

**TOWNSHIP OF WYCKOFF**  
**SHADE TREE COMMISSION**  
**Meeting Minutes**  
**Tuesday, June 1, 2021, 6:30 pm**

1. Shade Tree Commissioner, Mark Borst, called the Shade Tree Commission Public Business Meeting to order at 6:30 pm in the small conference room on the second floor of Town Hall.
2. Shade Tree Commission Secretary, Christine A. Watson read the Open Public Meetings statement: "This Public Business Meeting of the Wyckoff Shade Tree Commission is now in session. In accordance with the Open Public Meetings Act, notice of this Public Business Meeting appears on our Annual Schedule of meetings. A copy of said Annual Schedule has been posted on the Bulletin Board in Memorial Town Hall; a copy has been filed with the Municipal Clerk, The Record, The Ridgewood News and the North Jersey Herald News - all newspapers which have general circulation throughout the Township of Wyckoff. At least 48 hours prior to this meeting, the Agenda there of was similarly posted, filed and mailed to said newspapers." Formal action may be taken at this meeting.
3. Roll Call - Present:  
Shade Tree Commission members: Glenn Sietsma, Michael Tode',  
Mark Borst, Dan Kindergan  
  
Absent: Scott Fisher,  
Staff present: Christine A. Watson, Shade Tree Commission Secretary  
Township Committee Liaison: Peter Melchionne/Township Committeeperson
4. Glenn Sietsma made a motion to approve the meeting minutes from April 13, 2021 as written, seconded by Mark Borst. All present voted in favor; motion approved.

**5. New Business**

- a. The Shade Tree Committee Members volunteered their time and resources to transplant and plant a handful of Berms, Sicomacs, and Maple trees. An update was given and twelve trees were transplanted at the volunteered resources amount of \$3,000.
- b. To celebrate Arbor Day, a Shade Tree Commission picture was agreed to be taken where the Shade Tree Committee members volunteered their time to plant a tree at the Russell Farms Community Park.
- c. Glenn Sietsma volunteered to assess the tree on Andover and provide his recommendations.

**6. Old Business**

- a. The Competitive Semi-Annual Shade Tree Bid was awarded to DuJets, who was the lowest competitive and competent bidder.
- b. The Shade Tree Committee Members volunteered their time and resources to transplant and plant a handful of Berms, Sicomacs, and Maple trees.
- c. To celebrate Arbor Day, a Shade Tree Commission picture was agreed to be taken where the Shade Tree Committee members volunteered their time to plant a tree at the Russell Farms Community Park.
- a. It was reviewed that it is the responsibility of the Shade Tree Commissioners to be alert as they drive through the Township and notice and identify any trees in the right-of-way that maybe unsafe or are in need of maintenance. We are in the process of finalizing our upcoming winter 2021 competitive shade tree bid.

There being no additional New Business, a motion to adjourn was made by Dan Kindergan, and seconded by Michael Tode'. All present voted in favor. Next meeting to take place on September 14, 2021 at 6:30 pm.

Meeting adjourned 6:48pm.

  
Christine A. Watson, Secretary  
Shade Tree Commission