors that submit prices for the 250+ items on the bid. Over the years, the three towns have cooperated in standardizing the equipment, uniforms, and other necessary supplies that we purchase which enables us to increase quantities on several items which lowers the costs of those items. An update will be provided to the Board at the January meeting after the bids have been opened and reviewed.

**Travel Basketball Update:**

The Director reported that the Travel Basketball season is underway and everything is going smoothly. The only topic of note involves our 7<sup>th</sup> grade girls team who is beating their opponents by significant amounts every game. The head coach asked the Director to check with the travel league to see if anything could be done to obtain different opponents this season. The Director did so and was able to convince the league to have our team only play the higher caliber teams in the league even if it meant playing those teams more than once or twice. The schedule has been redone and the team will play a more competitive schedule going forward.

**Criminal Background Check Vendor:**

The Director reported to the Board that the Recreation Department has officially changed the vendor that we utilize for criminal background checks. As reported in prior months, efficiencies will improve tremendously with the new vendor, Verified Volunteers, and the cost of the background checks will be reduced from \$39 each to \$37 each.

**Mayor Kevin Rooney Elected to State Assembly:**

The Director advised the Board that Mayor Kevin Rooney has vacated the position of Mayor of Wyckoff due to his election to the State Assembly representing the 40<sup>th</sup> District. The Recreation Board wishes Mr. Rooney luck in his new position. The Township Committee is currently interviewing candidates for Mr. Rooney's replacement on the Township Committee.

**Open Comment Period:**

No comment.

**Report from Board Members:**

None

**New or Old Business:**

None

The meeting was adjourned at 8:10pm.

Respectfully submitted,  
Andy Wingfield  
Director, Wyckoff Recreation & Parks