

**TOWNSHIP OF WYCKOFF
SHADE TREE COMMISSION
Meeting Minutes
Tuesday, January 12, 2021, 6:30 pm**

1. Shade Tree Commissioner, Mark Borst, called the Shade Tree Commission Public Business Meeting to order at 6:30 pm in the small conference room on the second floor of Town Hall.
2. Shade Tree Commission Secretary, Christine A. Watson read the Open Public Meetings statement: "This Public Business Meeting of the Wyckoff Shade Tree Commission is now in session. In accordance with the Open Public Meetings Act, notice of this Public Business Meeting appears on our Annual Schedule of meetings. A copy of said Annual Schedule has been posted on the Bulletin Board in Memorial Town Hall; a copy has been filed with the Municipal Clerk, The Record, The Ridgewood News and the North Jersey Herald News - all newspapers which have general circulation throughout the Township of Wyckoff. At least 48 hours prior to this meeting, the Agenda thereof was similarly posted, filed and mailed to said newspapers." Formal action may be taken at this meeting.
3. Roll Call - Present:
Shade Tree Commission members: Michael Tode', Scott Fisher, Glenn Sietsma,
Mark Borst, Dan Kindergan


Absent
Staff present: Christine A. Watson, Shade Tree Commission Secretary
Township Committee Liaison: Peter Melchionne/Township Committeeperson
4. Scott Fisher made a motion to approve the meeting minutes from October 6, 2020 as written, seconded by Mike Tode'. All present voted in favor; motion approved.
5. **New Business**
 - a. Mark Borst was again, nominated and appointed as the Shade Tree Commission Chairperson. Mr. Melchionne, was appointed Township Committee Liaison, and the Official Oath of Public Officers was affirmed.
 - b. It was reviewed that it is the responsibility of the Shade Tree Commissioners to be alert as they drive through the Township and notice and identify any trees in the right-of-way that maybe unsafe or are in need of maintenance. We are in the process of finalizing our upcoming winter 2021 competitive shade tree bid.
 - c. Scott Fisher suggested that a handful of trees in the RFCP's Tree Farm should be transplanted to various locations throughout Wyckoff, to celebrate Arbor Day. The Shade Tree Commission Members kindly volunteered their time to complete the task.

6. Old Business

- a. A contract was awarded to the lowest bidder- Downs Tree Service on August 11, 2020. To date, the tree work has been completed and was a success

There being no additional New Business, a motion to adjourn was made by Mike Tode', and seconded by Glenn Sietsma. All present voted in favor. Next Meeting to take place on March 2, 2021 at 6:30 pm.

Meeting adjourned 6:53pm.


Christine A. Watson, Secretary
Shade Tree Commission