

**TOWNSHIP OF WYCKOFF  
SHADE TREE COMMISSION  
Meeting Minutes  
Tuesday, April 1, 2014 6:34 pm**

1. Shade Tree Commission Chair called the Shade Tree Commission Meeting to order at 6:34 pm in the small conference room on the second floor of Town Hall.
2. Shade Tree Commission Secretary Elaine Booth read the Open Public Meetings statement: "This regular public meeting of the Wyckoff Shade Tree Commission is now in session. In accordance with the Open Public Meetings Act, notice of this meeting appears on our Annual Schedule of meetings. A copy of said Annual Schedule has been posted on the Bulletin Board in Memorial Town Hall; a copy has been filed with the Municipal Clerk, The Record, The Ridgewood News and the North Jersey Herald News - all newspapers which have general circulation throughout the Township of Wyckoff. At least 48 hours prior to this meeting, the Agenda thereof was similarly posted, filed and mailed to said newspapers." Formal action may be taken at this meeting.
3. Roll Call - Present:  
Shade Tree Commission members: Mark Borst, Scott Fisher, Dan Kindergan, Bill Butler  
Staff present: Elaine Booth, Shade Tree Commission Secretary  
Township Committee Liaison Kevin J. Rooney  
Absent: Glenn Sietsma
4. Approve meeting minutes from March 4, 2014. Mark Borst made a motion to approve the minutes as written. Seconded by Bill Butler. All present voted in favor. Motion carried.
5. Old Business:
  - a. 690 Wyckoff Avenue. Landscape Plans drawn by Stonefield Engineering. Commissioners discussed the landscape plan in detail and made the following observations:
    - 1) Overall, the landscape plan is a good improvement from the existing landscaping.
    - 2) There are three (3) existing Honey Locust trees on the site; there are only 2 indicated on the plan.
    - 3) Plants must be properly identified on the plant list. Please review the labeling of plants; RUD FUL is on the plan but not included on the plant list.
    - 4) The quality of the plant material used must be A or B grade and so indicated on the plant list.
    - 5) For consistency with the rest of the plan, change the three (3) Sugar Maples to three (3) October Glory trees.
    - 6) Irrigation system plans must be included.

The secretary will advise the Planning Board by way of a memo of the above listed deficient items which must be included on the revised landscape plan. Upon receipt of a revised landscape plan, commission members will revisit the site and this item will be carried to the Shade Tree Commission meeting of May 6, 2014 for another review.

- b. Arbor Day – April 26, 2014 9 am  
Location for the Arbor Day celebration. After considerable discussion it was determined that Arbor Day would be held at the Larkin House Park. The Larkin House's 5 acres were donated to the Township in 1999 by Mrs. Helen Larkin and according to her wishes, the grounds be left in a natural state; the property consists of a meadow, trees, shrubs, gardens, grape arbor and a court yard. Commissioners visited the site and determined there are dead trees which must be removed as well as several understory plants. The DPW will perform the removal of trees and shrubs as well as complete the customary spring clean up on the area previous to Arbor Day. The perimeter of the parking area will also be replanted with understory plants and trees.

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On Arbor Day, Shade Tree Commissioners as well as private businesses will supply and donate labor and most of the plant material to make the Larkin House Park even more beautiful. Species will be chosen to add spark and color to this restful peaceful site. Residents will be encouraged to participate and the secretary will release public service announcements to the press announcing the Arbor Day celebration at the Larkin House Park.

Commissioners will meet on April 4, 2014 at 8 am to inspect the site and make suggestions and plans for the understory shrub, bushes and tree selection.

- c. Elaine Booth reported that the Environmental Commission participated in the New Jersey Tree Recovery Campaign. Chairwoman Harriet Shugarman picked up 700 tree seedlings from the Paramus Shade Tree Office at 1 Jockish Square in Paramus and these tree seedlings were distributed through the Wyckoff K-8 District and on Saturday, April 5, 2014 at the Annual Team Up to Tidy Up day.

Motion to adjourn by Scott Fisher, second by Dan Kindergan. All present voted in favor.

Meeting adjourned 712 pm.

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Elaine Booth, Secretary  
Shade Tree Commission