


**TOWNSHIP OF WYCKOFF
SHADE TREE COMMISSION
Meeting Minutes
Tuesday, March 21, 2016 6:30 pm**

1. Shade Tree Commission Chair Mark Borst called the Shade Tree Commission Public Business Meeting to order at 6:35 pm in the small conference room on the second floor of Town Hall.
2. Shade Tree Commission Secretary Nancy Cole read the Open Public Meetings statement: "This Public Business Meeting of the Wyckoff Shade Tree Commission is now in session. In accordance with the Open Public Meetings Act, notice of this Public Business Meeting appears on our Annual Schedule of meetings. A copy of said Annual Schedule has been posted on the Bulletin Board in Memorial Town Hall; a copy has been filed with the Municipal Clerk, The Record, The Ridgewood News and the North Jersey Herald News - all newspapers which have general circulation throughout the Township of Wyckoff. At least 48 hours prior to this meeting, the Agenda thereof was similarly posted, filed and mailed to said newspapers." Formal action may be taken at this meeting.
3. Roll Call - Present:
Shade Tree Commission members: Mark Borst, Scott Fisher, Michael Tode, Dan Kindergan
Staff present: Nancy Cole, Shade Tree Commission Secretary
Township Committee Liaison: Timothy E. Shanley, Township Committeeman

Absent: Commissioner: Glenn Sietsma,
4. Approval of the meeting minutes from November 8, 2016. Scott Fisher made a motion to approve the November 8, 2016 meeting minutes as written, seconded by Mike Tode'. All present voted in favor; motion approved.
5. **Old Business**
 - a. The status of shade tree requests from residents was discussed. The list of open requests was discussed and copies of the list were shared with the commissioners.
 - b. It was reviewed that it is the responsibility of the Shade Tree Commissioners to be alert as they drive through the Township and notice and identify trees in the right-of-way and on private property which may be unsafe. Any tree that appears unsafe must be reported to the secretary as soon as possible.
6. **New Business**
 - a. A motion to nominate Mark Borst as Chair of the Shade Tree Commission was made, all present voted in favor; motion approved.
 - b. Arbor Day celebration to take place on Saturday, April 29, 2017. Two options for tree planting locations were discussed. These options will be explored and reported on at the April 4, 2017 meeting.
 - c. Orange and Rockland Electric Company's plans for tree trimming in 2017 were discussed. The maps provided by O & R were reviewed.
 - d. Resolution Authorizing Extension of Shade Tree Forestry Management Plan was introduced by Scott Fisher and seconded by Dan Kindergan. All present voted in favor.

Motion to adjourn by Mike Tode, second by Scott Fisher. All present voted in favor.

Meeting adjourned 7:20 pm.



Nancy Cole, Secretary
Shade Tree Commission