

**BOARD OF HEALTH MEETING
PUBLIC WORK SESSION MEETING MINUTES
THURSDAY, APRIL 14, 2016**

Carol Hertenstein, President of the Board of Health (BOH) called the Board of Health meeting to order at 7:30 p.m. in the second floor west wing conference room.

Carol Hertenstein led the Pledge of Allegiance.

Members in attendance: Carol Hertenstein, RN, Wendy Coffey, MSW, LCSW, Municipal Alliance Chair, Richard Morski, MD, Steven Clarke, DC, Lynne Spreen-Raffo, RN, Linda Brock, RN, Donna Garbaccio, RN, Michael Sparozic, R.PH

Staff in attendance: Cindy Risseeuw, Secretary; Bergen County Department of Health (BCDOH) Staff: Marjorie Vanacore, REHS and Tom Longo, REHS

Absent: Brian Scanlan, Township Committee Liaison

Reading of the Open Public Meetings Act Public Work Session statement:

Cindy Risseeuw, Secretary, read the Open Public Work Session statement: "This Regular Work Session Meeting of the Wyckoff Board of Health is now in session. In accordance with the Open Public Meetings Act, notice of this meeting appears on our Annual Schedule of meetings. A copy of said Annual Schedule has been posted on the Bulletin Board in Memorial Town Hall; a copy has been filed with the Municipal Clerk, The Record, The Ridgewood News and the North Jersey Herald and News – all newspapers having general circulation throughout the Township of Wyckoff. At least 48 hours prior to this meeting the Agenda thereof was similarly posted, filed and mailed to said newspapers. Formal action may be taken at this meeting."

Approval of March 10, 2016 Public Business Meeting and Public Work Session Minutes:

Steve Clarke motioned and Richard Morski seconded; Linda Brock, Donna Garbaccio and Michael Sparozic abstained; all remaining members present voted affirmatively.

Report of Board Members:

None.

Report from the Health Officer:

Marjorie Vanacore reviewed the BCDOH March 2016 monthly report and reportable diseases as well as the Sanitary Inspector's Report with the board.

New and Unfinished Business:

The Board of Health invited Ridgewood Water to attend the Board of Health meeting to review water testing reports and environmental issues. Representatives from Ridgewood Water were David Scheibner, Business Manager and Jose Martinez, Treatment Superintendent. Also present at the meeting from the Wyckoff Environmental Commission were Pete Wiederhold, Chair, Harriet Shugarman, and John McCauley. Ridgewood Water representatives answered questions presented by the Board of Health and Environmental Commission. David Scheibner stated that Ridgewood Water would, at the request from the Township of Wyckoff, conduct a forum for Wyckoff residents.

Marjorie Vanacore, REHS, will be providing a packet to the Board of Health Secretary regarding the issue of hoarding.

The Board of Health is partnering with the Wyckoff Family YMCA and The Valley Hospital in affiliation with the Cleveland Clinic Heart and Vascular Institute to provide a FREE Cardiac Screening Program on Thursday, May 19, 2016 at the Wyckoff YMCA from 7-9 pm. Pre-registration is required. Volunteers from the Board of Health are needed.

Wendy Coffey stated that the Mayor's Wellness Campaign started on Tuesday, April 12 with over 100 participants from Wyckoff, Oakland and Franklin Lakes.

H.A.P.P.Y. Week (Heroin Addiction Prevents People's Years) created by Northern Highlands Regional High School sophomore, Stephanie Reifman, as her Girl Scout Gold Award will be presented to students in the township schools.

The Stigma Free program will be entering a float in the Memorial Day Parade.

Planning is continuing regarding Wyckoff Day at the YMCA on June 4. The Bergen County Animal Shelter adoption van will be present at the event. Volunteers from the Board of Health are needed.

Discussion continued regarding the annual influenza prevention program. At this time there are no plans to sponsor a health fair this year; however, influenza prevention education will be a priority.

Ms. Hertenstein reminded members of the following Open Public Records Act (OPRA) Law requirements. Board members must include the following language on all memos to board members:

“The Board/Commission Secretary or Liaison shall be included in any email a Township Committee appointed Board/Commission member sends. All emails are subject to the Open Public Records Act and as such, may be requested by citizens. (This requirement is applicable to all members of the Wyckoff Planning Board, Zoning Board of Adjustment,

Library Board of Trustees, Recreation and Parks Commission, Board of Health, Environmental Commission, Shade Tree Commission, Design Review Advisory Committee and any other ad-hock committee regardless if it is sent from your personal/business computer or personal/business data phone.) There should be no expectation that the content of emails exchanged with municipal officials and employees will remain private.”

Donna Garbaccio motioned to close the Public session; seconded, Linda Brock; all members present voting affirmatively.

The Board of Health Meeting adjourned at 9:05 p.m.